

CITY OF SALISBURY, MARYLAND

Meeting #1

January 9, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman Robert Powell

Councilman W. Paul Martin, Presiding
Councilman David Rodgers
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Director of Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Dec. 27, '66

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m., on Monday, January 9, 1967. The President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on December 27 were approved as written on motion by Councilman Seidel, seconded by Councilman Powell.

Resolution of Commendation - Carl Esham

A Resolution of commendation as requested by Councilman Rodgers at the December 12th meeting was presented to Mr. Carl Esham on behalf of the Mayor and Council. The Resolution reads as follows:

WHEREAS, Carl H. Esham, a long-time City Employee, has retired after 36 years with the Maryland National Guard; and

WHEREAS, The City of Salisbury is proud of the record of service of one of its employees who has contributed, in no small measure, to the enhancement of the name of the City through his outstanding devotion and faithfulness to an organization important to each and every citizen of the community and country; and

WHEREAS, it behooves the City Council to demonstrate to him its appreciation for his achievement; therefore,

BE IT RESOLVED, by the Council of the City of Salisbury that we do hereby publicly recognize Carl H. Esham for his outstanding contribution to his Country, his State and his City and do direct that this Resolution be spread on the minutes of the meeting held on January 9, 1967 and a suitable copy delivered to Mr. Esham in appreciation.

Signed/ Dallas G. Truitt, W. Paul Martin, Robert A. Powell, Harry o. Fullbrook, David F. Rodgers, and Sam W. Seidel.

Appearance - Roger Steffens re Land Rental and Traffic Problem - Cranberry Meadows

Mr. Steffens requested and received Council's authorization to lease land owned by the City 100' wide between the curb behind the incinerator and the boundary of the PAS Realty Property for a rental fee of \$100 with a 60-day notice clause in the lease for cancellation by either party.

A motion to this effect was made by Councilman Rodgers, seconded by Councilman Seidel and carried unanimously. Mr. Steffens advised his company would maintain the leased property in an orderly fashion, cutting weeds, etc., and would possibly use it for parking purposes if the need arose.

In connection with the same property area, Mr. Steffens also requested that signs prohibiting trucks over 1 Ton be posted on Cypress Street to eliminate present and future traffic hazards caused by heavy trucks who are using this street as a cut-off from Route 50 onto Isabella Street and the normal traffic from the shopping center which will use this street as an exit. In addition to being a traffic hazard, the heavy trucks now using the street are causing the street to be in disrepair since it was not designed or maintained for heavy industrial truck traffic. A motion was made by Councilman Rodgers, seconded by Councilman Powell authorizing that these signs be installed and the proposal given a trial.

Mr. Steffens also called attention to the condition of an area adjacent to King and Gordon Streets. Trash and rubbish, weeds, etc. are littering the hill in this vicinity and he requested the City to maintain it or see that it was maintained. It was noted that property adjoining this hill belonged to the Chandler family. Councilman Seidel requested that no action be taken on the matter until he had had an opportunity to inspect the location and the item was tentatively scheduled for the next Council meeting. City responsibility was implied because the hill supports the bed of Gordon Street.

Appointment - Central City District Commission

Council unanimously approved a motion by Councilman Powell, seconded by Councilman Rodgers to appoint Mr. Vaughn Richardson as a member of the Central City District Commission. The appointment of Mr. Clement Gaskill was withdrawn because of his inability to serve on the Commission. The C.C.D.C. is to be notified of this action.

Award of Bids

1. Water Systems Improvements - Contract 15-67-W - motion by Seidel, seconded by Powell to award to Layne-Atlantic Co. in the amount of \$50,075 - low bid.
2. Water Castle - motion by Seidel, seconded by Powell with Rodgers and Fullbrook voting No and Council President Martin breaking the tie with an Aye Vote to award to Artcraft Electrical Supply Co. in the amount of \$3,499.60, low bid.
3. Calcium Chloride - motion by Rodgers, seconded by Powell to award as recommended to Farmer's & Planters Co. in the amount of \$495.
4. Replacement Parts for Comminutor - motion by Rodgers, seconded by Powell to purchase the standardized parts from Kappe Associates, Inc. in the amount of \$2,293.37. Mr. Cooper informed that plans were originally formed to purchase new Comminutors but since that time, experiments with rebuilding the item have resulted in considerable savings. If this initial rebuilding proves satisfactory, all of the 4 Comminutors will be replaced in this manner.
5. Frame Covers - motion on this item was cancelled since the item is to be rebid.
6. Parts for #12 Cat. Grader (Standardized) - motion by Rodgers, seconded by Powell to purchase as recommended from Alban Tractor Co. in the amount of \$248.60.
7. Cathodic Protection (Standardized) - motion by Powell, seconded by Rodgers to purchase as recommended from Electro Rust-Proofing Corp. in the amount of \$671.

8. Corporation Stops - motion by Powell, seconded by Seidel to purchase from low bidder, Mueller Co. in the amount of \$213.25.

9. 6" Soil Pipe - motion by Seidel, seconded by Powell to award to Peninsula Plumbing Supply in the amount of \$2,205.

10. Emergency Requisition for Snow Removal - motion by Powell, seconded by Seidel to approve the after-the-fact rental of one grader and three trucks in the amount of \$324.

11. Meter Box Frames & Covers - motion by Rodgers, seconded by Powell to award to low bidder, Ford Meter Box Co. in the amount of \$250. It was also recommended that this item be standardized by the Board of Standardization since the Ford Meter Box Co. was the only company who could supply the item.

12. Traffic Signals - motion by Seidel, seconded by Powell to purchase from Traffic Engineers Supply Corp. in the amount of \$720. Councilman Rodgers voted No to this motion. This action was taken upon information by Mr. Cooper that he would like to double the bid and order two of the signals - one for South Division and Carroll St. and the other for Cypress and Route 50. Lengthy discussion of the matter brought instructions to use the one bid on at Cypress and Route 50 and go out for another bid for one on South Division and Carroll St. Councilman Rodgers felt that a better bid might be realized if the two were bid on at the same time. However, it was pointed out that time was important in this case and the signal was needed before bids could be advertised and awarded. In final summation, the signal bid awarded to Traffic Engineers Supply Corp. is to be used at Cypress and Route 50 and another bid sought for the Carroll - South Division Street signal.

13. 3-Ton Dump Truck, Contract A-17-67 - motion by Powell, seconded by Seidel that award be made to Cavanaugh Motors, Inc. in the amount of \$5,683.95 net. A dispute over the specifications written for this dump truck was discussed with representatives of the Ford Agency present. Mr. Pat Cavanaugh of Cavanaugh Motors, Inc. advised Council a letter stating that the truck his company would supply would meet all standards and perform all requirements, equalling if not surpassing the specification concerning axles and springs. He offered to withdraw his bid if this letter did not satisfy the Council. Councilman Powell recommended that future purchases of vehicles be discussed with dealers before bids and specifications are submitted in order that they can be informed on the needs and requirements of the City and can bid accordingly.

Purchase of Controller for Signal at Cypress

Mr. Cooper advised Council that he had an opportunity to purchase the necessary signal controller and detector device for the Cypress Street location from the State Roads Commission and requested authority to spend funds up to approximately \$2,000 of which \$1,600 would be for the controller coordinating unit, cabinet and detectors. Councilman Fullbrook questioned if this would make the traffic signal in sequence with the other lights on Route 50 and was informed by Mr. Cooper that the Consultants (Wilbur Smith & Associates) have stated they would approve a signal in this location and that it was more desirable to have major movement on Route 50 with control than without it.

A motion authorizing Mr. Cooper funds up to \$2,000 for the signal device was made and seconded by Powell and Seidel and carried with Councilman Fullbrook voting No. Mr. Fullbrook stated he was against any more signals being installed.

Appraisal of Lake Street Property

Mr. Cooper reported on an appraisal of a former church property, since burned and removed, located on Lake Street near the City's Service Yard and fronting on Johnson's Pond. He advised the area was planned to be used for a park area and that federal funds for development could be obtained. The appraisal price was discussed and a motion made by Councilman Seidel to offer it to the property owners was seconded by Councilman Powell. Councilman Rodgers voted No to the motion stating that the price should be negotiated and Councilman Fullbrook voted No because he felt that definite plans for the use of the property should be set before any offer was made to purchase it. Councilman Martin broke the tie vote by voting Aye and the motion was thus carried. The matter was turned over to Mr. Cooper for completion.

Extension of Water Main - Fountain Road

Mr. P. C. Cooper and Dr. Yow, who owns property on Fountain Road to which he desires to have water service extended, explained to Council the problems connected with the matter. Discussion brought a decision to table action on the request until such time as all the property owners whose property would be served by the water line are willing to comply with the standard policy set by the Council for extensions of water service outside the City Limits.

Report - Riverside Water District Meeting

Mr. Cooper briefly summarized events of a meeting held on Thursday, January 5 with members of the Urban Service Commission, County Officials, City Officials and the consulting firm of George, Miles & Buhr relative to a proposed Riverside Water District. He explained that at this meeting three things were basically discussed, (1) determining the responsibility of the City in carrying out the Health Dept. requirements of Senate Bill 335 - County Map as anticipated to be complete by Jan. 1, 1970 and the comprehensive timing involving all the water into receiving streams, industrial waste, etc. Two procedures were discussed and it was decided that the City should necessarily be in coordination with the County but not responsible for the cost. It was decided that the County would propose to engage the Consultants to prepare the County Map at their cost. The City will provide existing data to the consultants but will not be obligated in any way to them other than by providing them with information from our own sources. The County is to fit their plan into the City's system and George, Miles & Buhr is to do the study for the whole County.

The second item discussed was the reaffirmation of the intent of the City to supply water and sewer to the area and the third item was a review of the Riverside District preliminary study, which was extensively discussed and changes suggested.

He also informed that Mr. Bill Miles will be present at the next Council Meeting to present a preliminary report and if Council concurs with the findings, authority will be requested for Mr. Cooper and Mr. Miles to present the report to the County Council where it will become background for the County system. As an added note of interest, he advised if Federal Funds were used, it could substantially cut the project cost by 50%.

Request for Waiver - Building Permit Fee, Parsons' Cemetary Fence Remodeling

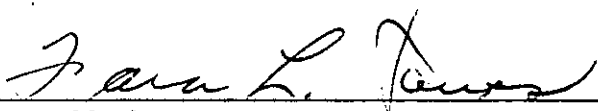
A request received from the Parish of St. Peter's Church, owners of the Parsons' Cemetery, was forwarded to Council and approval given unanimously on motion by Councilman Rodgers which was seconded by Councilman Powell, to waive the building permit fee of \$90 required in their project for improving the entrances and frontage of Parsons' Cemetery.

New Business

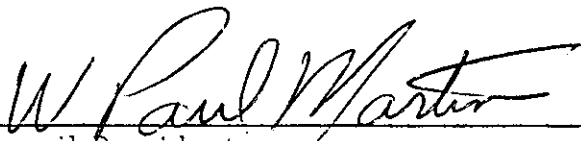
1. Executive Secretary advised that the requested Police Department Briefing and Inspection could be arranged for Wednesday, January 18 at 7 p.m. and Council advised him to set this date for same and remind them of it the day before.
2. Attention was called to notification received from the County Administrator concerning a public hearing to be held on January 17 at 7:30 p.m. in the Circuit Court Room relative to setting the quality standards for the interstate and coastal waters of Wicomico County.
3. Councilman Rodgers advised Council that the Wicomico County Centennial Committee has requested the City to support the Centennial operation with a Resolution supporting the Centennial Celebration, giving support of City Department Heads to the Committee and if so inclined, the sum of \$5,000 towards their budget. He compared this celebration with the City's support of the Tennis Tournament and the Chicken Festival and made a motion to adopt the Resolution, give support of the Department Heads, and a donation of \$5,000. This motion was seconded by Councilman Powell and carried with Councilman Seidel voting No. Councilman Seidel raised a question of how much support the County gave the City when it held its Centennial in the 1930's.
4. Relative to the proposed City Tax Credit requested by Councilman Rodgers at the previous meeting, legal opinion is to be sought concerning the automatic increase of the credit along with any increase in tax assessment and also the possibility of using the County's investigations and subsequent authorizations for those persons qualifying for the tax credit on their County taxes as the ones who would be eligible for a tax credit on their City taxes.

A report is to be presented to Council by the City Solicitor on this subject at the next meeting.

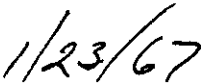
There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on January 23, 1967.



City Clerk



Council President



Date

AKR

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Box Frames & Covers

Public Works Department Purchasing Requisition Number 557 is for the purchase of 25 Meter Box Frames and Covers.

Request for Quotation Number 46 was forwarded to likely suppliers with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>REASON NO BID</u>
Ford Meter Box Co.	\$250.00	
Alabama Pipe Co.	116.25	Does not meet specs.
Mueller Co.		" " " "
Richard Foundry Corp.		" " " "
James B. Clow & Sons, Inc.		Can not supply
Russell Pipe & Foundry Co., Inc.		" " "

Public Works Department has over the years looked to Ford Meter Box Co. for our needs and requests permission to order the material from them. I recommend the award be to the Ford Meter Box Company for \$250.00. The account to be charged is 20,243A which has a current balance of \$23,385.83.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Requisition for Snow Removal

Public Works Department Purchase Requisition No. 648 is for the renting of one Grader and three Trucks for Snow Removal on December 24, 25, and 27, 1966.

These vehicles were ordered on an emergency basis and after the fact approval is requested for the Purchase Order which was for \$324.00.

The account to be charged is 12.2021, which has a balance of \$838.53.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 6" Soil Pipe

Public Works Department Purchase Requisition Number 553 is for the pricing and purchasing of 1,500 feet of 6" soil pipe in 5' lengths.

Request for Quotation Number 56 was forwarded to likely suppliers on Dec. 20, 1966 and bids were received on Jan. 3, 1967 as follows:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DISCOUNT</u>
Peninsula Plumbing Supply	\$2,205.00	2%
Shore Distributors, Inc.	2,208.00	2%
Speakman Company	2,385.00	2%

Public Works Department has reviewed the bids. I recommend that the award be made to Peninsula Plumbing Supply on their low bid of \$2,205.00 less 2%. The account to be charged is 20,243A which has a current balance of \$23,385.83.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

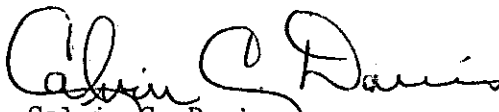
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Corporation Stops

Public Works Department Purchase Requisition No. 552 is for the pricing and purchasing of Corporation Stops.

Request for Quotation No. 55 was sent to likely bidders on December 19, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Mueller Company	\$213.25	2% 15 N 30
Hays Manufacturing Company	\$215.25	2% 10 N 30
Joseph G. Pollard Company	\$255.75	N 30

Public Works Department has reviewed the bids. I recommend the award be made to Mueller Company on their bid of \$213.25. The account to be charged is 20.243A, which has a balance of \$23,385.83.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Cathodic Protection (Standardized)

Public Works Department Purchase Requisitions No. 134 and 135 are for Cathodic Protection on the Edgemoore Avenue Tank and College Avenue Tank.

Public Works Department has entered into a self-renewal contract for this maintenance service and the invoices represent the charge for the calendar year 1967. The total cost will be \$671.00

The account to be charged is 20.242A, which has a balance of \$4,200.00.

Request authority for the issuing of a Payment Order to Electro Rust-Proofing Corporation for the purchase of this service.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW.

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent

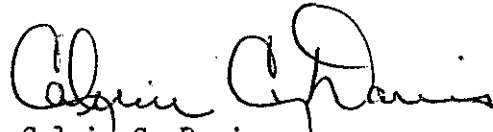
Public Works Department Purchase Requisition Number 562 is for the pricing and purchasing of Traffic Signals for South Division & Carroll St.

Letters from this office for the pricing of these fixtures reveal the following prices:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Traffic Engineers Supply Corp.	\$720.00
Central Electric Supply Co., Inc.	934.80

Artcraft Electric Supply Company declined the bid.

Public Works Department has reviewed the bids. I recommend the award be made to Traffic Engineers Supply Corporation on their low bid of \$720.00 net. The account to be charged is 11.122B which has a current balance of \$1,728.36.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

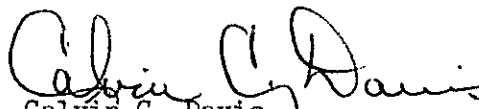
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for #12 Cat. Grader (Standardized)

Public Works Department Purchase Requisition No. 614 is for the pricing and purchasing of Parts for #12 Cat. Grader.

The total price for these parts is \$248.60.

The account to be charged is 21.912G, which has a balance of \$4,810.63.

Request authority for the issuing of a Purchase Order to Alban Tractor Co. for the purchase of these materials.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis
SUBJECT: Frame Covers

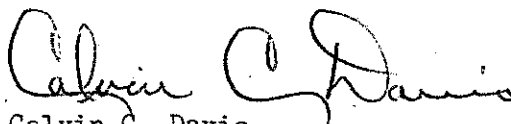
Public Works Department Purchase Requisition No. 551 is for the pricing and purchasing of Frame Covers.

Request for Quotation No. 48 was sent to likely bidders on December 8, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Richard Foundry Corporation	\$447.50	1%-10-30
Flockhart Foundry Company	\$645.00	1/2%-10-30

Frederick Iron & Steel, Inc. did not meet the specifications.

Public Works Department has reviewed the bids. I recommend the award be made to Richard Foundry Corporation on their bid of \$447.50. The account to be charged is 20.243A, which has a balance of \$24,540.99.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Replacement Parts for Comminutor

Public Works Department Purchase Requisition Number 263 is for the pricing and purchasing of parts for the Comminutor at the Sewer Treatment Plant. This was originally budgeted for as complete items but considerable savings can be realized by rebuilding this item. This procedure was standardized in May 1965.

Kappe Associates, Inc. priced the parts for the Comminutor and the total cost will be \$2,293.37.

Public Works Department has reviewed the prices and I recommend that the authority be granted for issuing a Purchase Order for these parts. The account to be charged is 13.232G which has a current balance of \$15,767.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Castle

Public Works Department requested rebidding of the Proposal for parts and equipment for the construction of a Water Castle in the City Park. This was rebid because of non-performance by the original bidder.

Proposals and advertisement were mailed to likely bidders on December 8, 1966 and bids were received, opened and read aloud on December 28, 1966 at 10:00 AM EST in the Council Room. Below are the results of the bidding.

<u>BIDDER</u>	<u>PRICE</u>	<u>BOND</u>
Artcraft Electrical Supply Co.	\$3,499.60	\$175.00
Central Electrical Supply Co.	3,626.00	181.30

Bid was not received from Graybar Electrical Co.

Public Works Department has reviewed the bids. Purchase Order Number 5412 was issued on April 15, 1966 to Houle Fountain Co. for \$2,816.40. This amount is still available from FY '66 funds in that Houle Fountain Co. did not perform under the terms of the contract. They also forfeited their bid deposit of \$110. This Certified Check was forwarded to the City Treasurer for deposit in the General Fund. I recommend that the award be made to Artcraft Electric Supply Co. on their low bid of \$3,499.60. Inasmuch as \$2,816.40 is available from FY'66 funds \$683.20 should be made available from account 10.191 which has a current balance of \$10,848.36.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 3-Ton Dump Truck, Contract A-17-67

Public Works Department Purchase Requisition Number 470 is for the pricing and purchase of one 30Ton Dump Truck.

Proposals and advertisement were mailed (for the second time) on December 21, 1966. Bids were received, opened and read aloud at 10:00 AM EST on January 3, 1967 at City Hall. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICE</u>	<u>TRADE</u>	<u>NET</u>
Cavanaugh Motors, Inc.	\$8,447.84	\$2,763.89	\$5,683.95
Elephant Chevrolet Sales, Inc.	8,276.85	2,484.85	5,792.00

Bids were not received from Quillan-Valliant Co., Hancock Brothers or Chester-Mack.

Public Works Department has reviewed the bids along with the undersigned and as a result of our review much comment and discussion has been generated. The Ford Motor Company is sending a letter to Cavanaugh Motor Co. assuring that the front springs do meet the City's requirements. Further discussions on the front axle could be resolved. If the Ford product meets the specifications as set forth in our Proposal Cavanaugh Motor Co. is the low bidder on the dump truck on their low bid of \$5,683.95 Net. The account to be charged is 12.202L, which has a current balance of \$5,500.80. A request for transfer of funds for \$183.15 is being processed.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW:

INTER OFFICE MEMORANDUM

January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Systems Improvements - Contract 15-67-W

Public Works Department requested proposals for the Water System Improvements Probe Holes and Construction of Production Wells.

Proposals and advertisements were mailed on December 16, 1966 to likely bidders and received, opened and read aloud at 10:00 AM EST, January 4, 1967 at City Hall with the following results:

<u>BIDDER</u>	<u>PRICE</u>	<u>FEES & OPTIONS</u>	<u>TOTAL</u>
Layne-Atlantic Co.	\$41,600.00	\$8,475.00	\$50,075.00
Sydnor Hydromanics, Inc.	66,550.00	"	75,025.00
A. C. Schultes & Sons, Inc.	65,400.00	"	73,075.00
C. W. Lauman & Co., Inc.	56,615.00	"	65,090.00

Bids were not received from Layne-New York Co., Inc., Mathies Well & Pump Co., Inc., Artesian Well & Equipment Co., Shannahan Co. and Strote, Inc.

Public Works Department had reviewed the proposals. I recommend that the award be made to Layne-Atlantic Co. on their low bid of \$41,600.00 plus the options and fees which are standard at \$8,475.00 or a total of \$50,075.00. \$50,000.00 was budgeted and the Public Works Director stated that the overall cost of this contract would not exceed this amount. The account to be charged is 20.233, which has a current balance of \$49,980.12.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

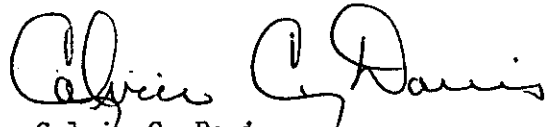
January 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Calcium Chloride

Public Works Department Purchasing Requisition Number 1116 is for the pricing and purchase of Calcium Chloride in 100 pound moisture-proof bags (10 Tons).

Contact was made with likely suppliers and Farmer's and Planters can provide the Calcium Chloride in 100 lb. moisture-proof bags at \$49.50 per ton. Morton Salt Co. can only provide the Calcium in carload lots (approx. 35 tons) and in bulk only. Agway, ESSCO and Southern States have no supply available. West Side Feed Co. can supply the Calcium Chloride in flake only at \$54.50 per ton.

Public Works Department has reviewed the proposals. I recommend that the award be to Farmer's and Planters Co. on their bid of \$495.00. The account to be charged is 12.202F, which has a current balance of \$6,726.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #2

January 23, 1967

PRESENT

Mayor Dallas Truitt
Councilman Harry Fullbrook
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Robert Powell
Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Fire Chief, W. Taylor; Planning Dir., P. Tallon; Public Works Dir., P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Members of the Press and Interested Citizens

Convening - Approval of Minutes, Jan. 9

The Mayor and Council of the City of Salisbury, Md. met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, January 23, 1967. President of the Council called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on January 9, 1967 were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried. A correction in the spelling of Mr. Roger Steffen's name was requested by Councilman Rodgers and noted by the City Clerk.

Appearance - Eugene Trapkin, Gil Bers -
Community Antenna Radio, Inc. re Supply-
ing T V Reception to the Area

Mr. Trapkin and Mr. Bers briefly outlined their plans to install and operate four low-powered TV Translators in the Salisbury area, carrying the same programming now available on the CATV cable system and, in some way not clearly defined, selling this service to subscribers. They requested Council's concurrence with their own legal Counsel's opinion that a franchise with the City is unnecessary to operate their business on a profitable basis. Council felt, however, that they did not have sufficient information on the matter to base an opinion as requested and instructed the City Solicitor to get the necessary information such as how the company is going to charge subscribers, what reception to the subscriber's set entails, etc., reporting back to Council at the next meeting to be held on February 13.

Discussion of Cooperation Agreement with
Housing Authority - Dulany

Mr. Ralph Dulany appeared before Council on behalf of the Wicomico County Housing Authority advising them that the Authority is contemplating the location of a 75-unit elderly housing project to be located in the City Limits. He asked for approval of the location site and execution of the Cooperation Agreement document required under Federal regulations to be signed before the project can be undertaken.

Due consideration of these requests was given by Council and extensive discussion on the wording of the Cooperation Agreement was heard with the final decision by Council that a Public Hearing should be held on February 13 to give all concerned a chance to be heard on the subject of Housing for the Elderly.

Council objected mainly to the fact that the wording of the agreement contained the word "designed" for the elderly rather than explicitly stating that the housing was for the elderly only. City Solicitor and Counsel for the Authority agreed that a formal Resolution is needed and required to adopt the Cooperation Agreement.

Tax Credit for the Elderly

Councilman Rodgers motioned twice, withdrawing once and having a second motion die for lack of a second, on the subject of a tax credit for the Elderly. His first motion to allow a \$50 tax credit for citizens over 65 to be renewed each year by the Council at its discretion was withdrawn after the City Solicitor advised this would be illegal under existing state law. His second motion that the City establish some sort of tax credit for senior citizens, using a method that is legal and adapted to the County's procedure for determining eligibility, with that procedure written out for the Council at the next Council meeting, died for lack of a second.

However, Council President Martin instructed the City Solicitor to pursue his recommendation to simplify the procedure in determining eligibility by giving a percentage of the credit allowed by the County to the residents who also live in the City of Salisbury and to present this in writing to the Council at the next meeting. Councilman Seidel suggested a 60% portion of the County allowance as a figure to work from.

Government Study Status

Councilman Seidel renewed interest in the Government Study project initiated by the County for which the City has budgeted funds in the amount of \$5,000. In connection with this project, Councilman Seidel was appointed as a member of the City-County Government Study Commission to fill the vacancy created by the loss of former Councilman David Grier, who was the Council representative on the Commission.

Commendation - Police Department

Compliments and commendation given to the City Police Department by Council President Martin was unanimously extended by the Council, publicly declaring what a tremendous job the Department and Chief are doing and what a credit the organization is to the City.

Chamber of Commerce Committee Proposal for Fred Adkins Memorial Project

Mr. Cooper advised Council of the above proposal as well as the desired site location for a fountain or other suitable memorial to be at the junction of Carroll Street and the Wicomico River. Funds are to be privately raised and Council concurrence on the site was requested so that the Committee could come to a logical conclusion on the project. Council asked for a definite plan of the memorial to be presented to them but were generally receptive to the location as proposed.

Sidewalk Replacement - Parsons Cemetery

Mr. Cooper advised that the beautification of the Parsons Cemetery involved, basically, the building of drives and the removal of existing sidewalk replacing it with new sidewalk approximately 3 inches higher. An estimated cost of \$3,085 was quoted and a request for the City to bear one-half of the cost according to standard policy was extended. A motion was made by Councilman Rodgers, seconded by Councilman Powell authorizing City participation in the project of sidewalk replacement up to an amount of \$1,600. The motion was carried unanimously.

Traffic Plan Policy

Executive Secretary and the Director of Public Works asked for guidance in establishing a traffic plan policy to relieve congestion in certain areas, particularly the South Division Street area from Locust Street to Route 13. Several suggestions were offered including making South Division one-way from Locust to Rt. 13 and also establishing a parking ban on South Division from Locust to Route 13. They were instructed to proceed with establishing a plan based on two-way movement on South Division for presentation and consideration at the next meeting.

Financial Status, R-17 Parking Lot Construction

Council was not satisfied with a verbal briefing on the financial status of the R-17 Parking Lot construction and instructed the Director of Public Works to present a complete and final breakdown of figures in writing at the next Council meeting. Action on pending bills to be charged to the construction was tabled until the final presentation has been studied and necessary funds required have been obtained from appropriate accounts.

Award of Bids

1. Sale of Fire Engine No. 5 - motion by Fullbrook, seconded by Powell to award to Thomas W. Mitchell in the amount of \$442.56 - high bid on the surplus equipment.
2. Purchase of traffic signals - motion by Rodgers, seconded by Powell to purchase from Central Electric on low bid of \$717.
3. Emergency work on secondary sludge pump - motion by Fullbrook, seconded by Powell authorizing payment as recommended.
4. Frames for covers - motion by Rodgers, seconded by Seidel to award to low bid of Richard's Foundry in the amount of \$427.60.

Snow Removal Cost Figures

P. C. Cooper, Director of Public Works, reported that removal of the last snowfall cost the City \$5,008 or \$626/inch for 8 inches of snow.

Appointment - Delmarva Advisory Council

Councilman Robert Powell was appointed by the Mayor to serve on the program committee of the Delmarva Advisory Council as requested by the DAC in a letter dated January 11, 1967. The DAC is to be notified of this appointment.

Discussion - Quinton Johnson Lease

In connection with the agenda item listed above, a letter received from the CCDC was read in text to the Council by the Executive Secretary. Their recommendation to re-negotiate the lease which expires on April 22, 1967 was considered and authorization was given to the Executive Secretary to proceed, but with a one year option if possible instead of the 3-year option recommended by the CCDC.

A second recommendation that parking on the Central Lot not be disrupted prior to March 26 was agreeable to Council as well as a third recommendation to move the Central Parking Lot meters to the Water Street Lot as they become available.

A fourth recommendation to eliminate all monthly parking from the Central Lot and from Greenie's Lot, allowing same only on the Water Street Lot at a rate of \$4 per month was discussed to some length. Representatives of the CCDC pointed out that the purpose of the establishment of downtown parking was for the convenience of the customers and not the employees of the central Business District. Consideration was given to the request with pro and con feeling on the part of Council. All monthly parkers are to be notified of the policy by letter no later than March 1. A motion was made on all the recommendations by Councilman Powell, who moved that the Council concur with the recommendations of the CCDC as amended. Councilman Fullbrook seconded the motion which was carried with Councilman Rodgers voting No because he disagreed with the last recommendation to eliminate monthly parking except on the Water Street Lot.

New Business

Councilman Seidel was advised, in answer to his query, that the area of King Street in the Cranberry Meadows Shopping Center location has been cleaned up as requested by Mr. Steffens at the last Council meeting.

There being no further business to come before the Chair, the meeting adjourned at 10:30 p.m. to meet in regular session again on February 13, 1967.

Harold L. Davis
City Clerk

W. Paul Martin
Council President

2/13/67
Date

INTER OFFICE MEMORANDUM

January 23, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Sale of Fire Engine No. 5

Fire Department requested Purchasing Department to get bids for sale of Fire Truck No. 5.

Bids and advertisement was mailed December 30, 1966 to eight likely prospects. Below are the results of Proposal A-18-67 for sale of Fire Truck:

Name	Total Bid	Check
Thomas W. Mitchell	\$442.56	\$44.26
Lawrence E. Hancock	\$351.50	\$35.15
John L. Graham	\$160.00	\$16.00
Robert B. Smith	\$428.28	\$42.83
John Mc Cann Watters	\$229.00	\$22.90

The Fire Department has reviewed all offers. I recommend sale of Fire Truck No. 5 to Thomas W. Mitchell of 2800 Willowhby Road, Baltimore, Maryland 21234 on his high bid of \$442.56.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
Fire Department
Press

CITY OF SALISBURY, MARYLAND

Meeting #3

February 13, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman Robert Powell
Councilman David Rodgers

ABSENT

Councilman Harry O. Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Fire Marshal, D. Williams; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, January
23, 1967

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, February 13, 1967, the time and place set for such meetings. The President of the Council, Mr. W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on January 23, 1967 were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell.

Report - General Television, Inc. (CATV)

At the request of Council and in response to a petition complaining about service, officials and representatives of General Television, Inc. presented a documented report detailing improvements made and anticipated as well as public relations attempted to improve service and opinion of the company. Mr. Anthony Canniff, manager of the firm, reported that an independent consulting firm of electronic engineers had been employed to make a detailed and impartial survey of the company, its operations and service. Mr. Jules Cohen of the firm, Jules Cohen & Associates, reported on this survey, informing Council that General Television was, in the opinion of his company, no better or worse than any other company furnishing this service he has investigated. He stated that by and large, General Television, Inc. is delivering to its customers' homes picture quality which is the practical equal of that available at the Salisbury input to the system. He outlined the procedure followed in obtaining information for his survey (personal calls on 43 homes, viewing picture quality of the signals received at the point of distribution origination with subsequent viewing of the received pictures in the 43 sample homes); and also the recommendations his firm has made to General Television to correct isolated deficiencies. A complete copy of the Engineering Study of the Performance of the Community Antenna Television System of General Television, Inc., is attached to the original copy of these minutes.

Mr. Bob Hamill, one of the originators of the petition mentioned, expressed criticism of a questionnaire distributed to signers of the petition by General Television. Copies of the questionnaire were distributed to Council by Mr. Canniff as well as a tabulation of answers to questions contained in the questionnaire. Other criticism voiced was the fact that the signal from the local station (WBOC) was often shown on other Channels. Mr. Cohen explained that this was not the fault of General Television since FCC regulations authorize local stations to cut in on other Channels at the time of commercials in order to protect the economic health of the local station by not having its audience diluted. Another complaint was voiced concerning the duplication of programs on two of the channels thus having the convenience of four channels instead of the advertised five. Mr. Cohen explained that this again was no fault of General Television. It was pointed out also that Channel 7 would be better than Channel 5 out of Washington and question was raised concerning why there were fewer channels offered in this locality when Dover has the convenience of seven or eight channels. Mr. Canniff explained that geographical problems are the main reason for not having the number of channels to offer but assured that as soon as additional signals are available, they will be offered.

Council considered a request to set themselves up as an examining board to be unrealistic. However, Council President Martin requested a monthly report be submitted by General Television, Inc. to the City Council, giving such information as capital improvements anticipated and in what locations, approximate dates of same and any budgetary information essential to keep the Council fully informed on the operation. He stressed the value of this monthly report to the Council, who would be more prepared and informed to cope with complaints, to be the elimination of the necessity of petitions.

Mr. E. Dale Adkins, legal counsel for General Television, Inc., advised Council he would make arrangements with the City Solicitor to determine what form the requested report should be presented in and the matter was concluded with the assurance from General Television, Inc. that steps to improve the service are continuing and will continue and the Council will be kept fully informed with a monthly report. Mr. Adkins strongly urged all complainants to please come to General Television first with their complaints so that the company could determine if there was a valid reason for same.

Ordinance No. 954 - Trailers

A large delegation representing camping trailer and boat owners was present to voice objections to provisions of Ordinance No. 954. Objections to trailer lengths controlled by the Ordinance and the applicability of same to boats or boat trailers were voiced with the result that Council ordered the Ordinance void and instructed that the present law be amended to clearly define house trailers to be the object of concern in the enforcement of regulations. Motion was made and seconded by Powell and Seidel instructing the City Solicitor to amend the present Ordinance No. 789 (Zoning Code) to define house trailers.

Ordinance No. 953 - 1st Reading - Apartment House Permit

A routine Ordinance Permit for the construction of an apartment house was presented on behalf of Mr. Henry Hanna who proposes to construct 6-1 bedroom units and offices at the corner of Waverly and Newton Street. Motion to approve the Ordinance on first reading was made and seconded by Councilmen Powell and Seidel and carried unanimously.

Lease Parking - Central Business District

A petition signed by protestants to a recent ban on monthly parking on the lot in the Central Business District known as "Greenie's" was presented to Council by Mr. Bob Sterling. He pointed out that the Central City District Commission should be aware of the volume of business downtown monthly parkers do and the loss that would be sustained if all office workers are forced to relocate to areas where free parking is furnished at the door for employees as well as customers. Council advised the petitioners present that the matter deserved consideration and requested Mr. Sterling and Mr. William Ruhl to serve on a committee with the Executive Secretary, City Treasurer and the Central City District Commission to study the situation further. Councilman Powell motioned that the March 1st deadline for monthly parking on downtown lots be recinded until such time as the committee and the Council have had an opportunity to review the situation together. Mr. Seidel seconded the motion which was carried unanimously.

Street Closing Request - Elm Street from Fulton to Lee Streets

Mr. Bill Godfrey appeared before Council requesting that Elm Street from Fulton to Lee Streets, a distance of 320', be closed. Council favored this request on motion by Councilman Rodgers, seconded by Councilman Powell. Mr. Godfrey was advised of City policy followed in street closings with the bed of the street deeded to adjoining property owners, costs to be borne by same. A question of curb, gutter and sidewalk installation was raised by Mr. Godfrey who was advised that this was another matter and would have to be studied for a cost estimate and presented at the next meeting.

Appearance - Roger Steffens re Curb, Gutter and Water Connections - Cranberry Meadows

Mr. Steffens' request for Council cooperation in installing necessary curb and guttering along the Cypress Street frontage of property owned by the City and leased to PAS Realty was favorably considered and instructions were given to the Public Works Director to determine the costs and present same at the next meeting for approval.

Council advised Mr. Steffens they would grant a credit for old water connections presently installed on Cypress Street towards the cost of new, larger connections. This credit will amount to \$120 per connection. Mr. Steffens explained that the larger connections were needed to have adequate water pressure for a sprinkler system installed in landscaped areas of the shopping center.

A request for adjustment in the charge for water tap fees and curb, gutter and sidewalk installation was denied.

Parking Problems - South Division Street

Mr. Lou Krause appeared before Council representing property owners of businesses along South Division Street. He expressed concern about plans to prohibit parking on South Division and requested Council to consider making the street one-way either way but to allow parking on one side of the street. He stated that parking facilities were just not available in this area and businesses here could not bear the loss of street parking. Council advised Mr. Krause the matter is under study and his request would be given consideration.

Award of Bids

1. Steel Strain Poles - motion by Rodgers, seconded by Seidel to award to low bid of Central Electrical Supply Co., Inc. in the amount of \$2,430.
2. Door - motion by Rodgers, seconded by Powell to award to low bid of E. J. Trader & Sons, Inc. in the amount of \$215.
3. Meter Yokes (Standardized) - motion by Powell, seconded by Rodgers to purchase as requested from Ford Meter Co. in the amount of \$345.75.
4. Fire Hose - motion by Rodgers, seconded by Powell to award to low bid of Maryland Fire Equipment Corp. in the amount of \$2,160.
5. Parts for Clariflocculator (Standardized) - motion by Rodgers, seconded by Seidel to purchase as requested from Dorr-Oliver, Inc. in the amount of \$647.40.
6. Trimming City Trees - motion by Powell, seconded by Rodgers to award to Bartlett Tree Service in the amount of \$780.
7. Parts for SS-1, Wayne Sweeper (Standardized) - motion by Seidel, seconded by Rodgers to purchase as requested from McClung Logan in the amount of \$332.
8. Emergency Requisition for Snow Removal - motion by Rodgers, seconded by Powell granting approval of after the fact commitment in the amount of \$256 to Interstate Amiesite Corp.
9. Mineral Lead and Hemp Packing - motion by Seidel, seconded by Powell to award to Speakman Co. in the amount of their low bid - \$289.90.
10. Emergency Requisition for Snow Removal - motion by Powell, seconded by Rodgers granting after the fact approval in the amount of \$243 to Interstate Amiesite Corp.

Mr. Davis, Purchasing Agent, reported to Council that a letter had been received from Cavanaugh Motors advising that they could not meet the specifications on the dump truck bid previously awarded to them on assurance by Mr. Pat Cavanaugh that Ford Motor Co. would guarantee by letter that the truck bid on by Cavanaugh would meet the requirements of the City even though it did not meet the specifications of the bid. Ford Motor Co. would not furnish this guarantee. Instructions from Council were requested by the Purchasing Agent who was advised that the next low bidder (Oliphant Chevrolet) should be contacted for the award of bid since their truck did meet the specifications. The Executive Secretary was instructed to write Cavanaugh Motors thanking them for their honesty in the matter and formal motion was made and seconded by Rodgers and Powell to return Cavanaugh's deposit and to accept the bid of the second bidder.

Ordinance No. 955 - Fire Code - 1st reading

Ordinance No. 955 reads as follows: AN ORDINANCE of the Council of the City of Salisbury repealing Ordinance No. 575, the Fire Prevention Ordinance of the City of Salisbury, as amended by Ordinance No. 851, and re-enacting a fire prevention code prescribing regulations governing conditions hazardous to life and property from fire or explosion, and providing for the penalties for the violation of this Ordinance.

Executive Secretary reported that the Code had been given careful study and the Ordinance as presented adopted the Maryland State Fire Code in substance with amendments which would apply to local conditions. Motion to approve the Ordinance on first reading was made by Councilman Rodgers, seconded by Councilman Powell and carried unanimously. City Solicitor advised that since the code is adopted by reference some brief form of presentation would have to be devised and printed in the newspaper and advertisement for second hearing on the Code to be held on March 13, 1967, would have to be placed.

Preliminary Report - Riverside Water District

Mr. Bill Miles appeared before Council to review his firm's supplement to the preliminary study and report on the proposed Riverside Water District. In the supplement, certain items of design and costs mentioned in the original report were clarified, modified and elaborated upon. Mr. Miles explained that enlargement of the water mains as requested would increase costs substantially making the project cost at least one and one-half million dollars. The entire cost of the project would be borne by the people in the District. Due consideration was given to the presentation and Mr. Miles was instructed to proceed with the brief on the Project. In the meantime, Council will hold a review of the supplement.

Naylor Mill Scenic Drive Proposal

Council gave authority to the Public Works Director to proceed, on motion by Rodgers, seconded by Seidel, with plans to accept gifts of land from Raymond Wiesner and WBOC, Inc. for the purpose of a scenic development and drive in the area of Naylor Mill Paleochannel holdings owned by the City. Mr. Cooper advised he hoped to get a commitment from the County to develop a County road in the area and will report back on progress.

City Position - Water Quality Hearings

Mr. Cooper outlined his recommendations for the City's position on the zoning of the waters of Wicomico County to assist the Department of Water Resources in establishing water quality parameters for future pollution control of all rivers, estuaries, tributaries, ponds and streams in the County. With the aid of a map showing the different ratings proposed by the Dept. of Water Resources, Mr. Cooper pointed out ratings he agreed with and those he disagreed with, giving recommendations for a change.

Council concurred with his recommendations on motion by Rodgers, seconded by Powell and instructed him to advise the Dept. of Water Resources on the City's position.

Financial Status - R-17 Project

A breakdown of costs authorized and anticipated in the R-17 Project was presented by Mr. Cooper to the Council. Total available funds were given at \$16,688 with authorized expenditures to date totalling \$9,100. Council authority was given to pay the bills in the amount of \$9,100 plus a bill for engineering fees to George, Miles & Buhr. This was accomplished on motion by Rodgers, seconded by Powell. However, a request to grant authority to set up a fund to handle essential items that may be approved from time to time was not favored. Planning Director Tallon advised that a Resolution would be presented by the Urban Renewal Office at the next meeting to take care of all contingencies known for the "Federal People" and the matter was tabled until that time.

Proposal for Engineering Services, STP

This proposal discussion was postponed until after a meeting with Campbell Soup Co. officials is held on March 6.

Lease Report - Quinton Johnson Parking Lot

Executive Secretary reported negotiations on the lease renewal for the Quinton Johnson Parking Lot were unsuccessful and was instructed by Council to notify Mr. Johnson of the cancellation of the lease as per requirements by February 20.

Chestnut Street Parking Lot Lease Approval

Approval of renewal of the Chestnut Street Parking Lot Lease was given on motion by Councilman Rodgers, seconded by Councilman Seidel. The lease was executed by the Mayor and Clerk and will be forwarded to Mr. Holland.

Centennial Celebration Committee Requests

A motion was made by Rodgers, seconded by Seidel that applicants for peddler's licenses to sell souvenirs during the Centennial Celebration be referred to the Centennial Committee for approval before the license is issued.

Further consideration was given to Council's intent to donate funds to the Centennial Project due to the publicity given to the County Council's decision to support the project on a scale a great deal cheaper than the City was prepared to do. Motion was made by Rodgers, seconded by Seidel to hold the decision on the funds in abeyance until the matter is checked into.

Request for Exemption - Parking District Tax

A list of properties meeting the requirements for exemption to the Parking District Tax was presented and approved on motion by Councilman Rodgers, seconded by Councilman Powell. These properties include the following:

Holt Paper Co.	226 Mill Street
Jefferson School of Commerce	112 E. Market St.
Donald P. Bowden	301 E. Main St.
Deer's Head Realty Corp.	201 and 203 W. Division St. and 104-106 E. Market St.

Meeting Date Schedule

Pay Plan Discussion Meeting was set for February 20 at 6 p.m. - Wicomico Hotel. Campbell Soup Company Officials - March 6, 6 p.m., place to be announced.

Temporary Clerk-Typist Position Time Extension - Inspections Office

A request to extend the time limit for payment of salary in the temporary clerk-typist position in the Inspections Office was approved on motion by Rodgers and seconded by Powell.

Johnson Park Farm Study Report

Attention was called to a detailed report contained in the Briefing Book relative to the use of property known as Johnson's Park Farm. This study was made by the Executive Secretary at the request of Council.

Recommendations contained in the study were generally agreeable to the Council who instructed the Executive Secretary to forward a copy of same to the Johnson Farm Trustees, Mr. Burbage and Mr. Rufus Johnson. Action on the recommendations pend their study of the report.

There being no further business to come before the Chair, the meeting adjourned at 11:20 p.m. to meet again in regular session on February 27, 1967.

Jana L. Powers
City Clerk

W. Paul Martin
Council President

2/27/67
Date

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council

FROM: Calvin C. Davis

SUBJECT: Purchase Orders, January, 1967

PO#	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
880	Simpsons Gulf Service	Towing Cars	\$ 187.50	BI
881	Alban Tractor Company, Inc.	Parts & Supplies-Dec.	86.58	PW
882	Pioneer Salt Company	Ammonia & Chlorine	219.00	PW
883	American Society of Planning Off.	Ad. of Job	10.00	Pl Comm
884	Shockley's Wall Paper & Paint Store	Window Shades	184.36	FD
885	Joseph G. Pollard	Sections-Valve Boxes	88.00	PW
886	A. P. Isakson, Inc.	Relocate Hydrant	200.00	PW
887	Jiffy Manufacturing Company	No. 5 Jiffy Bag	5.40	PW
888	Wallace & Tiernan Company	Repair Valve	26.32	PW
889	Robert E. Moore	Battery Conditioners	187.91	PW
890	Shore Fire Equipment	Siren Repair	91.83	Ambul
891	C. Ercell Wimbrow	Cutting Band	5.90	PW
892	Republic Steel Corporation	Corragated Pipe	191.54	PW
893	Hancock & Williams	Axes	76.80	PW
894	John C. Anderson	Installing Fence	60.00	PW
895	Alban Tractor Company, Inc.	Paint Grader	132.95	PW
896	Stephens & Mc Laughlin	Appraisals	75.00	PW
897	Interstate Aminsite Corporation	Work-Stateman Motel	131.33	PW
898	W. Austin Moore, Sr. & Company	Parking Tickets	87.00	PD
899	Dr. Rufus C. Johnson	Treatment & Board	8.00	PD
900	E. S. Adkins & Company	Underlay & Nails	138.00	FD
901	Farmers & Planters Company	Calcium Chloride	495.00	PW
902	Kappe Associates, Inc.	Parts-Comminutor	2,293.29	PW
903	Alban Tractor Company, Inc.	Parts	248.60	PW
904	Mueller Company	Corp. Stops	208.98	PW
905	Peninsula Plumbing Supplies	Soil Pipe	2,160.90	PW
906	George W. Wilkinson	Equipment Rental	324.00	PW
907	Ford Meter Box Company	Meter Frames & Covers	250.00	PW
908	Traffic Engineers Supplies Corp.	Traffic Signal	720.00	PW
909	Darling Valve & Manufacturing Co.	Hydrant Extension	181.44	PW
910	George & Lynch, Inc.	Truck Rental	138.00	PW
911	White & Leonard	Folders	15.80	PW
912	Hubert R. White Hardware Company	Lufkin Tape	8.50	BI
913	Thomas Publishing Company	Thomas Register	30.00	Purch.
914	J. I. Holcomb Manufacturing Co.	Furniture Polish	10.68	Purch.
915	Hughes Business Machine Service	Clean & Oil-Burrorgles	12.00	Purch.
916	National Cash Register Company	Maint & Repair	138.05	Purch.
917	Wicomico County Roads Division	Prision Labor	105.94	PW
918	Shore Fire Equipment	Maint. Extinguishers	100.75	Purch.
919	Will Scientific, Inc.	Stirrer & Glasink	22.53	PW
920	Salisbury Steel Products, Inc.	Anchor Bolts	26.40	PW
921	Pittsburgh Plate Glass Company	Glass Top for Desk	23.22	PW
922	Austin W. Moore, Sr. & Company	Forms	119.00	Ambul & PW
923	Sheridan Advertising	City Seal	148.50	PW
924	E. S. Adkins & Company	Plywood & Supplies	258.82	PW
925	Artcraft Electric Company	Contract A-14-67	3,499.60	PW

PO#	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
926	The Camera Center	Flash Cubes & Film	17.49	PD
927	American Stores	Food-Zoo	27.42	PW
928	E. S. Adkins & Company	Parts & Supplies	14.60	PW
929	Artcraft Electric Supply Company	Parts & Supplies	156.46	PW
930	Artcraft Electric Supply Company	Light Bulbs	10.80	FD
931	Artcraft Electric Supply Company	Contract A-8-67	7,245.11	PW
932	Clyde Rosen	Contract 4-67-SM	42,118.40	PW
933	Shockley's Wall Paper & Paint Store	Shades	177.12	FD
934	Baltimore Stationery Company	Supplies	18.44	PW
935	Arthur H. Thomas Company	Parts	28.80	PW
936	Fairbanks, Morse & Company	Slugs	11.19	PW
937	Irvin H. Hahn Company	Name Plates	4.95	PD
938	Eastern Shore Steel Company	Grate & Angle	55.29	PW
939	Grier Tire Company	Tires	160.60	PD
940	Rockwell Manufacturing Company	Keys	6.35	Purch.
941	Warner Fruehauf Trailer Company, Inc.	Parts for Leach	54.92	PW
942	Grier Tire Company	Tires	35.80	FM
943	UOP-Johnson Division	Books	13.50	PW
944	Hellige, Inc.	Chemicals	36.30	PW
945	Wallace & Tiernan Company	Solution	76.30	PW
946	Baltimore Stationery Company	Chair	30.36	Purch.
947	Buck's Auto Radiator Service	Radiator Hose	3.50	PW
948	Hubert R. White Hardware Company, Inc.	Mops & Tubes	7.20	Purch.
949	W. Austin Moore, Sr. & Company	Tr-102 Forms	70.70	Treas
950	Severance Service Corporation	Check & Repair-Fl.	4.90	Purch
951	Baltimore Stationery Company	Supplies	186.17	Pl PD PW Purch
952	Boulevard Car Laundry	Car Wash-Dec	37.00	PD
953	Pep Boys	Door Bumpers	3.87	PD
954	Hubert R. White Hardware Co., Inc.	Bolts	25.30	PW
955	Central Electrical Supply Co., Inc.	Lamps	9.96	PW
956	Fairbanks Morse, Inc.	Scale Inspection	60.00	PW
957	The Salisbury Times	Display & Notices	94.78	PW Pl Purch.
958	Central Electrical Supply Co, Inc.	Signal	717.00	PW
959	E. S. Adkins Company	First Spruce	43.53	PW
960	Shore Fire Equipment Company	Helment	3.70	FM
961	Potter & Parsons, Inc.	Overhaul	359.74	PW
962	Shore Radio & Television Service	Rental-Recorder	17.00	Pl Comm
963	The Camera Center	Flash	8.00	PD
964	Clark Equipment Company	Adaptor & Parts	19.58	PW
965	Cavanaugh Motor, Inc.	Knob & Valve	5.85	PW
966	Xerox Corporation	Rent & Coppies-Dec	214.39	PW
967	The Hoch Company	Z-33	130.00	PW
968	J. C. Penney's & Company	Uniforms	28.86	PD
969	Salisbury Automotive	Air Hose	4.91	PW
970	Wallace & Tiernan, Inc.	Adapter & Heater	40.44	PW
971	The Salisbury Times	Notice	17.25	BI
972	Callaway Typewriter	Supplies	74.05	Pl Comm
973	Charlies's Print Shop	Printing	34.02	PW Pl FD Mayor
974	English Company	Meals	32.30	PW
975	Eastern Overall Cleaning Company, Inc.	Service-Dec	51.60	PW PD FD CH
976	Friendly Farm Service, Inc.	Parts	10.00	PW
977	National Cash Register Company	Box of Tape	2.49	Purch
978	Taylor Auto Supply Company	Parts	10.73	PW
979	Severance Service Corporation	Repair-Comfort St.	4.90	Purch
980	Salisbury Auto Spring Works, Inc.	Balance Wheels	6.90	PW
981	Charlies's Print Shop	TR-125 Forms	64.41	Treas

PO#	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
982	Eldgewood Pipe & Block Company	Pipe	125.00	PW
983	Speakman Company	Valve & Hose	73.56	PW
984	Charlies's Print Shop	TR-124 Forms	263.12	Treas
985	Drug Fair	Phisobey	7.44	PW
986	Automatic Signal Corporation	Controller & Detectors	1,550.61	PW
987	A. W. Perdue & Son	Corn	69.00	PW
988	West Side Feed Company	Omolene & Layena	33.85	PW
989	Walter C. Anderson	Fees	176.00	PW
990	Artcraft Electric Supply Company	Parts & Supplies	255.31	PW
991	Salisbury Auto Parts	Parts & Supplies	78.17	PW
992	Salisbury Automotive	Parts & Supplies	93.02	PW
993	Hessler, Inc.	Repair & Paint-Sign	44.00	PW
TOTAL FOR JANUARY 1967 (114 Purchase Orders)			<u>\$69,207.73</u>	

SUBJECT: Urban Renewal-January, 1967

PO#	SUPPLIER	DESCRIPTION	AMOUNT	DEPT.
582	Jean's Maintenance Service	Cleaning Service	\$ 35.00	UR
583	Harold Hampshire	Survey	225.00	UR
584	Jean Maintenance Service	Maint. Service	35.00	UR
585	Phillip L. Tallon, Division	Expenses	20.60	UR
586	Main La Frents & Company	Service	504.00	UR
587	Main La Frents & Company	Service	216.00	UR
588	Security-Columbia Banknote Co.	Loan Notes	143.75	UR
TOTAL FOR JANUARY 1967 (7 Urban Renewal)			<u>\$1,179.35</u>	

SUBJECT: Payment Orders-January, 1967

PAYEE	DESCRIPTION	AMOUNT	DEPT.
52	Burroughs Corporation	Maint. Agreement	\$ 256.00 Purch
53	Electro Rust Proofing, Inc.	Cathodic Protection	671.00 PW
54	American Water Works Association, Inc.	Annual Dues-Jan-Dec	15.00 PW
55	University of Maryland	Registration	30.00 PW
56	International Conference of Blg. Off. Books		17.30 BI
57	Health Education Service	Manual	1.25 PW
58	Charles C. Thomas-Publisher	Sub-1-year	7.00 PD
59	The Pep Boys	Bumpers-Doors	11.61 PD
60	University of Maryland	Courses	72.00 PW
61	Virginia Plumbing Inspection Asso.	Registration Fees	15.00 BI
62	Charles E. Leydecker	Expenses	16.76 Exec
TOTAL FOR JANUARY 1967 (11 Payment Orders)			<u>\$1,112.92</u>


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Steel Strain Poles

Public Works Department Purchase Requisition Number 1134 is for the pricing and purchase of 9 steel Strain Poles.

Request for Quotation Number 66 was sent to likely bidders on January 27, 1967. Below are the results of the bidding:

<u>BIDDER</u>	<u>NET PRICE</u>
Central Electrical Supply Company, Inc.	\$2,430.00
Artcraft Electric Supply Co.	2,560.95
Traffic Engineers Supply Co.	2,799.90
Millerbernd Manufacturing Co.	2,700.00
Universal Pole Bracket Corp.	2,778.75

Bid was not received from Union Metal who indicated they will defer to their distributor.

Bids have been reviewed by Public Works Department. I recommend that the award be made to Central Electrical Supply Company, Inc. on their low bid of \$2,430.00. The account to be charged is 11.123 which has a current balance of \$17,577.24.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Door

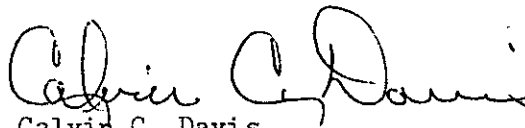
Bureau of Inspections Purchase Requisition is for the pricing and purchasing of a Door.

Request for Quotation No. 50 was sent to likely bidders on December 14, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
E. J. Trader & Sons, Inc.	\$215.00	N30
Community Building Suppliers, Inc.	\$255.85	N 30
Charles Brown Glass Co.	\$300.00	N30

Bids were not received from Shore Shade & Blind Co., Tidewater Roofing & Siding Co., E. S. Adkins & Co., Montgomery Ward & Co. and Pittsburgh Plate Glass Co.

Bureau of Inspections has reviewed the bids. I recommend the award be made to E. J. Trader & Sons, Inc on their low bid of \$215.00. The account to be charged is 10.812C, which has a balance of \$2,104.54.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mineral Lead & Hemp Packing

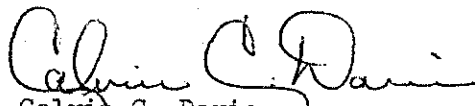
Public Works Department Purchase Requisition No. 677 is for the pricing and purchasing of Mineral Lead & Hemp Packing.

Request for Quotation No. 65 was sent to likely bidders on January 27, 1967 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Speakman Company	\$289.90	N30
Shore Distributors, Inc.	\$328.50	2%10 N30

Peninsula Plumbing Supply could not bid.

Public Works Department has reviewed the bids. I recommend the award be made to Speakman Co. on their low bid of \$289.90. The account to be charged is 20.243A, which has a balance of \$20,190.31.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Emergency Requisition for Snow Removal

Public Works Department Purchase Requisition No. 1146 is for the renting of one Grader and one Loader for Snow Removal on January 19 and 20, 1967.

These vehicles were ordered on an emergency basis and after the fact approval is requested for the Purchase Order, which was for \$243.00.

The account to be charged is 12.2021, which has a balance of \$1,200.23. Purchase Order will be written to Interstate Amiesite Corp.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Requisition for Snow Removal

PublicWorks Department Purchase Requisition No. 672 is for the renting of one Grader for Snow Removal on December 25, 1966.

This vehicle was ordered on an emergency basis and after the fact approval is requested for the Purchase Order, which was for \$256.00.

The account to be charged is 12.2021, which has a balance of \$1,200.23. Purchase Order will be written to Interstate Amiesite Corp.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

JULES COHEN & ASSOCIATES

CONSULTING ELECTRONICS ENGINEERS

WASHINGTON, D. C.

ENGINEERING STUDY OF THE PERFORMANCE OF THE COMMUNITY ANTENNA TELEVISION SYSTEM OF GENERAL TELEVISION, INC. SALISBURY, MARYLAND

Pursuant to a request by General Television, Inc., operator of the Community Antenna Television System in Salisbury, Maryland, a study was made of the performance of that system. The field survey was conducted by the writer and William C. King, Jr., both partners in the firm of Jules Cohen & Associates, consulting electronics engineers. The work in Salisbury was conducted on the dates January 16 through 19, and January 24 through 26, 1967.

Statement of Qualifications

The writer, senior partner in the firm of Jules Cohen & Associates, is a graduate of the engineering school of the University of Washington, Seattle, and a registered professional engineer. Since his release in December, 1945, from active duty as a United States Naval Officer, he has been a practicing consulting engineer, specializing in the field of radio and television broadcasting, including the associated area of Community Antenna Television Systems. Since 1952, he has been responsible for the direction of his own firm, either as an individual or in partnership with others. He is a past president of the Association of Federal Communications Consulting Engineers, he is a Senior Member in the Institute of Electrical and Electronic Engineers, a Member of the Society of Motion Picture and Television Engineers, and a member of Tau Beta Pi, engineering scholastic honorary. He is

JULES COHEN & ASSOCIATES

CONSULTING ELECTRONICS ENGINEERS

WASHINGTON, D. C.

Engineering Study
Salisbury, Maryland

page 2

presently a member of the Industry Advisory Group concerned with negotiation of a new standard broadcast agreement between the United States and Mexico.

William C. King, Jr. is an engineering graduate of Virginia Polytechnic Institute and a registered professional engineer. He holds a Masters Degree in Engineering from the Carnegie Institute of Technology. He had extensive experience as technical director of both standard broadcast stations and a television station prior to his entering the field of consulting engineering in 1962. He served as a panel member in the Television Allocations Study Organization, which was set up at the request of the Federal Communications Commission to make an extensive study and advise the FCC regarding standards applicable to all phases of television broadcasting. He is a member of the Institute of Electrical and Electronic Engineers.

Study Method

The procedure followed in studying performance of the Salisbury Community Antenna Television System involved viewing picture quality of the signals received at the point from which distribution to the Salisbury area originates; then viewing received pictures in a sampling of homes in the Salisbury area. The sample was drawn almost in its entirety from the list of signers of a petition to the Salisbury City Council regarding the operation of the CATV System.^{1/} The selection

^{1/} The sample is not to be regarded as being valid statistically because, being drawn from complainants only, it is weighted presumably, on the side of poor picture quality. For the purpose of this study, sampling of petitioners' reception appeared desirable to avoid any likelihood of accidental bias toward exceptionally good reception locations.

JULES COHEN & ASSOCIATES

CONSULTING ELECTRONICS ENGINEERS

WASHINGTON, D. C.

Engineering Study
Salisbury, Maryland

page 3

made provided a reasonably uniform dispersion of samples throughout the community and its vicinity.

Forty homes of the 250 petitioners and three homes of persons not signing the petition were visited and picture observations made. Attempts were made to visit an additional 39 homes of petitioners, but at the time of the attempt, no one was home to admit the field study team.

Observations were made of picture quality on each of the five channels, using the receiver normally employed at the residences visited. No adjustments were made in the receivers other than channel selection and the usual operating adjustment of brightness and contrast or, in the case of color, hue and saturation. In addition, to provide a standard reference, picture quality observations were made at a sampling of locations employing a portable television set. This set, owned by the firm of Jules Cohen & Associates, is a standard receiver purchased from a dealer for about one hundred dollars and used as purchased without special alignment procedures. At most locations, the receiver was used in a field car, fed from the normal outlet in the customer's residence via a long cable. In some instances, the portable was taken into the subscriber's home. For reference purposes, Polaroid photographs were made of the pictures displayed on the portable receiving set.

Notes applicable to the observations made at the 43 receiving locations are incorporated in Appendix I to this report. Copies of the photographs are incorporated in Appendix II.

Conclusions

The general conclusion to be drawn from the observations made is that, by and large, General Television, Inc.,

JULES COHEN & ASSOCIATES

CONSULTING ELECTRONICS ENGINEERS

WASHINGTON, D. C.

Engineering Study
Salisbury, Maryland

page 4

is delivering to its customers' homes picture quality which is the practical equal of that available at the Salisbury input to the system. Isolated correctible deficiencies were noted, but these were not sufficiently widespread, or of such nature, as to negate the validity of the foregoing conclusion. The field survey team recommended to General Television, Inc., that service calls be made to seven of the 43 locations visited, for the purpose of investigating and correcting system deficiencies observed.

Stations received at the system input are as shown in the following table:

<u>Call Letters</u>	<u>Station Location</u>	<u>Broadcast Channel</u>	<u>CATV Channel</u>
WMAR-TV	Baltimore	2	2
WJZ-TV	Baltimore	13	3
WBAL-TV	Baltimore	11	4
WTTG	Washington	5	5
WBOC-TV	Salisbury	16	6

At the head ends, the pictures were found to be good to fair, with some noise and minor imperfections. Reception of color was somewhat impaired by an imperfection technically known as "envelope delay". This imperfection manifests itself by displacing the color slightly from the outline of the image displayed. Information has been received from General Television that steps aimed toward the improvement of reception at the Salisbury system input have been taken since the observations were made, and further

JULES COHEN & ASSOCIATES

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WASHINGTON, D. C.

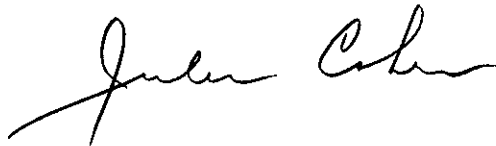
Engineering Study
Salisbury, Maryland

page 5

system adjustments are planned. These steps are aimed at improvement of black and white reception quality and elimination of the observed envelope delay to improve color reception.

At a substantial number of locations visited, performance of the CATV system, as viewed by the subscriber, was masked by malfunction of the receiver. In other instances the subscribers' complaints were directed toward programming or the operation of nonduplication protection of the Salisbury station. Neither of these areas of complaints is under the control of the community television antenna operator nor has any bearing upon system performance.

The objective study of system performance, eliminating those effects which clearly stem from poor receiver performance and, of course, ignoring program content, supports the previously stated conclusion that General Television, Inc., is delivering to its customers in Salisbury and vicinity picture quality which is substantially equal to that observable at the input to the Salisbury system.



Jules Cohen

February 8, 1967



General Television, Inc.

5 TOP QUALITY TELEVISION PICTURES

227 E. MAIN ST. - P.O. BOX 127 - SALISBURY, MARYLAND - 742-7181

February 13, 1967

RE: Petitioner Survey

As of this date 77 questionnaires have been returned and examined. A tabulation of the most significant questions:

B&W Reception:	Good	<u>10</u>	Excellent	<u>1</u>	Poor	<u>11</u>	Fair	<u>40</u>
Color Reception:	Good	<u>8</u>	Excellent	<u>1</u>	Poor	<u>9</u>	Fair	<u>19</u>
Overall Service:	Good	<u>16</u>	Excellent	<u>1</u>	Poor	<u>15</u>	Fair	<u>41</u>

Received Value Expected: Yes 12 No 35

Service Rendered: Promptly 38 Slowly 21

Want:

Time & Weather Channel 6

News Channel 3

More Local Events 5

More Sports Events 8

Fewer Commercials 22

Better Billing System 8

Educational TV Channel 5

Stop duplication of WBOC-TV: 20

- 1 -



Abel Cable SYMBOL OF SERVICE TO THE COMMUNITY

Some of the comments made on the questionnaires returned to date:

- (There is) room for improvement (in the CATV service).
- More religious programs and less sex and killing
- CATV is a wonderful service and we wouldn't be without it. If you had preventive maintenance you wouldn't have a single complaint.
- Your service men are very good.
- Why can't your engineers switch from Baltimore stations which have blacked out sports events?
- (Replace) antiquated equipment on system as soon as possible or sooner.
- I have seen no improvement, etc.
- Strongly suggest Channel 9 and 7 be added.
- We were led to believe subscriptions were going to rise. That was the reason for signing the petition.
- Get a technician who knows his business.
- We had perfect reception when there were two companies.
- We were led to believe it would be excellent when microwave went into operation. I can't say I've noticed any difference.
- CATV should be 100% all the time.
- My complaints were immediately after installation (3 months ago). They seem to have cleared up now.

- Have bought a new color TV since signed the petition and do get very good reception. Have no complaint now.
- I expect better clarity, especially with microwave. P.S., I also think you should be classed as a public utility.
- I will say there has been times when the reception has been poorly and also it has been excellent which I guess whather conditions has something to do with this. I will say my reception has been better, but at the time I signed the petition the reception has been poor for some time.
- Pretty disturbing to miss 20 minutes of "The Wackiest Ship in the Army." CATV at the time did not answer and WSOC said they had no control.
- When we first moved in reception was very good but the last couple of years we have not been satisfied.
- Use Channel 9 or 7 more often they have the best movies.
- Never complained
- Get Channel 9, Washington, instead of Channel 5. Channel 5 is nothing.
- Your FM stinks.
- I have seen no improvement on the system since you started this investigation. I further think this form will produce little good for your company because the average subscriber is unable to make valid contributions. You, the company surely must know what the needs are; for if you do not then you better replace key personnel with men that do! Bob Hamill.

Anthony R. Canniff

FIELD STUDY OF
GENERAL TELEVISION, INC.
CATV SYSTEM IN
SALISBURY, MARYLAND

Identification of Photographs

<u>Picture Number</u>	<u>Cable Channel Number</u>	<u>Location Number</u>
1	2	Input to System
2	3	Input to System
3	4	Input to System
4	4	Input to System
5	5	Input to System
6	6	Input to System
7	6	Input to System
8	6	1
9	4	1
10	6	2
11	4	2
12	3	3
13	6	3
14	6	4
15	5	4
16	4	6
17	2	6
18	6	7
19	6	7
20	5	7
21	4	9
22	6	25
23	5	25
24	4	25
25	3	25
26	2	25
27	4	32
28	5	32
29	4	35
30	5	35
31	5	35
32	6	35
33	3	35
34	2	35
35	6	40
36	2	40



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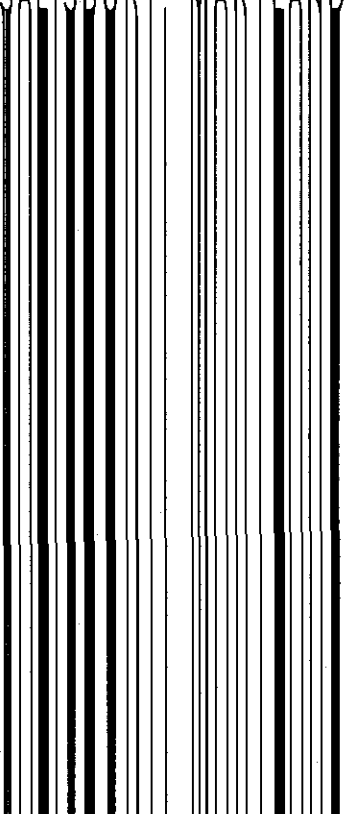
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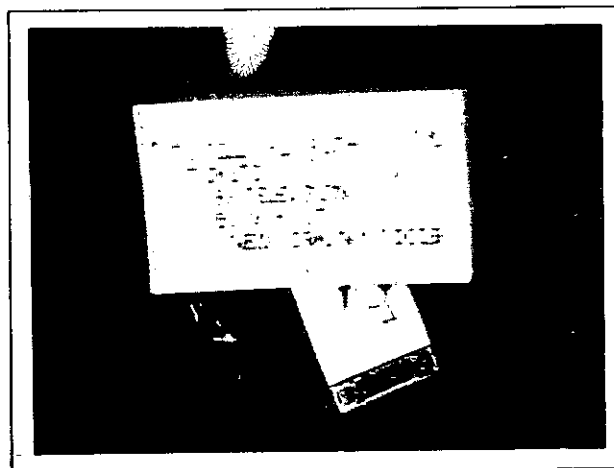
CATV SYSTEM FIELD STUDY

GENERAL TELEVISION, INC.
SALISBURY MARYLAND





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CATV SYSTEM FIELD STUDY

GENERAL TELEVISION, INC.
SALISBURY, MARYLAND



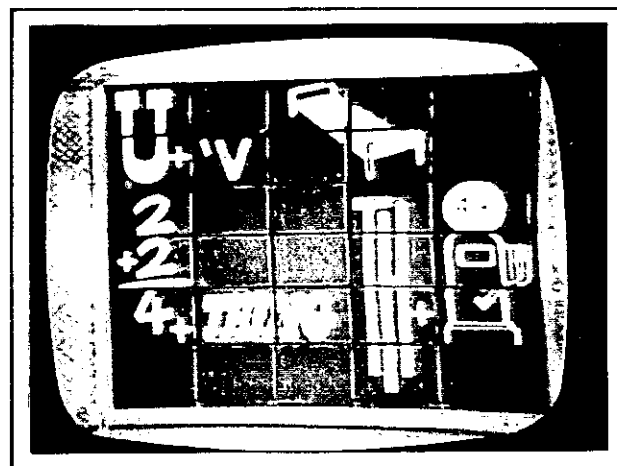
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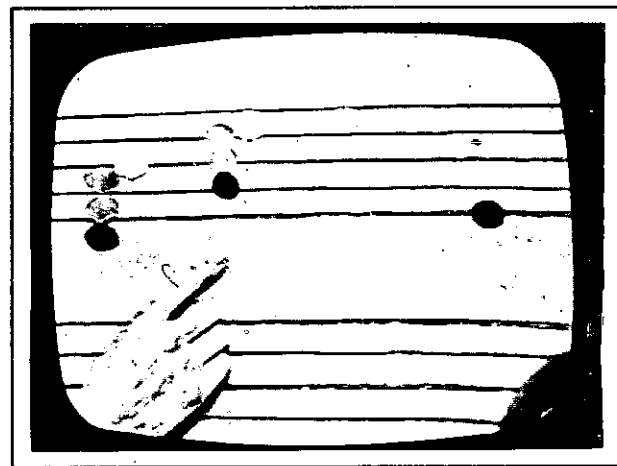
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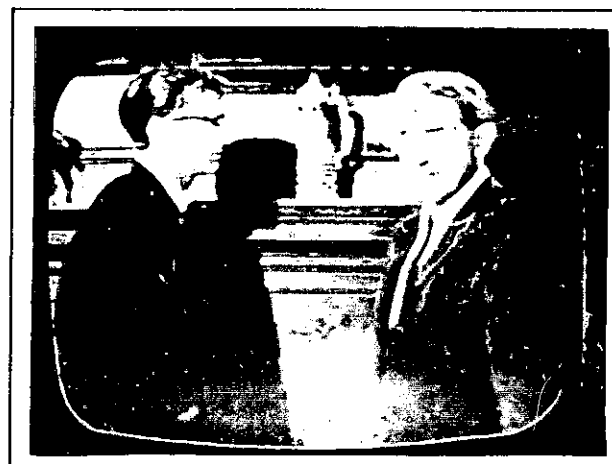
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CATV SYSTEM FIELD STUDY

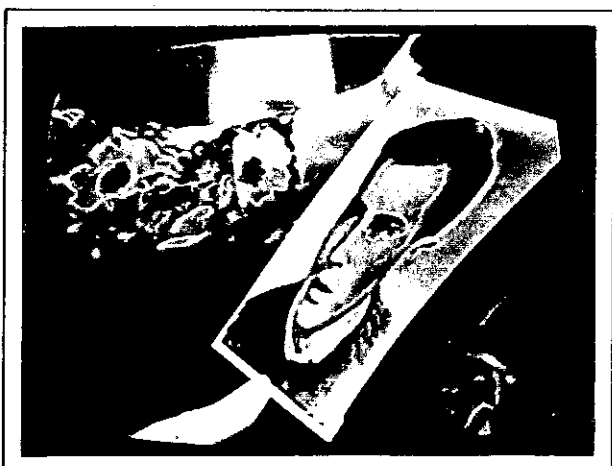
GENERAL TELEVISION, INC.
SALISBURY, MARYLAND



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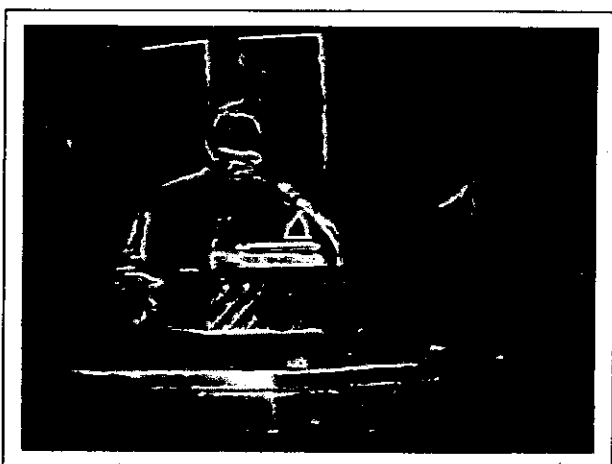
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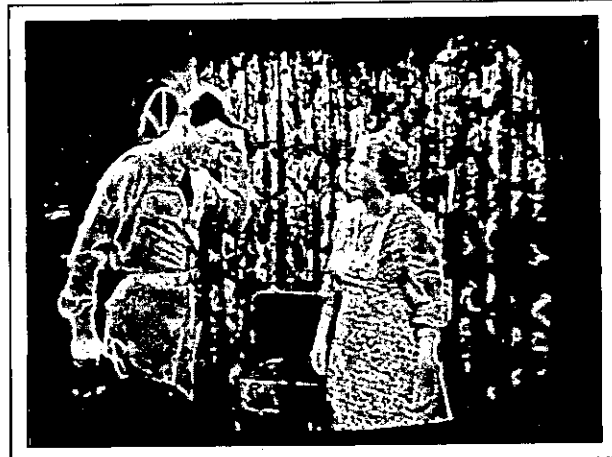
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CATV SYSTEM FIELD STUDY

GENERAL TELEVISION, INC.
SALISBURY, MARYLAND



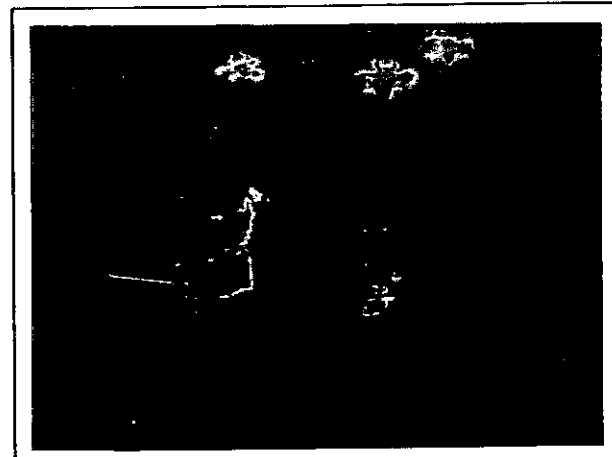
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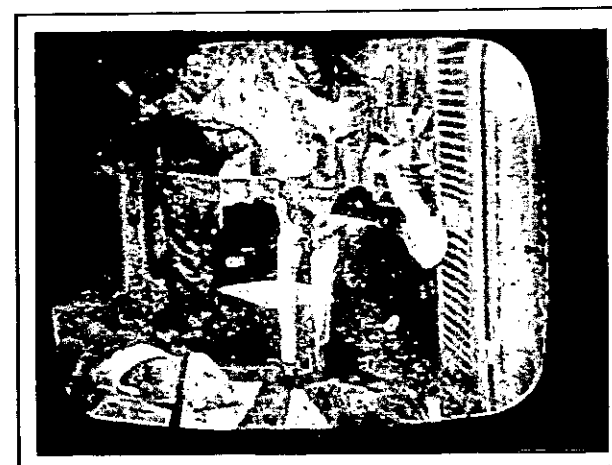
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CATV SYSTEM FIELD STUDY

GENERAL TELEVISION, INC.
SALISBURY, MARYLAND



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CATV SYSTEM FIELD STUDY

GENERAL TELEVISION, INC.
SALISBURY, MARYLAND

P E T I T I O N

We the undersigned hereby petition the Mayor and City Council of the City of Salisbury to reconsider the ban on monthly parking on the parking lot formerly known as "Greenie's Lot", located in the Urban Renewal Project in downtown Salisbury:

Name

Address

Wm A. Field Jr.
Jill E. Barber

Helyne C. Wright

Lara H. Bond

Paula J. Martin

W. Bruce Nelson Jr.

Medred K. Messick

Raym. Lyrol

Robert H. Stealy

Robert J. Christian

K. King Burnett

Nancy J. Gardner

Carol Shuass

Sonya Keenan

Catlon Vaughan

Cardine McHugh

G. Donald Smith

Carl P. Hoffman Jr.

Arthur L. Nofle

Diane White

Susan D. Wilkins

H B Ken Cooper

Devon L. Kameer

Benjamin Churley

Lushan Lane Tony Tank Sal. Md.
907 Harover St. Salisbury, Md.

Salisbury, Maryland

Oak Hill Townhome, Salisbury, Md.

210 Walton Ave. Salisbury, Md.

Helion, Md.

1210 Tamey Ave., Salisbury, Md.

1004 NORTH DIVISION ST.

618 Linchurst Manor

224 NORTH BOULEVARD

Camden Ave. Ext.

Princess Anne, Dorsey Land

Washington, St.

520 B Alabama Ave.

410 W. College Ave.

Helion, Md.

Salisbury, Md.

Salisbury, Md.

Salisbury, Md.

Salisbury, Md.

" "

" "

" "

" "

" "

NameAddress

• ~~Almond Bennett~~
 Helen M. Wilson
 Geraldine Dykes
 Frances Hutton
 Dora M. Wigglesworth
 Ethel LeCates
 Paul T. Bahr

Salisbury, Md.
 Salisbury, Md.
 Salisbury, Md.
 Pocomoke City, Md.
 Salisbury, Md.
 Salisbury, Md.
 Salisbury, Md.

Rebecca L. Parker
 David H. Clark
 Tracy Oliphant
 George H. White

Powellville, Md.
 Salisbury, Md.

• William Simpson
 Elva P. Crowley
 Robert P. Rogers
 Geraldine Bremer
 Richard A. Seage
 Virginia C. Windsor
 Mary Frances Brodley
 Sandra P. Hall
 Rebecca P. Landon
 Jacqueline F. Weber
 Daniel M. Turner
 Mrs. Helen Atkins
 Jean E. Rau
 J. B. Lander
 Becky Trice

Salisbury, Md.
 Salisbury, Md.
 Delmar, Md.
 Salisbury, Md.
 Salisbury, Md.
 Mardela Springs, Md.
 Arden, Md.
 Salisbury, Md.
 Salisbury, Maryland
 Delmar, Maryland
 Salisbury, Md.
 Delmar, Del.
 Delmar, Md.
 Salisbury, Md.
 Salisbury, Md.

NameAddress

• Tom Ellen	-95- HAZEL ST SALISBURY
J. Rodney Hayes	Rt 5 Pemberton Den Salisbury
Willard M. Roberts	Rt 2 Flamingo DR, City
Harry B. Hillard	503 Woodcrest Ave Salisbury
Margaret Prouse	244 A. Hayes Ave City
Victoria Blades	323 Princeton Ave City
Eva Bozman	Rt 1 Dagobro Rd. Pocomoke, Md
Rauey Marris	724 Roger St. Salisbury
Becky Lugg	2113 Oaklee Dr Salisbury Md
Audrey J. Spencer	R. H. 1 Salisbury, Md.
Jeanne H. Harty	Salisbury, Md.
• J. Morris Byrd	Salisbury, Md.
• Giloise Lamberson	Salisbury, Md.
Mildred W. Henderson	R. 5. Brooman Dr. Salisbury Md.
Mistol Towens	Salisbury, Md.
Arnette W. Byrd	Salisbury, Md.
Earl Taylor	Salisbury, Md.
Jellie Collins	Salisbury Md.
Fred H. Battle	"
Paul M. Widdowson, Jr.	Mardela Springs, Md.
• Paul M. Widdowson, Sr.	" " "

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for SS-1, Wayne Sweeper (Standardized)

Public Works Department Purchase Requisition No. 706 is for the pricing and purchasing of Parts for SS-1, Wayne Sweeper.

The total price for these parts is \$332.00.

The account to be charged is 21.912G, which has a balance of \$3,131.70.

Request authority for the issuing of a Purchase Order to McClung Logan for the purchase of these materials.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Richard Holloway, Purchasing Agent
SUBJECT: Trimming City Trees

Public Works Department Purchase Requisition No. 1141 is for the pricing of Trimming City Trees.

Request for Quotation No. 63 was sent to likely bidders on January 16, 1967 and only Bartlett Tree Service made a bid, which was for \$780.00 for 40 hours.

Public Works Department has reviewed the bids. I recommend the award be made to Bartlett Tree Service on their bid of \$780.00. The account to be charged is 12.2020, which has a balance of \$1,000.00.

Richard Holloway
Richard Holloway

CCD/y

cc: 9. for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Clariflocculator (Standardized)

Public Works Department Purchase Requisition No. 253 is for the pricing and purchasing of Parts for Clariflocculator.

The total price for these parts is \$647.40.

The account to be charged is 13.232G, which has a balance of \$13,473.71.

Request authority for the issuing of a Purchase Order to Dorr-Oliver, Inc. for the purchase of these materials.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Fire Hose

Fire Department requested Purchasing Department to get pricing and to purchase Fire Hose.

Request for Quotation No 51 was sent to likely bidders on December 15, 1966 and replies were received as indicated below:

<u>BIDDERS</u>	<u>PRICE</u>	<u>TERMS</u>
Maryland Fire Equipment Corp.	\$2,160.00	N 30
Glenn D. Culbert Co., Inc.	\$2,340.00	N 30
Shore Fire Equipment	\$2,512.00	N 30

The Fire Department has reviewed all bids. I recommend the award be made to Maryland Fire Equipment Corp. on their low bid of \$2,160.00. The account to be charged is 11.213D, which has a balance of \$3,160.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

February 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Yokes (Standardized)

Public Works Department Purchase Requisition No. 680 is for the pricing and purchasing of Meter Yokes.

The total price for these parts is \$345.75.

The account to be charged is 20.243A, which has a balance of \$20,190.31.

Request authority for the issuing of a Purchase Order to Ford Meter Co. for the purchase of these materials.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #4

February 27, 1967

Present

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman David Rodgers
Councilman Sam Seidel

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Director of Public Works, P. Cooper; Building Inspector, H. Wojtanowski; Planning Office Rep., B. Livingston; Purchasing Agent, C. Davis; San. Engineer, K. Haensler; Interested Citizens and members of the Press.

Convening - Approval of Minutes, Feb. 13, 1967

The Mayor and Council of the City of Salisbury met in regular session at City Hall on Monday, February 27, 1967 at 8 p.m. Council President, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on February 13, 1967, were approved as written on motion by Councilman Rodgers, which was seconded by Councilman Powell and carried unanimously.

Recognition of Girl Scout Troop 223

Members of Girl Scout Troop 223 and their Counselor, Mrs. Phillips, were welcomed by Council who was informed by the Executive Secretary that the girls were present to earn credit toward their Citizenship Challenge Certificate.

Wicomico County Centennial Committee Briefing

Mrs. George Burnett, president of the Centennial Committee, appeared before Council giving a brief summary of the Committee's plans for the County's 100th anniversary celebration. She outlined the history of the County and stressed the importance of financial support of the Centennial in the early stages of its planning. She stated that the Committee hoped to have the Centennial self-supporting and that all funds not used would be returned to the City and the County. She advised the County Council has authorized an amount up to \$10,000 to be spent on the Project. The total cost of the Centennial is estimated to be around \$35,000. Mrs. Burnett requested the City Council to contribute the sum of \$5,000 to support the celebration and to make the donation available as soon as possible.

Councilman Seidel objected to this, stating that he felt the City's support for the celebration should be called for only after funds from the County had been depleted. Council disagreed with this view, informing Councilman Seidel that the City should support this as a joint effort. Councilman Seidel questioned how any surplus funds would be divided and was informed it would have to be pro-rated.

A motion was made by Councilman Rodgers, seconded by Councilman Powell to reinstate the City's original financial commitment of \$5,000 for the Centennial Celebration. The motion was carried unanimously. Council instructed the Treasurer to have the funds available upon request. Council President requested that the Committee and its chairman, Mr. Henry Parker, be invited to come up and advise Council of plans and outline any assistance the City can give to make the celebration a success.

Franchise - General Television, Inc.

Mr. E. Dale Adkins and Mr. Anthony Canniff appeared before Council relative to an amendment to the Ordinance Franchise the City has with General Television, Inc. The purpose of the amendment is to coordinate the rate structure in the Franchise with the practice that has been in effect and used by the Company since the system started.

The proposed amendment would affect Section 8 of the Ordinance and reads as follows:

"Section 8. The connection rate to be charged by the Grantee to a subscriber to the service is hereby fixed at a sum not to exceed \$35 for the installation of the cable to the premises of the subscriber and the service and maintenance charge shall not exceed the following:

PRIVATE RESIDENTIAL

one outlet	\$4.95/month
2nd and succeeding outlets	\$1.50 each per month

COMMERCIAL RESIDENTIAL

Not to exceed private residential rates for service to each unit therein.

HOTELS AND MOTELS

40 outlets or less	\$22.00 per month
each additional outlet	\$.50 per month

FM SERVICE ONLY

Rates for residential and commercial as above.

FM SERVICE WHEN FURNISHED IN CONNECTION WITH TELEVISION SERVICE:

installation fee of \$7.50 and no monthly charge."

Council advised Mr. Adkins and Mr. Canniff the Ordinance would be amended as proposed and presented for distribution and discussion with the City Solicitor in attendance at the meeting on March 13. Action on the amendment was discussed with a reminder that the franchise will be up for renewal in a few years. However, Mr. Adkins pointed out the Company did not want to be in a position of violating the Ordinance and hoped the matter can be settled before the franchise is up for renewal. The possibility of a Public Hearing on the amendment was also discussed.

Riverside Water District

The area and costs of the proposed Riverside Water District was outlined and explained to Council by Mr. William B. Miles of GEORGE, MILES & BUHR. Differences in over-all costs using different size water storage tanks were pointed out as well as reasons for recommending the installation of the larger size in the initial incrementation by the Public Works Director. Authorization to present the proposed plan including the modifications concerning the size of the elevated storage tanks was given to Mr. Miles and Mr. Cooper, who will turn it over to the County for their implementation.

R/W for Observation Wells - Geological Survey

Permission as requested by the Public Works Director to grant the Geological Survey Team right-of-way to drill test wells on City property in the Naylor Mill Paleochannel area was granted on motion by Seidel, seconded by Powell. Mr. Cooper explained that these test wells were needed to study the effect a production well will have on the underground water supply.

MOORE'S - Water Service Request

Mr. Cooper advised that existing water mains in the area of MOORE'S were inadequate to supply water to the required sprinkler system to be built into the new MOORE'S building on South Boulevard. He proposed to construct a 12" water main from South Salisbury Boulevard to South Division Street along South Boulevard at a cost of \$13,600 to the City and \$5,500 to MOORE'S. A motion to go along with Mr. Cooper's recommendation in the matter was made by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously. This installation will benefit the south side.

Cypress Street Curb and Gutter Installation Costs

A motion was made by Councilman Rodgers, seconded by Councilman Seidel granting authority to install the curb and gutter along City-owned Cypress St. property at a cost of \$1,400 using earliest available funds. The cost to other property owners (Roger Steffens - Cranberry Meadows Shopping Center) in the area is to be \$1,200.

Elm Street Closing and Curb, Gutter and Sidewalk Installation - Bill Godfrey Property

Mr. Godfrey was present and advised to obtain written permission in the form of a petition from all residents or property owners on Elm Street for the closing of Elm Street. The street will be deeded to the adjoining property owners only after this has been done and at the cost of the property owners.

Mr. Godfrey was also advised that he would be required to install curb and gutter along all frontage of his property as well as sidewalk in front of the new building. Mr. Godfrey objected to the installation of curb and gutter around his property since there was none installed in the immediate area at the present time. However, it was argued by the Public Works Department that it was necessary to install curb and gutter at this time to provide for more orderly street cleaning and storm drainage in the area. A motion was made, therefore, by Councilman Rodgers that the curb and gutter would be installed as recommended and that at such time as is needed, the sidewalk will be installed by Mr. Godfrey. This motion died for lack of a second due to argument raised by Councilman Powell who stated he did not feel it was fair to have Mr. Godfrey install curb and gutter all around his property when no one else in the area had curb and gutter. Discussion of the matter followed the Director of Public Works' argument that curb and gutter was needed in the area and the proper time to begin the installation was at the time of new construction. Mr. Rodgers made his motion a second time and it was seconded by Councilman Fullbrook and carried with Councilman Powell voting No and Councilman Seidel abstaining.

Ordinance No. 953 - 2nd Reading - Apartment House Permit - Newton Street, Henry Hanna

Motion was made and seconded by Rodgers and Powell and carried unanimously granting approval of Ordinance No. 953 on second reading. Ordinance No. 953 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Maryland, pursuant to Section 27 (7) of the Zoning Code of the City of Salisbury, as amended for the purpose

of granting a permit to Wicomico Professional Building, Inc., located on Lot No. 5 & 6, Block No. 7, Map No. 35, known as 210-212 Newton St., and being located at the intersection of Waverly Avenue.

Resolution No. 88 - Amendment to Resolution No. 86

A routine resolution amendment, Resolution No. 88, amending Resolution No. 86 pertaining to the disposition of parcel 2-1 (C & P Telephone Co.) in the R-19 Project was presented and passed on motion by Councilman Rodgers, seconded by Councilman Seidel and carried unanimously. Resolution No. 88 reads as follows: A RESOLUTION of the Council of the City of Salisbury amending Resolution No. 86 adopted Dec. 27, 1966 to reflect certain changes in the language of the Resolution as suggested by the Department of Housing and Urban Development; and clarifying certain language of disposition documents approved for disposition parcel 2-1 in the Maryland R-19 Project.

Relocation Adjustment Payment - Alice D. Shockley

Mr. Livingston of the Planning Office presented a claim for relocation adjustment payment to Mrs. Shockley in the amount of \$431.21. This amount will come from Urban Renewal funds under the Federal Relocation Grant. This is the first such claim under the program which is designed to lessen the financial burden of increased rent payments when moving from substandard to standard housing. Fullbrook and Rodgers motioned the Council's approval.

Award of Bids

1. Meter Parts (Standardized) - motion by Fullbrook, seconded by Powell to purchase as recommended from Neptune Meter Co. in the amount of \$1,386.
2. Field Service on Nichols Incinerator (Standardized) - motion by Powell, seconded by Fullbrook to purchase as recommended from Nichols Engineering and Research Corp. in the amount of \$295.36.
3. Truck Tire Remover - motion by Powell, seconded by Seidel to purchase from Waters Rubber Co. in the amount of \$297.50.
4. Water Supplies (Standardized) - motion by Powell, seconded by Fullbrook to purchase as recommended from Mueller Co. in the amount of \$356.62.
5. Water Supplies - motion by Rodgers, seconded by Seidel to award to low bid of Peninsula Plumbing Supply in the amount of \$495.50.
6. Police Uniforms - motion by Rodgers, seconded by Powell to award to low bid of Donald S. LaVigne, Inc. in the amount of \$778.70.
7. Water System Supplies - motion by Rodgers, seconded by Powell to award as recommended - Items 1-3 to Speakman for \$769.17; Item 4 - Shore Distributors for \$175; Items 10-12 - Peninsula Plumbing for \$18.48; Items 13-26 - U. S. Pipe Co. for \$1,022.13; Items 27-31 - Darling Valve Co. for \$865.50; and Items 32-34 - Peninsula Plumbing for \$319.60.

Johnson Park Farm Disposition Report

Executive Secretary reported he had contacted Mr. Burbage and Mr. Johnson of the Johnson Park Farm Committee, furnished them a copy of the report he had prepared on the disposition of the Farm and received instructions from Mr. Johnson for the Council to prepare a formal Resolution giving up the property if and when official action is taken on the matter.

Council indicated they had not decided to give the property up and suggested that another dinner meeting with Mr. Johnson present be arranged for further discussion and proposals for the use of the property as originally intended by Mrs. Sallie Coulbourn Disharoon. Executive Secretary was instructed to make arrangements for this meeting.

Lease Parking Decision

Executive Secretary reported a stalemate has been reached in negotiations with the C. C. D. C. on behalf of the proponents for lease parking on the Central Business District Lots. The point of contention is the price to be charged for monthly parking and at the present time, a majority opinion of a proposal made by the C. C. D. C. is being sought by representatives of the Lease Parkers.

Hospital Cost Increase

A preliminary report on the increased costs of room rates at Peninsula General Hospital was discussed in connection with the effect same will have on the City's Employee Health Insurance Program. Instructions were subsequently issued to the Treasurer to contact representatives of Aetna Insurance to come down to discuss the matter at the next Council meeting. The discussion will take place at 7 p.m. prior to the regular meeting on March 13, 1967.

New Business

1. Council President Martin called attention to a letter to the Editor in the Daily Times, Monday's issue. Mr. Leonard R. Buck of Homer Street extended commendation to the City Council and its devotion to duty and representation on behalf of the City's citizens. He requested a letter of thanks be sent to Mr. Buck.
2. Mr. Martin also called attention to the recent appointment of Mr. Dick Moore, Editor of the Daily Times, to the position of President of the Chesapeake Associated Press. He instructed the Executive Secretary to write a letter of congratulations to Mr. Moore on behalf of the Council.
3. He requested that the installation of STOP signs in the Marshall - Clay Street area be studied and the signs installed at the appropriate location. He recommended the sign be placed on Marshall Street and called attention to the increased traffic problems in the area because of the new Post Office installation.
4. Councilman Rodgers requested that the proposal to connect Byrd and Penn Streets be re-examined and cost figures presented to the Council at the next meeting.

There being no further business to come before the Chair, the meeting adjourned at 10:30 p.m. to meet again in regular session on March 13, 1967.

Fara L. Jones
City Clerk

W. Paul Martin
Council President

3/13/67
Date

INTER OFFICE MEMORANDUM

February 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Field Service on Nichols Incinerator (Standardized)

Public Works Department Purchase Requisition No. 1140 is for the pricing of the service on Nichols Incinerator.

The total price for this service is \$295.36.

The account to be charged is 20.243A, which has a balance of \$10,500.00.

Request authority for the issuing of a Purchase Order to Nichols Engineering and Research Corporation for this service.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Meter Parts (Standardized)

Public Works Department Purchase Requisition No. 691, 692 and 693 are for the pricing and purchasing of Meter Parts.

Requisitions 691 for \$416.00, 692 for \$674.00 and 693 for \$296.00, which is a total of \$1,386.00.

The account to be charged is 20.243A, which has a balance of \$19,575.38.

Request authority for the issuing of a Purchase Order to Neptune Meter Company for the purchase of these parts.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Truck Tire Remover

Public Works Department Purchase Requisition Number 616 is for the pricing and purchase of a Truck Tire Remover, Air Operated.

Request for Quotation Number 69 was sent to likely bidders on February 6, 1967. Below are the results of the bidding:

<u>BIDDER</u>	<u>NET PRICE</u>
The Waters Rubber Company	\$297.50
Taylor Auto Supply Company	\$1995.00

Bids were not received from R. D. Grier & Sons, Salisbury Auto Parts, and Salisbury Automotive.

Bids have been reviewed by the Public Works Department. I recommend that the award be made to The Waters Rubber Company on their low bid of \$297.50. The account to be charged is 21.913, which has a current balance of \$1,000.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 27, 1967

TO: Maryo and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Police Uniforms

Police Department Purchase Requisition Number A 17 is for the pricing and purchasing of Uniforms.

Request for Quotation Number 68 was sent to likely bidders on February 6, 1967. Below are the results of the bidding:

<u>BIDDER</u>	<u>NET PRICE</u>
Donald S. LaVigne, Inc.	\$778.70
Howard Uniform Company	\$788.50
H. I. Wieman & Son	\$827.50

Bid was not received from A. Jacobs & Sons, Inc.

Bids have been reviewed by the Police Department. I recommend that the award be made to Donald S. LaVigne, Inc. on their low bid of \$778.70. The account to be charged is 11.112F, which has a current balance of \$2,921.70.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

February 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis
SUBJECT: Water Supplies

Public Works Department Purchase Requisition No. 681 is for the pricing and purchasing of Water Supplies.

Request for Quotation No. 73 was sent to likely bidders on February 8, 1967. Below are the results of the bidding:

<u>BIDDER</u>	<u>NET PRICE</u>
Peninsula Plumbing Supply	\$495.50
Shore Distributors, Inc.	\$534.35

Speakman Company could not bid on all of the items.

Bids have been reviewed by Public Works Department. I recommend that the award be made to Peninsula Plumbing Supply on their low bid of \$495.50. The account to be charged is 20.243A, which has a balance of \$19,285.48.


Calvin C. Davis

CCD/y

cc: Refor Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

February 27, 1967

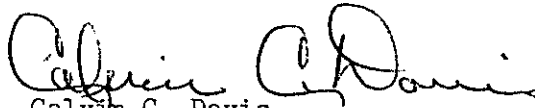
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Supplies (Standardized)

Public Works Department Purchase Requisition No. 681 is for the pricing and purchasing of Water Supplies.

The total price for these parts is \$356.62. with a net of 2% discount.

The account to be charged is 20.243A, which has a balance of \$19.285.48.

Request authority for the issuing of a Purchase Order to Mueller Company for the purchase of these supplies.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydekcer
PW

INTER OFFICE MEMORANDUM

February 27, 1967

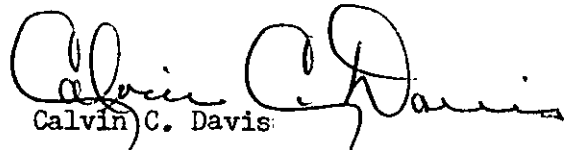
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water System Supplies

Public Works Department Purchase Requisition Number 675 was submitted for the pricing and purchasing of various Water System Supplies for Inventory.

Requests for Quotation Number 70, 71 & 72 were sent to likely bidders for pricing on February 7, 1967. Below are the results of the Quotations:

<u>BIDDERS</u>	<u>ITEMS</u>	<u>BID</u>
Speakman Company	1-3	\$769.17
Shore Distributors	"	1,032.56
Peninsula Plumbing	"	929.30
Shore Distributors	4	175.00
Peninsula Plumbing	"	176.40
" "	10-12	18.48
Speakman Company	"	19.92
Shore Distributors	"	21.60
U. S. Pipe	13-26	1,022.13
R. D. Wood	"	1,117.90
Shore Distributors	"	1,230.35
Darling Valve	27-31	865.50
Muller Company	"	901.38
Peninsula Plumbing	32-34	319.60
Shore Distributors	"	327.40

Public Works Department has reviewed the bids. I recommend that the award be made to the lowest bidders in item groups as follows: Items 1-3, Speakman Co. \$769.17; Item 4, Shore Distributors, \$175.00; Items 10-12, Peninsula Plumbing \$18.48; Items 13-26, U. S. Pipe Co. \$1,022.13; Items 27-31, Darling Valve \$865.50 and Items 32-34, Peninsula Plumbing, \$319.60. The total charges are \$3,169.88 which is to be charged to account 20,243A which has a balance of \$19,285.48.


Calvin C. Davis

CCD/d
cc; 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #5

March 13, 1967

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman W. Paul Martin, Presiding

Councilman Sam Seidel
Councilman Robert Powell

ABSENT

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Fire Marshal, D. Williams; Interested Citizens and Member of the Press.

Convening - Approval of Minutes, Feb. 27

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, March 13, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on February 27, 1967 were approved as written on motion by Councilman Powell, seconded by Councilman Seidel and carried unanimously.

PUBLIC HEARING - Fire Code - Ordinance
No. 955 - 2nd reading

City Solicitor, Walter Anderson, reported there had been no changes or amendments to the Ordinance since its introduction on February 13. He also reported he had had no comments, complaints or objections to same since its introduction. There were no objectors or supporters present at the Public Hearing on the Ordinance. Motion was made and seconded by Rodgers and Powell to adopt Ordinance No. 955 for second and final reading and the Fire Code as presented was officially endorsed as the City's policy and law.

Request for Ground Sign Variance - Moore's
Super Stores - John Ross

Mr. Ross appeared before Council for the above stated variance to the City's regulations governing ground sign heights. His request would entail a variance of 16 feet over that permitted. Due consideration was given to his request; however, Council felt it was in the best interests of the City's standard policy to deny same. Motion to this effect was made and seconded by Seidel and Powell. As a result of this action, the sign will have to be placed on top of the Moore's building presently under construction. Mr. Ross' request, if granted, would have permitted the sign to be placed on the ground in the vicinity of the front of the building.

Request for Subdivision Variance - Henry
Morris

Mr. Morris and his attorney, Mr. Thos. Simpkins, appeared before Council as a result of a Planning Commission decision denying Mr. Morris' request for a variance to the subdivision code. This decision was based on the fact that the lot in question does not conform to the minimum lot width requirements of 100 feet in an Industrial Zone. The lot is 87.5 weet wide at one end and 87.46 at the other.

A plat of the property was presented for Council's information and study by the Planning Director. The property Mr. Morris proposes to purchase is a portion of a large tract of land. He has occupied the property for a number of years on a lease or rental with option-to-buy basis; however, the entire tract has changed ownership and Mr. Morris feels the new owners are charging an unreasonable price for the additional footage he needs to meet the requirements of the subdivision regulations.

Council considered his plea of hardship in the case to be reasonable and granted the variance on the one lot subdivision on motion by Councilman Rodgers, seconded by Councilman Powell.

Ordinance No. 956 - 1st Reading - Plumbing
Code Amendment

Ordinance No. 956 reads as follows: AN ORDINANCE of the City of Salisbury, Md., amending Appendix "C" (Plumbing Code) of the Salisbury Code 1959, as amended so as to delete the present Sections 602.13, 602.14, 923.8, 1206.1, 1213.1 and 1215.2 and adopted the following new Sections 602.13, 923.8, 1206.1, 1213.1, 1214.2, 1215.2 and amending Table 505.

Building Inspector, H. Wojtanowski explained to Council that this Ordinance would bring the Plumbing Code up to date, a project he intended to undertake periodically, and that his memorandum outlining the changes in detail would be helpful in Council's deliberation of the Ordinance. A motion approving the Ordinance for first reading was made and seconded by Rodgers and Seidel and instructions were given that Mr. Wojtanowski's memorandum be made available to Council before the next reading so they would be better informed on the subject and able to answer questions put to them by the public.

On the subject of Code amendments, Mr. Wojtanowski informed Council of pending Building Code revisions and asked for Council's instructions on how they wished to have them presented. Council instructed that several special meetings to review the revisions be arranged by the Executive Secretary and the Building Officials at the proper time.

Resolution No. 89 - Tax Exemptions for the
Elderly

Action on Resolution No. 89 was tabled until complete facts and figures are furnished to Council, including how much it will cost the City, the number of eligible persons on the City's tax books, status and provisions of the State's proposed tax exemption for the elderly and its effect on the City's proposed legislation, personnel and administration of the City's proposal and the County's method of dealing with same. Councilman Rodgers made two separate motions to get the Resolution on the table, however, both motions died for lack of a second. Council President asked that this matter be given priority and presented at the next Council meeting with the information as requested spelled out in detail.

Resolution No. 87 - Park Dedication - R-17
Project

Resolution No. 87, which has been approved by the Housing and Urban Development Dept. regional office, was presented to Council by the Planning Director. It provides for the dedication of Parcels Nos. 1 and 5 in the R-17 Project to the City for park purposes. Council was informed that approximately \$17,000 would be saved on the Project if the City accepted these parcels for park development. Motion adopting the Resolution was made and seconded by Seidel and Powell and carried unanimously.

Request for Urban Renewal Plan Changes

Council instructed that more complete information be furnished to them by the Planning Director before any action is taken on his recommendations for "red line changes" to the Urban Renewal Md. R-19 Project Plan.

Discussion of the matter disclosed inconsistencies and lack of coordination between the Planning, Public Works and Inspections Departments on the subject of set-back requirements used as standard policy.

Mr. Tallon pointed out the need for clarification pertaining to the wording of the Plan relative to the land use of Parcel 2-1 adjacent to the C & P Telephone Co. He strongly urged that action on this particular item be taken as soon as possible since the parcel is presently up for disposition. Motion was made and seconded, therefore, by Powell and Seidel that the recommendation of the Planning Director on Item 1 be followed and that the titled Section R-213-C, Land Use Plan, Commercial Use, be amended by adding "Employee or Visitor Parking" to other permitted commercial uses for the property. This will allow the prospective buyer of the property to use it for the purpose intended. Councilman Rodgers voted No to this motion, stating that he questioned the advisability of the change due to the possible effects on the eligibility of the prospective owner to an exemption from the special parking district tax assessment.

Ordinance No. 957 - CATV Franchise Amendment - 1st reading

City Solicitor advised that the CATV Franchise Amendment conforms to present rates being charged by the CATV company. Mr. Canniff of General Television also informed that these rates have been charged for the past four or more years and that the Hotel-Motel Association has been informed of the proposed amendment to the franchise since the Association initiated the action taken when the CATV company tried to increase their rates recently. Ordinance No. 957 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Section 8 of Ordinance No. 838, the Franchise Ordinance of General Television, Inc., by repealing said section and adding a new section to break down in more detail allowable rates to be charged to a subscriber.

Rates to be charged under the amendment are as follows: Private Residential - \$4.95/month and \$1.50/month for each succeeding outlet; Commercial Residential - not to exceed private residential for service to each unit therein; Hotels and Motels - 40 outlets or less - \$22/month, each additional outlet - \$.50/month.

Motion approving the Ordinance for first reading was made by Powell, seconded by Seidel and carried with Rodgers voting No. Mr. Rodgers opposed amending the Franchise until the present time limit is up.

Mr. Canniff was asked by Council President Martin to furnish a written report on his company's activities and accomplishments as promised.

Request for Sidewalk Variance - Wilson Lewis

Mr. Lewis' request to delay the installation of sidewalk at his new home site until such time as the street is paved or the sidewalk is needed in the area was favored by Council on motion by Seidel which was seconded by Powell. Mr. Philip Cooper advised that curb and gutter would be installed according to standard policy.

Award of Bids

1. Repair and Paint S-4 - motion by Powell, seconded by Seidel to award to Culver Motor Co. as recommended in the amount of \$271.53.
2. Dragline Rental - motion by Rodgers, seconded by Powell authorizing payment to Wicomico Soil Conservation in the amount of \$565.50.
3. Replacement Parts for Comminutor - motion by Rodgers, seconded by Seidel authorizing purchase from Kappe Associates, Inc. in the amount of \$6,522.70.
4. Equipment Rental, Snow Removal - motion by Rodgers, seconded by Powell authorizing payment to George Wilkinson in the amount of \$204.
5. Equipment Rental - Snow Removal - motion by Rodgers, seconded by Powell authorizing payment to George Wilkinson in the amount of \$456.
6. Rebuild House Connection - Baker Street - motion by Seidel, seconded by Powell authorizing payment to George Wilkinson for \$217.
7. Special permission was asked for and received on motion by Seidel and Powell to purchase an additional 200 Tons of Sodium Chloride (Rock Salt) for stock pile purposes against emergencies in the early winter season next year. Councilman Rodgers voted No to the motion since he felt a better price per ton could possibly be realized next year.

Lease Parking - C.C.D.C. Proposal Acceptance

Mr. Calvin Davis, Purchasing Agent and Parking District Administrator, reported to Council that recent negotiations between the C. C. D. C. and dissatisfied monthly parkers were agreeable to everyone concerned and Council approval of the recommendations as proposed in a letter by the Chairman of the Central City District Commission was asked for and received on motion by Seidel and Powell. The proposal, briefly, provides that a 20% maximum number of the available parking spaces in the St. Francis, Greenie's and Central Lots will be available to monthly parkers on a first-come, first-served basis at a rate of \$9 per month. Monthly parking on the Old Shore Distributors Lot will be available at \$4 per month with no limit to the number of spaces to be used or required. The 20% maximum number is equal to approximately 101 spaces in the prime lots. There are 60 lease parkers at the present time on the City's books.

Southside Storm Drainage Proposal

Mr. Bill Miles of George, Miles & Buhr and Mr. Philip Cooper, Public Works Director, outlined the proposal for the Southside Storm Drainage Program. Mr. Cooper advised he disagreed with the costs as estimated by the consulting firm and felt that approximately 50% could be saved by acquiring R/W or using condemnation, running the lines through private property rather than into developed streets. Recommended zones to be completed on a priority basis were outlined on a map of the City with Zone A (located in the Lincoln Avenue - Prince St. area) designated as the first area to be undertaken. Council felt that the Zone designated as "D" on the map (Cooper St. area) should also be on a top priority. Mr. Cooper gave reasons for his interpretation of the critical needs of the given zones and pointed out that from an economical standpoint, Zone A would be his recommendation as the initial starting point. Some discussion was voiced concerning the advisability of combining improvements in Zone D with the development of a major highway to cut down the costs. Council instructed that George Miles & Buhr be authorized to negotiate with the City on detailed engineering and plans for Phase A of the Proposal including

calculations to pick up trunk lines in Zone D. This was formalized by motion made by Councilman Seidel, seconded by Councilman Powell and carried unanimously. Provisions for this project are to be included in the forthcoming Budget. The initial expenditure was estimated at \$800,000.

Other phases of the proposal include Zone A-1 - outfall into Wicomico River for the Pinehurst Area; Zone B - County obligations, and Zone C - Pinehurst-Camden area.

Johnson Park Farm

Discussion of this subject was tabled until the special meeting to be held on March 14th with reference to the Sewage Treatment Plant problems.

R/W Request - Chantry House Location

Mr. Kenneth Parsons' request for R/W along City property on the easterly side of the Chantry House was considered by Council and authorization to negotiate a lease agreement with him was given to the City Solicitor. Facts to be taken into consideration in the agreement are the cost of the loss of two meter spaces in front of the Chantry House and future plans of the Citizens Gas Co. to install a gas line in the 12' area in question. Mr. Parsons plans to use the R/W for access to the kitchen area of the new restaurant in the Chantry House.

New Business

1. Council President Martin instructed the Public Works Director to advise Mr. F. E. Shortall of Lakeside Drive on his plans to erect a chain-link fence around his property at Johnson's Lake. Problems with summer crowds at the Lake area were given as reasons for the installation.
2. An official apology was extended by Mayor Truitt on behalf of the Pocomoke City Mayor to the Salisbury City Council. A news article in the Daily Times reporting the Pocomoke Solicitor's criticism of the City of Salisbury's Weed Ordinance was declared to be in error and misleading.

There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on March 27, 1967 at 8 p.m.

Frank L. Davis
City Clerk

W Paul Martin
Council President

4/10/67
Date

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Equipment Rental, Snow Removal

Public Works Department Purchase Requisition Number 749 is for rental of Grader from George Wilkinson during the snow of February 18, 1967. (\$204.00)

Request authority to issue a Purchase Order to cover the rental of this item.

The account to be charged is 12.2021. A request for transfer of funds has been made to the Executive Secretary.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Equipment Rental, Snow Removal

Public Works Department Purchase Requisition Number 735 is for the rental of equipment for snow removal.

Request authority for issuing a Purchase Order to cover the rental of these items from George Wilkinson.

The amount involved is \$456.00. The accounts to be charged are 12.202I and 12.203C. A request for transfer of funds has been requested for the amount to be charged to account 12.202I. The current balance of account 12.203C is \$2,148.01.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Replacement Parts for Comminutor

Public Works Department Purchase Requisition Number 273 is for the purchasing of parts for the Comminutor at the Sewer Treatment Plant. As was explained to the Council on January 9, 1967 considerable savings can be made by rebuilding these items. This procedure was standardized in May 1965.

Kappe Associates, Inc. priced the parts for the Comminutor and the total parts will cost \$6,522.70.

I request authority to issue the necessary Purchase Order for the parts. The account to be charged is 13,232G which has a current balance of \$13,006.31.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dragline Rental

Public Works Department Purchase Requisition Number 667 is for the rental of a dragline for January 12, 13, 16, 17 & 18, 1967.

Request approval to write a Purchase Order to Wicomico Soil Conservation District to cover this rental of \$565.50. The account to be charged is 12.2021. A request for transfer of funds has been made to the Executive Secretary.


Calvin C. Davis

CCE/D

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair and Paint S-4

Public Works Department Purchase Requisition Number 761 is for the repair and painting of S-4.

Estimates were obtained from :

Alex's Paint & Body Shop	\$250.10
Culver Motor Co.	271.53
C. F. Tull Auto Body Shop	282.10
Oliphant Chevrolet Sales, Inc.	324.41

Public Works Department has reviewed the estimates and recommend as do I that the award be made to Culver Motor Co. The low bidder, Alex's Paint & Body Shop has not done work in the past that has been entirely acceptable to the City. Therefore, I request authority to issue a Purchase Order to Culver Motor Co. for the repair and Painting of S-4. The account to be charged is 21.912B. A request for transfer of funds has been made to the Executive Secretary.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rebuild House Connection-Baker Street

Public Works Department Purchase Requisition Number 1154 is for the emergency house connection for sewer service to residence on Baker Street.

Request authority to issue a Purchase Order to George Wilkinson for \$217.00 to cover the work performed.

The account to be charged is 13.243A which has a current balance of \$48,281.18.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #6

March 27, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman Harry Fullbrook

Councilman W. Paul Martin
Councilman Robert Powell

ABSENT

Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Dir., P. Cooper; Planning Director, P. Tallon; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Office Rep., B. Livingston; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press

Convening - Approval of Minutes, March 13

The Mayor and Council of the City of Salisbury, Maryland met in regular session on Monday, March 27, 1967 in City Hall, 112 W. Church Street at 8 p.m. The President of the Council called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on March 13 were approved as written on motion made and seconded by Powell and Seidel.

Appearance - Robert G. Clark - Industrial Well request

Mr. Clark appeared before Council to request permission to obtain a Resolution Permit allowing him to legally use an industrial well existing on his property at 301 E. Vine Street. The well was driven in December, 1966 to replace one which had gone dry. A permit had been obtained for the original well in 1963. This well was classified as a private well, used for irrigation purposes only which is allowed under the City's regulations. The new well, however, is used for processing water softener tanks and, in the opinion of the Building Inspector, is an industrial type well which requires a Resolution permit with fees, either monthly or on an annual basis, set in same. Discussion of the classification of the well as well as reasons why a permit was not obtained from the City before the well was driven was heard by Council. Assumption that a State permit was sufficient permission to install the well was offered as the reason for the action. Due consideration was given to the request and instructions were given to the Building Inspector and the City Solicitor to draft a Resolution Permit for the industrial well as requested for presentation at the next Council meeting. Councilman Fullbrook requested with Council concurrence that the rates to be charged for this type of permit be established and adopted as policy.

Mr. Clark was informed by Council that any discharge into the City's Sewer System would have to be metered and charged for. However, Mr. Clark assured Council that his system was not connected to the Sewer System.

Appearance - Jim Bailey re Demolition Charges
on Hurley Property, Church St.

Mr. Bailey's request that the demolition charges constituting a tax lien on the Hurley property on E. Church St. be waived was considered by Council but denied on principle. Mr. Bailey advised that the property in question had been sold at auction and purchased by Mr. S. H. Rayner. The demolition charges of \$540 are not to be waived unless Mr. Bailey drops litigation charges against the City in the matter. Mr. Bailey advised he was obligated to continue with his suit on behalf of the Hebron Savings Bank since they have realized a \$2,000 loss on their mortgage interests in the combined Hurley properties.

Citizens Gas Company R/W Request

Mr. Tallon and Mr. Livingston of the Planning Office appeared before Council to explain the Citizens Gas Company's line relocation plan in conjunction with the Urban Renewal Project Plans in the area of Bond, Calvert and Old Water Streets. A map of the area was exhibited and line locations and relocations pointed out. Planning Office Representatives requested Council action to grant R/W on existing City-owned property in order to proceed with finalization of the relocation plan to take advantage of Federal Funds to finance the project. Disagreement over eventual development of the area, whether it would be according to Urban Renewal Project Plans or not, was voiced and Council was advised by the Public Works Director on what he considered from an engineering standpoint to be a more logical and reasonable location for the lines.

It was pointed out by the Planning Office Representatives that the Urban Renewal Program is responsible for Utility Company line relocations if they are caused because of the Project. However, Council considered favorably Cooper's recommendations to do the least relocation of the lines as is possible until a definite decision is reached on the plan development and no action was taken on the request.

Report - Parcel 2-1 Property Disposition
(C & P Telephone Co. Area) Bid Award

Mr. Tallon advised that the bid received for the property was unacceptable since it was lower than the lowest acceptable price for the property. He was authorized to negotiate the bid price with the Telephone Company by the Council who also instructed the Executive Secretary to sit in on the bargaining sessions. It was recommended that if negotiations failed, the City should purchase the property and install parking meters as a source of revenue.

Plumbing Code Amendment - Ordinance No. 956
2nd Reading

Ordinance No. 956, having been duly advertised and public hearings held as required by law, with no proponents or opponents appearing for same, was passed for second and final reading on motion by Seidel and Powell and carried unanimously.

Ordinance No. 957 - CATV Franchise Amendment

Ordinance No. 957 as introduced at the previous meeting, amending the present CATV Franchise Ordinance Agreement to break down in more detail the allowable rates to be charged to a subscriber, was passed for second and final reading on motion by Powell and Seidel.

Resolution No. 89 - Elderly Taxpayer Credit

Action on Resolution No. 89 was tabled until a full Council was present.

Sidewalk Installation - Sunshine Laundry -
Lake Street

P. C. Cooper, Director of Public Works, asked for and received Council authority to negotiate with property owners on Lake Street in the vicinity of the Sunshine Laundry building for the installation of sidewalk, curb and gutter. Sidewalk on the Sunshine Laundry property needs replacing and relocating to widen the street according to the recommendations of the Public Works Director. Cost of the replacement which is to be borne by the City is approximately \$3,194. Mr. Cooper reported that this installation presents a good opportunity to widen Lake Street as well as installing all the necessary curb and gutter and sidewalk in the area. Council stipulated that costs for the Sunshine installation be kept within the estimated limit and within the current program with funds coming from the general sidewalk, curb and gutter fund.

Curb, Gutter and Sidewalk Installation -
Dennis Storage Co. - Baltimore & N. Division

Mr. Cooper reported on his negotiations with the Dennis Storage Co. property owners in the matter of installing sidewalk, curb and gutter on Baltimore Avenue. He advised Council of a proposal to install the required curb, gutter and sidewalk according to standard City Policy (City to share 1/2 cost of curb and gutter, property owner to bear full cost of sidewalk installation) on Baltimore Avenue. The proposal also includes new sidewalk, curb and gutter to replace existing installations on North Division Street to bring these up to new grade standards. This installation is to be shared expense-wise including an exchange of properties, one to obtain right-of-way to widen Baltimore Avenue and the other to grant property which is surplus to square off and finish the North Division Street property line to conform with the street width. An attached sketch of the area to the official copy of the minutes sets the exchange and installation in full detail. Council favorably accepted the recommendations of the Public Works Director on motion by Councilman Seidel who stipulated in the motion that both the Lake Street and North Division Street installations as outlined are not to exceed a total cost of \$4,209 for both projects. Councilman Powell seconded the motion which was carried unanimously.

Jaycee Playground Equipment Presentation

Mr. Pat Hannon, President of the Jaycees, as well as a large representation of the organization, appeared before Council to present a check for \$2,000 to purchase playground equipment to be installed in the City Park in the Zoo and Picnic Island Areas. Council accepted the donation with appreciation and gladly accepted the responsibility of purchasing and erecting it as well as assuming any liability in the event anyone is hurt while using the equipment. Councilman Martin and Mayor Truitt commended the Jaycees for their progressiveness and foresight in civic and community improvements such as this one and the Rescue Truck Project completed earlier to the benefit of the City's Fire Department and all the citizens of the area. A committee of the Jaycees is to work with the Public Works Department in the selection of the equipment and site locations.

A motion was made by Councilman Powell that a Resolution be prepared, appropriately worded, to accept the playground equipment donation and also to commend the Jaycees for their action. Councilman Seidel seconded the motion which was carried unanimously. The Executive Secretary was asked to prepare an appropriate Resolution.

Southeast Storm Drainage System

Mr. Cooper outlined the proposal of George, Miles and Buhr, summarizing costs and calculating fees. He recommended that Council approve going ahead with the preliminary phase of the whole project and the design phase of "Zone A". In approving the preliminary phase of the whole project, the City will be obligated to have George, Miles and Buhr do the ultimate design of the whole system. The total South Side Project will cost an estimated \$1,300,000. G, M & B's fees for the two recommended phases will total an approximate \$35,000. Their work on the total project will include everything but field control and borings and other supplementary projects that could be added later. He reported funds for the preliminary and design phases as outlined above are available in the budget. Council gave their approval of these recommendations.

Bridges - Camden and South Division St. Locations

Council was advised on proposals for exchanging responsibility for the two bridges to off-set the \$45,000 the City owes the County for storm drainage in the College Avenue - South Division - Wayne Pump Co. project. Council recommended that the County be asked to remove the super-structure from the two bridges before any decision is made on the proposal.

Sewage Treatment Plant Improvements

Mr. Cooper strongly recommended accepting the proposal of Malcolm Pirnie Engineers for the Sewage Treatment Plant Improvement Project. This proposal is estimated at a total cost of \$1,400,000. Preliminary Phase and Design Phase are specifically recommended at this time with contract for field services held until decision is made to proceed with actual construction. The preliminary phase is estimated to cost \$7,500 (\$4,500 has already been expended) and the Design Phase - \$70,000 (5% of total).

Discussion of the need for expediting the improvements at the plant was heard and question raised about the necessity for urgent action. Attention was called to capability the plant was designed originally to provide as well as to official assurances given to the Urban Services Commission concerning ability to handle metropolitan area sewage. Mr. Cooper stated that former Mayor Morris had operated on the idea that the City had the capability if not the capacity but that he had repeatedly furnished facts to his office substantiating his own claims that the Plant was not capable of handling the quality and quantity of industrial waste experienced in the past few years and that the plant was in serious trouble if something isn't soon done to relieve the situation.

After due consideration, motion was made by Councilman Seidel, seconded by Councilman Powell to accept the recommendations of Mr. Cooper in going ahead with Malcolm Pirnie's design of improvements at the plant and to take steps to obtain government funds to help with the project. There was no opposition to the motion.

Sidewalk Patching Program Proposal

A proposal to hire Mr. George Malone for the summer sidewalk patching work was presented to Council in detail by Mr. Cooper. Mr. Malone will furnish manpower and equipment for a 4 - week period on an hourly basis under the direction of the Public Works Department to accomplish necessary concrete patching. The City will furnish all materials and will stay within available funds budgeted for the program. A motion authorizing Mr. Cooper to complete negotiations with Mr. Malone on the quoted hourly basis was made and seconded by Powell and Fullbrook and carried unanimously.

Award of Bids

1. Clutch Repair - S-9 - Motion by Fullbrook, seconded by Powell to pay as recommended to Alban Tractor Co. in the amount of \$352.90.
2. Burner and Control Replacement at FH #2 - motion by Seidel, seconded by Powell to award to low bid of Progressive Plumbing & Heating Co. in the amount of \$255.85.
3. Frame and Covers - motion by Seidel, seconded by Powell to award to low bid of Richard Foundry Corp. in the amount of \$447.50.
4. Tires and Tubes and Flaps - motion by Seidel, seconded by Powell to award to low bid of B. F. Goodrich Co. in the amount of \$1387.84 net.
5. Engineer's Self-Leveling Level - motion by Seidel, seconded by Powell to purchase as recommended from Eugene Dietzgen Co. in the amount of \$562.50 net.
6. Equipment Rental - Snow Removal - motion by Powell, seconded by Seidel to issue purchase order as recommended to Interstate Amiesite for \$936.
7. Repair Parts for Wayne Sweeper - motion by Powell, seconded by Seidel to purchase as recommended in the amount of \$208.39 from the Wayne Sweeper Company.
8. Water Main Break Repair - Emergency - motion by Fullbrook, seconded by Seidel to issue purchase order as recommended to A. P. Isakson for \$319.78.
9. Pressure Vehicle Detectors - motion by Seidel, seconded by Powell to purchase as recommended from Automatic Signal Co. in the amount of \$744.60.
10. Sale of Cut Lumber - motion by Fullbrook, seconded by Seidel to award bid to J. I. Wells Co. for their offered price of \$125.

Status of Government Study

Councilman Seidel informed Council that he had checked into the status of the joint Government Study Project and has been advised that the Committee is suspending any action on it until the Constitutional Convention has had a chance to furnish information on its plans which might affect the Study. Executive Secretary was instructed by Council to delete funds for the Study from the Fiscal Budget until the project is activated by the Government Study Committee.

Delinquent Tax and Ambulance Bills

A long list of delinquent accounts as compiled by the Treasurer (see official copy of minutes for names) was called to Council's attention by the Executive Secretary. His request to turn these accounts over to a collection agency was met with approval and instructions were given to follow with this action. Legal action instructions were given to the City Solicitor in collecting delinquent accounts for personal property tax owed to the City by the following persons: Elmer Parsons, Elwood Tull, James Weatherly, Thomas R. White, Jr., Paul Ennis, Johnny Evans, Alex Ilczuk, Regal Home Distributors (c/o Stanley Goldberg) and Stanley Goldberg (t/a Jay's Clothing) and Clifford Abbott, Inc.

Report - Exchange of Property - Harmon Field

A proposal to exchange property located in the vicinity of the Elks Home for the present Harmon Field was reported to Council by the Executive Secretary who was relaying

the proposition at the request of County Councilman, Richard Wootten. The proposal resulted from a conference held recently to discuss possible locations for a new County Health Center. Involved were Peninsula General Hospital officials, County Council and representative of the City Government, Mr. Leydecker. An involved exchange of property to be purchased jointly by the County, the Hospital and the Elk's Club (interested in expanding their area) for City-controlled Harmon Field was the subject of discussion. A new health center in conjunction with the hospital facilities is desired and Harmon Field is the ideal location for same. Council indicated they would have no objection to the exchange and instructed that the Harmon Foundation be advised of the proposal in order to obtain the necessary approval for the exchange.

Norman Holland Parking Lot Lease

Executive Secretary advised Council of the necessity for routine renewal of the subject lease and was instructed to continue with negotiations. Mention was also made concerning problems at the old A & P parking lot and proposal made by the Executive Secretary that the Larmer Corp. use this in lieu of the lot owned by the City for their tenant's reserved parking.

New Business

1. Shortall Property - Councilman Martin requested that a gate be installed in the fencing on the Shortall Property for controlled swimming in the Johnson's Lake area. Public Works Director was instructed to carry out this recommendation and see to it that the fence is locked in the evening hours.

2. Johnson Farm - Councilman Martin reported he had advised Rufus Johnson the Council would be in a position to give him an answer on plans for the Johnson Park Farm area within the next 30 days and instructed that the matter be placed on the Agenda for the next Council meeting.

3. Pony League Ball Field Location - Councilman Martin also advised that he had been approached by the Pony League executive committee for permission to use the Camporee Area for their installation. Discussion of the request brought a decision to propose combining the Pony League Ball Field with the facilities at Harmon Field when the exchange of properties is accomplished. Use of the Camporee Area until such time as this could be finalized was suggested as a temporary measure but not recommended by the Public Works Director who is to continue with the project of finding a suitable location for the Ball Field.

4. A Resolution of congratulations to Councilman Rodgers on his recent marriage was proposed by Councilman Seidel who was authorized to compose an appropriate message.

There being no further business to come before the Chair, the meeting adjourned at 11 p.m. to meet again in regular session on April 10, 1967.

Frank L. Dimes

City Clerk

W. Paul Martin

Council President

4/10/67

Date

L.

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Cut Lumber

Public Works Department advised that they had cut about 25 pine trees on the Bell Farm Sewage Treatment Plant property. These trees are ready for sale.

Contact was made with likely buyers of these trees and below is a tabulation of the results:

<u>BIDDER</u>	<u>OFFERED PRICE</u>
J. I. Wells Co.	\$125.00

Bids were not received from Pineland Lumber Co. or The Chesapeake Co. of Va.

Request permission to notify the J. I. Wells Co. that the City of Salisbury will accept their offer of \$125.00 for the lot. Check for the sale of the trees will be turned over to the Treasurer for receipt into the General Fund.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW
Treas.

INTER OFFICE MEMORANDUM

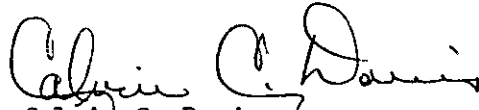
March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pressure Vehicle Detectors (Standardized)

Public Works Department Purchase Requisition Number 754 is for the pricing and purchasing of Six (6) 6' HR Non-Directional Pressure Sensitive Contact Units. These items have been Standardized.

Automatic Signal advised by letter of March 10, 1967 that the cost of these units is \$124.10 each. Thus the total cost is \$744.60 for the Six (6) needed.

Request authority to send Purchase Order to Automatic Signal for the purchase of these items. The account to be charged is 11.122E which has a current balance of \$2,300.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

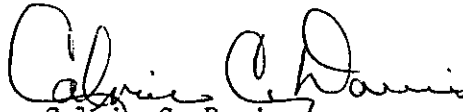
March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Water Main Break Repair-Emergency

Public Works Department Purchase Requisition Number 715 is for the emergency repair of broken water Main at Isabella St.

Public Works Department contacted A. P. Isakson for repair of the main.

Request Authority to issue Purchase Order to A. P. Isakson for \$319.78. The account to be charged is 20.242C which has a current balance of \$3,913.23.


Calvin C. Davis 7

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

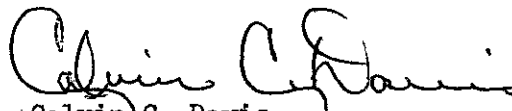
March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Parts for Wayne Sweeper (Standardized)

Public Works Department Purchase Requisition Number 762 is for Ring gear, Cover Gasket, Repair Kit and Squeegee Rubbers for one of the Wayne Sweepers.

These items have been standardized. Total price of the parts is \$208.39.

Request authority to issue a Purchase Order for the purchase of these items. The account to be charged is 21,912G which has a current balance of \$2,135.02.


Calvin C. Davis

CCD/d
cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Equipment Rental-Snow Removal

Public Works Department Purchase Requisition Number 774 is for the rental of Snow Removal Equipment for dates of Dec 27, Feb. 10, 11, and 18.

Total of the invoices is \$936.00.

Request authority to issue a Purchase Order to Interstate Amiesite for the \$936.00. The account to be charged is 12.202I which has a current balance of \$1,087.11.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Engineer's Self-Leveling Level

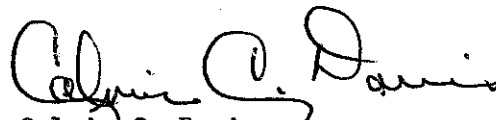
Public Works Department Purchase Requisition Number 702 is for the pricing and purchasing of an Engineer's Self-Leveling Level.

Request for Quotation Number 67 was sent to likely suppliers on February 2, 1967. Below is the tabulation of the bids:

<u>BIDDER</u>	<u>PRICE</u>	<u>TRADE-IN</u>	<u>NET PRICE</u>
K & E Co., Hirshberg Div.	\$649.00	\$100.00	\$549.00
Eugene Dietzgen Co.	755.00	192.50	562.50
Charles Bruning Co.	699.99	45.00	654.99
Warren-Knight Co.	667.00	85.00	582.00

There was no response from Frederick Post Co. and L. S. Starrett Co. could not bid on specifications.

Public Works Department has reviewed the bids and indicates that after careful examination of the respective instruments requests authority to purchase the Level from the Eugene Dietzgen Co. The cost of the Level from the Eugene Dietzgen Co. is \$562.50 (Net). This is \$13.50 higher than the low bid, which does not meet the specifications on minimum focus. Recommend I be authorized to issue a Purchase Order for the purchase of this item. The account to be charged is 12.102F which has a current balance of \$719.00. This item was budgeted.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tires, Tubes & Flaps

Public Works Department Purchase Requisition Number 743 is for the procurement of tires, tubes and flaps for certain city vehicles.

Request for Quotation Number 77 was forwarded to suppliers on March 7, 1967 and below is a tabulation of the results:

<u>BIDDER</u>	<u>PRICE</u>	<u>TRADE-IN</u>	<u>NET PRICE</u>
B. F. Goodrich Co.	\$1387.84	Current	\$1387.84 Less:
Grier Tire Co.	1614.74	\$110.00	1504.74
Firestone Stores, Inc.	1676.62	40.00	1636.62

Recommend that the award be made to B. F. Goodrich Co. on their low bid of \$1,387.84 less trade of casings current at the time of award. The account to be charged is 21.912F which has a current balance of \$1,429.03.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Frame and Covers

Public Works Department Purchase Requisition Number 551 is for the pricing and purchasing of frames and covers.

Request for Quotation Number 48 was forwarded to likely suppliers and below is a tabulation of the bids:

<u>BIDDER</u>	<u>PRICE</u>	<u>TERMS</u>
Richard Foundry Corp.	\$447.50	1-10-30
Flockhart Foundry Co.	645.00	$\frac{1}{2}$ -10-30
Dewey Brothers	499.75	1-10-30

Frederick Iron & Steel does not meet specifications.

Public Works Department has reviewed the bids. Recommend that the items be purchased from Richard Foundry Corp. on their low bid of \$447.50. The account to be charged is 20.243A which has a current balance of \$13,173.98.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Burner & Control Replacement at FH#2

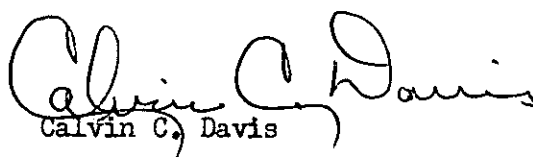
Fire Department Purchase Requisition Number (Date March 2, 1967) was received for pricing and installation of Burner and Control Replacement at Firehouse #2.

Request for Quotation Number 76 was forwarded to likely bidders on March 2, 1967 and below is a tabulation of the bids:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Progressive Plumbing & Heating	\$255.85
R. H. Polliard Co.	290.00
Howard B. Elliott	330.85

Responses were not received from Enterprise Plumbing & Heating Inc., Virgil F. Toadvine & Sons or Louis West.

Recommend that the award be made to Progressive Plumbing & Heating on their low bid of \$255.85. The account to be charged is 11.212F which has a current balance of \$1,773.65.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Fire Dept.

INTER OFFICE MEMORANDUM

March 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Clutch Repair S-9

Public Works Department Purchase Requisition Number 732 is for the repair of clutch on S-9 (Grader).

This work has been completed and is standardized.

The account to be charged is 21.912B. The total of the Invoice is \$352.90. Request for Transfer of Funds has been sent to the Executive Secretary. Request authority to issue a Purchase Order to Alban Tractor Co. for this invoice.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

UNPAID AMBULANCE BILLS FOR YEAR OF 1965

Account Number	Name	Amount
4059	Mrs. Milton Adkins	\$ 5.00
4060	Mrs. Thelma Albert	90.00
4132	Mrs. Juanita Ackerman	5.00
4824	Lou Allen	5.00
4856	Raymond Adkins	5.00
4859	Katherine Adkins	5.00
4716	Mary Ann Anderson	10.00
3947	Annie P. Anderson	10.00
4004	Odessa Ames	10.00
3995	Dorothy Anderson	10.00
4815	Robert Lee Atkinson	5.00
4855	George Bailey	5.00
4343	Standford Banks	5.00
4280	George F. Baker	5.00
4244	Vance Banks	5.00
4174	John A. Bailey	10.00
4095	Stanford Banks	10.00
4819	Irene Baumann	10.00
3732	George Barnett	5.00
4758	Elizabeth Beatty	5.00
3999	Henry Bear	10.00
4024	Charles Bell	5.00
3925	Samuel Bell	5.00
3810	Bruce Betts	5.00
4890	Bruce Betts	5.00
3754	Bruce Betts	5.00
3833	Peggy Blevens	5.00
3847	Peggy Blevens	5.00
4470	John Lee Blount	10.00
4711	James Bloodsworth	5.00
4360	Harriet Boone	5.00
4277	Robert Bowman	10.00
4257	James Brown Boyde	10.00
3285	Jessie Mae Boynton	10.00
3087	Esther Bounds	10.00
3736	Irving Brown	5.00
4289	Arthur Brewster	10.00
4241	Collier Brewington	5.00
4005	Charles Brittingham	5.00
4003	Mr. & Mrs. Charles Brittingham	10.00
3861	Edward Briddell	10.00
4897	Beulah Brian	5.00
4860	Mrs. Charles Bradley	10.00
4818	John W. Brittingham	10.00
4743	Mrs. Charles Bradley	10.00
4847	Lewis Brown	10.00
4746	Dorothy Brown	10.00
3983	Sidney Brown	5.00
4753	Edward Burbage	10.00
4468	John Bunting	5.00
4382	Malma Burks	5.00
4290	Nellie Bussey	5.00

3952	Nellie Bussey	5.00
4285	Howard Bullock	5.00
3804	Leonard Buck	5.00
3807	Ruth Buck	5.00
3747	Kimbrough Bussey	5.00
4288	David Burnet	5.00
4715	Nellie Carter	5.00
4625	Mrs. Thomas Carter	5.00
4551	Emmia Caldwell	5.00
3970	Ernest Carr	5.00
3885	Peggy Cannon	10.00
4046	Arthur Carney	5.00
3896	William Chapin	5.00
4506	Sherwood Copes	10.00
3782	Metia Coffin	10.00
4080	Prof. Cornish	10.00
3769	Charles Cothran	5.00
3730	Franklin Lloyd Cordrey	5.00
4291	Mary Louise Crosell	10.00
4171	Charles Cropp	10.00
4191	James Cunningham	10.00
4111	Harvey Cykes	10.00
4021	Doris Cropper	10.00
3735	Norma Cugler	10.00
3974	Joyce Delotte	10.00
3898	Joyce Delotte	5.00
3800	Joyce Lee Delatte	5.00
4896	Richard Lee Davis	5.00
4777	Will Davis	10.00
4773	Harvey Day	10.00
4612	Jimmy Davis	10.00
4538	Joseph Day	5.00
4472	Walt Davis	5.00
4452	William Dashiells	5.00
4198	Lillie Dashiell	5.00
4126	Cecil Davis (Mrs.)	10.00
4118	Virginia Davis	5.00
4096	James Dashiell	10.00
4034	Virginia Lee Davis	5.00
3997	Mardela Dashiell	5.00
3976	Judy Davis	10.00
3766	Charles David	5.00
3744	Virgil Deal	6.75
4173	Recardo R. Deleon	10.00
4211	Henry R. Deshields	5.00
3874	Ernest Deshield	10.00
4785	Jack Dorsey (Mrs.)	5.00
4638	Mr. Slulvia Donohue	11.25
4448	Samuel Dorman	10.00
4409	Howard Disharoon	10.00
4367	Robert Donoway	5.00
3928	George Donaway	10.00
3914	Oliver Downes	5.00
3895	Roy Dozier	5.00
3859	Charles Dozier	10.00
4639	Alice Drumond	5.00
4574	Thelma Dykes	10.00

4172	Chester Duyer	10.00
3988	Stella Duffy	5.00
4155	Thomas Efford	5.00
4874	Lauretta Ennis	5.00
4752	Charles Etz	5.00
4672	Columbus Evans	5.00
4476	Claude W. Evans	10.00
4354	Evelyn Evans	5.00
3846	Mrs. Tommie Everts	5.00
3822	William Ennis	5.00
4609	Corine Fields	10.00
3819	Lillian Fisher	10.00
4218	Joseph Fooks	10.00
4464	Aubrey French	10.00
4243	Martha Frankhandle	5.00
3926	Vernon Frazier	10.00
3852	Robert Frostron, Jr.	5.00
4383	Walter Green	5.00
4688	Winefred Gaile	80.00
3829	Mary Gale	5.00
4779	Peter Gininez	5.00
4397	William E. Godfrey	5.00
4363	Herman Gordy	5.00
4821	Nannie Gross	10.00
4519	Ernest Graham	5.00
4513	William Graver	10.00
3835	James Gross	5.00
4768	Norman Guerin	5.00
4603	Paulette Gunther	5.00
3907	James Gross	10.00
3871	John Gunther	5.00
3731	George Griffith	5.00
4323	Herman Howard	5.00
4575	Herman Howard	5.00
4843	Herman Howard	10.00
4518	William Hamblin	5.00
4405	Franklyn Hanson	5.00
4237	Alfred Hall	5.00
3837	Bessie Hammond	5.00
3806	Audrey Hall	10.00
4861	Nancy Harris	5.00
4794	Mrs. Charles Hastings	80.00
4781	Charles Hastings	80.00
4524	Richard Hardy	5.00
4522	Dane D. Harrison	5.00
4407	Doris Hastings	5.00
4346	Robert Harris	5.00
4209	Ella Hardy	5.00
4114	Carlton Hastings	10.00
4816	Harry Heath	5.00
4706	Pansie Marie Hill	5.00
4355	Wanda Hicks	5.00
4750	Beaverly Holland	15.75
4697	Emma Hosier	5.00
4205	Grace Hovington	10.00
3755	Julian Howard	10.00
4707	Charles Hudson	5.00

*Auto Rec
of 70*

4616	John P. Hynson	5.00
4561	William Hudson	10.00
4525	Lewis Ross Hughes Jr.	5.00
4185	Gearldine Hudson	10.00
4200	Ben Hurley	5.00
4018	Edward Hutt	5.00
4479	Seamon Jones	10.00
4458	Robert Jones	10.00
3746	Lee Ann Jordan	10.00
4826	Rachael Jenkins	5.00
4606	Ella Jones	5.00
4629	Herbert Lee Jones Jr.	10.00
4705	Rufas E. Jones	5.00
4069	Nina Joseph	10.00
4042	Leona Jones	5.00
3884	Bessie Jones	10.00
4001	Sylvia Jones	10.00
3783	Sallie Jones	16.50
3843	Norman Jones	5.00
4255	Robert Jones	10.00
3776	Robert Jones	10.00
3737	R. L. Jones	5.00
4057	Delphia Killman	5.00
4074	Eugene Kyle	80.00
4618	Marion Kelley	5.00
4477	Norman Kellem	5.00
4217	Norris Kelley	24.00
4651	Freddie King	10.00
4283	Ruth-A. Koski	10.00
4282	Joe-C. Koski	10.00
4792	Pearl Love	5.00
4305	Pearl Love	5.00
4252	Richard Layfield	10.00
4671	Mary J. Lambert	10.00
4411	Mrs. Richard Layfield	20.00
4284	Michel Larkin	10.00
3998	Gladys Lewis	10.00
4829	Mason W. Lee	5.00
3879	Edward LeCompte	5.00
4872	Wallace Little	10.00
4854	Leslie Ann Littleton	5.00
4274	Robert F. Little	5.00
4055	Clarence Littleton	10.00
3864	Mrs. Ronnie Lee Lincoln	10.00
4825	William Long	5.00
4105	Thelma Lovett	5.00
4348	Tommie McCullen	10.00
4567	Carl D. Mahan	5.00
4321	Lula Mills	20.00
4340	Leander Mullins	5.00
4108	Sandra McKnight	10.00
4107	Frances McKnight	10.00
4480	Dorothy McIntyre	5.00
4311	Donald McColland	5.00
3982	Major McCarthy	10.00
3812	Henry McMullen	5.00
3763	Mary Ellen McGuise	5.00

4566	Emma Mahan	5.00
4537	Ruth Mansfield	10.00
4387	Gladys Mansfield	10.00
4286	William Malchow	10.00
4251	Grace Mansfield	10.00
4230	William Malchow	10.00
4744	William Mason	10.00
4745	William T. Mason	5.00
4460	Wilmer Thomas Mason Jr.	5.00
4400	Walter Maycock	10.00
4175	Sylvia Mason	5.00
4873	Geraldine Melson	10.00
4238	Helen Meyers	5.00
4178	Richard Melvin	5.00
4082	Catherine Melbourn	5.00
4056	Oren Messick	5.00
4684	Frank Mills	5.00
4749	George S. Mills	10.00
4066	Essie Mills	10.00
4655	Daisey Morris	10.00
4641	Edna E. Morris	10.00
4533	Beverley Kay Morgan	5.00
4467	Vietie Moore	5.00
4408	Welthus Moore	10.00
4231	William Moore	10.00
4098	James Morgan	10.00
3778	Lillie Muir	10.00
4295	Joseph Neal	5.00
4502	Edward Nickson	5.00
4485	Leslie Troy Nickey	10.00
4803	Oliver C. Newell	10.00
4748	Olin Newell	10.00
4747	Joyce Newell	5.00
4713	Sidney Niblett	10.00
4075	Columbus Nickolson	10.00
4179	Pat Oliver	5.00
3850	George O'Hara	10.00
3733	William Omar	5.00
3876	Daniel Phillips	5.00
4317	Wilbert Parsons Jr.	5.00
4076	Ronald Parsons	5.00
4568	James Parsons	5.00
4168	Ernest Parsons	20.00
4150	Alonzo Parker	5.00
3858	Edith Patterson	10.00
3768	Jim Parks	10.00
3771	Norman Payne	10.00
4663	Lillian Peters	5.00
3742	Elise Pepin	5.00
4229	Elise Pepin	10.00
3820	Sarah Peters	5.00
4710	Babarn Pope	5.00
4646	Patricia Phillips	10.00
4184	Ethel Popes	5.00
4120	Philip Porter	5.00

4893	James W. Price	5.00
4907	Dennis Pritchett	5.00
4906	Gary Pritchett	5.00
4908	Kevin Pritchett	5.00
4797	Mary Pusey	5.00
4703	Alexander Price	5.00
4702	Artis Lee Price	5.00
4709	Mary-Lou-Priest	5.00
4260	James W. Purnell	5.00
4177	Effie Prichett	5.00
4154	Nellie Purnell	10.00
3863	Avery Prettyman	10.00
3957	Mrs. Joseph Ratledge	10.00
3941	Mrs. Josie Ratlodge	10.00
4307	Charles Raymond	10.00
4189	Patty Rankin	10.00
4520	Mrs. Rayfield	10.00
4817	Paula Reichard	80.00
4020	Herb Rehders	5.00
4681	Alexander Rodgers	10.00
4297	Annie-Rollie	5.00
4653	Bessie Russell	10.00
4654	Frances Russell	10.00
3973	John Ruark	10.00
3883	Lola-Sewell	5.00
4565	James D. Smith	5.00
4253	Helen Smith	10.00
4751	Pearl Smack	10.00
4841	Pearl Smack	10.00
4193	Helen F. Smith	20.00
4135	Helen Smith	10.00
4035	Wanda L. Smith	5.00
4017	Wanda Smith	5.00
4206	Floyd Smith	10.00
3915	Floyd Smith	20.00
4772	Ronald Sard	10.00
4453	Laurence-Santo-3rd	5.00
4365	Sharon Savage	10.00
4304	Martha Sankhand	5.00
4182	James Savage	10.00
4680	Isadore Schiff	10.00
3894	Mrs. Scheweppa	20.00
3743	Addie Schwartz	5.00
4676	Lou Sherman	5.00
4608	Raymond Shockley	10.00
4483	Lesia Marie Smiley	10.00
4352	Genell Smith	5.00
4245	Gladys Smith	10.00
3741	Levin C. Smith	5.00
3978	James Sparrow	5.00
3774	Arnald Somers	10.00
4888	Charles Stanley	10.00
4767	Chris Spady, Jr.	80.00
4832	Groverman Sterling	10.00
4475	Albert Stevenson	10.00

4804	Rose Sykes	10.00
4204	Floyd Lee Sykes	5.00
4754	Clarence Tarr	10.00
4517	Dean Taylor	5.00
3902	Joan Tallington	10.00
3740	Barbara Taylor	5.00
4667	Ruth Thompson	5.00
4668	Shirley Thompson	5.00
4643	Reba Thomas	10.00
4235	Deavine Thomas	10.00
4403	Perry Tilghman	5.00
4234	Claudia Thomas	10.00
4236	Grace Thomas	10.00
4130	William Thomas	10.00
3980	Doris Tingle	5.00
3869	Floyd Tilghman	10.00
4871	Rhoda Turner	10.00
4610	William Townsend	10.00
4099	Archie Trader	10.00
4039	Cecil L. Turner	5.00
4800	Eugene Uptegrone	5.00
4801	Patrica Uptegrone	5.00
4799	Lillian Uptegrone	5.00
4802	Virginia Uptegrone	5.00
4898	Dennis Watkins	10.00
4559	Odessa Watkins	10.00
4512	Norman Walker	5.00
4413	Mamie Wattex	10.00
4378	Norman Walker	5.00
4324	Mary Walker	5.00
4012	Norman Walker	5.00
4167	Houston Warren	10.00
4160	Houston Warren	5.00
4351	Clarence Washington	5.00
4250	Dennis Watkins	10.00
4498	Harold Webster	5.00
4487	Carlton Whittington	10.00
4484	Gloria B. Whittington	10.00
4486	Joe Anne Whittington	10.00
4396	Anna Whitelock	5.00
3913	Everett Wheatley	10.00
4844	Benjamin Wilson	10.00
4631	Charles Wise	5.00
4287	Virginia Witkosly	5.00
4032	Oriville Willey	80.00
4045	Fredrick Williams	5.00
3979	Willie James Wilson	90.00
3972	Edward Williams	5.00
4837	Richard Wootten	10.00
4521	Richard Wootten	5.00
4131	Eddie Wright	10.00
4540	Normia Wright	5.00
4166	Ira Wright	10.00
4124	Reuben Wright	10.00
4659	Audrey Yates	5.00
4892	Catherine Young	10.00

March 27, 1967

To: Mayor & Council
From: Director of Finance
Subject: Delinquent Accounts

The following is a list of accounts which I am requesting permission to decrease. The City Solicitor and I are recommending this as they are out of business and some cannot be located; also the small amounts would not warrant additional expense.

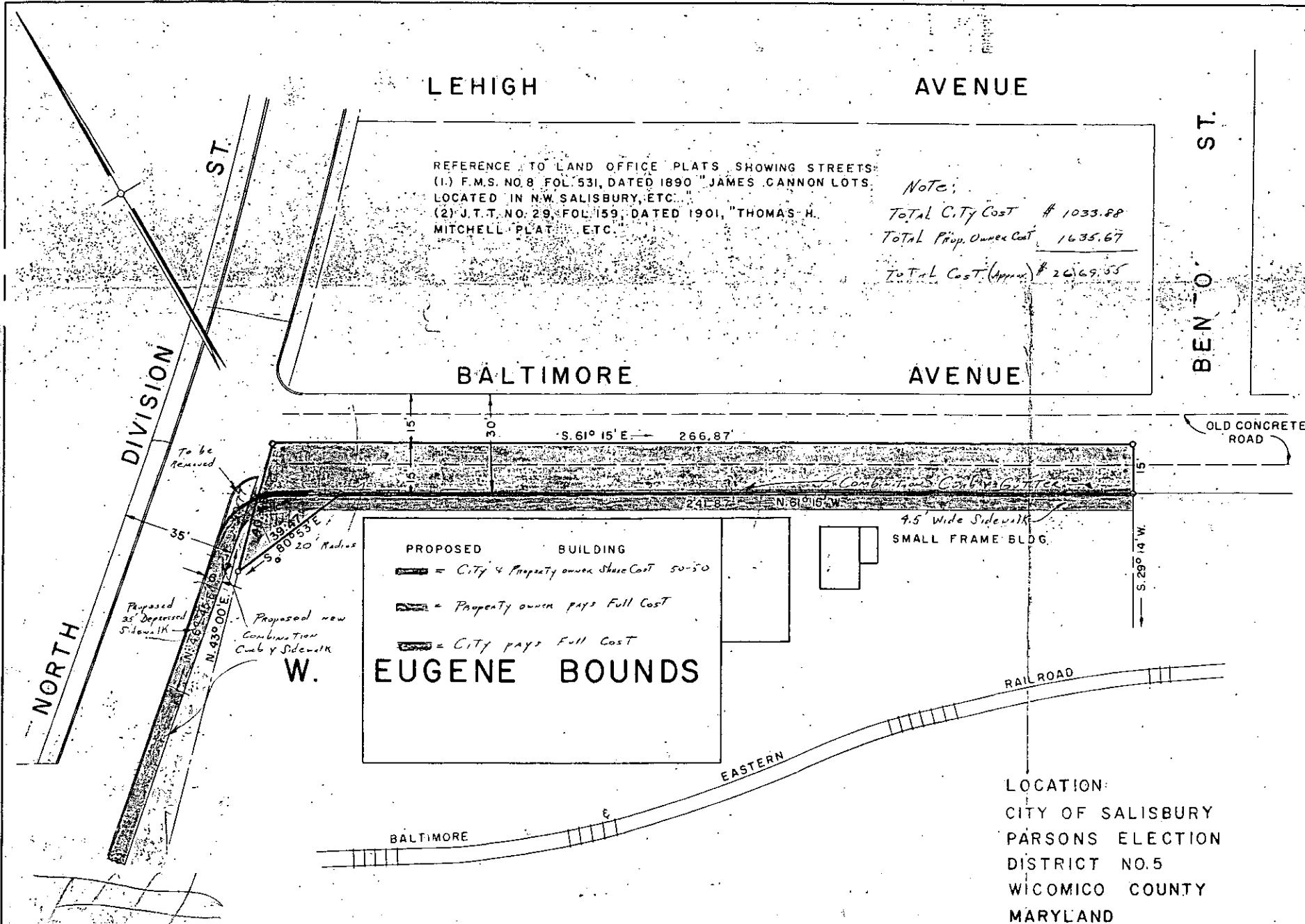
C.K. Hoopes	Personal Property Tax 1964-65	\$ 14.63
Lewis Merryman	Personal Property Tax 1963-65	8.70
Clarence Wilkins	Personal Property Tax 1966	18.60
James C. Horner	Personal Property Tax 1966	1.22
James B. Wood	Personal Property Tax 1966	49.60
George Davis	Damage to fire hydrant	191.47

On the following accounts we are recommending the City Solicitor proceed to whatever extent may be necessary to collect them.

Elmer Parsons	Personal Property Tax 1962-67	21.45
Elwood Tull	Personal Property Tax 1965-67	34.72
James Weatherly	Personal Property Tax 1964-65	37.00
Thos. R. White, Jr.	Personal Property Tax 1961	69.05
Paul Ennis	Personal Property Tax 1965-67	15.50
Johnny Evans	Personal Property Tax 1965-67	77.79
Alex Ilczuk	Personal Property Tax 1964-67	123.80
Regal Home Dist. c/o Stanley Goldberg	Personal Property Tax 1964-66	398.46
Clifford Abbott, Inc.	Personal Property Tax 1965-66	369.15
Stanley Goldberg T/A Jay's Clothing	Personal Property Tax 1966	131.86

Stanley Goldberg	Sidewalk	1966	\$196.50
Robert Brittingham	Sidewalk	1963	612.07
Charles Elliott	Sidewalk & Gutter	1963	310.02
Rowe Pleasanton	Sidewalk & C & G	1964	220.26
Samuel Lee Smith	Sidewalk & C & G	1963	59.50
Leo Roosevelt Cherry	Damage to traffic control	1965	277.13

H. N. Brittingham



CITY OF SALISBURY SALISBURY MARYLAND	APPROVED: 16 August 1966 <i>Blair C. Cogan</i> CITY ENGINEER	PROPERTY TO BE ACQUIRED FOR STREET PURPOSES	SCALE - 1" = 30' DRAWN 8/4/66	DRWG. NO. 48-66-105 FILE
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CITY OF SALISBURY, MARYLAND

Meeting #7

April 10, 1967

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman W. Paul Martin, presiding

Councilman Sam Seidel
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Fire Chief, W. Taylor; Police Chief, L. Payne; Purchasing Agent, C. Davis; Sanitary Engr., K. Haensler; Planning Office Rep., M. Burhans; Interested Citizens and Members of the Press

Convening - Approval of Minutes, March 27

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street, Salisbury, Md., on Monday, April 10, 1967 at 8 p.m. The meeting was called to order by President of the Council, W. Paul Martin, the Lord's Prayer was repeated and minutes of the previous meeting held on March 27 were approved as written on motion by Councilman Powell, seconded by Councilman Seidel.

Appearance - Roscoe Dennis re Sidewalk
Variance Request - W. Isabella Street

Mr. Dennis' request to grant him a variance to delay the installation of sidewalk along the Isabella Street frontage of his new building under construction was denied by Council on a unanimous motion made by Councilman Powell, seconded by Councilman Fullbrook. Council advised Mr. Dennis of the City's policy to require sidewalk installation at the time of all new construction and a recent example of the enforcement of this policy was pointed out. P. C. Cooper, Public Works Director also informed Mr. Dennis that property owners of adjoining property will be required to carry out the installation to the end of the street at Delaware. Sidewalk at the Dennis property will be required before an occupancy permit is granted. Plans for continued sidewalk installation in the area were also noted.

Request for School Crossing Guard - College
and Taney Avenues

A delegation of parents representing the PTA of Pinehurst School as well as the principal of the school, Mrs. Culver, appeared before Council requesting that a school crossing guard be provided at the Taney Ave. - College Ave. intersection to assist an approximate 80 - 100 children using the cross-over each day. A report from the Police Chief was noted in which he recommended that a guard be utilized at the location. Mr. Fullbrook recommended sharing the expense with the County since those using the crossing are chiefly county residents and not city residents. Council President advised those interested that the matter would be taken up with the County at a special budget meeting to be held in the near future and due consideration will be given to the request. Councilman Powell requested that the matter be given priority since there are still a few more months of school to be concerned with.

Industrial Well - Robert Clark, E. Vine St.
Resolution No. 90

Resolution No. 90, which was prepared at the request of Council after hearing testimony from Mr. Clark at the previous meeting, reads as follows: A RESOLUTION of the Council of the City of Salisbury pursuant to Ordinance No. 852 regulating the issuance of Permits for Industrial Wells. WHEREAS, Mr. Robert Clark of 301 E. Vine St., Salisbury, Maryland, has made a formal application for a permit to replace a dry well on his premises with a new well at 301 E. Vine Street, Salisbury, Md., for the purpose of processing Water Softeners and WHEREAS, in the Judgment of the Council, it is in the public interest to issue the aforesaid permit by a resolution setting forth in precise terms, said use together with restrictionsetc. (See official copy of minutes for complete text)

Terms and conditions for the permit were set forth in the text of the Resolution and discussion of the fee which is \$50 with a \$10 per year renewal was heard. Councilman Fullbrook questioned why the renewal fee should be the same for an industrial well which uses much more water than it is for one used for air conditioning or irrigation. It was explained that the renewal fee itself covers the expense of the inspection of the well from year to year and this cost is the same for all types of installations requiring routine following up. City Solicitor advised that this was the only industrial well permit to his knowledge that the City has issued. Permanent fee charges were considered to be unnecessary in Ordinance form since Industrial wells are not permitted unless they are replacing an existing one that has gone dry. Council decided that since there are only a few such types, each case can be ~~efficiently~~ ^{MLT.} considered separately as the occasion arises.

Councilman Seidel and Inspector Wojtanowski called Council's attention to the fact that a close watch must be kept on the Clark operation since Mr. Clark has indicated his well would not be tied into the City's sewer system. Other sources have furnished information that this is not so and that the system will be discharged into the City's sewer. Department of Water Resources representatives have informed Mr. Clark that he cannot discharge water from his operation back into the ground unless it has first been chlorinated. The Resolution No. 90 takes care of all possibilities concerning violation of any of the City's regulations.

Ascertaining that Mr. Clark is aware of the context of the Resolution, formal motion approving same as presented was made and seconded by Powell and Seidel and carried unanimously.

Resolution No. 89 - Tax Credit for the Elderly

Resolution No. 89, sponsored by Councilman Rodgers, was introduced and approved as amended on motion by Councilman Rodgers, seconded by Councilman Powell and carried with Councilmen Fullbrook and Seidel voting No and Council President Martin breaking the tie with an Aye vote. Resolution No. 89 provides that all persons 65 years of age or over shall be entitled to a tax credit on City Taxes in any one year in an amount not to exceed \$50, subject to the provisions of Chapter 289 of the Acts of the Maryland General Assembly, 1966 Session and subject (among other things) to the condition that the total gross income of said person during the 12 months preceding the date of application does not exceed \$2,500 from all sources.

City Solicitor discussed the provisions of State Bill 378 which repeals the County's action for tax credit for the elderly and substitutes mandatory provisions for same. It was pointed out that the method of determining eligibility under this law could

be used by the City. City Treasurer pointed out that under the State Law, he felt it would be hard to estimate revenue since exemptions do not have to be claimed by the elderly until they are ready to pay their tax bill.

Resolution No. 89 will take effect next tax year.

Johnson Park Farm

Council President Martin reported on progress in determining a use for the Johnson Park Farm as provided for in the will of Mrs. Sallie Disharoon. A proposal by Councilman Seidel to have the farm considered under the Forestry and Parks program is to be pursued and reported on at the next Council meeting. Mr. Martin requested that Mr. Rufus Johnson be notified of this activity and Council's intention to retain ownership of the farm if possible.

Award of Bids

1. Summer Uniforms - Fire Department - motion by Rodgers, seconded by Powell to award to low bid of H. I. Weiman & Son in the amount of \$1,188.
2. Reflective Products (Standardized) - motion by Powell, seconded by Seidel to purchase as recommended from 3M Co. in the amount of \$499.50.
3. Summer shirts - Police Dept. - motion by Seidel, seconded by Powell to purchase from R. E. Powell & Co. for their low bid of \$320.70.
4. Ambulance - motion by Rodgers, seconded by Powell to purchase as recommended from Oliphant Chevrolet Sales, Inc. in the amount of \$10,552.34.
5. Parts for Hydrant - motion by Seidel, seconded by Rodgers to purchase as recommended in the amount of \$273.75 for the standardized item.
6. Repair clamps - motion by Rodgers, seconded by Powell to purchase as recommended in the amount of \$203.84 for the standardized item.
7. Demurrage Charges - Council objected to accepting responsibility for these charges and no motion was made to pay the \$309 as recommended.
8. 1/2 Ton Pickup Truck - motion by Powell, seconded by Rodgers to purchase from Oliphant Chevrolet Sales, Inc. in the amount of \$1,626.
9. Painting Interior of City Hall - motion by Rodgers, seconded by Powell to award to Leo Welch for their low bid of \$2,251. Recommendation was made to the purchasing dept. that the type of paint to be used should be specified to the successful bidder.

Urban Services Request for Engineering Estimates - Water and Sewer, Price Road

Councilman Rodgers motioned and Councilman Seidel seconded the motion to proceed with the bid advertising for engineering estimates as recommended by P. C. Cooper.

Request to Hire Engineering Aide and
Carpenter - Public Works Director

Special Council consideration of two requests by the Public Works Director was asked for with the following action taken. Councilman Rodgers moved to hire Donald Fletcher as engineering aide at a salary of \$73 with no pre-commitment by Mr. Cooper in attempting to establish the salary scale as proposed in the new Budget. Councilman Seidel seconded this motion which was carried unanimously.

Authority to hire Chester Brittingham as Carpenter Foreman to replace George Mumford who is retiring was considered by Council and approved on motion by Councilman Powell, seconded by Councilman Fullbrook. Councilman Rodgers voted No to this motion stating he was not opposed to hiring Mr. Brittingham but felt that the job should have been advertised to give city resident carpenters a chance to apply for the vacancy. Salary for Mr. Brittingham was approved as recommended at \$101.50 per week.

Refinancing - Md. R-19 Project

Authorization to proceed with the advertised bidding necessary to secure a loan on the private market for the necessary financing of the R-19 Project for a six month period from June 6 to December 15, 1967 was given on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Request for Authority to accept Aerial
Photography Proposal - Planning Office

Mr. Tallon requested Council approval of a Planning Office project to take advantage of the Spring-time season for leaf-free aerial photography to up-date the aerial maps necessary to his project operations. Two bids or proposals were presented and Council authority to accept the low one of Aero Service at a cost of \$2,915 was given on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Stewart Haemel Request - Sewer blockage
problem

The Executive Secretary was instructed to advise Mr. Haemel that the Council must abide by standard City policy as set forth in his letter of March 16 to Mr. Haemel and therefore cannot be held responsible for the payment of work performed on City Mains without City authorization.

Operation of Parking Lot - Md. R-19 Project

Council unanimously approved a recommendation by the Executive Secretary to install the surplus meters originally located on the Quinton Johnson Lot on the old Shore Distributor's Lot, eliminating the lot attendant position in this location.

Lake Street Comfort Station Discussion

Purchasing Agent, Calvin Davis and the Executive Secretary, C. E. Leydecker, reported to Council on conditions existing at the Lake Street Comfort Station leased by the City from Mr. Roger Steffans. Broken plumbing, trash baskets, locks, and general abuse of the property as well as the expense of replacing these items to keep the facility in operation were included in the report.

Council instructed that Mr. Steffans be advised of these conditions in an attempt to see what he can accomplish along with the custodian of the facility, Mr. James Weatherly.

Councilman Rodgers suggested that it be publicized that the facility will be closed if better care of it is not taken. Further investigating and discussion is to be done before action on the matter is taken.

Jaycee's Resolution

The formal resolution commending the Jaycees for their civic interest and donations to the City was approved as presented and the Executive Secretary was instructed to forward an executed copy to the Jaycee President and also to get in touch with Mr. Dean French who has been designated to work with the Public Works Department in the selection of the type and locations of the playground equipment recently donated by the Jaycees. Formal motion to pass the Resolution was made and seconded by Rodgers and Powell.

Airport Commission Budget

Copies of the Airport Commission Budget were noted by Council who instructed that the matter be taken up at a joint City-County meeting to be held on Monday, April 17 at 7:30 in City Hall. Other subjects of joint interest are to be discussed at this time including State aid for police protection and the City's share of state income tax.

Report on Sale of Surplus City Property

The City Solicitor presented the above mentioned report and the following Council action was taken on the awarding of the bids presented:

1. Subdivision A - Parcels 1, 2 and 6 - Richard Bounds' bid of \$750 for lots 26B, 26C and 27A was considered and instructions given to the City Solicitor to advise Mr. Bounds that the parcel labeled 27A should be deeded to the adjoining property owner since it would only be of nuisance value to anyone else. Motion was made and seconded by Rodgers and Powell accepting Anderson's recommendation to negotiate a new bid.
2. Parcels 3, 4 and 5 - motion was made and seconded by Rodgers and Powell to accept the \$750 bid of Deer Head Realty Company.
3. Series of lots on South Boulevard - Anderson reported that investigation into this particular proposal had revealed the property in this area to be the bed of an unopened street; therefore, the bids should be rejected and the bed of the street deeded to the adjoining property owners according to standard policy. A motion was made by Powell, seconded by Seidel authorizing the City Solicitor to proceed with this action.
4. Smith and Ohio Avenue - no bids received, therefore property is to be deeded to the adjoining property owner, Raymond Weisner. The former owner of the property was Marion Stewart. Council considered the small piece of property to be of nuisance value only.
5. Granby Street - motion was made and seconded by Rodgers and Fullbrook to accept the bid of Regina R. Taylor in the amount of \$2,160 for lot #16 on Granby Street.
6. Parcel E - Lincoln Avenue and Division Street - unanimous approval was given to accepting the bid of Edwin Jones in the amount of \$400 for this parcel of land.

7. Parcel F - Cypress Street and Salisbury Parkway - discussion of this nuisance-value-only piece of property was heard with Councilman Fullbrook motioning to keep it and Councilman Rodgers motioning to give it to Swift and Co., the adjoining property owners. Grass-cutting responsibilities were considered and general agreement given that the adjoining property owner should be compensated with ownership of the small parcel of land.

New Business

1. Councilman Rodgers requested a suitable sign be installed on Alabama Avenue indicating the dead-end status of the street.

2. Councilman Martin requested a report on the traffic accident situation at Clay and Marshall Streets as well as at other intersections before the Budget Sessions commence.

3. A request from Reads and Woolworths on Main St. was passed on by Councilman Rodgers. Council concurred with the C.C.D.C. who did not recommend that Main Street be made one-way with diagonal parking until the parking lot installation on Market Street is completed.

4. Councilman Fullbrook questioned why applications for tax credit for the elderly had to be made to the Office of the Executive Secretary. He pointed out the long stairway elderly people would have to manage in order to discuss their application. No action was taken to change this provision in the Resolution, however.

5. Councilman Martin reported that a substitute location for the Pony League Ball Field has been recommended and accepted by the League. The area is located on South Park Drive past the E.S.P. S. stockade and contains 300 to 400' frontage on the other side of an old wooden bridge in the area. Parking facilities, fill sand, removal of trees, etc. will run out-of-pocket expenses up to approximately \$1,500 plus labor. Council recommended asking County help for these expenses since the area is located in the County and will be used by area residents. Councilman Rodgers' recommendation to lease the land to the League at a nominal fee of \$1 was also favorably considered.

6. Council President Martin reported that Mr. Shortall, who lives on Lakeside Drive, was not satisfied with the fencing proposals made at the last meeting. Council instructed that since this was a public swimming area, the fencing could not prohibit this activity and, therefore, Mr. Shortall is to be informed to erect fencing on his own property only at his own expense and the City will take care of their own including a gate. City Solicitor was instructed to determine where the property lines are located in this area so that proper measures can be taken.

There being no further business to come before the Chair, the meeting adjourned at 10:40 p.m. to meet again in regular session on April 24, 1967.

Jane L. Davis
City Clerk

W. Paul Martin
Council President

Date

May 8, 1967

INTER OFFICE MEMORANDUM

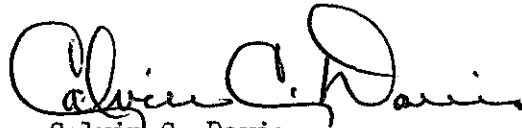
April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reflective Products (Standardized)

Public Works Department Purchase Requisition Number 599 is for the pricing and purchasing of reflective products and Street Narrows material.

This is a standardized product from the 3M Company.

Their letter of April 4, 1967 prices the items required at \$499.50. The account to be used is 11.122B. Request authority to issue a Purchase Order to cover the items. A request for transfer of funds has been made.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Shirts (Summer)

Police Department Purchase Requisition Number A38 is for the pricing and purchasing of Summer Shirts.

Request for Quotation Number 82 was forwarded to likely suppliers and below is a tabulation of the bids:

<u>BIDDER</u>	<u>PRICE</u>	<u>TERMS</u>
R. E. Powell and Co.	\$320.70	N 30
A. Jacobs & Sons, Inc.	\$349.25	N 30
H. I. Weiman & Son	\$352.00	N 30

Bids were not received from Howard Uniform Co. and Donald S. La Vigne, Inc.

Police Department has reviewed the bids. Recommend that the items be purchased from R. E. Powell and Co. on their low bid of \$320.70. The account to be charged is 11.112F, which has a current balance of \$1,118.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Ambulance

The Fire Department has requested the pricing of a new ambulance to replace the 1955 Cadillac. This item was budgeted at \$6,000.00.

Invitations for Bids were sent to likely body builders and advertised on March 13, 1967. Below is a result of the bids:

<u>BIDDER</u>	<u>PRICE</u>	<u>OPTIONS</u>	<u>TOTAL PRICE</u>
Oliphant Chevrolet Sales, Inc.	\$10,293.84	\$258.50	\$10,552.34

We received a "No Bid" from Ellicott-Brandt, Inc. and no response from Leonhardt Wagon Co. or Geissel & Son. J. Meeks Son, Inc and Swab Wagon Co. did not bid direct but are suppliers to Oliphant Chevrolet Sales, Inc.

The Fire Chief has reviewed the bid. I recommend that the award be made to the Oliphant Chevrolet Sales, Inc. on their bid of \$10,293.84 plus options of \$258.50 or a total of \$10,552.34. The account to be charged is 20.912A for this item with the balance of \$4,552.34 transferred from the Mayors Contingency (account 10.191) which has a current balance of \$7,000.16.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

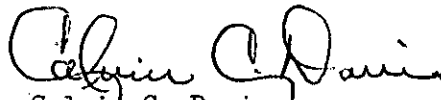
April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Hydrant (Standardized)

Public Works Department Purchase Requisition Number 775 is for Parts for Hydrant.

These items have been standardized. Total price of the parts is \$273.75.

Request authority to issue a Purchase Order for the purchase of these items.
The account to be charged is 20.243A, which has a current balance of \$12,984.66.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
Pw

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Hydrant (Standardized)

Public Works Department Purchase Requisition Number 775 is for Parts for Hydrant.

These items have been standardized. Total price of the parts is \$273.75.

Request authority to issue a Purchase Order for the purchase of these items.
The account to be charged is 20.243A, which has a current balance of \$12,984.56.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
Pw

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Clamps (Standardized)

Public Works Department Purchase Requisition Number 741 is for Repair Clamps.

These items have been standardized. Total price of the parts is \$203.84.

Request authority to issue a Purchase Order for the purchase of these items.
The account to be charged is 20.243A, which has a current balance of \$12,984.66.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demurrage Charges

Public Works Department Purchase Requisition Number 1170 is for the demurrage charges incident to delivery of materials (stone) during October and December of 1966.

Request authority to issue a Purchase Order for \$309.00 to cover these charges.

A request for the transfer of funds has been made to cover the obligation in account 12.202C.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Painting Interior of City Hall

Request for Quotation Number 81 was forwarded to likely painters for a quotation on the painting of the entire interior of City Hall.

The tabulation of the bidding is as follows:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Leo Welch	\$2,251.00
Lewis Brothers Enterprises, Inc.	3,020.00

There were no responses from Somerset Painters & Decorators, Ward's Papering & Painting Contracting Co., Beauchamp Brothers Painting Contractors or George L. Elliott & Son.

Recommend the award for this painting be made to Leo Welch. If authorized a request for transfer of funds will be made of \$500.00 from account 10.813 to account 10.812C to cover the payment required.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
EW

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: $\frac{1}{2}$ Ton Pickup Truck

As the result of a Memorandum from the Chief of Police to the Executive Secretary on March 1, 1967 the Purchasing Department was requested to let bids for a new pickup truck for the Dog Control Officer.

Inspection of this truck by the City Motor Mechanic revealed that the condition is such that repair is no longer economical and that since this vehicle is a 1956 Dodge and has run over 100,000 miles it should be replaced soon.

Invitations for Bid were mailed to local vendors on March 30, 1967 and bids were received, opened and read aloud on April 5, 1967 with the following results:

<u>BIDDER</u>	<u>NET PRICE WITH AUTOMATIC</u>	<u>WITHOUT</u>
Oliphant Chevrolet Sales, Inc.	\$1,759.00	\$1,626.00

Bids were not received from Quillin-Valliant, Hancock Brothers, Cavanaugh Motors or Torrey.

The Police Chief has reviewed the bid. I recommend that the Oliphant Chevrolet Sales, Inc. be awarded the bid on their offer of \$1,626.00 for the $\frac{1}{2}$ Ton Pickup with standard shift. A transfer of funds would be necessary from account 11.111 to account 11.912 in the amount of \$1,626.00. The current balance of account 11.111 is \$51,862.71.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

April 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Summer Uniforms-Fire Department

The Fire Department has requested pricing and purchasing of Summer Uniforms for The Fire and Ambulance personnel.

Request for Quotation Number 83 was forwarded to likely suppliers and below are the results.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DELIVERY</u>
H. I. Weiman & Son	\$1,188.00	60 days
Donald S. LaVigne, Inc.	1,349.00	6/8 weeks

No response was received from A. Jacobs & Sons, Inc. and No Bid from Howard Uniform Co.

I recommend that the award be made to H. I. Weiman & Son on their low bid of \$1,188.00. The accounts to be charged are 11.212B \$1,013.25 - current balance is \$1,345.84 and account 20.912 \$175.25 - current balance of \$631.06.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
FD

MEMORANDUM

4/10/67

780000

To: Files, Aerial Photography
From: Philip L. Tallon
Subject: Aero Service Proposal:
Mr. George L. Hess, Reg. Mgr.
Aero Service Corp.
4219 Van Kirk Street
Philadelphia, Penna. 19138 (215) 533-3510

Photography

Est. Cost @ \$2,915.

3 flights

- (1) 1" = 2,400' photography for county mosaic, urban area mosaic and 1" = 600' atlas reproducible sheets
- (2) 1" = 700' photography for 1" = 100' reproducible photo sheets for urban area
- (3) 1" = 1000' single photograph for 1" = 100' mounted core area photo

Mosaics

- 1" = 1000' county mosaic-mounted
- 1" = 600' urban area mosaic-mounted
- 1" = 100' core area photo-mounted

Reproducible Sheets

- 1" = 600' mylar sheets entire county (69 sheets) from mosaic
- 1" = 100' mylar sheets urban area (100-200 sheets)

Contract Arrangements

- 1) - Will accept separate photography agreement
- 2) - We will own photography
- 3) - Will be able to fly one day after notified
- 4) - Letter of 4-3-67 confirms photography cost estimate. Forthcoming letter will include revised proposal for remainder of work consistent with this memo on an itemized basis.

ALSTER ASSOC.

4/10/67

To: Files, Aerial Photography
From: Philip L. Tallon
Subject: Alster Assoc. Proposal:
Mr. Richard A. Heller, Vice Pres.,
Rampart Reproduction, Inc.
1635 Kansas Avenue, N.E.
Washington, D.C. 25 TU-2-4719

Photography

Est. Cost @ \$3,000. based
on 15 flight lines

2 flights:

altitude

- (1) 6,000' with 6" lens good for mapping with 200' scale,
5" contour topography.
Will produce 1" = 600' mosaic (enlarged from 1000'
mosaic), and 1" = 600' chronoflex atlas sheets (69 sheets)
- (2) 1,500' altitude with precision lens for mapping at
1" = 50', 1 or 2 contour photography
Will produce 1" = 250' photography for 1" = 100' (photo
sheets (22½" x 22½") and 1" = 100' mosaic

Mosaics

- 1" = 1000' county mosaic - mounted
- 1" = 600' urban area mosaic - mounted
- 1" = 100' core area photo - mounted

Reproducible Sheets

- 1" = 600' chronoflex sheets entire county (69 sheets) from
mosaic
- 1" = 100' chronoflex sheets urban area (100-200 sheets)
directly from photographs

Contract Arrangements

- 1) - Will accept separate photography agreement
- 2) - We will own photography including negatives
- 3) - May be unable to fly before two weeks
- 4) - Will confirm cost estimate and itemized proposal by letter

CITY OF SALISBURY, MARYLAND

Meeting #8

April 24, 1967

PRESENT

Mayor Dallas Truitt
Councilman Robert Powell
Councilman Harry Fullbrook

Councilman David Rodgers
Councilman Sam Seidel
Councilman W. Paul Maritn, Presiding

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Sanitary Engineer, K. Haensler; Building Inspector, H. Wojtanowski; Fire Marshal, D. Williams; Interested Citizens and the Press

Convening - Approval of Minutes, April 10, 1967

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street, Salisbury, Maryland at 8 p.m. on Monday, April 24, 1967. The meeting was called to order by the President of the Council, the Lord's Prayer was repeated and minutes of the previous meeting were approved as amended on recommendation of Councilman Rodgers. He suggested that the word "efficiently" be eliminated on page two, paragraph two, last line. Motion to approve the minutes with this change was made and seconded by Rodgers and Powell and carried unanimously.

Appearance - Wayne Lednum, 115 Priscilla St. re
Water Bill Complaint

Mr. Lednum and his landlord appeared before Council relative to his quarterly water bill for the period, September to December, 1966. Mr. Lednum felt that the reading of 100,000 gallons for the three months to be excessive and out of line with past and present experience at this address. He acknowledged that the water meter had been checked periodically by the Water Department and nothing was found to be wrong.

Council advised that since the meter has proved to be in working order, standard policy will have to be followed and the bill for the period paid as charged.

Appearance - Vic Laws re Parking District Project

Mr. Laws appeared before Council to request a special meeting to be held very soon but at its convenience to discuss two projects involving private capital to be invested in the downtown area where the Parking Districts have control. He explained the necessity of having this meeting on a private basis with City Department Heads, City Government Officials and members of the Retail Merchant's Association. Council agreed to meet on Thursday, April 27 at 6 p.m. in the Wicomico Hotel for the discussion. Tentative arrangements were also made concerning a Budget session immediately after the special session.

Report - Shortall Property - Johnson's Lake

Council advised Mr. Cooper, Public Works Director, that while his plan for a park area in the Johnson's Lake vicinity was a good one, they were concerned at the

present time with solving the immediate problem involving trespassing and vandalism at Mr. Shortall's property on Lakeside Drive. Directions and instructions were given, therefore, to install a fence and gate on the City's portion of the property, giving Mr. Shortall instructions to install the same type fence on his portion of the property and keeping Mr. Cooper's plan for a future park area in mind for possible completion if the necessary acquisitions can be made reasonably and other entrances and exits can be utilized as suggested by Councilman Fullbrook (from Isabella Street rather than the smaller, residential streets feeding into Lakeside Drive).

Boundaries of the City's property in the area were discussed and a legal opinion rendered by the City Solicitor (see opinion attached to official copy of these minutes) regarding ownership of the Lake Bed.

Request for Execution of Application for Federal
Grant - Construction of Sewage Treatment Plant

Mr. Cooper presented a formal request for authority from the Council enabling the Mayor to execute the application for a federal grant to assist in the construction of the necessary expansion of the City's Sewage Treatment Plant. He explained that the application indicates the justification for the project, the method of financing, data concerning the operation of the Plant, the engineer's estimated cost of the contract and the construction schedule. A completion date of the project was reported to be in 1969.

Discussion of the request produced an opinion expressed by Councilman Rodgers that the expansion of the Plant was unnecessary at this time. Mr. Cooper disputed this opinion, however, pointing out that it would be totally impossible for the Plant to handle the industrial waste from even one more industry. He advised that he had had to discourage a residential developer who proposed to build approximately 150 new homes in an area southeast of the City and who desired to utilize the City's sewer system because the plant could not support the additional flow. Mr. Cooper stated that the consultants were convinced that the plant is operating as well as it is solely because the operators are resourceful in their operation of the Plant.

A motion was made by Councilman Fullbrook, seconded by Councilman Powell, to accept Mr. Cooper's recommendation and grant approval to his request for authorization for the Mayor's signature on the application document (No. F.W.P.C.A. - 7). The motion was carried with Councilman Rodgers voting No.

Request for Execution of Agreement for Pipe-
line Crossing - Pennsylvania Railroad - South Blvd.

Mr. Cooper advised that this agreement was necessary because of the sprinkler system requirement MOORE'S SUPER STORES must meet to conform to the City's Code and the resultant water line size increase needed in the area. A motion was made and seconded by Powell and Seidel and carried unanimously granting authority for the Mayor to execute the agreement as recommended.

Discussion - Removal of unsatisfactory material
from R-17 parking lot Project

An after-the-fact action concerning the removal of unsuitable clay-like material from the parking lot site in the R-17 project was discussed and reported to Council by

Mr. Cooper. He explained that it was his opinion that the clay-like base was unsuitable and unstable for the construction of a parking lot and advised that he had authorized the removal and replacement of same at a cost of approximately \$18,000. Councilman Rodgers questioned the necessity of this action since the base had borne the weight of several large buildings prior to the parking lot installation with satisfactory results. Council informed Mr. Cooper it would be up to him to find the funds to take care of this action.

Award of Bids

1. Contract #17-67-W - Water Main, South Boulevard - A letter received from MOORE'S SUPER STORES was reviewed and discussed before action on the contract bid was taken. Their request for the City to waive their share of the costs of installing a 12" main to supply water to their required sprinkler system to off-set the cost of a pump they must install to provide adequate pressure was considered but rejected by Council on the grounds that what they plan to install is more than the City requires and therefore, the City is not responsible for its installation. Council requested that more information be obtained concerning this matter since it appeared that the facts set forth in the letter are misleading. Work under the contract is to be held up until the desired information is obtained and the matter resolved.

Motion was made and seconded by Rodgers and Fullbrook that the contract be awarded to A. P. Isakson, Inc. for their low bid of \$16,407.75.

2. Improvements to Boiler - No action was taken on this bid and the Purchasing Agent was instructed to throw out the single bid received and have the problem studied again before new bids are sought.

3. Yazoo Mower - Standardized - motion by Powell, seconded by Seidel to purchase as recommended in the amount of \$1,104.05.

C.C.D.C. Recommendations

The Executive Secretary presented a list of recommendations submitted by the C.C.D.C. which were approved unanimously by the Council on motion by Councilman Powell, seconded by Councilman Seidel. These recommendations include the following:

- (1) That no entrance gates other than the two already planned for be installed at the lower end of the Central Lot.
- (2) That no exit gates be installed at any exit at this time.
- (3) That the entrance and exits be manned until 9:30 p.m. on nights of store openings.
- (4) That no charge be made for the use of these lots (Greenies and Central) on nights that the stores are not open.
- (5) That necessary underground installations for power supply and mechanisms be installed for possible future use of entrance and exit gates so that it will not be necessary to tear up any part of the lots if the decision to install the gates is made. Cost of this installation is estimated at \$500.

(6) That a change in the plans be made and George, Miles & Buhr be instructed to curve the entrance to the Central Lot on the corner of Camden and Market Streets so that motorists will be able to enter the lot with less difficulty from Camden Street.

(7) That a flat charge of \$.10/hour or any portion thereof be established as the charge for the use of the two main lots (Greenies and Central).

(8) That the C. C.D.C. investigate a parking plan presented to the Council before it is considered by same in order that its comments and recommendations may be presented at the same time.

A request for time on the Agenda for the next meeting was granted to Mr. Jack Purnell of the C. C. D. C.

Request for Waiver of Temporary Water Connection -
Jaycee Circus - Nurses' Car Wash

Council unanimously granted permission to waive the cost of two temporary water connections - one for the Jaycee's Circus and the other for the Student Nurses' Car Wash. This was formalized by motion of Councilman Fullbrook, seconded by Councilman Powell.

Discussion - Group Insurance - City Employees

Council instructed the Executive Secretary to proceed with the necessary action to re-bid the proposal for the City Employee Insurance Program. A formal motion to initiate this action was made and seconded by Councilmen Rodgers and Seidel. The Executive Secretary was advised to use the same procedures that were followed with the original bid and it was suggested by Councilman Seidel that the present policy be used as specifications along with newspaper advertising for bids.

New Business

1. Tentative plans were made for a Budget session to be held immediately following the special meeting with Vic Laws on Thursday night. A Budget Hearing date was also tentatively set with May 22 as the target date.

2. Penn Street curb and gutter installations were illustrated on a map of the street by Mr. Cooper who explained to Council the problems involved with the V. V. Hughes operation. Objections to depressed curbing at a dock area located on the Penn Street side of the Hughes property were deliberated and considered by Council who conceded to Mr. Cooper's observation that the area would continue to be utilized by the Hughes company whether the curb was depressed or not and that it would therefore be better to depress the curb as requested by Hughes and install signs and yellow curbing prohibiting parking to reduce the street blocking problems in the area. These signs and accompanying yellow curb requirements are to be strictly enforced to alleviate the situation as much as possible.

3. Councilman Rodgers requested that consideration be given to installing an over-size signal at the Isabella Street - Salisbury Blvd. intersection. However, Councilman Martin requested that Chief Payne be asked for his opinion on this as well as other traffic matters before any action is taken or decision made.

There being no further business to come before the Chair, the meeting adjourned at 10:25 p.m. to meet again in regular session on Monday, May 8, 1967.

W. Paul Martin Council President Jan L. Jones City Clerk



MARYLAND

4/24/67

Charles E. Leydecker, Executive Secretary
City of Salisbury,
City Hall
Salisbury, Maryland

Re: Johnson's Pond

Dear Sir:

At the last Council meeting, I was instructed to determine the extent of the ownership of Helene U. Shortall and F. Edwin Shortall, Jr., in and to certain parcels of land along Johnson's Lake.

The Shortalls acquired their property by the two following deeds: (1) deed dated Dec. 12, 1958 and recorded among the Land Records for Wicomico County, Maryland, in Liber J.W.T.S. No. 465, Folio 484, being Lot 23 in the Oaks, North Section, on a plat recorded among the aforesaid Land Records, in Liber J.C.K. No. 148, Folio 1, a copy of which is in Mr. Cooper's hands; and (2) deed dated Feb. 26, 1960 and recorded among the aforesaid Land Records in Liber J.W.T.S. No. 495, Folio 91, being Lot A on the aforesaid plat of the Oaks. It should be noted that Lot 23 is described by metes and bounds and does not indicate the property to border on the lake. Lot A, however, while described by metes and bounds does call for it to bind on the East side of Johnson's Lake.

Historically, I understand that during the year 1936 the dam was constructed and fill was deposited under a W.P.A. project. Apparently, the fill was deposited in 1936 so that the Shortall deed of 1960, above referred to, while calling for the lot to bind upon Johnson's Lake did not, in fact, bind upon the lake when the metes and bounds were surveyed.

Charles E. Leydecker, Executive Secretary

4/24/67

the aforesaid Land Records in Liber J.C.K. No. 144, Folio 483. Nannie R. Jackson, in turn acquired her interest in part, by deed and in part by the will of her husband, Elihu E. Jackson. Nowhere in these early deeds subsequent to 1900, is there any indication of ownership of any part of the Lake bed itself. All the deeds refer to property as binding upon the Lake.

Contrasted to this is the deed of Mayor & Council of Salisbury, from the Oaks Development Company, dated February 9, 1928 and recorded in Liber J.C.K. No. 152, Folio 496, conveying Lots A and A 1, on the Oaks Plat, with the restriction, however, that there be no residential or commercial use. The Mayor & Council also acquired from the Eastern Shore Gas & Electric Company, successor to the Salisbury Heat, Light and Power Company, by deed dated Nov. 12, 1926 and recorded in Liber J.C.K. No. 146, Folio 325, a substantial portion of the Isabella Street Dam property, Ruark's and Naylor's Mills, and Bailey's or Polk's Mill Pond. A copy of this deed has been secured and delivered to Mr. Cooper for his use. Bailey's or Polk's Mill Pond is the same as Johnson's Pond as we know it today.

Earlier deeds to the Salisbury Heat, Light and Power Company, particularly the one from Richard M. Johnson, et al, dated Nov. 13, 1901 and recorded in Liber J.T.T. No. 32, Folio 217, make it clear that they were conveyed actual title to the bed of Bailey's Mills or Johnson's Pond.

A check of the early deeds of Oaks Development Co., as well as, the City of Salisbury Commissioners, and the Mayor & Council of Salisbury, reveals no other conveyances contrary to the above. Accordingly, it is my opinion that the City of Salisbury has legal title to the Lake bed as conferred by the above deed from Eastern Shore Gas & Electric Company. This title is subject, however, to the continued rights in Shortall to access to the water for purposes such as irrigation, drainage, etc. Whether or not these rights have been abandoned or extinguished by adverse possession, cannot readily be determined since this involves a question of fact not apparent on the Land

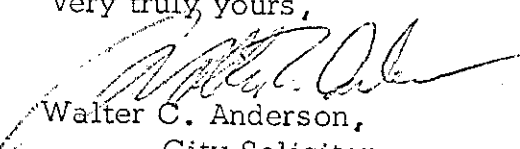
(4)

Charles E. Leydecker, Executive Secretary

4/24/67

Records. In any event, it would appear at this point that the City's intended use is entirely consistent with these rights and that the City would be entirely free to plan for its park without further property acquisition.

Very truly yours,


Walter C. Anderson,
City Solicitor

WCA:vh

Charles E. Leydecker, Executive Secretary

4/24/67

Under Maryland Law, "The owner of land binding upon a stream or body of water is entitled to such other land as may be added thereto by accretion - this is, by the gradual and imperceptible formation of land adjacent thereto by alluvial deposits or by the gradual and imperceptible recession of the waters - and this will be the case whether the stream is a navigable or a non-navigable stream. R.R. Co. v. Baltimore, 106 Md. 561, 564. The reason for this rule is that the owner of such land is subject to loss by the same means which may add to his territory, and, as he is without remedy for his loss in this way, he cannot be held accountable for his gain. Linthicum v. Coan, 64 Md. 439, 449, 452."

Also, under the Maryland Law, it is generally recognized that title to land under a navigable stream belongs to the State, however, title to land under a lake may in many cases be privately owned, if supported by the issuance of a patent and mense conveyances. While in the earlier law, there was some confusion as to what was meant by the term navigable, it is now clear that the term, "Navigable waters, is also a term that is not too difficult of definition today. Historically such term meant waters which ebbed and flowed. Brown v Kennedy, 5 H & J 195 (1921). The question was confused in Gray v Gray, 178 Md. (1940), where the court appeared to give undue weight to the question whether a particular gut in a marsh on which a patent was sought was navigable in fact (the civil as opposed to the common law test). See: 5 Md. L.R. 314. If this test were accepted, this would open the door to all kinds of patents on submerged land, and harm all tidewater riparian owners. But the Court of Appeals has held that it will not abandon the common law definition of navigable waters. Wagner v Baltimore, 210 Md. 615 (1956)."

My research of the Land Records indicates that the Oaks Development Company, predecessor in title to Shortall acquired the property by deed from Nannie R. Jackson, which deed was dated July 28, 1926 and recorded among

OKL

INTER OFFICE MEMORANDUM

April 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #17-67-W, Water Main, South Blvd.

Public Works Department requested processing of a contract bid for the installation of a 12" Water main from S. Salisbury Blvd. east on South Blvd.

Invitations for Bid and advertisement were mailed on April 3, 1967 to the paper and to likely suppliers of the service required. The bids were received, opened and read aloud at 10:00 A. M. on Wednesday, April 19, 1967 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
A. P. Isakson, Inc.	\$16,407.75	\$1000
George W. Wilkinson	18,748.61	1500
Evans Construction Co.	23,668.50	5%
George & Lynch, Inc.	25,012.55	2000

Bids were not received from Edgell Construction Co. or Paul V. Downing.

Public Works Department has reviewed the bids. I recommend that the award be made to A. P. Isakson, Inc. on their low bid of \$16,407.75. The account to be charged is 20.243A, \$11,501.25. Current balance in this account is \$12,162.23. The balance of the contract is to be charged to Moore's Stores (4,906.50).


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

OK L

INTER OFFICE MEMORANDUM

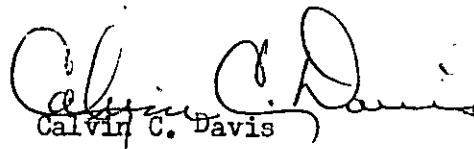
April 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Improvements to Boiler

This office budgeted for improvements to the heating system in City Hall. Requests for Quotation (#40) were sent on December 28, 1966 to local plumbers and only one bid was received.

Progressive Heating and Plumbing, Inc. bid \$584.10 for the improvements. Twenty-three local firms did not respond to the bidding request.

Request authority to issue a Purchase Order to Progressive Heating and Plumbing, Inc. for \$584.10. The account to be charged is 10.813 which has a current balance of \$1,000.00.


Calvin C. Davis

CCD/d
cc; 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

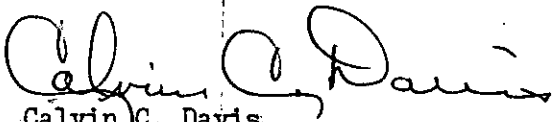
April 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Yazoo Mower (Standardized)

Public Works Department Purchase Requisition Number 1184 is for the pricing and purchasing of a Yazoo "YR-60" Mower. The price for this mower is \$1,104.05.

This item was standardized in the meeting of April 11, 1967.

Recommend that the mower be charged to account 19.402G-H which has a current balance of \$1,234.62.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FW

CITY OF SALISBURY, MARYLAND

Meeting #9

May 8, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Interested Citizens and Members of the Press

Convening - Approval of Minutes, April 24

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church Street at 8 p.m. on Monday, May 8, 1967. The President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on April 24, 1967 were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

MOORE'S Super Stores, Inc. - Request for
Waiver of Water Line Installation Costs

Representatives of MOORE'S appeared before Council to expand on their reasons for requesting the City to bear the full expense of installing a 12" water main along Salisbury Boulevard and South Boulevard to service their new building. Mr. John Ross of MOORE'S explained that because of inadequate City water pressure, his company is forced to install expensive pumping system equipment to make their sprinkler system meet the State's Fire Underwriters Bureau standards as well as complying with the City's Building Code. He felt and Council agreed with his feelings, that in lieu of adequate City water pressure, the City should bear the entire cost of the line installation in the street. A motion was made and seconded by Councilmen Powell and Seidel that the City waive the charge necessary to bring the water line to Moore's property, absorbing the entire cost of the line. The motion was carried unanimously.

Larmar Corp. - City Agreement for Water and
Sewer Service to Subdivision- Fountain Rd. Area

P. C. Cooper reviewed the City's 1957 agreement with Larmar Corporation for water and sewer service to a subdivision they own in the Fountain Road - Twin Tree Road area known as Hunting Park. Council authorized Mr. Cooper, on motion by Powell, seconded by Seidel, to advise Larmar Corp. of the expiration of their contract for sanitary sewer and also for water line connections in this area prior to December of this year so that any desired connections can be taken care of and reimbursements collected by Larmar. Councilman Powell motioned that both agreements - sewer and water - be terminated in December, 1967, both to run concurrently.

Water Main Request - Yow, Twin Tree Road

P. C. Cooper advised Council that Dr. Yow is willing to finance the cost of installing his desired water line along the frontage of property owned by Wilson Davis on Twin Tree Road, anticipating a 10-year rebate on his investment. Dr. Yow requested that this be formalized by an agreement with the City. Councilman Fullbrook stated he would be willing to grant more than the requested 10 years for a rebate and would suggest that the agreement be an open-end one. Council agreed with this and a motion was made and seconded by Rodgers and Powell that a formal agreement be drawn up containing this provision for reimbursement for tap-in charges on lot No. 95B, Fountain Road, to Dr. Yow for an unlimited period of time.

Request for Alley and Street Closing - Chestnut Street Parking Lot - N. H. Holland

Mr. Ham Fox appeared before Council representing Mr. Norman Holland in the matter stated above. A plat of the area was exhibited and the Council was briefed on the location and reasons for the closing. Councilman Powell moved that the necessary Ordinance be prepared and presented for first reading at the next Council meeting. Councilman Fullbrook seconded the motion which was carried unanimously. City Solicitor recommended that all adjoining property owners should be notified of the proposed Ordinance and this recommendation is to be carried out.

Sidewalk Repair - New York Avenue, Lakeside Drive and Philadelphia Avenue areas

P. C. Cooper's request that the City share on a 50-50 basis the cost of replacing sidewalk along the entire frontage of a property in an area where sidewalk is in a damaged and dangerous condition was met with concern by Council that this would be establishing a new policy. Therefore, Mr. Cooper was instructed to present his proposal in writing for Council consideration and study at the next regular meeting before any action is taken on his request.

Land Acquisition - White's Temple Methodist Church - Lake Street

Mr. Cooper reported that representatives of the Church's Official Board had approached him with an offer to sell the property to the City for \$8,000. Consideration was given to the proposal but Council advised Mr. Cooper they could not pay more than the appraised price for the property and authorized him to so advise the Church Board of this fact. The appraised price is \$7,000.

Water Quality Standards Report

P. C. Cooper reported in detail on water quality specifications and standards established at the Water Quality Act Hearing held on April 18 at the University of Maryland, stating that he agreed with some and disagreed with others. He presented a written statement that he presented on behalf of the City at the Hearing and advised that it appeared to him that everything is pointing towards total waste disposal assimilation by a State agency.

Councilman Rodgers suggested that the Council study the report which is to be sent to the State Legislature for their action next year, picking it apart and forwarding recommendations to the Legislative Council. Council agreed with this suggestion and indicated this would be handled through Mr. Cooper's department.

Isabella St. - Salisbury Blvd. - Traffic Signal

Mr. Cooper reported that Councilman Rodgers' request to study the traffic accident situation at the intersection of Isabella St. and Salisbury Blvd. with the intention of improving the signal device at this location has been carried through and recommendation made by the Police Department that dual signals be installed for the double lane traffic. State Road signs stating "Signal Ahead" have been installed about 300' from Isabella Street in each direction on the Boulevard until such time as the recommended signals can be budgeted for as a temporary solution to the problem.

Resolution No. 91 - Industrial Well Permit -
Messick Ice Company

Councilman Fullbrook motioned that Resolution No. 91 which reads as follows, be passed. This motion was seconded by Councilman Powell and carried unanimously. Resolution No. 91 - A RESOLUTION of the Council of the City of Salisbury pursuant to Ordinance No. 852 regulating the issuance of permits for Industrial Wells. Resolution No. 91 is a formal application for a permit for the replacement of an existing private well for industrial purposes located at the Messick Ice Company property at 203 E. Vine Street.

Ordinance No. 958 - 1st reading- Zoning
Requirement for Off-street Parking

Ordinance No. 958 reads as follows: AN ORDINANCE of the Council of the City of Salisbury repealing Section 40 and Subsection 2 of Section 23, Ordinance No. 789, as amended by Ordinance No. 821, the Zoning Ordinance of the City of Salisbury, Maryland and re-enacting the same for the purpose of providing specific requirements for off-street parking.

Building Inspector, Henry Wojtanowski, reviewed the Ordinance in brief with Council who recommended at the suggestion of Councilman Fullbrook that it be amended to reflect the fact that it does not pertain to the two Parking Districts. Council also directed that the amended Ordinance be presented to the Board of Zoning Appeals for their study and recommendation, holding same for 30 days at least before the second reading. A motion was made by Rodgers, seconded by Seidel and carried, adopting the Ordinance for first reading. Councilman Fullbrook voted No to the motion because he objected to the provision 13 (1) - one parking space for each single-family residence. He felt this was inadequate. The Building Inspector was instructed to carry out Council's recommendations as stated above.

Ordinance No. 959 - 1st reading - preamble
to Building Code

Ordinance No. 959 reads as follows: AN ORDINANCE of the City of Salisbury, Maryland to be known as the Building Code of Salisbury, hereinafter referred to as the Code. It shall control all matters concerning the construction, alteration, addition, equipment, repair, removal, demolition, use, location, occupancy and maintenance of all buildings and structures and prescribing penalties for violations of its provisions in the City of Salisbury, except as to such matters as are otherwise provided for in the City's Charter, or other ordinances or statutes, or in the rules and regulations authorized for promulgation under the provisions of the Building Code and repealing inconsistent ordinances of the City of Salisbury dealing with the same subjects, particularly Ordinance No. 787.

Mr. Wojtanowski briefly reviewed the Ordinance and exhibited the voluminous copy material of the Code itself, touching on a few provisions and requesting direction on how to proceed with providing access to it for the public. Council directed that a notice of public hearing on the Code be advertised and one copy kept available at City Hall for anyone to study who desires to do so. Councilman Rodgers motioned that Ordinance No. 959 be passed for first reading as presented. Seidel seconded the motion which was carried unanimously.

Ordinance No. 960 - 1st reading - Closing of
Alley, W. Locust St. and Waverly Street

A motion to adopt Ordinance No. 960 for first reading, made by Rodgers and seconded by Powell, was unanimously carried. Ordinance No. 960 reads as follows: AN ORDINANCE of the Council of the City of Salisbury for the closing of an unnamed 12-foot public alley running Northwest and Southeast between W. Locust Street and Waverly Street, in the City of Salisbury; and for the conveyance to abutting property owner(s) of all right, title and interest, if any, of The City of Salisbury in and to the bed of said closed alley.

Request to Purchase County Tax Maps and
Aerial Mosaics - Planning Office

Mr. Tallon, Planning Director, was directed to take the request to purchase County Tax Maps and Aerial Mosaics to the Planning Commission for their consideration before submitting it to the Council for approval.

Request for Special Meeting - Urban Renewal
Office

Mr. Tallon requested permission to hold a special meeting with the Council to take care of matters that must be completed including closing out of the R-17 Project and financing of the R-19 Project. Council instructed that this could be accomplished on the same night the joint City-County meeting is held and advised Mr. Tallon he would be notified of the date.

Award of Bids

1. Corrugated Pipe - motion by Rodgers, seconded by Seidel to award to Armco Steel for low bid of \$418.
2. Registration - Application, Summer Institute - motion by Rodgers, seconded by Powell authorizing payment in the amount of \$250 to Georgia Institute of Technology for B. Livingston of the Planning Office.
3. Underground Wire - motion by Seidel, seconded by Powell to award bid to Central Electrical Supply in the amount of \$279. Rodgers voted No to this motion.
4. Emergency Pump Repair - motion by Seidel, seconded by Powell approving payment of \$250 to Wicomico Armature for the after-the-fact repair bill.
5. Salisbury Directories - motion by Rodgers, seconded by Powell authorizing purchase of the new 1967 Mullin-Kille Directories as requested, paying for them immediately and saving 5%, total amount, therefore, \$356.25.
6. Copper Tubing - motion by Seidel, seconded by Powell authorizing purchase from Speakman Co. for low bid of \$355.60. Councilman Rodgers voted No. to the motion.

7. 4-Door Station Wagon - Planning Commission - motion by Powell, seconded by Fullbrook to award to low bid of Oliphant Chevrolet Sales, Inc. for low bid of \$2,294, without trade-in.

Tax Exemption for the Elderly

City Treasurer, Hamp Brittingham, presented a new proposal for figuring tax exemptions for the elderly as provided for in Resolution Number 89. Essentially, the proposal provides exemption on half of the property assessment up to a \$4,000 credit for persons with gross incomes under \$3,000. The proposal does not give anyone free taxes and will cost the City less than the original one.

A motion was made and seconded by Rodgers and Powell granting approval of the proposal, repealing Resolution No. 89 and authorizing the City Solicitor to prepare a new Resolution covering the provisions of the new proposal. The motion was carried unanimously.

C. C. D. C. Recommendations

Council indicated general approval of the Central City District Commission's latest recommendations as presented by the Executive Secretary. These included a suggestion to hire an assistant purchasing agent who will also be the Parking District Administrator with one-half of his salary up to \$3,000 to be borne by the Parking Districts. Another recommendation to initiate color-coded parking stickers for monthly parkers to be sold at City Hall was approved and action on this reported to be in effect. Recommendations concerning parking meter installation on Camden Street as well as loading area designations and also the same installations on Market Street were reviewed and approved in general. A request to remove the sign "Firemen Parking Only" was granted and "No Parking" signs are to be installed on E. Market Street next to the Fire House. Council instructed that the parking lot known as the West Main Street Lot be left as it is with no changes in the meter revenue requirements at the present time. Parking along the entire length of Main Street will be discussed at a future meeting.

New Business

1. Councilman Powell recommended inviting the elected candidates for the Constitutional Convention to the Maryland Municipal League Conference in Ocean City in June as guests of the City. Discussion of the recommendation followed with instructions given to make the necessary reservations (2) and invite the candidates after the election is over.
2. Mr. Cooper asked for and received permission to go ahead with his revised plan which will change the two-way entrance into the new parking lot from Camden Street. A detailed plat of the area was exhibited and costs for the change estimated at \$500.
3. A request to waiver temporary water connection charges by the Circle K Club of Salisbury State College was granted on motion by Rodgers, seconded by Powell. The Club plans a one-day car wash to raise funds.
4. An invitation was extended from the Delmarva Hospitality, Inc. group of the Delmarva Advisory Council for the Mayor and Council to attend a function on May 17 in Rehobeth Beach, Delaware. This will be for all City Officials with expenses borne by the City.
5. A Budget meeting was set for 7 p.m. on May 9 in City Hall.

Bell Farm Rezoning

Councilman Rodgers proposed that reconsideration to the Bell Farm Rezoning be given. He summarized events that have taken place since the original request was submitted to Council by the Reeves Brothers who want to build residences on the portion of the Farm known as Mill Island. He stated that since the Planning Director had submitted his report giving a run-down on what has happened concerning the property since its original annexation, WIDCO had decided to pursue the object of purchasing the Farm. However, indication has been given by the owners that nothing has been done, WIDCO has not purchased the Farm and the Drs. Reeves have purchased the Island portion. "It is my understanding that Mrs. Bell's nephew is considering developing the entire tract for residential purposes. Mrs. Bell does not object to the zoning as it is now. I recommend accepting the Planning Commission's recommendation on this (rezoning) and allowing the Drs. Reeves to build their houses on it. We have given the industrial element time to develop it if it was so desired. They (industrial element) have had ample opportunity to take advantage of an Industrial Park Development. If the Council does rezone the property, I would recommend that special exceptions be made regarding sewer, water and street installations, etc. It would not be in the best interests of the City to put water and sewer out there and we should be specific."

Councilman Powell stated he agreed with Mr. Rodgers' thinking. "A great deal of thought was needed and given to this property and the feasibility of developing it industrially. I agree 100% with Mr. Rodgers and feel it (rezoning) would be very proper."

City Solicitor, Walter Anderson, stated that the rezoning (of Mill Island) has already been approved by the Planning Commission and it was his opinion that the decision to rezone the entire tract should come from the Planning Commission.

Councilman Powell stated he felt that the Council should recommend to the Planning Commission that the whole area (of the Bell Farm) should be rezoned from Industrial to Residential. "I make a motion that the property recently purchased by the Reeves Brothers, approximately 25 acres known as Mill Island on the Bell Farm, be rezoned Residential and further, that a recommendation be made from this Council to the Planning Commission that the entire Bell property be rezoned from Industrial to Residential."

Discussion followed this motion in which Councilman Fullbrook stated his view that he favored rezoning of the entire tract only and not just on a portion. Councilman Powell's motion died for lack of a second; however, Council President Martin stated he would like to see the plan carried before the Planning Commission to get the entire Farm zoned Residential. A "buffer zone" of varying degrees of zoning from commercial to residential was suggested by Mr. Cooper who was considering the location of the City's sewage treatment plant in the area. He was instructed to draft his proposal up in order to get the matter back on the table. Discussion of the matter ended on Councilman Seidel's report that he had met with Mrs. Bell's nephew who had mentioned potential Industrial interests in the area.

Councilman Seidel also called attention to the parking problem and hazard on Carroll Street near Waverly and asked that this be corrected.

There being no further business to come before the Chair, the meeting adjourned at 11:05 p.m. to meet in executive session for discussion of Harmon Field.

Jana L. Pines

City Clerk

W. Paul Martin

Council President

5/22/67

Date

Apr. 21, 1967

TAX EXEMPTION FOR ELDERLY

Proposed plan in place of the one passed two weeks ago.

Half of assessment to a \$4,000. credit with gross income under \$3,000.

Put notice on tax bill stating-

Tax credit on home if 65 or older and gross income under \$3,000.
Must apply at City Treasurer Office before 10/1

Application

Name
Residence
Location of property
Date of birth
Gross income (all sources)

Certification (to be notarized)

Example

Assessment	Regular Tax	Assessment Cr.	Tax Cr.	Tax Due
2,000.	24.80	1,000.	12.40	12.40
4,000.	49.60	2,000.	24.80	24.80
6,000.	74.40	3,000.	37.20	37.20
8,000.	99.20	4,000.	49.60	49.60
9,000.	111.60	4,000.	49.60	62.00

Estimated cost of this plan \$3,000. to \$3,500.

Estimated cost of plan that was passed #4,500.

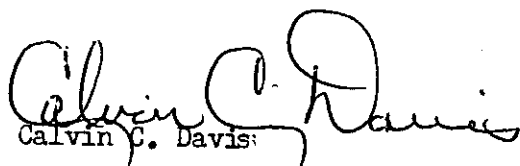
Like this plan better than present because it does not give anyone free taxes. Present plan exempts 57 or more from any tax. The above plan is similar to the one passed by the State which the Counties must use but would only cost the City about 25% as much as it would if we used their \$5,000. income figure.

The plan we passed does not give enough time unless we can use list already approved by the County and not make taxpayer present another application

Nest year would be a big job especially with the \$10,000. worth provision and having to investigate all applications.

Bids were not received from Cavanaugh Motors, Salisbury Lincoln-Mercury or Torrey.

The Planning Director desires to obtain the new car without trading the old 1955 Plymouth. The old car will continue to be used but only on a limited basis. A request for transfer of funds will be made, if the authority is given to purchase the new 4-Door Station Wagon. Whether the old car is retained or not Oliphant Chevrolet Sales, Inc. is the low bidder - \$2244.00 with trade-in or \$2294.00 without trade-in.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Pl. Comm/

INTER OFFICE MEMORANDUM

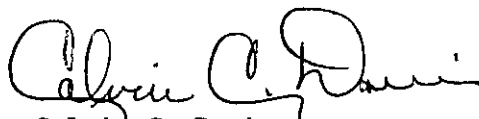
May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Pump Repair

Public Works Department Purchase Requisition Number 811 is for the emergency repair of pump motor at the South Side Pumping Station.

This work has been done and the invoice is for \$250.00.

The account to be charged is 13.232B which has a current balance of \$798.48.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Salisbury Directories

The Executive, Police, Public Works, Building Inspector and Treasurer's Departments desire copies of the new 1967 Mullin-Kille Directories.

These directories have been used in the past and are offered by the Mullin-Kille Company. By paying for the directories immediately the city can save 5%. The directories are \$75.00 each or a total of \$375.00. By paying now the bill will be \$356.25

Request authority to purchase these directories. The accounts to be charged are: 10.422A, 10.132D, 11.112EC, 12.102D & 11.312C and all have sufficient balances to defray the cost of the directories.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PD, Treas., BI, PW.

INTER OFFICE MEMORANDUM

May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing

Public Works Department Purchase Requisition Number 1179 is for the pricing and delivery of 2 $\frac{1}{2}$ " Copper Tubing Type K for the Fountain City Park.

Phone quotations were as follows: SPEAKMAN \$355.60 and SHORE DISTRIBUTORS \$378.40.

Request authority to purchase the tubing from Speakman Company at the low bid of \$355.60. The account to be charged is 19.402B which has a current balance of \$653.37.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Underground Wire

Public Works Department Purchase Requisition Number 1181 is for the pricing and delivery of Nine Hundred feet of #2 RR wire for the Fountain at City Park.

Phone bids were received from Central Electrical Supply and priced at \$279.00 and Artcraft Electric Supply at \$345.43.

Request authority to issue a Purchase Order to Central Electrical Supply for \$279.00 for the Nine Hundred feet of #2 RR. The account to be charged is 19.402D which has a current balance of \$653.37.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Registration Application-Summer Institute

Planning Commission Purchase Requisition Number 37-67 is for the registration of William E. Livingston to attend the Summer Institute in Urban Planning at the Georgia Institute of Technology for the Period July 10 thru 21, 1967.

Request authority to issue a Payment Authorization to the Institute for the \$250.00 registration fee.

The account to be charged is 10.612 L which has a balance necessary to defray the cost of this fee.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
Pl. Comm.

INTER OFFICE MEMORANDUM

May 8, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Department
SUBJECT: Corrugated Pipe

Public Works Department Purchase Requisition Number 833 is for the pricing and purchasing of Corrugated Pipe, complete with bands and bolts.

Request for Quotation Number 86 was sent to likely suppliers on April 18, 1967 and results were received on May 3, 1967. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DISCOUNT</u>
Armco Steel Corporation	\$418.00	$\frac{1}{2}\%$
Republic Steel Corporation	541.80	$\frac{3}{4}\%$
Hajoca Corporation	656.25	2%

Public Works Department has reviewed the bids. Recommend the award be to Armco Steel on their low bid of \$418.00 less $\frac{1}{2}\%$. The account to be charged is 12.202E which has a current balance of \$1,047.07.


Calvin C. Davis

CCD/d
cc; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 10, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Purchase Orders, April, 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1276	J. I. Wells Company	Lumber	\$ 87.20	PW
1277	Neptune Meter Company	Gaskets & Caps	80.05	PW
1278	Roche & Hull, Inc.	Rod	12.60	PW
1279	The Salisbury Times	Notice	8.75	Pl Comm
1280	George W. Wilkinson	Dozer-Rental	96.00	PW
1281	Clark Equipment Company	Parts	168.75	PW
1282	Holt Paper Company, Inc.	Trash-Liners	14.95	Purch.
1283	Henry H. Meyer Company, Inc.	Barrow & Boxes	86.00	PW
1284	Wolf's Upholstery & Convas	Recover Seat	10.00	PW
1285	General Appliance Manufacturing Company	Mower Parts	9.50	PW
1286	Salisbury Automotive	Parts & Supplies	187.82	FD PW
1287	Boulevard Car Laundry	Car Wash-Mar.	37.00	PW BI PD FD FM
1288	Cherry's Wholesale Company	Raincoats	79.80	PD
1289	Allied Research Association, Inc.	Calibration Check	35.00	PD
1290	Mc Clung-Logan Equipment Company	Parts-Sweeper	184.21	PW
1291	The Camera Center	Repair Camera	10.00	PW
1292	Mueller Company	Parts	109.46	PW
1293	American Stores	Food-Zoo-Mar.	28.67	PW
1294	Zenith Manufacturing & Chemical Corp.	Swoosh	36.00	PW
1295	Alban Tractor Company, Inc.	Parts	7.72	PW
1296	Sheridan Advertising	Apply Decals	156.38	PW PD
1297	Adkins Concrete Company	Concrete	18.50	PW
1298	Eugene Dietzgen Company	Level	562.50	PW
1299	The Salisbury Times	Ad.	183.75	Purch
1300	McClung-Logan Equipment Company	Parts-Sweeper	166.37	PW
1301	Baltimore Stationery Company	Supplies	66.14	PW ExS
1302	J. C. Penney's Company	Trousers & Shirts	36.35	PD
1303	Lamp Lighters Corporation	Safe-T-Flares	192.00	PW
1304	Lasting Paint Center	Spray Paint	42.00	PW
1305	Burroughs Corporation	Gear Wheel	19.50	Treas.
1306	Standard Electronics Supply Company	Speakers	87.75	PD
1307	Shore Fire Equipment	First Aid Equipment	179.90	PW
1308	Arcraft Electric Supply Company	Parts & Supplies	105.43	PW
1309	Arctcraft Electric Supply Company	Term Kits	70.60	PW
1310	Bu-Mil Nursery	Dogwood	88.00	PW
1311	The Canvas Shop	Rehang Awnings	12.00	PD
1312	Cental Electrical Supply Company, Inc.	Parts	23.85	PW
1313	H. I. Weimen & Son	Uniforms	211.188.50	FD
1314	Darling Valve Manufacturing Company	Parts-Hydrant	273.75	PW
1315	Minnesota Mining & Manufacturing Company	Signs	499.50	PW
1316	George F. Cake Company	Masks & Guns	316.16	PD
1317	Mueller Company	Clamps	203.84	PW

PO#	SUPPLIES	DESCRIPTION	AMOUNT	DEPARTMENT
1318	R. E. Powell & Company	Shirts	\$ 325.60	PD
1319	Oliphant Chevrolet Sales, Inc.	Pickup Truck	1,626.00	Dog Control
1320	Parker & Sturgis Block Company	Parts	13.00	PW
1321	Hubert R. White Hardware Company, Inc.	Cods & Buckets	16.53	PW
1322	Central Electrical Supply Company, Inc.	Light Bulbs	135.35	PW
1323	Pocahontas, Inc.	Cement	62.00	PW
1324	W. Austin Moore Sr. & Company	Forms	22.50	PW
1325	Mueller Company	Valves	187.04	PW
1326	Charlie's Print Shop	Printing Service	185.05	BI ExS PW
1327	Marion Evans	Parts-Jack	15.00	PW
1328	Michie City Publications Company, Inc.	Zoning Law	60.00	BI
1329	Eastern Overall Company	Cleaning Service	75.06	PW Purch PD FD
1330	R. D. Grier & Sons	Parts & Supplies	45.58	PW
1331	Devere Company	Parts	23.27	PW
1332	Braket Equipment Company	Emergency Light	52.36	PW
1333	Grier Tire Company	Service-Flat	3.00	PD
1334	Coach Room, Inc.	Dinner	26.66	Pl Comm
1335	Horner Motor Sales, Inc.	Parts	4.44	PW
1336	Mac Milliam Brothers	Parts	43.42	PW
1337	Johnny's Sammy's	Dinner	257.30	PW
1338	Oliphant Chevrolet Sales, Inc.	Parts & Supplies	17.20	PW PD
1339	W. Austin Moore, Sr. & Company	Parking Tickets	87.00	Purch
1340	Quality Products, Inc.	Lime	88.00	PW
1341	Pittsburgh Plate Glass	Replace Windows	17.06	PW
1342	Barton B. Gordy	Survey Services	195.00	PW
1343	Farmers & Planters	Fertilizer	27.00	PW
1344	Hubert R. White Hardware Company, Inc.	Rags	35.00	PW
1345	Marion Evans	Labor & Materials	48.00	PW
1346	Quillen-Valliant, Inc.	Bolts	2.96	PW
1347	Charlie's Print Shop, Inc.	Printing Service	52.73	FM Treas
1348	American Oil Company	Gas & Oil -Mar.	1,760.63	PW Ambul CH FD PI
1349	E. M. Smith & Company, Inc.	Parts	10.10	PW
1350	Sherwin-William Company	Paint	11.52	PW
1351	Swift & Company	Chicken Necks-Zoo	2.00	PW
1352	Severance Service Corporation	Check Plumbing	12.87	Purch
1353	State Roads Commission of Maryland	Parts	119.32	PW
1354	Tristate Sign Company	Relamp	15.00	PW
1355	Marion Evans	Welding	30.00	PW
1356	Salisbury Auto Parts	Parts & Supplies	106.80	PW
1357	Salisbury Battery Company	Parts & Service	114.37	PW PD
1358	Pioneer Salt Company	Chlorine	1,290.00	PW
1359	Lee Johnson	Windbreakers	10.00	PD
1360	Salisbury Times	Notices & Ads	114.13	Pl Comm PW RD
1361	Speakman Company	Parts & Supplies	17.11	PW
1362	Star Laundry & Dry Cleaners	Mop Service	17.10	Purch
1363	Treton Bearing Company	Bearing & Seals	14.78	PW
1364	George H. Vickers	Parts	41.06	PW
1365	Wooten Welding Supplies	Oxygen	5.00	Ambul
1366	Wicomico Soil Conservation District	Doger Rental	210.00	PW
1367	Seaboard Sign, Inc.	Reletter Signs	15.50	PW
1368	Leo Welch	Paint C. H.	2,251.00	Purch
1369	Phillips Machinery & Tractor	Bounce Hammers	45.50	PW
1370	Farmers & Planters Company	Fertilizer	108.00	PW

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1371	Southern States Co-Operative, Inc.	Seeds	\$ 42.00	PW
1372	Hellige, Inc.	Chemicals	72.65	PW
1373	C. Ercell Wimbrow	Bearings	23.40	PW
1374	Severance Service Corporation	Clean Boiler-STP	14.70	PW
1375	V O I D E D			
1376	Speakman Company	Parts-Fountain	144.78	PW
1377	The Wicomico Art League, Inc.	Bowl & Engraving	15.63	Mayor
1378	Delmarva Power & Light Company	Installing Lights	71.46	PW
1379	General Equipment Company	Powerhead	195.00	PW
1380	Lorne C. Rickert	Trees	38.63	PW
1381	Salisbury Battery Company	Flasher & Fuse	3.35	FD
1382	American La-France Corporation	Repair Truck	80.00	FD
1383	Eastern Water Works Supply, Inc.	Tee	64.41	PW
1384	Pennsylvania Railroad Company	Repair-Kendall St.	106.14	PW
1385	Snap-On Tools Corporation	Tools	142.59	PW
1386	BIF Industries Division	Nozzle Head	7.20	PW
1387	Oliphant Chevrolet Sales, Inc.	Ambulance	10,552.34	Ambul
1388	Uazoo Master Moxers	Mower	1,081.97	PW
1389	Hubert R. White Hardware Company, Inc.	Parts & Supplies	54.46	PW FD
1390	A. W. Perdue & Son	Whole Corn	72.00	PW
1391	Salisbury Auto Parts	Battery	58.10	PW
1392	Charlie's Print Shop	Forms	23.50	PW
1393	White & Leonard	Supplies	23.07	Purch BI PW Pl C
1394	Alban Tractor Company, Inc.	Cutting Edge	178.10	PW
1395	Salisbury Auto Spring Works, Inc.	Reline SEW	9.25	PW
1396	Mac Millam Brothers Company	Mower	80.38	PW
1397	Artcraft Electric Supply Company of Md.	Parts-Fountain	82.55	PW
1398	Del Chemical Corporation	Glide & Bandage	42.00	PW
1399	The Cavnas Shop	Awnings	140.00	PD
1400	Duncan Parking Meter Company	Parking Tickets	190.00	PD
1401	Pittsburgh Plate Glass Company	Parts & Windows	55.42	PW
1402	L. W. Gunby Company	Hose & Levels	123.88	PW
1403	Firestone Stores, Inc.	Parts	15.26	PW

TOTAL FOR APRIL 1967 (128 Purchase Orders)

\$29,657.37

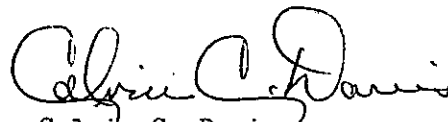
SUBJECT: Urban Renewal-April 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
600	Jean's Maintenance Service	Service	\$ 35.00	UR
TOTAL FOR APRIL 1967 (1 Urban Renewals)			<u>\$ 35.00</u>	

SUBJECT: Payment Orders-April 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
93	Monroe Calculating Machine Company, Inc.	Service-1-year	\$ 75.00	PW
94	SCM Corporation	Service Agreement	90.00	PW Purch
95	Henry P. Wojtanowski	Advance	10.00	BI
96	American Public Works Ass'n	Service Fees	30.00	PW
97	Chester Brittingham	Service	124.20	PW
98	Water & Sewage Works	3-years Subscription	10.00	PW
99	National Institute of Government Purch.	Service Charge	75.00	Purch

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
100	Henry P. Wojtanowski	Advance	\$ 40.00	BI
101	James Weatherly	Cleaning Station	130.00	Purch
102	Friden Agency	Maintenance STP	44.00	PW
103	Harris J. Riggin, Agency	Coverage (4th)	112.00	Pl Comm
104	Pitney-Bowes, Inc.	Rental	93.60	Treas
105	Department Labor & Industry	Regist Fees	<u>15.00</u>	BI
TOTAL FOR APRIL 1967 (13 Payment Orders)			<u>\$ 848.80</u>	


 Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker

CITY OF SALISBURY, MARYLAND

Meeting #10

May 22, 1967

PRESENT

Mayor Dallas Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman Sam Seidel
Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Planning Office Representative, M. Burhans; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Interested Citizens and Members of the Press

Convening - Approval of Minutes, May 8, 1967

The Mayor and Council of the City of Salisbury met in regular session on Monday, May 22 at 8 p.m. in City Hall, 112 W. Church Street, Salisbury, Maryland. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on May 8 were approved as written on motion by Councilman Powell, seconded by Councilman Seidel.

Ordinance No. 962 - 1st Reading - Budget,
Fiscal 68

City Solicitor, Walter Anderson, presented Ordinance No. 962 for first reading, briefly explaining its provisions. Discussion followed in which the Public Hearing date for the second reading was set for May 29. Council President Martin requested that all changes in the drafted Budgeted be compiled for Council's study as well as a list of all capital items proposed by the Police Chief. A motion approving Ordinance No. 962 for first reading was made by Councilman Seidel, seconded by Councilman Powell and carried with Councilman Fullbrook voting No.

Councilman Fullbrook stated he was not satisfied that what is being done with the sinking fund in the budget is legally correct. However, Councilman Rodgers pointed out that the City Solicitor had rendered a legal opinion on the matter and it had been unanimously approved at the Budget Session held prior to this Council meeting.

Appearance, Worthington Thompson - Delmarva
Advisory Council - EDC Status

Mr. Thompson appeared before Council to officially report that Salisbury has been designated as an Economic Development Center., making the area eligible for grants and loans up to 50% of costs on all Public Works Projects that are approved by the Economic Development Administration. This designation was made on May 11 at a conference of the governors of Maryland, Delaware and Virginia held in Rehobeth Beach, Delaware.

He explained that the philosophy behind the Federal Act establishing this Economic Development Center status is that in areas where there is a depressed economy, and there are several counties on the peninsula eligible for the benefits under this act, it is desirable to establish a major district where there is a cohesive economy such as Salisbury has.

It is felt that by putting the effort (of the Development Act) into the various Economic Development Centers such as Salisbury, which is growing faster and has the potential to grow faster than the surrounding counties, the economy of the surrounding area will be lifted.

Discussion of the timing of applications for aid on Public Works Projects for the coming year was discussed and recommendation given by Mr. Thompson that they be expedited and submitted as early as possible to the Federal Government so that they can be included in the next Federal Budget.

Councilman Rodgers asked that Mr. Thompson pursue a request by Council to have the Economic Development Commission exert any influence it might have with the Urban Renewal Administration in order to promote the development of a project that has been proposed for the City, using private capital, in an Urban Renewal Project area in downtown Salisbury. The Planning Director was instructed to review the proposed Project with Mr. Thompson with the object of obtaining an endorsement from the Economic Development Commission to the Urban Renewal Agency for the Project.

Mr. Thompson, in answer to a question by Councilman Fullbrook, informed Council that the funds could be obtained for Public Works Projects that extended into the County as well as for those that were located within the City Limits.

Ordinance No. 961 - 1st Reading - Refinancing
of R-17 Project

Ordinance No. 961 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$340,000, the execution of Requisition Agreement No. 5, and the execution and delivery of project Temporary Loan Note No. 8, all in connection with Project No. Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective April 28, 1964, Ordinance No. 922, effective October 25, 1965, as amended by Ordinance No. 936, effective April 11, 1966, and as amended by Ordinance No. 950, effective November 14, 1966.

Mr. Tallon, Planning Director, reported the purpose of the Ordinance was to authorize refinancing of preliminary loan notes, awarding sale to First National City Bank of America whose interest rate offered was 2.52% with a \$2 premium.

A motion approving the Ordinance for first reading was made and seconded by Rodgers and Fullbrook and carried unanimously. Second reading on the Ordinance will be held along with the Budget Ordinance on May 29.

Resolution No. 92 - Disposition of Parcels
6B and 6E, R17 Project

Resolution No. 92 reads: A RESOLUTION of the Council of the City of Salisbury, Maryland, dedicating at no cost disposition parcels nos. 6B and 6E in the Md. R-17 Central Business District Urban Renewal Project for redevelopment and use as part of Circle Avenue and dedicating acquisition parcel C8, a part of the Northeast corner of Headquarters Fire Company Lot for use as a part of Circle Avenue.

Mr. Tallon produced a map of the area described above, designating each parcel of land involved.

To simplify matters, Council decided to combine action on Resolution 92 with that on Resolution No. 93 which reads as follows:

Resolution No. 93 - Ratification of Final
Disposition Value of Lands and Authorization
of Final Payment - R17 Project

Resolution No. 93 reads: A RESOLUTION of the Council of the City of Salisbury, Md., ratifying the final disposition value for certain lands acquired through the City's R-17 Urban Renewal Program, authorizing the City Treasurer to make a final payment of \$55,000 utilizing revenues derived from Parking District #1 revenue bond issue of 1966, confirming all rights, title and interest of said Urban Renewal land to the City of Salisbury, Md., in accordance with the provisions of the Md. R-17 Urban Renewal Plan.

Motion was made and seconded by Rodgers and Seidel that both Resolutions, 92 and 93 be adopted. The motion was carried unanimously.

Ordinance No. 963 - 1st reading - Trailer
Storage

Mr. Anderson, City Solicitor, introduced Ordinance No. 963 which reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Section 29, Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury, Maryland), by repealing Subsection 36 and reenacting the same to clarify the term "Trailer Storage".

The Building Inspector, Mr. Wojtanowski, objected to the Ordinance, saying that he did not feel it contained an adequate definition of "recreational trailer". Motion was called for and made by Councilman Powell, seconded by Councilman Seidel, approving the Ordinance on first reading. Councilman Rodgers voted No to the motion saying he agreed with the Building Inspector that it did not clarify a thing.

Ordinance No. 964 - 1st reading - Rezoning of
Bell Farm

City Solicitor introduced Ordinance No. 964 for first reading, reporting that the Planning Commission favorably endorses the requested zone change. Ordinance No. 964 reads as follows: AN ORDINANCE of the Council of the City of Salisbury pursuant to Section 61 of the Zoning Code of the City of Salisbury, as amended, for the purpose of re-zoning at the request of Dr. H. Gray Reeves, et al, a tract consisting of approximately 132 acres of land from "Industrial to Residential A".

Councilman Rodgers moved, on behalf of the Planning Commission, to pass the Ordinance for first reading. Councilman Seidel seconded the motion which was carried unanimously as Councilman Fullbrook put it, "on behalf of the City". The plat of the area attached to the Ordinance is to be corrected and replaced.

Ordinance No. 965 - 1st reading - Closing
of Alley and Street - Garrettson Place

Ordinance No. 965, introduced on behalf of Mr. Norman Holland at the request of his attorney, Ham Fox, reads as follows:

AN ORDINANCE of the Council of the City of Salisbury for the closing of a 20-foot street known as Garrettson Place from the point where the property on both sides of this street is owned by Mr. Holland and from thence running in a generally Northwesterly direction to the termination of the street and also the closing of the 22-foot unnamed alley which runs from Bush Street to Garrettson Place to the point where it intersects a 14-foot alley to its termination on Garrettson Place.

Motion to approve the Ordinance for first reading was made and seconded by Powell and Seidel and carried unanimously. Council instructed the Public Works Director to inform the City Solicitor on the names of adjoining property owners so that he can notify them of the alley and street closing.

Ordinance No. 960 - 2nd reading - Closing
of alley - W. Locust St. and Waverly

Motion approving Ordinance 960 on second and final reading was made by Councilman Seidel, seconded by Councilman Rodgers and carried unanimously.

Award of Bids

1. Dozer (D-6) Rental - motion by Powell, seconded by Seidel to award to low bid of Wicomico Soil Conservation District in the amount of \$1,400.
2. Luminares and Lamps - motion by Seidel, seconded by Powell to award the bid as recommended - \$227.40 total to Artcraft Electric for items #3 and #5 and \$1,674.80 for items #1, #2, and #4 to Central Electric Co.
3. Gutterbroom Sections - motion by Powell, seconded by Seidel to award to low bid of Newark Brush Co. in the amount of \$678.
4. Brick Saw and Blades - motion by Powell, seconded by Seidel to award to low bid of Clipper Manufacturing Co. in the amount of \$425.54.
5. Lighting Poles - motion by Powell, seconded by Fullbrook to award to low bid of Central Electric Supply Co. in the amount of \$1,888.95.
6. Conduit-Cable and Miscellaneous Items - motion by Seidel, seconded by Powell to award to low bid of Artcraft Electric Supply Co. in the amount of \$475.66.
7. Contract #20-67-W, Exterior Painting of Water Tank - motion by Powell, seconded by Rodgers to award to K. Kessler Co., Inc. for low bid of \$3,610.

Purchasing Policy

In connection with the Award of Bids, Council President requested that it be established as a matter of policy that no bids be presented to the Council unless funds are available.

Position Authorization, Summer Employees -
Planning Office

Council unanimously approved on motion by Rodgers, seconded by Powell, Mr. Tallon's request for authority to hire summer employees beginning in the month of June. Authorization was also given to keep the station wagon originally scheduled to be traded in on a new model in order that the summer employees can use it for their work.

Repair of Curb, Gutter and Sidewalk - City Policy

Decision to adopt a proposal which would set the policy for the repair of curb, gutter and sidewalk throughout the City was postponed until the regular meeting of the Council scheduled for June 12. Mr. Cooper's detailed policy proposal is attached to the official copy of these minutes. Further study of the policy was felt to be needed by Councilman Fullbrook.

FIRESTONE CO. Right-of-way - South Salisbury Blvd. at Downing Street

Discussion of the widening of Downing Street adjacent to the Firestone property brought a decision to widen the street to a 25' width, leaving it one-way away from the Boulevard. This widening will include the installation of curb, gutter and sidewalk along the Firestone Company frontage at City cost in exchange for the necessary right-of-way for widening the street plus a reasonable return on to Route 13 from the Firestone Company. Councilman Rodgers motioned that the above recommendation be approved at an approximate cost to the City of \$1,050 plus the cost of the negotiable corner at the opposite end of Downing Street for a reasonable return. Councilman Seidel seconded his motion which was carried unanimously.

Test Hole Authorization

Council unanimously approved P. C. Cooper's request for authorization to secure George, Miles and Buhr's services, using Harold Hampshire and his survey party to do survey work, in relation to the Southeast Storm Water Project in accordance with G. M. & B.'s engineering contract with the City. They also approved his recommendation to hire Boggs Water and Sewage, Inc. to do trial test holes for necessary soil data. Total cost of the combined project is estimated at \$3,400 with funds budgeted in the Fiscal '67 Budget for the purpose. Motion granting formal approval of the recommendations was made by Councilman Powell, seconded by Councilman Seidel.

Land Exchange Proposal - Cranberry Meadows

Executive Secretary, C. E. Leydecker, reported to Council on a proposal to exchange property with Roger Steffens in the Cranberry Meadows area for the purpose of building a Fire Station. Council did not favor Mr. Steffen's proposal and instructed the Executive Secretary to continue negotiations along the lines of a mutual agreement.

Virginia Avenue Status - Oak Hill Town Houses

Executive Secretary reported that a legal opinion had been rendered in the question of whether or not Oak Hill Town Houses were built or proposed to be built on an unopened street owned by the City. Ordinance 827 provides for the closing of Virginia Avenue, the street in question, and the matter is thus resolved.

Chestnut Street Parking Lot

Mr. Leydecker was instructed to inform Mr. Norman Holland by letter that the City is operating on the basis of its expired Lease Agreement in the matter of leasing the Chestnut Street Parking Lot for public parking purposes. Executive Secretary explained that he has been in touch with Mr. Holland, who has promised a letter of intent for some weeks on the matter. Second reading of a requested Ordinance for alley and street closing is to be held until a negotiated contract can be executed between Mr. Holland and the City.

Budget Public Hearing Date

May 29 at 8 p.m. was scheduled for the Public Hearing and second reading of the Budget Ordinance. In addition to the Budget Ordinance, second reading will also be held on the Urban Renewal temporary loan note Ordinance, No. 961.

Maryland Municipal League Convention

Councilmen Rodgers, Powell, Seidel and Martin and Mayor Truitt indicated they would attend the Sunday Dinner and Social Hour on June 18 in Ocean City at the Maryland Municipal League Convention. Executive Secretary is to take care of registration and reservations including tickets for their wives.

New Business

1. City Employee Insurance was discussed with a list of new rates to be charged by Aetna Insurance Co., the present policy holder, offered for information. Executive Secretary reported that the insurance program will be re-bid as recommended.
2. Capital expenditures as recommended by the Police Chief for the Fiscal '68 Budget were offered for review and information. Council instructed that they be included in Council information for the Budget Hearing on May 29.
3. Brittingham Property - Naylor Mill Road - Mayor Truitt advised of the availability of the above property in the paleochannel area and recommended that the City investigate the possible purchase of same. Council indicated it would recommend finding out how much the property is being offered for but cautioned that a definite proposal for its use would have to be made and approved before any actual negotiating is done.
4. Zoo Proposals - Mayor Truitt advised Council that he had looked into the matter of the inactive Zoological Committee and had been advised that the Exchange Club was interested in helping to improve the Zoo, specifically the monkey cage which is in need of repairs. Mayor Truitt recommended that the Zoological Committee be reactivated, a chairman appointed and the Exchange Club and Optimist Club brought in on any plans for improvement. Council advised they thought it best to continue with the present set-up, leaving Mr. Philip Cooper, Director of Public Works, in charge of the Zoo. Discussion of elaborate proposals brought before Council by the Zoological Commission followed and a recommendation was made for consideration by Mr. Cooper that it would be best to appropriate funds for Zoo improvement, letting the Zoological Commission use them to best advantage. That way, they would know how much they were allowed to do in a specified time period without bringing up proposals that the City could not afford to maintain.

There being no further business to come before the Chair, the meeting adjourned at 10:20 p.m. to meet in special session again on May 29.

Sara L. Paves
City Clerk

W. Paul Martin
Council President

6/26/67
Date

City of Salisbury



MARYLAND

PROPOSED POLICY

FOR

CURB, GUTTER & SIDEWALK

REPLACEMENT

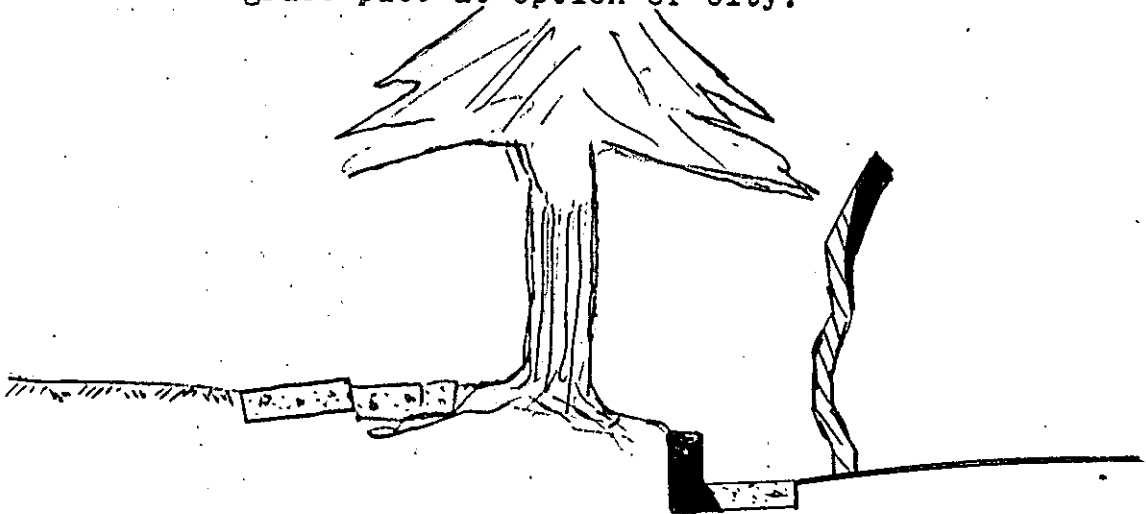
MAY 1967

CASE I - ROOT DAMAGE - 100% CITY

Tree In Grass Plot (City R/W)

Damages curb and gutter and/or sidewalk so as to create unsafe condition.

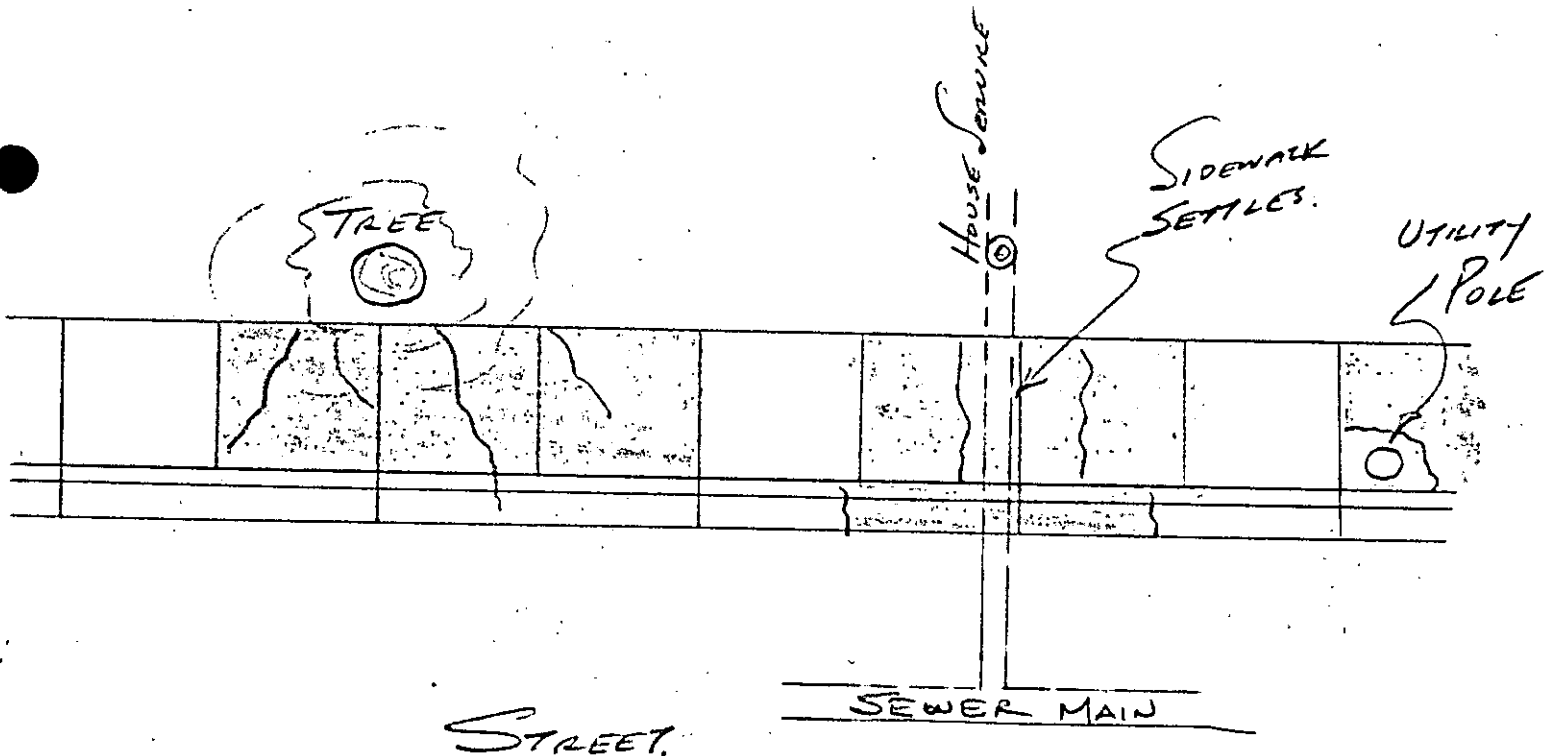
- a. Cost of removal and replacement CITY - when City is permitted to remove tree or when City wishes to retain tree for beautification purposes. Tree removal also at City expense.
- b. Cost of removal and replacement PROPERTY OWNER - when property owner wishes to retain tree contrary to City wishes.
- c. When tree is removed by City it may or may not be replaced with specie more suited to narrow grass plot at option of City.



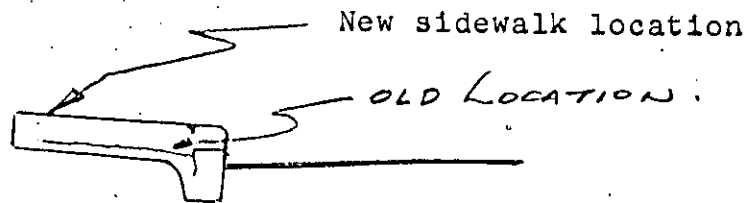
CASE II - SPOT DAMAGE - (a) 100% PROPERTY OWNER
(b) 100% CITY
(c) 100% UTILITY

Sidewalk generally in good condition local damage caused by:

- a. Tree Root damage (on home owners property) or improper heavy loading (Truck) which breaks sidewalk
PROPERTY OWNERS EXPENSE.
- b. Sunken sewer or water main trench on street r/w
CITY EXPENSE.
- c. Utility pole replacement requiring sidewalk break by utility
UTILITY EXPENSE - remove and replace entire block or cut neatly with concrete saw. (No patching permitted)



CASE III - CHANGE OF GRADE - 100% CITY



Existing sidewalk and/or curb and gutter too low and not at grade of other adjacent new sidewalks.

- a. Any change in grade requiring removal of curb and gutter and/or sidewalk at City expense.
(Example - Lake St. north of West Isabella St.)

CASE IV - PROGRESSIVE DECAY - (a) 100% PROPERTY OWNER
(b) Option - 50/50 City
Property Owner

Quality and condition of concrete generally at point of failure - progressive decay and dangerous for pedestrian use in many places, but some blocks not dangerous.

Option a. Property owner pay for extensive patching.

Option b. Remove and replace entire property frontage on any street City and property owner share cost 50/50 basis. (Requires property owner approval or option (a) automatically applies).

CASE V - STRUCTURAL FAILURE DUE TO IMPROPER DESIGN

- (a) 100% CITY OR STATE
- (b) 50/50 CITY - PROPERTY OWNER

- A. EXPANSION FAILURE - Short Term
Curb sheared off or rotated by expansion of building (Trinity Church at N. Division and on N. Salisbury Boulevard). This damage not fault of property owner and must be borne by City or State (street owner).
- B. EXPANSION FAILURE - Long Term
Curb and gutter on long curve - normal expansion of concrete sidewalk causes. Partial curb and/or sidewalk failure by rotation or dislocation (see Locust Terrace). This condition not fault of property owner, but usually results in many years of satisfactory service. Suggest 50/50 City - Property Owner cost as in Case IV.

CASE VI - FROZEN CONCRETE FAILURE - 100% PROPERTY OWNER

Extensive sidewalk and or curb damage due to freezing or other causes to such an extent as to be dangerous. (Example - 111 Van Buren Street).

- a. Remove and replace at property owners entire cost.

INTER OFFICE MEMORANDUM

May 22, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer (D-6) Rental

Public Works Department Purchase Requisition Number 1197 is for the rental of a D-6 Dozer for use at the STP and Naylor Mill Development. The request is for a Power-Shift Dozer which is much more efficient in operation and thus can save in the long run. The request is for 100 Hours of use.

Telephone bids were received on May 16 & 17, 1967 with the following results:

<u>BIDDER</u>	<u>TOTAL PER HOUR</u>	<u>NET TOTAL</u>
Wicomico Soil Conservation District	\$ 14.00	\$1,400.00
Lay Phillips	15.00	1,500.00

George & Lynch, Inc. did not respond.

Public Works Department has reviewed the bids. Recommend that the award be made to Wicomico Soil Conservation District on their low bid of \$14.00 per hour. The accounts to be charged are 13.232B (Current balance \$548.48) and 20.233A (Current balance \$1,698.34).


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

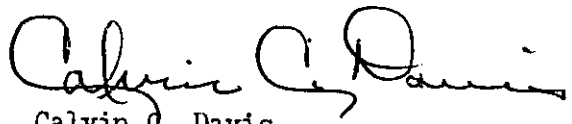
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Luminaires and Lamps

Public Works Department Purchasing Requisition Number 1191 is for the pricing and purchasing of Luminaires and Lamps. The Luminaires were standardized.

Central Electrical Supply Co., Inc. is the only supplier of the Luminaires and they have given the City a special price negotiated with General Electric. The regular price is \$160.50 while the special price is \$115.00 each. Our requirements are as follows:

1000 Watt Luminaires- - - - -	10 each	@ \$115.00	\$1,150.00
Photo Electric Controls - - - - -	10 "	9.28	92.80
1000 Watt Lamps- - - - -	10 "	15.87	158.70
Luminaires Rated 208V- - - - -	6 "	72.00	432.00
Mercury Lamps- - - - -	10 "	7.28	72.80
TOTAL			<u>\$1,906.30</u>

Public Works Department has reviewed the prices and item specifications. Recommend that authority be given to issue a Purchase Order to Central Electric for purchase of the above items. The account to be charged is Parking District #1 Improvement Fund.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gutterbroom Sections

Public Works Department Purchase Requisition Number 852 is for the pricing and purchasing of Gutterbroom Sections for Wayne Sweeper.

Request for Quotation Number 86 was sent to likely suppliers on May 2, 1967 and below are the results, which were received on May 16, 1967.

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Newark Brush Company	\$678.00	N 30
Tuffibre Company	\$695.00	N 30

Bids were not received from E. B. & A. C. Whiting Company or Far Eastern Commodities, Corporation. Bruno Kaiser Corporation did not meet the specifications.

Public Works Department has reviewed the bids. Recommend the award be to the Newark Brush Company on their low bid of \$678.00. The account to be charged is 13.302A, which has a current balance of \$925.70.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Brick Saw and Blades

Public Works Department Purchase Requisition Number 324 is for the pricing and purchasing of a Brick Saw and Blades.

Request for Quotation Number 91 was sent to likely suppliers on May 5, 1967 and results were received. Below is a tabulation of the bidding:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Clipper Manufacturing Company	\$425.54	N 10
General Supply & Equipment Company	\$486.70	N 30
Salisbury Brick	\$556.96	N 30
The Chesapeake Supply & Equipment Company	\$585.00	2% 20 N 30

Bids were not received from Simonds Saw and Steel Company or Master Vibrator Company.

Public Works Department has reviewed the bids. Recommend the award be to Clipper Manufacturing Company on their low bid of \$425.54. The account to be charged is 13.403A, which has a current balance of \$500.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

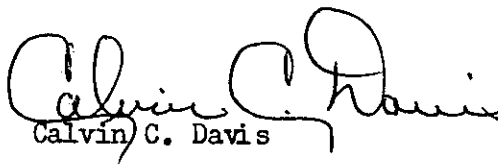
TO: Mayor and Council
FROM: Calvin C . Davis, Purchasing Agent
SUBJECT: Lighting Poles

Public Works Department Purchase Requisition Number 1190 is for the pricing and purchasing of Lighting Poles.

Request for Quotation Number 88 was sent to likely suppliers and below are the results which were received on May 18, 1967.

<u>BIDDER</u>	<u>Twin 8' Brackets</u>	<u>Single 8' Bracket</u>	<u>Total</u>
Central Electrical Supply Co., Inc.	\$467.25	\$1,421.70	\$1,888.95
Artcraft Electric Supply Co.	471.69	1,435.32	1,907.01

Public Works Department has reviewed the bids. I recommend that the award be to Central Electrical Supply Co. Inc. on their low bid of \$1,888.95 nte 30 days. The account to be charged is Parking District #1 Improvement Fund.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Conduit-Cable and Miscellaneous Items

Public Works Department Purchase Requisition Number 1192 is for the pricing and purchasing of Conduit-Cable and Miscellaneous Items.

Request for Quotation Number 87 was sent to likely suppliers on May 8, 1967 and below are the results, which were received on May 18, 1967:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Artcraft Electric Supply Company	\$475.66	2% 10 N30
Central Electrical Supply Company, Inc.	\$512.13	2% 10 N30

Public Works Department has reviewed the bids. Recommend the award be to Artcraft Electric Supply Company on their low bid of \$475.66. The account to be charged is Parking District # 1 Improvement Fund.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

May 22, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Contract #20-67-W, Exterior Painting of Water Tank

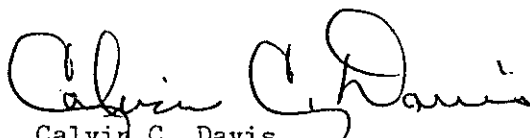
Public Works Department request processing of a contract bid for the painting of the Water Tank on Ellen Street.

Invitations for Bid and advertisement were mailed on April 14, 1967 to the paper and to likely suppliers of the service required. The bids were received, opened and read aloud at 10:00 A.M. on Wednesday, May 10, 1967 with the following results:

<u>BIDDERS</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
K. Kessler Company, Inc.	\$3,610.00	\$180.50
George L. Elliott & Sons	4,000.00	5%
UNiversal Construction Company	4,385.00	5%

Bids were not received from Leroy S. Lapp, WSE Steaplejack Company, Lewis Brothers Enterprises, Inc., Somerset Painters & Decorators, Inc. or Leo Welch.

Public Works Department has reviewed the bids. I recommend that the award be made to K. Kessler Company, Inc. on their low bid of \$3,610.00. The account to be charged is 20.242A, which has a current balance of \$3,610.00.


Calvin C. Davis

CCD/y
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #11 (Special)

May 29, 1967

PRESENT

Mayor Dallas Truitt
Councilman W. Paul Martin, Presiding
Councilman Sam Seidel

Councilman Robert Powell
Councilman David Rodgers

ABSENT

Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Police Chief, L. Payne; Planning Director, P. Tallon; Planning Dept. Aide, Merrill Burhans; Members of the Press

Convening

The Mayor and Council of the City of Salisbury met in special session on Monday, May 29 at 8 p.m. in City Hall, 112 W. Church St. for the purpose of a Public Hearing on the Budget Ordinance No. 962. President of the Council, W. Paul Martin, called the meeting to order and the Lord's Prayer was repeated.

New Business

1. Chestnut St. Parking Lot - In the five minute interim period between the convening time and the time advertised for the Public Hearing on the Budget, Council was briefed on the latest negotiations for the rental of the Chestnut Street Parking Lot owned by Mr. Norman Holland. Executive Secretary reported an offer to lease the lot to the City on a month - to - month basis at a base rent of \$200/month had been forwarded to him by Mr. Holland's attorney. This rental will be flexible enough to allow for reduction when the income from the lot is less than \$200. Council indicated that these negotiations were satisfactory and Mr. Holland is to be so notified.

2. Naylor Mill Area Property Acquisition - Executive Secretary reported to Council on the Mayor's proposal to initiate action on the acquisition of the Brittingham property in the Naylor Mill Paleochannel area for future park purposes. Council was unanimously in favor of a recommendation by Mr. Rodgers that the land should be appraised before any negotiation is entered into. The Executive Secretary was instructed to proceed with having the property appraised by Mr. Alfred Truitt.

BUDGET - Ordinance No. 962 - 2nd Reading

No one was present to object to or support the Fiscal 1968 Budget. Brief discussion was voiced by Council on Mr. Fullbrook's absence and his previous objection to the passage of the Budget Ordinance. Discussion of individual items requested by the Police Department to be financed by funds provided to the City under the new Hughes-Agnew Tax Reform Law was also heard. Question was raised by Councilman Rodgers concerning the advisability of initiating a K-9 Corps program and also the adequacy of the provision allotted for training programs. He suggested using the funds for the K-9 Corps program to add to the training program which he felt to be more important.

Council agreed that more funds should be designated for training programs for the Police Department and an additional \$5,000 was earmarked for this purpose. These funds bring the total training program allotment up to \$7,200.

A recommendation by Councilman Seidel to approve all the other items as presented by the Chief of Police was unanimously approved by the Council.

Following this recommendation, discussion of the individual items as recommended by the Public Works Director was heard. Funds for a roller trailer, development of Naylor Mill Park and the Woodcock Marsh were redistributed to other items felt to be more important at the present time. The \$5,000 proposed for Naylor Mill Park were designated for the additional training program funds for the Police Department. The \$2,000 for the roller trailer and the \$4,500 for Woodcock Marsh were redistributed to the Blacktop, Sidewalk and Light Standard programs with \$2,500, \$2,000 and \$2,000 respectively going to each fund.

Other items as proposed were approved by the Council.

City Treasurer, Hampton Brittingham, advised Council of the seriousness of the loss of one of the City's largest water and sewer customers, the Swift Poultry Plant. He reported he could not estimate how this loss will affect the Budget but recommended that the Council go ahead with it, basing it on the proposed figures, but stipulating that the \$13,000 in the water and the \$7,500 in the sewer contingency funds not be spent until a second look can be given at income and expenses next year. Council agreed unanimously with his recommendations.

After ascertaining the City Solicitor's legal opinion that the Budget Ordinance was ready for adoption, a motion made by Councilman Rodgers, seconded by Councilman Powell to adopt Ordinance No. 962 as presented was carried unanimously.

Ordinance No. 962 reads as follows: AN ORDINANCE appropriating the necessary funds for the operation of the government and administration of the City of Salisbury for the twelve-month period beginning July 1, 1967, and ending June 30, 1968, establishing the levy for the General Fund and Sinking Fund purposes for said fiscal period; establishing the levy for Parking Districts Nos. 1 and 2; and providing when such taxes shall be due and payable, in arrears and subject to interest.

Tax rate is to continue at the present rate of \$1.24/\$100 of assessed valuation. General Fund appropriation - \$1,501,407; Sinking Fund - \$221,477; Water Fund - \$260,100 Sewer Fund - \$363,324.

Parking District #1 Tax Rate - .70¢/\$100 of assessed valuation - \$180,620

Parking District #2 Tax Rate - 40¢/\$100 of assessed valuation. - \$40,776

Ordinance No. 961 - Temporary Financing,
R-19 Project

Ordinance No. 961, as presented at the previous Council Meeting, was approved on motion by Councilman Rodgers, seconded by Councilman Seidel. This Ordinance provides for the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$340,000, the execution of Requisition Agreement No. 5 and the execution and delivery of project Temporary Loan Note No. 8 in connection with the R-19 Project.

Approval of Purchase - Mounted Mosaic
Maps and Photo Atlas Maps - Planning Office

A request to finalize an agreement with Aero Service Corp. for the purchase of the mounted photo Mosaic and Atlas Maps in an amount not to exceed \$8,000, presented by the Planning Director, Philip L. Tallon, was unanimously approved on motion by Councilman Seidel, seconded by Councilman Powell.

There being no further business to come before the Chair, the meeting adjourned at 8:35 p.m. to meet again in regular session on June 12, 1967.

Jan L. Tamm
City Clerk

W. Paul Martin
Council President

6/26
Date

CITY OF SALISBURY, MARYLAND

Meeting #12

June 12, 1967

PRESENT

Mayor Dallas G. Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Sanitary Engineer, K. Haensler; Members of the Press and Interested Citizens.

Convening - Resolution of Respect, Alison Parsons

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street, Salisbury, Md., on Monday, June 12 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order and the Lord's Prayer was repeated.

Council President Martin, on behalf of the entire Council, proposed a Resolution of Respect for Mr. Alison J. Parsons, a former resident of the City area whose father, Mr. Jehu Parsons, was a former Mayor of the City of Salisbury during the early period of its history. Mr. Parsons has recently donated funds to improve the Parsons Cemetery on North Division Street, a major undertaking which has beautified the entire neighborhood. The Resolution, which was unanimously adopted on motion by Councilman Powell, and seconded by Councilman Seidel, reads as follows:

RESOLUTION: Whereas, it was voted at the regular meeting of the Salisbury City Council, held on June 12, 1967, that a suitable Resolution be prepared expressing commendation and appreciation for the improvement rendered to the City by Mr. Alison J. Parsons; and

Whereas, the Salisbury City Council gratefully acknowledges his generous act in beautifying the Parsons Cemetery with the installation of a brick wall, gates and appropriate plantings, freely and unselfishly given; and

Whereas, this action greatly improves and enhances the surrounding neighborhood of one of the oldest sections of the City; now

Therefore, Be It Resolved that the Council of the City of Salisbury hereby extends its appreciation, praise and admiration to ALISON J. PARSONS for this public improvement and, further, that a copy of this Resolution be spread on the official minutes of the City and an executed copy be presented to Mr. Parsons.

Signed: W. Paul Martin, President of the Council.

Sewer Problem - 417 Somerset Avenue

Executive Secretary reported to Council on a complaint received from Mrs. Loma Murray concerning a sewage back-up in her cellar at the above address. A letter from Mrs. Murray was read in full and due consideration given to her request for the City to bear the expense of having the cellar cleaned and sanitized. However, since this type of problem has occurred in several other homes, and since it is City policy that such instances are not its responsibility and paying for this incident would set a precedent, Council instructed the Executive Secretary to advise Mrs. Murray that while they sympathized with her, they could not authorize payment for the clean-up. Public Works Director, Philip Cooper, recommended that study be given to prohibiting cellar drains in new construction since this is the cause of back-up problems whenever there is any disturbance in the sewer lines. The Building Inspector reported to this recommendation that his office has a requirement for back-up flow preventors to be installed in new construction. Council suggested that the Executive Secretary follow up this complaint, personally contacting Mrs. Murray to explain the Council's position in the matter.

Approval of Minutes - Meetings #10 and #11,
May 22 and 29

A motion approving both sets of the above mentioned Minutes of previous Council meetings was made and seconded by Councilmen Seidel and Powell and carried unanimously.

Ordinance No. 964 - 2nd Reading - Bell Farm
Rezoning - PUBLIC HEARING

Ordinance No. 964 reads as follows: AN ORDINANCE of the Council of the City of Salisbury pursuant to Section 61 of the Zoning Code of the City of Salisbury, as amended, for the purpose of re-zoning at the request of Dr. H. Gray Reeves, et al, a tract consisting of acres of land from "Industrial" to "Residential A".

A Public Hearing on the second reading of Ordinance No. 964 had been advertised and attorneys, Mr. ~~Jack Robinson~~ ^{STANLEY ROBINSON} and Mr. Victor Laws, were present representing Mrs. Bell and Drs. H. Gray and Talmadge C. Reeves respectively. Mr. Robinson advised Council Mrs. Bell's preference was to rezone the entire area, not just this portion. Mr. Laws advised that the Drs. Reeves have no objection to this preference but since this particular rezoning of the portion known as Bell Island has been pending a long time and since it is clear that this area should be rezoned Residential A, he recommended passage of the Ordinance as presented. Mr. Robinson questioned the legality of the zoning of the area by Resolution adopting an Industrial Park. However, this point was not pursued and motion was subsequently made by Councilman Powell, seconded by Councilman Seidel and unanimously carried passing Ordinance No. 964 for second and final reading. (Councilmen Rodgers and Martin were excused from the meeting at this point and Councilman Powell assumed the Chair. Mr. Martin was sick and Mr. Rodgers had to attend the Centennial Celebration Play in which he had a speaking part.)

Ordinance No. 965 - Closing of Garrettson Place

Second reading on Ordinance No. 965 was postponed until the City Solicitor has completed his negotiations with adjoining property owners to the street known as Garrettson Place.

Ordinance No. 963 - 2nd Reading - Trailer
Storage

Ordinance No. 963 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Section 29, Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury, Maryland), by repealing Subsection 36 and reenacting the same to clarify the term "Trailer Storage".

City Solicitor, Walter Anderson informed Council that this Ordinance attempts to make it clear that boat and camper trailers are not prohibited in the City Limits. A motion adopting the Ordinance for final reading was made and seconded by Seidel and Fullbrook.

Ordinance No. 966 - 1st Reading - Closing of
Payson Street

Ordinance No. 966 reads as follows: AN ORDINANCE of the Council of the City of Salisbury for the closing of a 15 foot street known as Payson Street from Camden Avenue, Westerly to the Easterly property line of Russell C. Cooper and wife at a point 74.97 feet Easterly of Federal Street.

City Solicitor advised that this Ordinance did not affect Old Federal Street adjoining Russell Cooper's property. Mr. Cooper does not desire to have the closed portion of the street deeded to him since he feels this will affect taxes levied on his property. City Solicitor was informed by Councilman Powell that his interpretation of Mr. Cooper's desires in a letter written by his attorney differed from his and requested that Mr. Anderson contact Mr. Fox on the matter. A motion to pass the Ordinance for first reading was made by Councilman Seidel, seconded by Councilman Fullbrook with a request for the City Solicitor to see what can be done about deeding the remainder of the unopened street to Mr. Cooper before the next meeting.

Curb, Gutter and Sidewalk Policy

Discussion of the proposed policy was postponed until a full Council is present.

Request for Amendment to City Code re Curb
and Sidewalk Depressions, Sec. 18-17

Discussion of this request was also postponed until a full Council is present.

Request to execute Option with S. Lee Smith for
R/W for Storm Drainage

Council authority was unanimously granted on motion by Seidel seconded by Fullbrook giving permission to Mr. Cooper to execute an Option with S. Lee Smith in the amount of \$500 for the eventual purchase of property he owns located on Riverside Road and also on Victor Drive. The \$500 option price will apply to the purchase price of the lots and a recommendation was made by Councilman Fullbrook to proceed along these lines as soon as financing is available.

Erosion Problem - Clifford Brewington, Riverside
Drive

A letter received from Mr. Brewington was called to Council's attention and a summary of past proposals to correct erosion on his property caused by the City's storm

sewer was given by Mr. Cooper. Council authorized him, on motion by Councilman Fullbrook, seconded by Councilman Seidel, to proceed with the installation of bulk-heading as outlined, doing the job as economically feasible as possible, in an amount not to exceed \$3,000. Mr. Brewington is to be advised of this action.

Proposal for Serving Campbell Soup Company

Plans and specifications to measure waste disposal from the Campbell Soup Co. were presented to the Council by Mr. Cooper, Director of Public Works. Estimated cost of the project in the amount of \$15-\$18 thousand dollars was thought to be too expensive by Councilman Fullbrook who recommended that the proposal should be incorporated in the over-all improvement of the City's sewer system. Decision on Mr. Cooper's request to go ahead with advertisements for bids on the project was postponed until a full Council was present and the matter was held over for the next meeting.

Request for Authority to Advertise Signal Contract for Rt. 13 and Rt. 50

Copies of the Bid Proposal and Specifications for traffic control systems for Rt. 13 and Rt. 50, compiled by Wilbur Smith Associates, were distributed to Council. Mr. Cooper requested that Council grant permission to pay for the services of Wilbur Smith. Funds for this purpose have been budgeted. He advised that the City would be reimbursed by the State for their share of the costs in the amount of \$6,000. The City's share is \$3,000 and the County's share is \$3,000. Authority was granted on motion by Councilman Seidel, seconded by Councilman Fullbrook to pay this bill as recommended. Council also asked for time to study the bid proposal plan before any advertisements for a contract are undertaken and instructed Mr. Cooper to forward a copy of the plan to the AAA Auto Club for their study.

Request for Water and Sewer Service - Delaware Avenue Extended

Permission to proceed in accordance with present policy to extend water and sewer service to the property of Mr. Mac McCready on Delaware Ave. Ext'd. was granted on motion by Councilman Seidel, seconded by Councilman Fullbrook. Cost to the City for the installation will be \$225. Councilman Fullbrook questioned why this had to go through Urban Services and was advised that since the City became the sole supplier of water, everything outside of the City has to be approved by them.

Transfer of City Property - Smith & Ohio Ave.

A motion made by Councilman Seidel, seconded by Councilman Fullbrook was unanimously carried to convey a small strip of land between the sidewalk and the property owned by Mr. Raymond Weisner at 700 Smith Street as proposed in a letter from Mr. Weisner dated June 8.

Award of Bids

1. Copper tubing - motion by Fullbrook, seconded by Seidel to award to Speakman Co. in the amount of \$470.25.
2. Contract No. A-1-68 - motion by Seidel, seconded by Fullbrook to award to Sinclair Refining Co. for Group I (\$10,829), American Oil Co. for Group II (\$4,445) and to Cities Service for Group III (\$876.55).
3. Emergency Parts for Case Tractor, W-9 - motion by Seidel, seconded by Fullbrook to pay as recommended for work done by Salisbury Automotive in the amount of \$211.32.

4. Contract #21-67-W, Water Main Construction, East Road to Morris St. - motion by Fullbrook, seconded by Seidel to award to low bid of A. P. Isakson in the amount of \$11,539.60.
5. Contract #18-67-S, Sanitary Sewer Construction, East Road to Morris St. - motion by Fullbrook, seconded by Seidel to award to low bid of George Wilkinson in the amount of \$12,074.
6. Emergency Sewer Repair - motion by Fullbrook, seconded by Seidel to pay as recommended to George W. Wilkinson in the amount of \$597.50.
7. Mosquito Control - motion by Seidel, seconded by Fullbrook to issue purchase order for the material to the University of Maryland in the amount of \$540.
8. Mercury - Sewage Treatment Plant - motion by Fullbrook, seconded by Seidel to award to Merck Chemical Division in the amount of \$562.40.
9. Chemicals for Fiscal Year 1968 - Water & Sewer - motion by Seidel, seconded by Fullbrook to award as recommended - Robinson Chemical for Chlorine (\$6,000) and Chlorine Cyl. (\$12,245.63) and for Amonia (\$400) and to W. R. Grace & Co. for Hydrofluosilicic Acid (\$67.50).
10. Repair, Michigan Loader - motion by Seidel, seconded by Fullbrook to pay for the work in the amount of \$1,585.
11. Refractory Materials - motion by Fullbrook, seconded by Seidel to award to Salisbury Brick Co. for Items Ia and II in the amount of \$2,709.22 total.
12. Emergency Replacement - Hydrant - motion by Seidel, seconded by Fullbrook authorizing payment to A. P. Isakson, Inc. in the amount of \$601.84.
13. 125 CFM Rotary Air Compressor - motion was not made and the item held until the next meeting.

New Business

1. Group Insurance - Purchasing Agent reported bids have been received and will be presented for Council award very soon. Blue Cross submitted a bid that looks like it will be low.
2. Councilman Powell requested the Public Works Director to install depressed curb and gutter on the property of Mrs. Maude Smith on Decatur Street and to request Pocahontas to remove the load of cement they left on the property at the time curb and gutter was installed.
3. An invitation to the City Officials was extended by Councilman Powell on behalf of Rev. J. R. Mackey of Asbury Church for their attendance at worship services on Sunday, June 18 at 8 a.m. to hear his sermon prepared for County and Municipal Officials.

There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on June 26.

John R. Jones City Clerk

W. Paul Martin Council President

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-1-68 Gas, Oil & Lubes

All departments and services of the City require for Fiscal Year 1968 gasoline, oil and lubricants for operation of the City vehicles and boilers.

Proposals and advertisements were sent to likely suppliers on May 3, 1967. Proposals were received at City Hall on Friday, June 2, 1967 at 10:00 AM EDT opened and read aloud. Below is a tabulation of the results:

<u>BIDDER</u>	<u>GROUP I</u>	<u>GROUP II</u>	<u>GROUP III</u>	<u>TOTALS</u>
Sinclair Refining Co.	\$10829.00	\$5010.00	\$878.05	\$16717.05
American Oil Co.	11790.00	4445.00	886.30	17121.30
Cities Service	11063.50	4710.00	876.55	16650.05

Bids were not received from Gulf Oil Co., Humble Oil & Refining Co., Atlantic Refining Co or Tidewater Oil Co.

Public Works Department has reviewed the bids. I recommend that the Contract be awarded to the low bidders in each grouping. Therefore, the low bidders in each Group are: Group I Sinclair Refining at \$10,829.00, Group II American Oil Co. at \$4445.00 and Group III Cities Service at \$876.55. Thus, the total cost to the City will approximate \$16,150.55 for the year (FY'68). Charges will be to various accounts as budgeted by departments. Further request authority to continue with American Oil Co. for Fire Department in that high test lead free gasoline is recommended by American La France for their equipment.

Calvin C. Davis

ccD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Tubing

Public Works Department Purchase Requisition No. 866 is for the pricing and purchasing of Soft Copper Tubing.

Telephone bids were made to likely suppliers on June 9, 1967 and below are the results:

<u>BIDDER*</u>	<u>TOTAL PRICE</u>	<u>TERMS</u>
Speakman Company	\$470.25	N 30
Peninsula	\$513.00	N 30
Shore Distributors	\$598.50	N 30

Public Works Department has reviewed the bids. I recommend that award be to the Speakman Company on their low bid of \$470.25. The account to be charged is 20.243A, which has a current balance of \$835.85. A transfer of funds has been requested.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

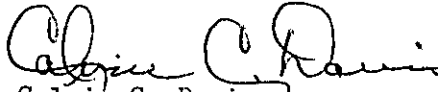
June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Parts for Case Tractor, W-9

Public Works Department Purchase Requisition No. 882 is for the emergency repair for parts to fit Case Tractor, W-9.

This work has been done and the total price will be \$211.32.

The account to be charged is 20.242B, which has a current balance of \$1,700.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Contract # 21-67-W, Water Main Construction, East Road to Morris St.

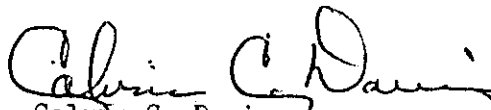
Public Works Department requested processing of a contract bid for the installation of a Water Main Construction from East Road to Morris Street.

Invitations for Bid and advertisement were mailed on May 1, 1967 to the paper and to likely suppliers of the service required. The bids were received, opened and read aloud at 10:00 A.M. Wednesday, May 24, 1967 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
A. P. Isakson	\$11,539.60	\$ 600.00
George W. Wilkinson	\$11,774.00	\$1000.00

Bids were not received for Edgell Construction Co., Paul V. Downing, Evans Construction, George & Lynch, James Julian, Inc. or Wicomico Construction.

Public Works Department has reviewed the bids. I recommend that the award be made to A. P. Isakson, Inc. on their low bid of \$11,539.60. The account to be charged is Larmer Corporation.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Contract # 18-67-S, Sanitary Sewer Construction, East Road to Morris St.

Public Works Department requested processing of a contract bid for the installation of Sanitary Sewer Construction from East Road to Morris Street.

Invitations for Bid and advertisement were mailed on May 1, 1967 to the paper and to likely suppliers of the service required. The bids were received, opened and read aloud at 10:00 A.M. on Wednesday, May 24, 1967 with the following results:

<u>BIDDERS</u>	<u>TOTAL PRICE</u>	<u>BOND</u>
George W. Wilkinson	\$12,074.00	\$1,250.00
A. P. Isakson, Inc.	\$17,861.73	\$1,000.00

Bids were not received from Edgell Construction Co., Paul V. Dowing, Evans Construction, George & Lynch, James Jolian, Inc. or Wicomico Construction.

Public Works Department has reviewed the bids. I recommend that the award be made to George W. Wilkinson on their low bid of \$12,074.00. The account to be charged is 13.243A, which has a current balance of \$44,564.18. The City's cost is \$1,434.00 and the balance will be paid by Larmer Corporation.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Sewer Repair

Public Works Department Purchase Requisitions No. 859 and 873 are for the emergency repairs of Sewer on North Division and Isabella Street.

This work has been done and Invoices are for \$597.50, for George W. Wilkinson.

The account to be charged is 13.243A, which has a current balance of \$44,564.18.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

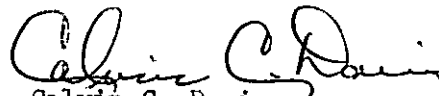
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mosquito Control

Public Works Department Purchase Requisition Number 887 is for the ordering of chemicals from the University of Maryland.

Total cost of the chemicals to be used in the Mosquito Control Program is as follows:

Dibrom	40 Gallons	\$600.00
Malathion	80 "	<u>480.00</u>
	Total Cost	\$1080.00
	City of Salisbury Share (50%)	\$ 540.00

Request authority to issue a Purchase Order for this material. The account to be charged is 14.202 which has a current balance of \$600.00.


Calvin C. Davis

CCD/d

CC: (9) for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mercury-Sewer Treatment Plant

Public Works Department Purchase Requisition Number 287 is for the pricing and purchase of 80 pounds of Mercury (Technical). This is needed in the turntable distribution arm of the Dorr-Oliver equipment.

Request for Quotation Number 94 was forwarded to likely suppliers on May 22, 1967 and below are the results:

<u>BIDDER</u>	<u>PRICE/POUND</u>	<u>TOTAL</u>
Merck Chemical Div.	\$7.03	\$562.40
Wood Ridge Chemical Corp.	7.77	621.60

Bid was not received from Sylvan Chemical Corporation.

Public Works Department has reviewed the bids. I recommend that the award for purchase of Mercury be given to the Merck Chemical Division on their low bid of \$562.40. The account to be charged is 13.232G which has a current balance of \$1,276.04.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chemicals for Fiscal Year 1968 Water & Sewer

Public Works Department has a requirement for various chemicals, i.e. Chlorine, Ammonia and Hydrofluosilicic Acid for use in the Water Plant and the Sewer Treatment Plant, for the Fiscal Year 1968.

Proposals and advertisement were mailed to likely suppliers on May 11, 1967. The Proposals were received in City Hall at 10:00 AM EDT on Monday, June 5, 1967, opened and read aloud. Below is a tabulation of the results:

BIDDER	PRICES CHLORINE TON	PER CHLORINE CYL.	POUND AMMONIA	TON H ₂ SiF ₆	TOTAL
Robinson Chemical	\$.06 \$6,000.00	\$.0875 \$12,245.63	\$.16 \$400.00	-0-	\$18,645.63
W. R. Grace & Co.	-0-	-0-	-0-	\$67.50	1,215.00
Pioneer Salt Co.	\$.0615 \$6,150.00	\$.0925 \$12,945.38	\$.20 \$500.00	-0-	\$19,595.38
Maryland Chem. Co.	-0-	\$.13 \$18,193.50	\$.21 \$525.00	-0-	\$18,718.50*
Henry Bower Chem. Mfg.	-0-	-0-	\$.22 \$550.00	-0-	\$ 550.00*
Textile Chem. Co. Inc.	\$.06 \$6,000.00	-0-	\$.189 \$472.50	-0-	\$ 6,472.50*
Delta Chemical Mfg. Co.	\$.0609 \$6,090.00	\$.0909 \$12,721.46	\$.1619 \$404.75	-0-	\$19,216.21

*Did not bid on all items

Bids were not received from Sterling Chemical Co., McKesson & Robbins, Inc., Sylvan Chemical Corp., American Flouride Corp. and Diamond Alkali Co.

Public Works Department has reviewed the bids. I recommend that the award be to Robinson Chemical Co. for Chlorine and Ammonia on their low bid. Also recommend W. R. Grace & Co. be awarded the contract for furnishing Hydrofluosilicic Acid. Their bid was the only one for this item and their bid is for the same price as last year.


Calvin C. Davis

CCD/d
CC; 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Michigan Loader (Standardized)

Public Works Department Purchase Requisition No. 892 is for the pricing and repair to gasoline engine to be installed in "Michigan Loader". The price for this repair is approximately \$1,585.00.

This item is standardized.

Recommend that this repair be charged to account 21.912B, which has a current balance of \$72.98 plus a transfer of funds of \$1,600.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency-Replace Hydrant

Public Works Department Purchase Requisitions No. 2005 are for the emergency replacing of a Hydrant on South Division Street and Vine Street.

This work has been done and the invoice is for \$601.84, for A. P. Isakson, Inc.

The account to be charged is 20.243A, which has a current balance of \$835.85.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Refractory Materials

Public Works Department requested contract proposal for the furnishing and delivery of Incinerator Refractory Materials.

Proposals and advertisement were mailed on May 16, 1967 to various suppliers and the newspaper. Proposals were received in City Hall on Tuesday June 6, 1967 at 10:00 AM EDT, opened and read aloud. Below are the results:

<u>BIDDER</u>	<u>ITEM 1a</u>	<u>ITEM 1b</u>	<u>ITEM II</u>	<u>TOTALS</u> <u>1a & II</u>	<u>1B & II</u>
Salisbury Brick Co.	\$1295.08	\$1034.90	\$1414.14	\$2709.22	\$2449.04
Kaiser Refractories	1925.42	1864.38	1552.28	3477.70	3416.66
J. H. France	1459.11	1173.48	1422.28	2881.39	2595.76

Bids were not received from National Engineering, General Refractories or Masonry Resurfacing Construction Co.

Public Works Department has reviewed the proposals and recommend the low bidder on a combination of Items Ia & II. Request authority to issue a Contract to Salisbury Brick on their low bid of \$2,709.22 for Items Ia & II. The account to be charged is 13.402H which has a current balance of \$10,015.44.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 12, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Purchasing Orders-May 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1404	American Society of Planning Officials	Ad.	\$ 9 10.00	Pl Comm
1405	Grier Tire Company	Tires	181.70	PD
1406	Salisbury Brick Company	Purchase of Land	100.00	PW
1407	Severance Service Corporation	Cooler	192.00	PW
1408	Central Electrical Supply Company, Inc.	Elbows & Couplings	127.80	PW
1409	The Salisbury Times	Ads.	13.50	PW
1410	Oliphant Chevrolet Sales, Inc.	Parts	41.91	PW & PD
1411	Central Electrical Supply Company, Inc.	Parts & Supplies	80.78	PW
1412	Sheridan Advertising	Signs	63.50	Purch
1413	Harold W. Hampshire	Re-Establish Baseline	288.00	PW
1414	The Shamrock Hilton Hotel	Accommodation	68.62	Pl Comm
1415	Oliphant Chevrolet Sales, Inc.	Dump Truck	5,792.00	PW
1416	Del Chemical Corporation	Cleaning Liquid	180.00	PW
1417	Donald S. La Vigne, Inc.	Uniforms	72.35	PD
1418	REA Express	Charges	6.90	PW
1419	Warner Rfuehauf Trailer Company	Corner Shoes	19.85	PW
1420	Salisbury Steel Products, Inc.	Flat Plate	82.62	PW
1421	Boulevard Car Laundry	Car Wash-April	41.00	PD BI PW FM PD
1422	L. W. Gunby Company	Parts	7.06	PW
1423	Grier Tire Company	Tires	101.94	Ambul
1424	George F. Cake Company	Ammunition	199.75	PD
1425	International City Manager's Association	Book	7.50	FD
1426	Xerox Corporation	Rent & Copies	212.20	Purch
1427	George F. Malone	Sidewalk Repair	1,055.06	PW
1428	Speakman Company	Ferrule W/Caps	19.20	PW
1429	T. L. Ruark & Company, Inc.	Soap	35.71	FD
1430	Game-Time, Inc.	Playground Equipment	2,101.00	PW
1431	E. S. Adkins	Plywood	38.08	PD
1432	C. Erceell Wimbrow	Parts	8.73	PW
1433	Essco Supply Company	Parts	11.04	PW
1434	Irvin H. Hahn Company	Name Plate	1.65	PD
1435	Alban Tractor Company, Inc.	Pins, Bolts, Etc.	118.34	PW
1436	Salisbury Office Supply Company	Ribbon	1.35	Pl Comm
1437	J. C. Penneys Company	Uniforms	40.37	PW
1438	Central Electrical Supply Company, Inc.	Door	100.00	PW
1439	Truitt's Travel Agency	Air Passage	172.29	Pl Comm
1440	Maryland State Fire Prevention Committee	Posters	12.00	FM
1441	Armco Steel Corporation, Inc.	Corrugated Pipe	415.91	PW
1442	Central Electrical Supply Company, Inc.	Wire	279.00	PW
1443	Wicomico Armature Company	Repair Pump	250.00	PW
1444	Speakman Company	Copper Tubing	355.60	PW
1445	A. P. Isakson, Inc.	Contract #17-67-W	16,407.75	PW
1446	B & O Office Supply Company	Ribbons	6.25	BI
1447	Pitney-Bowes, Inc.	Ink Rollers	5.10	TR

PO #	SUPPLIES	DESCRIPTION	AMOUNT	DEPARTMENT
1448	Neptune Meter Company	Chamber & Piston	\$ 170.15	PW
1449	Charles Brunning Company	Lamp	109.95	PW
1450	Neptune Meter Company	Parts for Meters	146.14	PW
1451	Gulf Oil Corporation	Grease & Oil	59.14	PW
1452	Dean L. Sharrar, Inc.	Oil	10.50	PW Ambul
1453	American Oil Company	Gas & Oil-April	1,474.37	PW PD FD FM CH
1454	Sheridan Advertising	Decal	7.50	PD
1455	Eastern Overall Company, Inc.	Cleaning Service	87.54	PW FD PD CH
1456	Malcolm Pirnie Engineers	Services	40,000.00	PW
1457	E. S. Adkins & Company	Parts & Supplies	59.25	PW
1458	Artcraft Electric Supply Company	Parts	174.81	PW
1459	Baltimore Stationery Company	Pens	35.40	Purch
1460	Caldabaugh Radio Communications	Repair Transmitter	59.11	PD
1461	The Camera Center	Rental & Film	21.99	PD
1462	Central Electrical Supply Company, Inc.	Parts	17.90	PW
1463	Charlie's Print Shop	Printing Service	5.41	PW Pl Comm
1464	Tri-State Signs	Remove Photo-Cell	15.00	PW
1465	Pittsburgh Plate Glass Company	Install Window	20.83	PW
1466	Coach Room, Inc.	Dinners	109.90	Council & Mayor
1467	R. D. Grier & Sons Company	Parts	5.96	PW
1468	The Grier Tire Company	Tire Services	14.00	PD FM
1469	Morris Paint Center	Paint & Brush	3.62	PW
1470	Pocahontas, Inc.	Cement, Sand & Joints	587.90	PW
1471	Quality Products, Inc.	Lime	72.00	PW
1472	Salisbury Steel Products, Inc.	Parts	36.50	PW
1473	Standard Electronics Supply Company	Repairs	24.50	PD FM
1474	Salisbury Auto Parts	Parts	28.04	PW
1475	The Camera Center	Film	7.80	PD
1476	Sunshine Laundry Corporation	Clean & Store	2.50	PD
1477	Charlie's Print Shop	Maps	2.94	Pl Comm
1478	Salisbury Battery Company	Parts & Repairs	84.36	Ambul FD PW
1479	The Salisbury Times	Ad.	161.19	PW FM Pl Comm
1480	Speakman Company	Parts	47.32	PW
1481	Taylor Auto Supply Company, Inc.	Parts	9.72	PW
1482	Wootten Welding Supply, Inc.	Oxygen	3.30	FD
1483	Hubert R. White Hardware Company, Inc.	Parts	23.78	PW
1484	White & Leonard	Supplies	8.37	Purch BI Parkir
1485	Xerox Corporation	Rent & Copies-May	213.96	Purch
1486	S. J. Disharoom, V.	Sandblasting	165.00	PW
1487	Public Works Magizen	Book	8.00	PW
1488	American Water Works Association	Specs.	2.00	PW
1489	Herman's & Son	Towing Charges	15.00	PW
1490	Theodore Shea	Services	114.00	PW
1491	Pioneer Salt	Ammonia & Chlorine	219.00	PW
1492	Bendict, The Florist	Flowers	50.00	PW
1493	Dean L. Sharrar, Inc.	Oil	31.35	PW
1494	Jack Garnett	Removal Obstrustion	13.00	BI
1495	The Salisbury Times	Ad.	13.50	PW
1496	Westinghouse Electric Supply	Parts	2.56	PW
1497	Newark Brush Company	Gutterbroom Sections	678.00	PW
1498	Oliphant Chevrolet Sales, Inc.	Station Wagon	2,294.00	Pl Comm
1499	The Salisbury Times	Notices	50.00	Pl Comm
1500	Clipper Manufacturing Company	Saw & Blades	425.54	PW
1501	Central Electrical Supply Company, Inc.	Lighting Poles	1,888.95	PW

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPARTMENT
1502	Artcraft Electric Supply Company	Lamps	\$ 227.40	PW
1503	Central Electrical Supply Company, Inc.	Luminaires	1,674.80	PW
1504	Frank Long	Bulbs-Tennis Court	8.00	PW
1505	Drug Fair	Moth Flakes & Lysol	23.60	PW
1506	Artcraft Electric Supply Company	Parts & Supplies	153.36	PW
1507	George H. Vickers	Parts	34.16	PW
1508	Sinclair Refining Company	Parts	25.06	PW
1509	Taylor Auto Supply Company	Parts	35.08	PW
1510	White & Leonard	Parts	7.00	PW
1511	Hubert R White Hardware Company, Inc.	Parts	30.74	PW
1512	King Size	Jacket	16.85	PD
1513	Wicomico Soil Conservation District	Dozer Rental	1,400.00	PW
1514	Artcraft Electrical Company of Maryland, Inc.	Conduit	493.78	PW
1515	West Side Feed Company	Feed-Zoo	33.80	PW
1516	Michie City Public Company	Publication & Printing	5,062.50	BI
1517	The English Company	Meals	50.86	PW
1518	J. I. Holcomb Manufacturing Company, Inc.	Zen	52.35	PW
1519	Master Transportation, Inc.	Shipping Charges	7.81	PW
1520	Pioneer Salt & Company	Chlorine	1,101.00	PW
1521	Swift & Company	Necks-Zoo	1.00	PW
1522	Sweetheart Bakers, Inc.	Breads & Sweets	78.00	PW
1523	American Stores	Food-Zoo	32.59	PW
1524	Inertol Company	Enamel & Thinner	160.38	PW
1525	Chesapeake Nurseries, Inc.	Pines	175.50	PW
1526	Drug Fair	Film	10.75	BI
1527	E. S. Adkins & Company	Lumber	24.30	PW
1528	Artcraft Electric Supply Company of Md., Inc.	Glass	14.40	PW
1529	The Canvas Shop	Repair Awnings	37.50	Purch
1530	The Grier Tire Company	Tire Repair	11.74	PW PD
1531	Mac Millian Brothers Company	Chains & Blades	80.90	PW
1532	Dolbey's Cleaning Service	Clean Floors	135.00	Purch
1533	Fairbanks Morse, Inc.	Inspection	62.50	PW
1534	R. D. Grier & Sons	Drill	98.10	PW
1535	Watkins Salt Company	Sodium Chloride	3,838.41	PW
1536	George H. Vickers	Parts	28.95	PW
1537	Pocahontas, Inc.	Cement & Joints	1,624.48	PW
1538	The K. Kessler Company	Contract #20-67-W	3,610.00	PW
1539	Burch Paint & Glass Company	Paint	61.80	PW Sewer
1540	The Salisbury Times	Notices	30.21	Exec. Legal &
1541	Burch Paint & Glass Company	Frame	2.75	Mayor's
1542	Brake & Equipment Company	Emergency Light	100.04	PW
1543	Alban Tractor Company, Inc.	Hose & Rod	28.79	PW
1544	Atlantic Glass Company	Install Glass	3.50	PW
1545	Brake & Equipment Company	Parts	18.74	PW
1546	Clyde Rosen	Backhoe Rental	30.00	PW
1547	The Camera Center	Film Service	18.04	PD
TOTAL FOR MAY 1967 (143 Purchase Orders)			<u>\$99,974.18</u>	

SUBJECT: Urban Renewal-May 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
601	City of Salisbury	Maintenance Service	\$ 37.98	UR
602	The Bond Buyer	Ad.	38.39	UR
603	The Salisbury Times	Ad.	105.00	UR

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPARTMENT
604	Charlie's Print Shop	Printing	\$ 19.60	UR
TOTAL FOR MAY 1967 (4 Urban Renewals)			<u>\$ 200.97</u>	

SUBJECT: Payment Orders-May 1967

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPARTMENT
106	Philip L. Tallon	Reimbursement	\$ 37.80	Pl Comm
107	American Chemical Society	1-Yr. Subscription	7.00	PW
108	Philip L. Tallon	Reimbursement	9.00	Pl Comm
109	International Business Machines Corporation	Maintenance -3-IBM	118.44	Purch
110	Philip L. Tallon	Reimbursement	52.80	Pl Comm
111	Georgia Institute of Techonology	Registration	250.00	Pl Comm
112	Mullin-Kille Company	Directories	356.25	Mayor PD BI PW
113	Henry P. Wojtanowski	Expenses	<u>10.17</u>	BI
TOTAL FOR MAY 1967 (8 Payment Orders)			<u>\$841.46</u>	


Calvin C. Davis

CD/y

cc: 9 for Council
Mr. Leydecker

CITY OF SALISBURY, MARYLAND

Meeting #13

June 26, 1967

PRESENT

Mayor Dallas Truitt
Councilman W. Paul Martin, presiding
Councilman Sam Seidel

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Sanitary Engineer, K. Haensler; Building Inspector, H. Wojtanowski; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, June 12

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church St., Salisbury, Md. at 8 p.m. on Monday, June 26, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as amended on motion by Councilman Powell, seconded by Councilman ^{Seidel} Rodgers. Councilman Powell pointed out that the name Jack Robinson on page 2 should be changed to Stanley Robins. This fact was so noted by the City Clerk and correction made.

Appearance - Henry Parker re Centennial

Celebration - Refund and Resolution of Respect

Mr. Parker appeared before Council to briefly report on the outstanding success of the recent Wicomico County Centennial, to thank the various City Officials and Departments who helped make it so and to refund the City's advance of \$5,000 which was donated at the outset of the Centennial to help defray costs and to initiate the celebration. He especially commended the Police Department and Chief Payne for their outstanding performance in handling traffic during the Parade and providing assistance at all other times during the week of the celebration.

Councilman Rodgers was presented with the \$5,000 refund since he was the one who made the motion originally to donate the funds. He, in turn, on behalf of the entire Council and City Government, offered the following Resolution of Commendation to Mr. Parker: (The Resolution was read in text by the Executive Secretary)

WHEREAS, the Mayor and Council of the City of Salisbury desire to convey an expression of commendation and grateful acknowledgement for the valued service rendered to the community by Mr. Henry Parker in his recent capacity as General Chairman of the Wicomico County Centennial Celebration; and

WHEREAS, the City Government sincerely appreciates the worthwhile contribution he has made toward the promotion and material development of our great City by his fine contribution of initiative and industry in making the Wicomico County Centennial a memorable occasion for everyone living in the area; now

THEREFORE, BE IT RESOLVED that the City of Salisbury publicly

acclaims Mr. Henry Parker for his unselfish Civic Service rendered to the people of Wicomico County and, further, be it resolved that this Resolution be spread on the minutes of the Council and an executed copy presented to Mr. Parker.

Signed by:

W. Paul Martin, Council President

Another Resolution presented during the last night of the Centennial to Mr. Bill Cline and Mr. Joseph Simmons of The John B. Rogers Co., promoters of the Centennial, is attached to the official copy of these minutes and was presented on behalf of the Council to the gentlemen by Councilman Rodgers.

Invitation to visit Hot Mix Plant - Fairfax, Va.

Mr. Victor Laws appeared before Council to extend an invitation to them to visit the site of a plant similar to one that desires to locate in Salisbury on Mill Street. This plant is engaged in the manufacture of a paving product, "Hot Mix" or black-top and a study of its operation is now before the Planning Commission for its consideration and recommendations. He advised that an Ordinance Permit will be before the Council in the near future and offered transportation to any of the Council and City Government Officials to the Plant site in Virginia. Councilman Rodgers, representing the Planning Commission as well as the Council, indicated he would attend along with the Executive Secretary, Mr. Charles Leydecker. Mayor Truitt advised he would take the recommendations of Mr. Philip Cooper and Mr. Henry Wojtanowski who have already visited the plant as sufficient endorsement without visiting the site. The trip was scheduled for Thursday, June 29, leaving Salisbury at 9 a.m. and returning at 5 p.m.

Ordinance No. 959 - 2nd Reading - Building Code

A Public Hearing having been advertised for the second reading of Ordinance No. 959, all interested persons were asked to voice their objections or recommendations of same. No one was present to protest or support the Ordinance which was passed and adopted on motion by Rodgers, seconded by Seidel.

Ordinance No. 958 - 2nd Reading - Zoning Code Amendment for Off-Street Parking

A Public Hearing was advertised for the second reading of Ordinance No. 958, also, and no one was present to protest or recommend. A motion was made by Councilman Seidel, seconded by Councilman Powell to pass the Ordinance for second and final reading.

The Building Inspector was complimented on his work of compiling the Building Code and he reported it would be available in printed form by the middle of August.

Request for Controlled Swimming - Johnson's Lake Area

Mr. Calvin Young and Mr. Richard Sheridan appeared before Council to request that a lifeguard be assigned to the Johnson's Lake swimming area to insure the safety of the persons using the area for recreational purposes. He reviewed past practices of roping off safe areas for swimming and recommended that this be done again. A large delegation of residents living in the vicinity of the Lake were in attendance and voiced numerous complaints of vandalism, speeding, noise, and general nuisance. Their requests for police supervision as well as lifeguard protection was considered to be

reasonable by the Council, who directed, on motion made by Councilman Powell, that the City request from the Recreation Commission, adequate lifeguard protection for a swimming area to be designated in Johnson's Lake on the East side near Philadelphia Avenue and, further, that the Police Department be requested to place an officer on duty to act in a similar capacity that Officer Bozman (previously employed for the same purpose) did a few years back. Councilman Seidel added to this motion which was carried unanimously, that the Executive Secretary study the area and recommend what is necessary to be done, to have a fence erected (connecting to the Shortall's property) and have controlled swimming for a limited time under supervision in this fenced area as was directed at a previous Council meeting. Seidel explained that his primary interest was to keep people off the Dam near the fence area since this is extremely dangerous. Mr. Young recommended that signs concerning the prohibition of using the Dam should be posted on both sides of the Lake. This recommendation was accepted along with one by Mr. Sheridan to provide extra trash cans at the foot of Philadelphia and New York Avenues.

Appearance - Mrs. Whitelock re Appeal,
Planning Commission Decision - Camden Ave.

Planning Director, Philip Tallon, presented the facts in the matter, advising Council that all persons concerned were in agreement, Mrs. Beatrice White is willing to deed a portion of her property to Mr. and Mrs. Whitelock in order that they will not have to remove their garage. A variance is needed, however, to permit a re-subdivision because of lot size requirements. Motion granting the variance was made and seconded by Fullbrook and Powell and carried unanimously.

Appearance - Bob Hart re Approval of Sub-
division - Queen Anne Street

Mr. Hart's request for Council approval of a two-lot subdivision on Queen Anne and Jefferson Streets was considered and approval granted on motion by Powell and Seidel. Mr. Tallon presented facts in the case, explaining why the Planning Commission had denied the request and subsequently recommended denial by the Council. Councilman Fullbrook objected to the Planning Commission's turning the matter over to the City with a recommendation that the City deny the request. He stated he felt no recommendations should be offered to the City by the Planning Commission. Mr. Tallon reported he felt the absence of sewer and water to be a factor in the Planning Commission's decision. Mr. Hart subsequently requested the extension of sewer and water to the properties and cost estimates and installation locations were provided to Council by Mr. Cooper of the Public Works Department. These were in line with standard City Policy and acceptable to Mr. Hart.

Appearance - Mr. Ralph Dulany re Housing
for the Elderly - Ordinance No. 952

Mr. Dulany briefly explained previous presentations for Housing for the Elderly adding that at an earlier meeting the Council invited the Housing Committee to proceed. To do this, the Housing Administration needs a Cooperation Agreement and this has to be approved by Ordinance. Ordinance No. 952, presented some time ago, was not acceptable to Council who recommended a change in the wording. This has subsequently been approved by the Philadelphia Regional Office and the Ordinance is to be amended to include the provision "75 units of low-rent housing designed and intended for the elderly". City Solicitor advised that this wording would be followed through in the Cooperation Agreement as well as in the Ordinance approving the Agreement. A motion to approve Ordinance No. 952 as amended on first reading was made and seconded by Powell and Seidel. (Copy of Ordinance No. 952 with attached Cooperation Agreement is attached to official copy of these Minutes)

Councilman Rodgers recommended that the Press give as much coverage as possible to the Housing Project including location proposed and design of the building. Mr. Dulany indicated he would furnish this information to the Press. A Public Hearing on the Project was scheduled for July 31 in a location to accommodate a large number of people. Second reading of Ordinance No. 952 will be held at the Council meeting next following the Public Hearing.

Ordinance No. 965 - 2nd reading - Closing
of Garrettson Place

City Solicitor advised he had contacted all property owners concerned in the matter of the closing of Garrettson Place and had received one recommendation to change the wording which he had concurred in and incorporated in the Ordinance. Motion to approve the Ordinance on second reading as amended was made by Councilman Fullbrook seconded by Councilman Seidel and carried unanimously.

Ordinance No. 966 - 2nd reading - Closing
of Payson Street

Mr. Anderson reported that Mr. Richard Cooper's attorney had been consulted on the provisions of Ordinance No. 966 and Mr. Cooper still wishes not to accept any surplus City property adjacent to his because he is afraid it will affect his tax assessment. Motion to approve the Ordinance as presented at the first reading was made and seconded by Seidel and Powell.

Ordinance No. 967 - 1st reading - Rezoning,
area of Monticello Avenue from Residential
A to Residential C

Ordinance No. 967 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, pursuant to Section 61 of the Zoning Code of the City of Salisbury, amended for the purpose of re-zoning at the request of George P. Chandler, President of Larmar Corporation, the City Block surrounded by South Boulevard, Register Street, Monticello Avenue, and Hanson Street from "Residential A" to "Residential C".

Motion approving the ordinance on first reading was made by Councilman Powell, seconded by Councilman Seidel after considerable discussion of the effects on the neighborhood was heard and recommendations made by the Planning Director.

Traffic Control - Route 13 and Route 50
Authorization for Signal Contract Bids

Mr. Cooper illustrated and explained in detail the locations and mechanizations of the signal improvements proposed by the consulting firm, Wilbur Smith and Associates. Councilman Fullbrook questioned the need for the study, observing that most of the proposals and recommendations came directly from the Public Works Director in the first place. He also asked how many more cars could be accommodated by this plan and how much faster could traffic be moved through the City once it is in effect.

Mr. Cooper explained that his department had to furnish all of the physical data to the consultants as part of the agreement. They based their recommendations on this furnished data. Referring to the amount and speed of traffic effected, Mr. Cooper advised a setting would have to be made and adjusted to provide the best synchronization as can be provided. He stated that the proposal has been reviewed by the AAA Automobile Club and has their endorsement. Mr. Robert Menzel of the AAA was present and confirmed this statement. Mr. Cooper also stated that the proposal would improve heavy directional

movement on both highways by platooning it. The only disadvantage which cannot be solved by any consultant's study is the tendency to leave the City by intersections not controlled by signals.

Further discussion of the proposals, locations, etc. brought a motion by Councilman Rodgers, seconded by Councilman Powell giving authorization to Mr. Cooper to proceed with the preparation of contracts for bidding purposes. Councilman Fullbrook voted No to the motion stating that he was not casting any reflections on the plan as such but was voting No because he felt he should have had more information available and furnished on which to base a decision.

Curb, Gutter and Sidewalk Replacement Policy

Mr. Cooper's proposed policy for the above, which was presented at a previous Council meeting, (attached to official copy of May 22, 1967 Minutes) was unanimously adopted on motion by Powell, seconded by Rodgers.

Ordinance No. 968 - 1st Reading - Code Amendment, Curb & Sidewalk Depressions

A proposal to amend the City Code, providing for an increase in the width of depressed driveways, presented at the previous Council meeting by Mr. Cooper, was introduced to Council in Ordinance form for first reading. Ordinance No. 968, which reads as follows, was passed for first reading on motion by Rodgers, seconded by Seidel: AN ORDINANCE of the Council of the City of Salisbury amending Section 18-17 Ordinance No. 630, Section 3 of the Salisbury City Code to provide that the maximum continuous depressed curb shall not exceed 35 feet.

Request for Water and Sewer Service - Mabel Street

Council authorization was given to Mr. Cooper to proceed with the requested installation according to standard City policy on motion by Rodgers, seconded by Seidel.

Award of Bids

1. Contract #23-67-W, Water Main Construction (Fountain Road) - motion by Powell, seconded by Seidel to award to low bid of A. P. Isakson, Inc. in the amount of \$4,428.35
2. Contract A-3-68 - motion by Powell, seconded by Seidel to award to low bid of Adkins Concrete in the amount of \$16.50/Class "A" and \$17.75/Class "H.E.S." Concrete
3. Contract #22-67-S - motion by Seidel, seconded by Powell to award to George W. Wilkinson in the amount of \$12,662, low bid.
4. Heating Improvements to City Hall, motion by Powell, seconded by Seidel to award as recommended to the sole bidder, Severance Service Corp. in the amount of \$323.
5. 125 CFM Rotary Air Compressor - motion by Seidel, seconded by Powell to award to low bid of General Supply & Equipment Co. in the amount of \$3,580.
6. Contract 25-67-S - motion by Powell, seconded by Rodgers granting authority to reject bids as recommended, stipulating that Campbell Soup Co. be advised on the City's intentions in the matter.

7. Invoice for Repair of Police Vehicle - motion by Rodgers, seconded by Seidel to authorize payment to Carroll Hastings Auto Body Shop in the amount of \$255.32.
8. Sale of Dump Body - motion by Powell, seconded by Seidel granting authority to sell as is to Mr. Warren Ayres for the amount of \$25.
9. Group Hospitalization Insurance - motion by Rodgers, seconded by Powell to award to low bid of Blue Cross, Blue Shield in the amount of \$16,146.24 annually for employees. (Other premium totals as listed also)
10. Contract #24-27-STP - Boiler Installation - motion by Rodgers, seconded by Powell to award to low bid of Severance Service in the amount of \$7,743, total.
11. Painting Interior of Incinerator - motion by Rodgers, seconded by Seidel to award to low bid of Lewis Brothers Enterprises, Inc. in the amount of \$3,375.

New Business

1. Council directed that a request to purchase an electric typewriter for the Planning Office be held and standard bidding procedures followed in the purchase of same.
2. Mayor Truitt called attention to the fact that a City Employee, Bill Hamilton, had been given honorable mention at the Firemen's Convention in Frederick in the Fireman of the Year Award contest. He recommended that a letter of commendation be forwarded to Mr. Hamilton on behalf of the Mayor and Council.
3. Mr. Cooper reported that children wading in the colored fountain in the Park had put it out of commission and he advised he was going to prohibit this action in the future with signs and public notice that wading was prohibited.
4. Councilman Seidel questioned and was informed that Dennis Oil Co. has been notified that sidewalk is to be installed at their property on Isabella St.
5. Councilman Seidel also requested that a letter of commendation be sent to Mr. James Waesche, reporter for the Sunpapers, for his recent article concerning the City of Salisbury.

There being no further business to come before the Chair, the meeting adjourned at 11:10 p.m. to meet again in regular session on July 10, 1967.

Jana L. Davis
City Clerk

W. Paul Martin
Council President

8/14/67
Date

ORDINANCE NO. 952

AN ORDINANCE of the Council of the City of Salisbury, providing for the execution of a Cooperation Agreement by and between the City of Salisbury and the Wicomico Housing Authority for seventy five units of low rent housing.

WHEREAS, it is the policy of this locality to eliminate substandard and other inadequate housing, to prevent the spread of slums and blight, and to realize as soon as feasible the goal of a decent home in a suitable living environment for all of its citizens; and

WHEREAS, the United States Housing Act of 1937, as amended, provides that there shall be local determination of need for low-rent housing to meet needs not being adequately met by private enterprise; and

WHEREAS, low-rent housing is needed to assist in meeting the housing goal of this locality; and

WHEREAS, the application of the Wicomico County Housing Authority as required by said United States Housing Act, was heretofore approved by the County Council of Wicomico County, Maryland, on March 1, 1966:

WHEREAS, it is the desire of the Governing Body of this locality that a Cooperation Agreement be entered into providing for local cooperation in connection with such low-rent housing units as may be located within the City of Salisbury, Maryland;

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Salisbury, Maryland, as follows:

1. The Mayor is hereby authorized and directed to execute a cooperation agreement on behalf of the City of Salisbury with respect to approximately 75 units of low-rent housing ^{designed and intended for the elderly.} and the Clerk is hereby authorized and directed to affix or impress the official seal of the City of Salisbury thereon and to attest the same, said cooperation agreement to be in substantially the form attached hereto.

AND BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY That this ordinance shall take effect from and after the date of its final passage.

corporate limits of the Local Government. The obligations of the parties hereto shall apply to each such Project.

The above ordinance was introduced at a meeting of the Council of The City of Salisbury on the 26th day of June, 1967, and having been published as required by law in the meantime, was finally passed at its meeting held on the 14th day of August, 1967.

W. Paul Martin
President of the Council

APPROVED by me this 14th
day of August, 1967.

Dallas E. Smith
Mayor of Salisbury

corporate limits of the Local Government. The obligations of the parties hereto shall apply to each such Project.

COOPERATION AGREEMENT

This Agreement entered into this _____ day of _____, 1964, by and between Wichita County Housing Authority (herein called the "Local Authority") and the City of Dallas (herein called the "Local Government").

WITNESSETH:

In consideration of the mutual covenants hereinafter set forth, the parties hereto do agree as follows:

1. Whenever used in this Agreement:

- (a) The term "Project" shall mean any low-rent housing hereafter developed as an entity by the Local Authority with financial assistance of the Public Housing Administration (herein called the "PHA"); excluding, however, any low-rent housing project covered by any contract for loans and annual contributions entered into between the Local Authority and the PHA, or its predecessor agencies, prior to the date of this Agreement.
- (b) The term "Taxing Body" shall mean the State or any political subdivision or taxing unit thereof in which a Project is situated and which would have authority to assess or levy real or personal property taxes or to certify such taxes to a taxing body or public officer to be levied for its use and benefit with respect to a Project if it were not exempt from taxation.
- (c) The term "Shelter Rent" shall mean the total of all charges to all tenants of a Project for dwelling rents and non-dwelling rents (excluding all other income of such Project), less the cost to the Local Authority of all dwelling and non-dwelling utilities.
- (d) The term "Slum" shall mean any area where dwellings predominate which, by reason of dilapidation, overcrowding, faulty arrangement or design, lack of ventilation, light or sanitation facilities, or any combination of these factors, are detrimental to safety, health or morals.

2. The Local Authority shall endeavor (a) to secure a contract or contracts with the PHA for loans and annual contributions covering one or more Projects comprising approximately 75 units of low-rent housing designed and intended for the elderly and (b) to develop and administer such Project or Projects, each of which shall be located within the corporate limits of the Local Government. The obligations of the parties hereto shall apply to each such Project.

Projects are exempt from all real and personal property taxes and special assessments levied or imposed by any Taxing Body. With respect to any Project so long as either (i) such Project is owned by a public body or governmental agency and is used for low-rent housing purposes, or (ii) any contract between the Local Authority and the PHA for loans or annual contributions, or both, in connection with such Project remains in force and effect, or (iii) any bonds issued in connection with such Project, or any monies due to the PHA in connection with such Project remain unpaid, whichever period is the longest, the Local Government agrees that it will not levy or impose any real or personal property taxes or special assessments upon such Project or upon the Local Authority with respect thereto. During such period, the Local Authority shall make annual payments (herein called "Payments in Lieu of Taxes") in lieu of taxes and special assessments and in payment for the public services and facilities furnished from time to time without other cost or charge for or with respect to such Project.

(b) Each such annual Payment in Lieu of Taxes shall be made after the end of the fiscal year established for such Project, and shall be in an amount equal to either (i) ten percent (10%) of the Shelter Rent charged by the Local Authority in respect to such Project during such fiscal year or (ii) the amount permitted to be paid by applicable state law in effect on the date such payment is made, whichever amount is the lower.

(c) The Local Government shall distribute the Payments in Lieu of Taxes among the Taxing Bodies in the proportion which the real property taxes which would have been paid to each Taxing Body for such year if the Project were not exempt from taxation bears to the total real property taxes which would have been paid to all of the Taxing Bodies for such year if the Project were not exempt from taxation; Provided, however, That no payment for any year shall be made to any Taxing Body in excess of the amount of the real property taxes which would have been paid to such Taxing Body for such year if the Project were not exempt from taxation.

(d) Upon failure of the Local Authority to make any Payment in Lieu of Taxes, no lien against any Project or assets of the Local Authority shall attach, nor shall any interest or penalties accrue or attach on account thereof.

4. The Local Government agrees that, subsequent to the date of initiation (as defined in the United States Housing Act of 1937, as amended) of each Project and within five years after the completion thereof, or such further period as may be approved by the PHA, there will be elimination (as approved by the PHA) by demolition, condemnation, effective closing, or compulsory repair or improvement, of unsafe or insanitary dwelling units situated in the locality or metropolitan area of the Local Government substantially equal in number to the number of newly constructed dwelling units provided by such Project; Provided, that, where more than one family is living in an unsafe or insanitary dwelling unit, the elimination of such unit shall count as the elimination of units equal to the number of families accommodated therein; and Provided, further, that this paragraph 4 shall not apply in the case of (i) any Project developed on the site of a Slum cleared subsequent to July 15, 1949 and that the dwelling units eliminated by the clearance of the site of such Project shall not be counted as elimination for any other Project or any other low-rent housing Project, or (ii) any Project located in a rural non-farm area.

5. During the period commencing with the date of the acquisition of any part of the site or sites of any Project and continuing so long as either (i) such Project is owned by a public body or governmental agency and is used for low-rent housing purposes, or (ii) any contract between the Local Authority and the PHA for loans or annual contributions, or both, in connection with such Project remains in force and effect, or (iii) any bonds issued in connection with such Project or any monies due to the PHA in connection with such Project remain unpaid, whichever period is the longest, the Local Government without cost or charge to the Local Authority or the tenants of such Project (other than the Payments in Lieu of Taxes) shall:

- (a) Furnish or cause to be furnished to the Local Authority and the tenants of such Project public services and facilities of the same character and to the same extent as are furnished from time to time without cost or charge to other dwellings and inhabitants in the Local Government.
- (b) Vacate such streets, roads and alleys within the area of such Project as may be necessary in the development thereof, and convey without charge to the Local Authority such interest as the Local Government may have in

4. The Local Government agrees that, subsequent to the date of initiation (as defined in the United States Housing Act of 1937, as amended) of each Project and within five years after the completion thereof, or such further period as may be approved by the PHA, there will be elimination (as approved by the PHA) by demolition, condemnation, effective closing, or compulsory repair or improvement, of unsafe or insanitary dwelling units situated in the locality or metropolitan area of the Local Government substantially equal in number to the number of newly constructed dwelling units provided by such Project; Provided, that, where more than one family is living in an unsafe or insanitary dwelling unit, the elimination of such unit shall count as the elimination of units equal to the number of families accommodated therein; and Provided, further, that this paragraph 4 shall not apply in the case of (i) any Project developed on the site of a Slum cleared subsequent to July 15, 1949 and that the dwelling units eliminated by the clearance of the site of such Project shall not be counted as elimination for any other Project or any other low-rent housing Project, or (ii) any Project located in a rural non-farm area.

5. During the period commencing with the date of the acquisition of any part of the site or sites of any Project and continuing so long as either (i) such Project is owned by a public body or governmental agency and is used for low-rent housing purposes, or (ii) any contract between the Local Authority and the PHA for loans or annual contributions, or both, in connection with such Project remains in force and effect, or (iii) any bonds issued in connection with such Project or any monies due to the PHA in connection with such Project remain unpaid, whichever period is the longest, the Local Government without cost or charge to the Local Authority or the tenants of such Project (other than the Payments in Lieu of Taxes) shall:

(a) Furnish or cause to be furnished to the Local Authority and the tenants of such Project public services and facilities of the same character and to the same extent as are furnished from time to time without cost or charge to other dwellings and inhabitants in the Local Government.

(b) Vacate such streets, roads and alleys within the area of such Project as may be necessary in the development thereof, and convey without charge to the Local Authority such interest as the Local Government may have in

such vacated areas; and, insofar as it is lawfully able to do so without cost or expense to the Local Authority or to the Local Government cause to be removed from such vacated areas, insofar as it may be necessary, all public or private utility lines and equipment;

(c) Insofar as the Local Government may lawfully do so, (i) grant such deviations from the building code of the Local Government as are reasonable and necessary to promote economy and efficiency in the development and administration of such Project, and at the same time safeguard health and safety, and (ii) make such changes in any zoning of the site and surrounding territory of such Project as are reasonable and necessary for the development and protection of such Project and the surrounding territory;

(d) Accept grants of easements necessary for the development of such Project; and

(e) Cooperate with the Local Authority by such other lawful action or ways as the Local Government and the Local Authority may find necessary in connection with the development and administration of such Project.

6. In respect to any Project the Local Government further agrees that within a reasonable time after receipt of a written request therefor from the Local Authority:

(a) It will accept the dedication of all interior streets, roads, alleys, and adjacent sidewalks within the area of such Project, together with all storm and sanitary sewer mains in such dedicated areas, after the Local Authority, at its own expense, has completed the grading, improvement, paving, and installation thereof in accordance with specifications acceptable to the Local Government;

(b) It will accept necessary dedications of land for, and will grade, improve, pave, and provide sidewalks for, all streets bounding such Project or necessary to provide adequate access thereto (in consideration whereof the Local

Authority shall pay to the Local Government such amount as would be assessed against the Project site for such work if such site were privately owned); and

(c) It will provide, or cause to be provided, water mains, and storm and sanitary sewer mains, leading to such Project and serving the bounding streets thereof (in consideration whereof the Local Authority shall pay to the Local Government such amount as would be assessed against the Project site for such work if such site were privately owned).

7. If by reason of the Local Government's failure or refusal to furnish or cause to be furnished any public services or facilities which it has

agreed hereunder to furnish or cause to be furnished to the Local Authority or to the tenants of any Project, the Local Authority incurs any expense to obtain such services or facilities, then the Local Authority may deduct the amount of such expense from any Payments in Lieu of Taxes due or to become due to the Local Government in respect to any Project or any other low-rent housing Projects owned or operated by the Local Authority.

8. No Cooperation Agreement heretofore entered into between the Local Government and the Local Authority shall be construed to apply to any Project covered by this Agreement.

9. So long as any contract between the Local Authority and the PHA for loans (including preliminary loans) or annual contributions, or both, in connection with any Project shall remain in force and effect, or so long as any bonds issued in connection with any Project or any monies due to the PHA in connection with such Project remain unpaid, this Agreement shall not be abrogated, changed or modified without the consent of the PHA. The privileges and obligations of the Local Government hereunder shall remain in full force and effect with respect to each Project so long as the beneficial title to such Project is held by the Local Authority or any other public body or governmental agency, including the PHA, authorized by law to engage in the development or administration of low-rent Housing Projects. If at any time the beneficial title to, or possession of, any Project is held by such other public body or governmental agency, including the PHA, the provisions hereof shall inure to the benefit of and may be enforced by, such other public body or governmental agency including the PHA.

IN WITNESS WHEREOF, the Local Government and the Local Authority have respectively signed this agreement and caused their seals to be affixed and attested as of the day and year first above written.

(SEAL)

Attest:

(Title)

(SEAL)

~~CITY OF BARTHOLOME~~
(Corporate Name of Municipality)
BY _____
(Title) ~~EXECUTED~~ ~~NOT TO BE EXECUTED~~

~~ATLANTIC COUNTY HOUSING AUTHORITY~~
(Corporate Name of Authority)
BY _____
Chairman ~~EXECUTED~~ ~~NOT TO BE EXECUTED~~

Attest:

Temporary Secretary

RESOLUTION NC. 81

A RESOLUTION authorizing the Wicomico County Housing Authority to operate within the corporate limits of the City of Salisbury, Wicomico County, State of Maryland in accordance with Section 23, Article 44A of the Code of Public General Laws of Maryland, 1957.

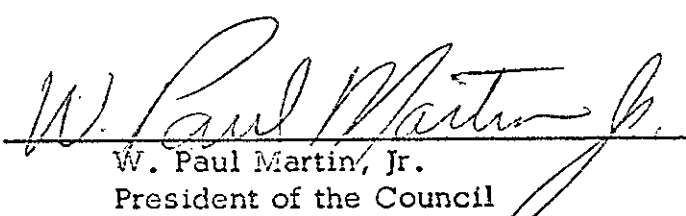
Council Meeting of June 13, 1966

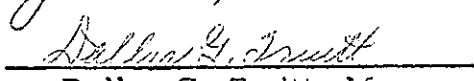
WHEREAS, it has been determined that there is a need for improved housing in the Salisbury Metropolitan area, and

WHEREAS, the Wicomico County Council has appointed a County Housing Authority to study and operate outside the corporate limits of Salisbury; and

WHEREAS, the Council of the City of Salisbury desires to cooperate in this venture;

THEREFORE BE IT RESOLVED by the City of Salisbury, Maryland, that the City hereby consents to the inclusion of the City of Salisbury in the area of operation of the Wicomico County Housing authority pursuant to Section 23, Article 44A of the Code of Public General Laws of Maryland, 1957.


W. Paul Martin, Jr.
President of the Council

June 13, 1966

Dallas G. Truitt, Mayor

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Invoice for Repair of Police Vehicle

Police Department Purchase Requisition Number A87 is for the repair of the Police Vehicle that was damaged in a rear end accident.

Two estimates were received, one from Carroll Hastings Auto Body Shop for \$255.32 and the other from Oliphant Chevrolet Sales, Inc. for \$291.92.

Request authority to pay invoice from Carroll Hastings Auto Body Shop for \$267.32. The extra \$12.00 was for the repair and refinishing of the right rear fender. The account to be charged is 11.112J which has a current balance of \$2,300.36.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-3-68, Ready Mix Concrete

Public Works Department requested processing of a contract bid for Ready Mix Concrete.

Invitations for bid and advertisement were mailed on May 31, 1967 to the paper and to likely suppliers of the service required. The bids were received, opened and read aloud at 10:00 A.M. Thursday, June 15, 1967 with the following results:

<u>BIDDER</u>	<u>CLASS "A" CONCRETE</u>	<u>CLASS "H.E.S." CONCRETE</u>
Adkins Concrete	\$16.50	\$17.75
Pocahontas	\$18.00	\$19.00

Public Works Department has reviewed the bids. I recommend that the award be made to Adkins Concrete on their low bid. Various accounts will be charged on an as needed basis for the fiscal year of 1968.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #22-67-S, Miscellaneous Sewer Construction

Public Works Department requested Proposals on the construction of Sanitary Sewers on Weldon Place, Lake Street, City Yard, Camden Court Alley and Miscellaneous House Services. All this work is for the renewing of existing sewer lines which give continuous trouble.

Advertisement and Proposals were mailed to likely bidders on June 2, 1967 and returned to City Hall at 10:00 AM June 14th, 1967, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND</u>
George W. Wilkinson	\$12,662.00	\$750.00
A. P. Isakson, Inc.	24,988.75	1250.00

Bids were not received from Evans Construction Co., Edgell Construction Co. or George & Lynch, Inc.

Public Works Department has reviewed the bids. Their estimate of the cost was \$11,370.00. I recommend that the contract be awarded to George W. Wilkinson on the basis of his low bid of \$12,662.00. The account to be charged is 13.243A which has a current balance of \$44,560.80.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

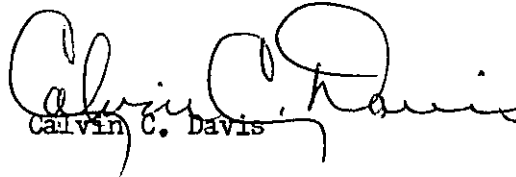
June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Heating Improvements to City Hall

As you suggested in the Council Meeting of April 24, 1967 the heating improvements to City Hall were rebid.

The rebidding was sent to likely bidders on Request for Quotation Number 96 and only one bid was received. The sole bidder was Severance Service Corporation and was for \$323.00. Bids requested installation of pump and thermostat for heating control on the second floor of City Hall.

Recommend that Severance Service Corporation be awarded the job on their bid of \$323.00. The account to be charged is 10.813 which has a current balance of \$500.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: 125 CFM Rotary Air Compressor

Public Works Department requested Invitations for Bid on a 125 CFM Rotary Air Compressor.

Bids and advertisement were mailed to likely suppliers and the local paper on May 9, 1967. Proposals were received, opened and read aloud at 10:00 A.M. EDT Thursday, June 1, 1967. Below are the tabulated results:

<u>BIDDER</u>	<u>BID PRICE</u>	<u>BOND</u>	<u>DEL.</u>
General Supply & Equipment Co.	\$3,580.00	\$180.00	14 days
Henry H. Meyer Co., Inc.	\$3,648.00	182.40	30 "
Chesapeake Supply & Equipment Co.	3,835.00	191.75	30 "
John C. Louis Company	4,140.00	207.00	10 "
L. B. Smith of Virginia	4,333.60	252.43	30 "
McClung-Logan Co.	4,434.00	-0-	15 "
Free State Equipment Co.	4,454.00	222.70	2-3 Wks.
Shore Distributors	6,147.00	325.00	15 days

Bids were not received from Eastern Shore Equipment Co. or Schramm, Inc.

Public Works Department has reviewed the bids. They are of the opinion that this item bid by General Supply & Equipment Co. is not a true rotary as requested in the specifications and further feel that the service experience on this machine does not warrant purchase and use by the City of Salisbury at this time. Recommend that the bid submitted by General Supply & Equipment Co. be rejected and the award be made to Henry H. Meyer Co., Inc. on their bid of \$3,648.00. The account to be charged is 20.242F, which has a current balance of \$5,908.75.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Painting Interior of Incinerator

Public Works Department Purchase Requisition Number 2008 is for the pricing of painting interior of the Incinerator.

Request for Quotation Number 98 was forwarded to local painters considered able to do the painting. Bids were received on June 20, 1967 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Lewis Brothers Enterprises, Inc.	\$3,375.00
Leo Welch	4,285.00

Bid was not received from George Elliott & Son.

Public Works Department has reviewed the bids. Recommend the award be made to Lewis Brothers Enterprises, Inc. on their low bid of \$3,375.00. The account to be charged is 13.402E which has a current balance of \$4,119.24.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #24-27-STP, Boiler Installation

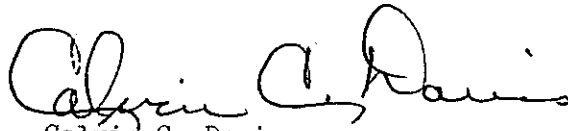
Public Works Department requested Proposals on furnishing and installing of one (1) Boiler at the Municipal Sewage Treatment Plant.

Advertisement and Proposals were mailed to likely bidders on May 26, 1967 and returned to City Hall at 10:00 A.M. June 14, 1967, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>ITEM 1 A</u>	<u>ITEM 2</u>	<u>TOTAL</u>	<u>BOND</u>
Severence Service	\$4,567.00	\$3,176.00	\$7,743.00	\$387.15
Tri-State Engineering & Sales	4,353.96	5,343.49	9,697.45	500.00

Bids were not received from Pritchett & Robins, Enterprise Plumbing & Heating, R. H. Polliard or T. E. Smith & Son.

Public Works Department has reviewed the bids. I recommend that the contract be awarded to Severence Service on their low bid of \$7,743.00. The account to be charged is 13.232G, which has a current balance of \$8,776.04.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Group Hospitalization Insurance

Proposal A-4-68, Group Hospitalization Insurance was prepared and advertisements and notices to fifty three (53) agents and companies in the Salisbury area. Proposal specifications were given to fifteen likely bidders.

Notices were mailed on May 29, 1967 and bids were received at 10:00 AM, June 12, 1967 at City Hall, opened and read aloud. Below are the result of the bidding:

	<u>PREMIUM TOTALS</u>			
	<u>EMPLOYEES</u>		<u>DEPENDENTS</u>	
	<u>MONTHLY</u>	<u>ANNUALLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>
Blue Cross, Blue Shield	\$1345.52	\$16146.24	\$1954.32	\$23451.84
Monumental Life Insurance Co.	1348.08	16176.96	2413.00	28956.00
Aetna Life & Casualty	1778.26	21339.12	2815.13	33781.56

Bids were not received from Bob Ingersoll, Alton Townsend, Wier & Kolb Ins. Agency, James Caldwell, John Hancock, Washington National Insurances, Metropolitan Life, Harris Riffin, Myron Dashiell, Life & Health Insurance, Banker's Life & Casualty, or W. N. Jackson.

The Insurance Committee (Mr. Jones, Mr. Riffin & Mr. Insley) met with the Purchasing Agent on June 20, 1967 and unanimously recommended that the bid of the Blue Cross, Blue Shield be accepted. Further suggested an early effective date of July 1, 1967, if acceptable by Blue Cross, Blue Shield and provided no early cancellation penalty charges by Aetna. Contact with both of these companies indicates July 1, 1967 is acceptable and no penalty fees would be charged for early cancellation. Recommend Blue Cross, Blue Shield be awarded the contract on their low bid and that July 1, 1967 be the effective date of the new policy.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of Dump Body

Public Works Department request authority to sell an old dump body. This body has been in the City Service Center for approximately three years. The body has no use and an offer of \$25.00 has been made to the City for it by Warren Ayres.

This body cannot be used because of the much larger bodies being used by the City and to preclude this being disposed of as junk I recommend it be sold "as is, where is" to Mr. Warren Ayres.


Calvin C. Davis

GCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

June 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #23-67-W, Water Main Construction

Public Works Department requested proposals on the construction of water mains on Fountain Road from Twin Tree Road toward Woodland Road.

Advertisements and Proposals were mailed to bidders on June 12, 1967. Proposals were received at 10.00AM, June 21, 1967, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND</u>
A. P. Isakson, Inc.	\$4,428.35	\$300
George W. Wilkinson	4,876.50	500

Bids were not received from Paul Downing, Evans Construction Co., George & Lynch, Inc., or Edgell Construction Co.

Public Works Department has reviewed the bids. Recommend the award be made to A. P. Isakson, Inc. on their low bid of \$4,428.35. Property owners have agreed to deposit a total of \$4,381.20 and the balance is to be funded by the City from account 20.243A which has a sufficient balance.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY

DEPARTMENT OF PUBLIC WORKS

23 June 1967

TO: Calvin Davis

FROM: Philip C. Cooper, Director

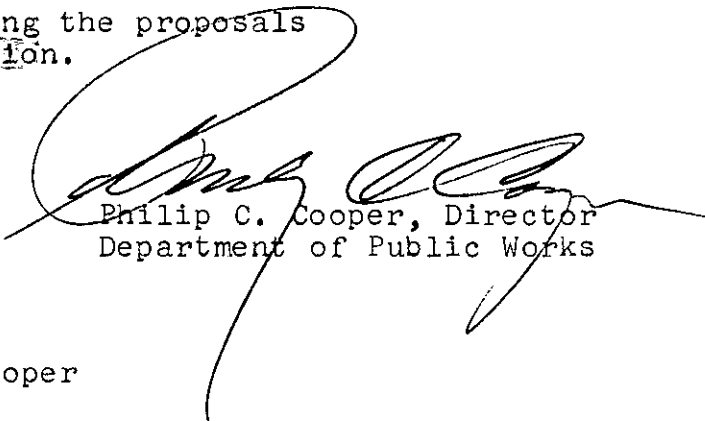
SUBJECT: Contract 25-67-S

We have reviewed the bids for Contract 25-67-S, Sewage and Flow Meter, West Road, and find the low bid to have been submitted by George Wilkinson, in the amount of \$23,865.75.

This amount is about fifty per cent higher than our estimate of cost, and a careful review of the proposal leads us to believe that the prices are not realistic.

I, therefore, recommend that the bids be rejected and that the project be resubmitted at a more appropriate time in the future.

I am returning the proposals for your disposition.



Philip C. Cooper, Director
Department of Public Works

PCC/hh

cc: Philip C. Cooper

Resolution

WHEREAS,

the Mayor and Council of the City of Salisbury desired to convey an expression of commendation and grateful acknowledgement for the valued service rendered to the community by Mr. Henry Parker in his recent capacity as General Chairman of the Wicomico County Centennial Celebration; and

WHEREAS,

the City Government sincerely appreciates the worthwhile contribution he has made toward the promotion and material development of our great City by his fine contribution of initiative and industry in making the Wicomico County Centennial a memorable occasion for everyone living in the area; now

THEREFORE,

BE IT RESOLVED that the City of Salisbury publicly acclaim MR. HENRY PARKER for his unselfish Civic Service rendered to the people of Wicomico County and, further, be it resolved that this Resolution be spread on the minutes of the Council and an executed copy presented to Mr. Parker.

W. Paul Martin, Council President

Done:

June 26, 1967.

Resolution

WHEREAS,

the Council of the City of Salisbury acknowledges with appreciation the fine contribution of talent, initiative and industry made by Mr. Bill E. Cline and Mr. Joseph C. Simmons of THE JOHN B. ROGERS COMPANY to the success of the Wicomico County Centennial, celebrated from June 9 - 17, 1967; and

WHEREAS,

the fine efforts of a combined citizenry, ably guided and led by these two talented gentlemen, made it possible for Wicomico County to observe its 100th birthday with credit to the noble heritage and traditions of the County and due respect to its great future; and

WHEREAS,

these same efforts greatly benefited the material development of the great City of Salisbury; now

THEREFORE,

BE IT RESOLVED that the City Council of Salisbury, Maryland, extends its appreciation, praise and admiration to BILL E. CLINE and to JOSEPH C. SIMMONS on behalf of all the citizens of the City and, further, that a copy of this Resolution be spread on the official minutes of the Council at its next regular meeting and an executed copy presented to Mr. Cline and Mr. Simmons.

Done:

W. Paul Martin, Council President

June 26, 1967

CITY OF SALISBURY, MARYLAND

Meeting #14

July 10, 1967

PRESENT

Mayor Dallas Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Harry Fullbrook

ABSENT

Councilman Sam Seidel

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Fire Chief, W. Taylor; Building Inspector, H. Wojtanowski; City Solicitor, W. Anderson; Interested Citizens, members of the Press

Convening - Approval of Minutes, Meeting #13

The Mayor and Council of the City of Salisbury met in regular session in City Hall, 112 W. Church St., Salisbury, Md. at 8 p.m. on Monday, July 10, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on June 26, 1967 were approved as corrected on a motion by Councilman Rodgers, seconded by Councilman Powell. Councilman Rodgers requested that the minutes of June 12 show passage in the June 26th minutes on motion by Powell, seconded by Seidel since he was not present for the entire meeting on June 12 and was certain that he did not second a motion to pass them. The correction was so noted by the City Clerk.

Ordinance No. 969 - 1st Reading - Hot Mix
Batching Plant, Mill St., - Request for Permit

Ordinance No. 969, which reads as follows, was introduced at the request of legal counsel for American Paving Corp., Mr. Victor Laws: AN ORDINANCE of the Council of the City of Salisbury, Maryland, pursuant to Section 14 (9) of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting a permit to the American Paving Corp., for the erection of a Blacktop (Bituminous) hot and/or cold mix central batching plant and all units essential to the mixing plant on the premises owned by Berlin Milling Company, with option to purchase by American Paving Corp., known as Lots No. 11, 12 and 13, on City Map No. 58.

Council questioned the introduction of the Ordinance before the matter has been considered by the Planning Commission which is the usual procedure for requests for Ordinance Permits. Executive Secretary explained the procedure had been altered in order to save time for the company requesting the permit. He pointed out that the Public Works Director and Building Inspector as well as the Council's Planning Commission member (Mr. Rodgers) and he had visited the site of a similar plant in Fairfax, Va. at the invitation of the American Paving Corporation and all had found the operation to be satisfactory.

Councilman Rodgers subsequently made a motion to introduce Ordinance No. 969 for first reading. This motion died for lack of a second, however, after protest

to the legality of the Ordinance procedure was also voiced by Mr. Thomas Simpkins, an attorney representing John Roane, Inc., an Insurance Agency located on Bush St. in the vicinity of the proposed plant site. No action was taken on the Ordinance which was tabled until the Planning Commission has had a chance to review the application.

Ordinance No. 968 - Code Amendment - Curb,
Sidewalk Depressions - 2nd Reading

Ordinance No. 968 which amends the City Code, providing for an increase in the width of depressed driveways was passed for final reading on a motion by Councilman Rodgers, seconded by Councilman Powell.

Proposed Change to City Code - Article III,
Stopping, Standing and Parking

Executive Secretary reported that a proposed change to the City Code as outlined in the Briefing Books and attached to the official copy of these minutes would make the provision for parking, stopping and standing more brief and complete. Underlined words are to be deleted and words in parenthesis are to be added in sections 11-10 and 11-11 of Article III, City Code. A motion approving the changes as proposed was made and seconded by Powell and Fullbrook and carried unanimously.

Report - Status of Swimming - Johnson's Lake

Executive Secretary also reported on the status of the swimming program in the Johnson's Lake Section. An area at the foot of New York and Philadelphia Avenues has been roped off and designated for swimming with lifeguard protection provided by the Recreation Commission. Another area, restricted for swimming only under supervision of authorized personnel, has been fenced off with a locked gate installation near the dam area. Sand has been brought in and the beach improved and police protection has been provided for the citizens living in the immediate area. Floats to ward off boats and a diving board are to be installed and signs giving the times of 12:30 to 8:30 p.m. as the period when Lifeguards will be on duty as well as one prohibiting food and drink on the beach will also be installed in the very near future.

Mr. Charles Adams, a resident of the City, was present and commented upon the lack of a swimming facility in the City Park. He was advised by the Council that the Board of Health will not allow swimming in the Park because the water is unsafe and that the City is doing the best it can to furnish facilities which are convenient and available to all its citizens. In answer to his request to enlarge the Zoo, he was advised that the City is operating under a long-range plan to make this facility as attractive and interesting as possible.

City-County Joint Meeting

August 10, 1967 at 8 p.m. in City Hall was designated for the next joint City-County meeting for discussion of items of mutual interest.

Public Housing Hearing

Confirmation of the July 31, 8 p.m. public hearing on housing for the elderly to be held in the Circuit Court Room was given by the Executive Secretary. It was noted that the meeting will be conducted by Mr. Ralph Dulany who will be asked to have a representative of the HUD organization available at the meeting to give the public information on the project.

Johnson's Farm Status

Councilman Martin requested that Mr. Rufus Johnson be advised that the City will decide within the next 30 days on what it is going to do with Johnson's Farm.

Approval of Proposed Pay Plan

Discussion of the City's new Pay Plan as presented by the Executive Secretary was heard and the plan approved as amended on motion by Councilman Powell, seconded by Councilman Rodgers. Section II, paragraph 10 is to be re-written so that the Council agrees with the wording, striking out the words "3%" specifically. Also, longevity provisions are to be clarified and spelled out so that credit is given for long service by City Employees.

Award of Bids

1. Contract 1-68T - Traffic Marking - motion by Powell, seconded by Rodgers to award to Ralph Gerhardt in the amount of \$1,105.
2. Reefers - Police Dept. - motion by Powell, seconded by Rodgers to purchase as recommended from Blauer Mfg. Co., Inc. in the amount of \$553. Council recommended that this item be standardized by the Board of Standardization.
3. Contract #2-68-SM - motion by Rodgers, seconded by Powell to award to low bid of Paul V. Downing in the amount of \$10,710.
4. Flexichrome Rods (Standardized) - motion by Rodgers, seconded by Powell to purchase as recommended from Flexible Pipe Tool Co. in the amount of \$673.25.
5. Contribution for Beaverdam Creek Gaging Station - motion by Rodgers, seconded by Powell authorizing payment of \$570, City's share.
6. Corrugated Pipe - 24" - motion by Powell, seconded by Rodgers to award to ARMCO Steel in the amount of \$1,240.37, low bid.

New Business

1. A request for an additional employee at the Firehouse #2 on Brown Street was extended by the Executive Secretary on behalf of the Fire Chief and the Volunteer Fire Dept. which operates out of Firehouse #2. It was reported that it is difficult for the Volunteer Firemen to leave their jobs during daytime hours to report for fire alarms and that a measure of security and efficiency could be obtained by appointing one full time fireman for Company #2. This fireman plus the Assistant Chief already assigned to Firehouse #2 as well as the services of one additional man to come from Headquarters Company on a 3-day week basis will furnish enough people to take an engine out immediately upon receipt of an alarm. A motion authorizing the appointment of an additional man for Firehouse #2 was made and seconded by Councilmen Powell and Rodgers and carried unanimously. Funds for the salary are to come from the Mayor's Contingency Fund or from existing vacancy funds if available.
2. Executive Secretary noted that the Building Inspector's son, Mike Wojtanowski, has received a \$250 grant towards his education from the Southern Building Code Congress.

3. Councilman Rodgers requested that "NO PARKING" signs be posted along the grass plot in the parking area owned by the City next to the Wicomico River off Carroll Street. He also requested that consideration be given to a letter received from a resident of Penn Street and that some additional study of relieving the situation be made. He referred to opening the dead end of Penn Street so that another entrance can be utilized by the citizens who find it difficult to get to their homes because of the loading situation at the V.V. Hughes Co. site.

There being no further business to come before the chair, the meeting adjourned at 9:20 p.m. to meet again in regular session on July 24, 1967.

Jara L. Davis
City Clerk

W. Paul Martin
Council President

8/14/67
Date

MEMORANDUM FROM THE OFFICE OF THE MAYOR

To: Mayor and City Council

Date: July 3, 1967

From: Executive Secretary

Subject: Proposed Change - City Code

ARTICLE III. STOPPING, STANDING AND PARKING.

Division 1. Generally.

Sec. 11-10. Manner of Parking Generally.

It shall be unlawful for the driver of a vehicle, unless in emergency or to allow another vehicle or pedestrian to cross the path of such vehicle, to stop or park in any public street, except at the right-hand curb thereof and so as not to obstruct a crossing (or entrance). Ord. No. 101, art. 3, § 3.

Sec. 11-11. Parking within twenty feet of corner, fireplug, etc.

It shall be unlawful for the driver of a vehicle to stop or park such vehicle on any street within the corporate limits of the city within the space of twenty feet from any corner, from any fireplug or from either side of the center of the main entrance of the public buildings in the city. All ~~of the~~ (other) spaces in which parking is ~~so~~ prohibited shall be marked and indicated by (appropriately placed signs or by) painting the curb. For the purpose of this section, the term "public building" shall include all churches, hotels, ~~apartment houses~~, ~~railroad~~ (bus) and stations/ theaters ~~and moving picture theaters~~ within the corporate limits of the city ~~and the courthouse, City Hall and armory located in the City~~. Ord. No. 101, art. 3, § 4; art. 4, § 5.

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract 1-68-T, Traffic Marking

Public Works Department requested proposals on the construction of Traffic Marking.

Advertisements and proposals were mailed to bidders on June 20, 1967. Proposals were received at 10:00 A.M., July 5, 1967, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>TOTAL BID</u>	<u>BOND</u>
Ralph Gerhardt	\$1,105.00	\$55.25

Bids were not received from Hawkins-Electric Company and there was no response from Parking-Striping Company, Rogers Striping, N. Rogers Striping Company, Paul Scotton Contractor Company, Inc., Simpson Electric Company or Jack Stone Company, Inc.

Public Works Department has reviewed the bids. I recommend the award be made to Ralph Gerhardt and as much as account 11.122I has a current balance of \$1,000.00. the traffic striping can be done on an item by item basis so the total cost of the contract will not exceed \$1,000.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Reefers - Police Department

Police Department Purchase Requisition Number B1 is for the purchase of Reefers for the winter season. The price is \$39.50 each or \$553.00 for 14 reefers.

In order to match the reefers purchased last year it is requested that I be authorized to purchase these items from Blauer Manufacturing Co., Inc. In this way the reefers will be a sure match for the ones purchased. Last years low bidder did not meet the specifications and the reefers had to be returned.

The account to be charged is 11.112F which has a current balance of \$5,000.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #2-68-SM, Retreatment and Surfacing Streets

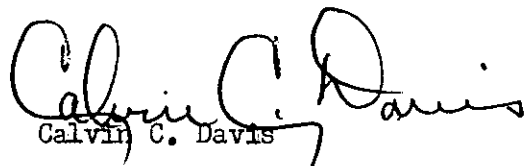
Public Works Department requested Invitations for Bid be forwarded to likely bidders for the program of street retreatment and surfacing.

Invitations and advertisement were mailed on June 23, 1967. Bids were received, opened and read aloud at 11:00 AM (EDT) on Wednesday, July 5, 1967 with the following results:

<u>Bidder</u>	<u>Total Bid</u>	<u>Bond</u>
Paul V. Downing	\$10,710.00	\$550.00
American Paving	10,962.00	550.00
Baker Paving	11,475.00	600.00
Delmarva Asphalt Co.	11,655.00	750.00

No response was received from Howard S. Culver or E. Stewart Mitchell, Inc.

Public Works Department has reviewed the bids. Recommend that the award be to Paul V. Downing on his low bid of \$10,710.00. The City's estimate for this work was \$12,000.00. The account to be charged is 12.202A which has a current balance of \$12,000.00.


Calvin C. Davis

CD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Flexichrome Rods (Standardized)

Public Works Department Purchase Requisition Number 900 is for the pricing and purchasing of 600 ft. of Flexichrome Rods. The price for these rods are \$673.25.

This item has been standardized.

Request authority to issue a Purchase Order to Flexible Pipe Tool Company for these rods. The account to be charged is 13.242A, which has a current balance of \$986.12.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contribution for Beaverdam Creek Gaging Station

Public Works Department Purchase Requisition Number 1000 is for the approval of the City's share of cost of operation of Beaverdam Creek Gaging Station.

The City's share this year is \$570.00.

Recommend the approval of the contribution for operation and maintenance of this facility. The account to be charged is 20.242E which has a current balance of \$700.00.


Calvin C. Davis,

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Corrugated Pipe - 24"

Public Works Department Purchase Requisition Number 1001 is for the pricing and purchasing of 24" pipe, together with elbows and connecting bands.

Telephone quotations were requested and below are the results:

<u>Bidder</u>	<u>Total Price</u>	<u>Delivery</u>
ARMCO Steel	\$1,240.37	1 wk.
Republic Steel	1,364.98	1 "
HAJOCA Corporation	1,569.60	3 wks.

Public Works Department has reviewed the bids. I recommend that the award be to ARMCO Steel on their low bid of \$1,240.37. The account to be charged is 12.203C which has a balance of \$15,000.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 10, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Purchasing Order, June 1967

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1548	Darling Valve Manufacturing Company	Valve & Ball	\$ 87.49	PW
1549	The Salisbury Times	Advertisement	8.25	Purch.
1550	Mr. E. D. The Cleaning Man	Clean Windows	187.00	Purch
1551	Lafayette Radio Electronics	Parts	10.50	PW
1552	The Callaway Typewriter Company	Stencils	50.15	Purch
1553	Pocahontas, Inc.	Cement & Joints	277.08	PW
1554	T. L. Ruark & Company, Inc.	Parts	10.47	PW
1555	The Salisbury Times	Advertisement	25.00	Pl Comm
1556	Salisbury Automotive, Inc.	Parts & Supplies	152.85	PW
1557	Sheridan Advertising Company	Sings	40.00	PW PD# 1
1558	American Stores	Food-Zoo	28.56	PW
1559	Harold W. Hampshire	Establish Line & Curb	352.00	PW
1560	Pocahontas, Inc.	Cement & Joint	258.51	PW
1561	The Salisbury Times	Notices	25.00	Pl Comm
1562	Gulf Oil Corporation	Drum Adjustment	12.00	PW
1563	Charlie's Print Shop	Printing Services	191.41	PD TR EXC.
1564	J. C. Penneys & Company	Shirt & Lettering	163.81	PW
1565	Adkins Concrete Company	Concrete	12.38	PW
1566	E. S. Adkins Company	Plywood & Wire	6.64	PW
1567	Bendix Motor Shop	Blades	2.40	PW
1568	Baltimore Stationery Company	Security Box	9.56	PD# 1
1569	Artcraft Electric Supply Company	Washer & Hub	8.71	PW
1570	Cavanaugh Motors, Inc.	Parts	27.75	PW
1571	English Company	Meals	13.54	PD
1572	Charlie's Print Shop	Printing Services	41.67	PW
1573	Mac Millian Brothers	Parts	81.46	PW
1574	R. D. Grier & Sons	Parts	27.98	PW
1575	Oliphant Chevrolet Sales, Inc.	Parts	62.58	PW
1576	Southern Building Code Publishing Company, Inc.	Pamphlets	1.00	BI
1577	Lee Johnson	Shirts	15.00	FD
1578	Quillian-Valliant, Inc.	Parts	8.89	PW
1579	Swift & Company	Necks-Zoo	1.00	PW
1580	Sheridan Advertising	Emblems	9.00	PD
1581	Salisbury Brick Company	Parts	3.38	PW
1582	Salisbury Steel Products, Inc.	Parts	24.89	PW
1583	Seaboard Signs, Inc.	Parts	112.00	PW
1584	Salisbury Auto Parts	Parts	155.40	PW
1585	Sheridan Advertising	Sign	40.00	PW
1586	A. W. Perdue & Son	Whole Corn	68.00	PW
1587	Pioneer Salt Company	Chlorine	1,021.50	PW
1588	Wilbur Smith Association Construction Engineers	Traffic Study	9,000.00	PW
1589	Boulevard Car Laundry	Car-Wash-May	30.00	PD PW FD & BI
1590	E. M. Smith & Company, Inc.	Sheild	32.20	PW

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARMTNET
1591	Hubert R. White Hardware Company, Inc.	Rule	\$ 2.60	BI
1592	E. S. Adkins & Company	Staples	1.08	BI
1593	Drug Fair	Film	10.75	BI
1594	Pennsylvania Railraod Company	Repair Kendall Street	69.48	PW
1595	Shore Radio & Television Service	Rental-Recorder	31.95	Pl Comm
1596	Voigt's Hobbies & Sports	Shells	21.96	PD
1597	Neo-Flasher Manufacturing Company	Flashers	180.00	PW
1598	Pittsburgh Plate Glass Company	Parts	5.02	PW
1599	Salisbury Automotive	Emergency Repair	211.32	PW
1600	Speakman Company	Copper Tubing	470.25	PW
1601	Severance Service Corporation	Repair & Services	79.86	PW
1602	R. D. Grier & Sons	Belts	19.86	PW
1603	A. P. Isakson, Inc.	Relocate Hydrant	601.84	PW
1604	Merck Chemical Division Merck & Company, Inc.	Mercury	562.40	PW
1605	Clark Equipment Company	Gasoline Engine	1,585.00	PW
1606	Early American House	Frame-Resolution	9.00	Mayor
1607	University of Maryland	Mosquito Control	540.00	PW
1608	George W. Wilkinson	Emergency-Sewer	597.50	PW
1609	Salisbury Brick Company	Contract 19-67-SAN	2,709.22	PW
1610	Charlie's Print Shop	Printing Service	13.88	BI
1611	Wallace & Tiernan, Inc.	Charts	27.25	PW
1612	The Salisbury Times	Centennial Copies	3.00	Mayor
1613	Fitzgerald's Body Wodk	Repair Truck	90.30	FD
1614	Sunshine Laundry Corporation	Clean & Store	7.91	PD
1615	Everson Ross Company, Inc.	Revolver	12.00	PD
1616	American Press, Inc.	Calendars	15.00	Treas.
1617	Grier Tire Company	Tires	32.78	Pl Comm
1618	E. S. Adkins & Company	Plywood	37.67	PW & PD
1619	Flexible Pipt Tool Company	Reel Handle	34.45	PW
1620	Aero Service Corporation	Photos	2,915.00	Pl Comm
1621	George F. Malone	Service	3,944.46	PW
1622	Howard S. Culver	Fill Dirt	39.00	PW
1623	Holt Paper Company, Inc.	Paper Towels	56.20	Purch
1624	Hubert R. White Hardware Company, Inc.	Rags	36.75	PW
1625	Gulf Oil Company	Gulflube	26.70	PW
1626	Central Electrical Supply Company, Inc.	Lights	15.67	PW
1627	Salisbury Automotive	Parts	152.92	PW
1628	Salisbury Battery Company	Parts & Services	82.33	PW & FD
1629	Eastern Overall Company, Inc.	Cleaning Service	61.90	PW FD CH & PD
1630	The Salisbury Times	Advertisements & Notices	291.13	PW BI Legal
1631	Star Laundry & Dry Cleaning	Mop Service	24.70	Purch
1632	Speakman Company	Parts	364.14	PW
1633	Trenton Bearing Company	Parts	57.41	PW
1634	George H. Vickers	Oxygen	8.84	PW
1635	United Rent-Alls	Rent-Trencher	4.00	PW
1636	Wharton & Barnard	Parts & Service	79.73	PW
1637	C. Erceell Wimbrow	Parts	14.36	PW
1638	Xerox Corporation	Rent & Copies	272.96	Purch
1639	Wharton & Barnard	Bearing	35.37	PW
1640	Wyco Internation, Inc.	Larvae Capsules	68.75	PW
1641	Hubert R. White Hardware, Company, Inc.	Supplies & Materials	43.85	PW
1642	Salisbury Automotive	Parts	46.85	PW
1643	Callaway Typewriter Company	Stencils & Film Kit	55.25	Pl Comm
1644	Baltimore Stationery Company	Office Supplies	108.25	Pl Comm
1645	American Oil Company	Gas & Oil-May	1,975.59	PW PD CH FD & A
1646	Sears, Roebuck & Company	Parts-Compressor	18.17	PW
1647	Toledo Seales	Seales	197.00	PW

PO #	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1648	English Company	Refreshments	\$ 3.58	PD
1649	Reproduction Center, Inc.	Print Paper	110.09	PW
1650	Shore Distributors, Inc.	Parts	20.89	PW
1651	Sweetheart Bakers, Inc.	Bread & Sweets	54.00	PW
1652	Miller Electric Company	Rental-Machine	60.00	PW
1653	Artcraft Electric Supply Company	Conduit; Cement & Coupling	50.31	PW
1654	George Miles & Huhr	Design Lot # 1	581.65	PW
1655	Baltimore Stationery Company	Desk & Chair	194.02	Pl Comm
1656	J. I. Holcomb Manufacturing Company, Inc.	Freshettes & Dispensers	12.99	Purch
1657	Virgil Blades	Cut Weeds	15.00	BI
1658	The Salisbury Times	Help Want Advertisement	12.86	PW
1659	Baltimore Stationery Company	Desk & Chair	209.49	Pl Comm
1660	Master Transportation, Inc.	Shipping Charges	7.73	PW
1661	Artcraft Electric Supply Company	Parts	212.54	PW
1662	Callaway Typewriter Company	Stencils	12.00	Pl Comm
1663	The Salisbury Times	Bids-Advertisements	20.25	PW
1664	Wimbrow, C. Ercell	Bearing	11.70	PW
1665	Burch Paint & Glass Company	Paint & Roller	9.30	PW
1666	Brake & Equipment Company	Parts	2.10	PW
1667	Cavanaugh Motors, Inc.	Parts	17.18	PW
1668	Charlie's Print Shop	Linen	1.38	PW
1669	Grier Tire Company	Tubes	4.37	PW
1670	Lafayette Radio	Parts-Traffic	5.29	PW
1671	Oliphant Chevrolet Sales, Inc.	Points & Cond.	6.23	PD
1672	J. C. Penney Company	Uniforms	28.77	Fin.
1673	Pocahontas, Inc.	Cement & Joint	482.69	PW
1674	Quality Products, Inc.	Lime	70.00	PW
1675	Quillin-Valliant, Inc.	Parts	19.33	PW
1676	Taylor Auto Supply Company	Cap	1.58	PW
1677	International Business Machine Company	Ribbons	22.50	Pl Comm
1678	Salisbury Brick Company	Fire Clay	30.00	PW
1679	Seaboard Signs, Inc.	Signs	10.00	PW
1680	Sheridan Advertising Company	Signs	40.00	PW
1681	Aero Service Corporation	Aerial Photo	4,797.00	Pl Comm
1682	Rufus C. Johnson, V. M. D.	Call & Treatment-Zoo	4.00	PW
1683	Lewis Brothers Enterprises, Inc.	Painting	3,375.00	PW
1684	Severance Service Corporation	Boiler	7,743.00	PW
1685	The Salisbury Times	Notices	72.91	PW BI
1686	Carroll Hastings Auto Body Shop	Repair Vehicle	267.32	PD
1687	J. C. Penney Company	Uniforms	156.14	PW
1688	White & Leonard	Desk & Chair	226.00	FD
1689	B. I. F.	Charts	42.00	PW
1690	Grier Tire Company	Tires & Tubes	128.84	FD
1691	S. Lee Smith, Jr. & Sarah Jane Smith	Purchase of Lot	500.00	PW
1692	General Supply & Equipment Company, Inc.	Air Compressor	3,580.00	PW
1693	Severance Service Corporation	Heating Improvement	349.00	Purch
1694	George W. Wilkinson	Contract 22-67-S	12,662.00	PW
1695	B. & O. Office Machines	Typewriter	197.00	FD
1696	The Camera Center	Supplies & Film	13.15	FM
1697	Coach Room, Inc.	Meals	13.05	Pl Comm
1698	Swift & Company	Chicken Necks	1.00	PW
1699	Seaboard Signs, Inc.	Letter-Signs	6.00	PW
1700	Salisbury Auto Parts	Parts & Supplies	88.55	PW
1701	Artcraft Electric Supply Company	Wire	116.94	PW
1702	Hughes Business Machines Service	Patent & Ribbons	16.00	Purch
1703	Rockwell Manufacturing Company	Timers	120.00	PW

PO # SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1704 Salisbury Automotive	Parts & Supplies	\$ 61.02	PW
1705 Central Electrical Supply Company, Inc.	Lithonia & Lamps	130.50	FD
1706 Artcraft Electric Supply Company	Parts	24.30	FD
1707 Callaway Typewriter Company	Ink	57.12	Purch
1708 Seaboard Signs, Inc.	Signs	50.00	PW
1709 Salisbury Battery Company	Pulley & Bracket	4.65	PW
1710 The Salisbury Times	Notice	21.25	Legal
1711 Tranton Bearings Company	Bearing	8.97	PW
1712 George H. Vickers	Oxygen	12.19	PW
1713 Hubert R. White Hardware Company, Inc.	Parts & Supplies	24.28	PW
1714 White & Leonard, Inc.	Supplies	51.17	Purch BI
1715 American Stores	Food-Zoo	34.94	PW
1716 Adkins Concrete Company	Class	197.70	PW
1717 Alban Tractor Company, Inc.	Filters	3.53	PW
1718 E. S. Adkins & Company	Parts & Supplies	360.90	FD
1719 Artcraft Electric Supply Company	Parts	15.75	PW
1720 Buck's Radiator Service	Clean & Repair Radiator	12.00	PW
1721 The Camera Center	Film	23.98	PD
1722 Clark Equipment Company	Parts	11.60	PW
1723 L. W. Gunby Company	Chain	21.04	PW
1724 Lee Johnson	Shirt	5.00	PD
1725 Morris Paint Center	Paint	1.39	PW
1726 Pocahontas, Inc.	Concrete & Joints	305.73	DC
1727 Oliphant Chevrolet Sales, Inc.	Grease & Oil & Filter	6.65	PW
1728 ESSCO Supply	Film	192.00	PW
1729 Air Products & Chemical, Inc.	Air Pack	2.00	PW
1730 Virgil Blades	Cut Weeds	27.50	BI
1731 R. D. Grier & Sons Company	Parts & Supply	53.91	PW
1732 EEA Express	Shipping	6.05	PW
1733 John C. Anderson	Fence & Gate	195.00	PW
1734 ESSCO Supply Company	Cement	27.00	PW
1735 Community Building Supply	Oak Stakes	96.00	PW
1736 Speakman Company	Parts & Supplies	89.44	PW
1737 Irvin H. Hahn Company	Name Plate	3.30	PD
1738 The Pep Boys	Floor Mats	8.96	Pl Comm
1739 Salisbury Battery Company, Inc.	Bulbs	.50	FD
1740 Adkins Concrete Company	Concrete	3.00	PW
1741 Hubert R. White Hardware Company, Inc.	Brush	.70	PW
1742 Artcraft Electric Supply Company	Parts	53.39	PW
1743 Flexible Pipe Tool Company	Rods	673.25	PW
1744 George W. Wilkinson	Contract 18-67-S	12,074.00	PW
1745 W. Austin Moore Sr. & Company	Forms	172.75	Treas
176 E. S. Adkins & Company	Supplies	182.03	FD
TOTAL FOR JUNE 1967 (199 Purchase Orders)		<u>\$83,698.78</u>	

SUBJECT: Urban Renewal-June 1967

PO # SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
605 Jean's Maintenance Service	Maintenance Service	\$ 70.00	UR
606 Main, La Frents & Company	Professional Service	1,143.75	UR
607 Main, La Frents & Company	Professional Service	1,255.50	UR
608 Security-Columbia Banknote Company	Loan Notes	103.75	UR
609 Charlie's Print Shop	Printing Service	8.37	UR
610 City of Salisbury	Reimbursement	360.00	UR
611 City of Salisbury	Reimbursement	360.00	UR
612 Inalcy Insurance Agency	Lilbility Policy	14.00	UR

TOTAL FOR JUNE 1967 (8 Urban Renewals)

\$ 3,315.37

SUBJECT: : Payment Orders-June 1967

PO #	SUPPLIER	DESCRIPTION	AMOUNT	DEPARTMENT
114	Superintendent of Document	Book	\$ 2.00	BI
115	Maryland Municipal League	Registration	32.00	BI
116	George Compbell	Meals	20.00	PD
117	William C. Livingston	Advance-Travel	350.00	Pl Comm
118	Philip L. Tallon	Remibursement	3.95	Pl Comm
119	Park Maintenance	Year Subscription	4.00	PW
120	William E. Halmilton	Expenses	8.69	PW
121	Wilson Powell	Expenses	53.39	Purch
122	James Weatherly	Clean Lake St. Station	130.00	Purch
123	Roger K. Steffens	Rent Rest Room	240.00	Purch
124	Henry P. Wojtanowski	Reimbursement	5.00	BI
125	Alfred James	Reimbursement	7.07	PW

TOTAL FOR JUNE 1967 (12 Payment Orders)

\$ 856.10

Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker

SALISBURY WICOMICO AIRPORT

Report June 1967

Balance in Bank 6/1/67

12,524.96

RECEIPTS:

Allegheny Airlines	June	227.70
Pen. Beagle Club	"	15.00
A. P. Isakson	Settlement of claim	443.30

Total Receipts

686.00

13,210.96

EXPENSES

Delmarva Power & Light	May	47.76
George & Lynch	Final Phase 2	9,072.07
John C. Stinebaugh	Beacon Light	36.85
L. W. Gunby Co.	Supplies	2.30
The Grier Tire Co.	Tractor	58.39
W. Austin Moore Co.	Office	45.75
C. E. Minnick Sales & Service	Mower	84.62
Friendly Farm Service	Tractor	37.32
John C. Stinebaugh	Runway Lights	12.50
Delmarva Power & Light	June	44.59
Grier Tire Co.	Tractor Tires	58.39
Central Electric	Bulbs	176.19
Odorite	Supplies	25.50

Total Expenses

9,702.23

Balance 6-30-67

3,508.73

Investment	14,867.55
Improvement Fund	16,473.31
Operating Fund	1,902.97

W. H. Brittingham

CITY OF SALISBURY, MARYLAND

Meeting #15

July 24, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, Walter Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Fire Marshal, D. Williams; Interested Citizens and Members of the Press

Convening - Approval of Minutes, July 10

The Mayor and Council of the City of Salisbury met in regular session on Monday, July 24, 1967 at 8 p.m. in City Hall, 112 W. Church Street, Salisbury, Md. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion made by Councilman Fullbrook, seconded by Councilman Powell and carried unanimously.

Ordinance No. 971 - 1st reading - Amendment to Code, Prohibited Parking

Ordinance No. 971, introduced for first reading at the request of the Public Works Director, was reviewed in brief by the City Solicitor. The Ordinance introductory paragraph reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending Section 11-11, Ordinance No. 101, Article 3, Section 4 and Article 4, Section 5 of the Salisbury City Code to revise the requirements and re-define the types of buildings where parking is prohibited within 20 feet.

Motion approving the passage of Ordinance No. 971 for first reading was made and seconded by Rodgers and Seidel and carried unanimously. Councilman Fullbrook, ascertained that 40 feet was sufficient space to allow for fire plug use (20' each side).

Ordinance No. 967 - 2nd Reading - Rezoning area of S. Boulevard, Register and Hanson Streets and Monticello Avenue

A Public Hearing having been called for the purpose of hearing objections and support of the proposed rezoning as outlined by Ordinance No. 967, the area involved was illustrated on a plat by the Planning Director who also explained intended use of the rezoned property as well as all uses allowed in a Residential C area. These include apartment houses, professional offices and residential homes. Property owners in the area questioned the effect the rezoning might have on the tax rate or assessment in their neighborhood as well as insurance rates on their individual homes. (Councilman Seidel who is in the insurance business informed them there would be no difference in their fire insurance rates in a Residential C area.) A question was also raised about adequate off-street parking provisions for any apartment houses or professional offices

that may be built in the area. Assurance was given that the City's off-street parking law is now adequate and strictly enforced. Parking problems caused by the Boulevard Apartment complex were mentioned and explained to be caused by the lack of adequate laws controlling parking at the time of its construction.

A problem of trucks using Hanson Street to avoid Boulevard stop lights was brought to the attention of Council who instructed that the matter be investigated by the Police Department for appropriate action.

Since no objections to the rezoning were voiced, a motion made by Powell, seconded by Seidel, approving the Ordinance for final reading, was passed unanimously.

Life Insurance Program - City Employees

A large delegation of local insurance agents was present to voice a protest against the recent sales canvassing of City Employees by a representative of Globe Insurance Co. who is promoting life insurance protection to be paid for on a payroll deduction plan. They felt that favoritism was being shown since no advertisement for a proposal of this type has been sent out. They also questioned the lack of communication between the Council and the administrative staff on a matter which they considered to involve taxpayer's money if City forces are used to implement the payroll deduction portion of the plan. Councilman Martin also expressed concern over this factor, stating that since City Administrative Forces would be used to collect the monthly payments, taxpayer's money was involved in the matter and the Council should have been consulted prior to any involvement with an individual company. Councilman Rodgers objected strongly to the wording of a form letter put out to employees by the Globe Insurance Co. which gave the impression that the company's proposal was endorsed by the City Government.

The controversial issue was discussed extensively. The Mayor and Executive Secretary defended administrative action in the matter. The Mayor denied any conflict of interest on his part (Globe Insurance is owned by his employer, Swift & Co.), and the Executive Secretary stated that payroll deductions have been made on an administrative level only during past administrations and he could not see where this was any different from those times. He also observed that he could not remember any other insurance company representatives ever asking for a similar opportunity to sell life insurance to City Employees during his years in office and he invited any interested company to submit a proposal at any time. He stated he had only the City Employee's interest in mind when the proposal was presented and accepted by him and, further, he felt that the proposal was a good one and was offered to the employees at a good rate.

The delegation claimed repeatedly that there is no such thing as a "Group" life insurance program and cautioned the Council to investigate all the factors in this matter. They called attention to a state law governing policy cancellation with one company because of the influence of another company and requested that this also be investigated.

Councilman Seidel requested that the City not go through with the plan as proposed by Globe Insurance Co. since he felt sufficient reaction against the method of approach has been evidenced to cause a lack of confidence in the City Government if the program is entered into.

Councilman Fullbrook and Councilman Powell both felt that the Council was not ready to take any action on the matter since the Council does not have enough facts and has not had a chance to discuss what has been published in the newspapers. Council also felt they would like to have the Insurance Committee consulted on the matter.

Further discussion of the subject brought assurance from the Council that The Globe Insurance Co.'s proposal would not be accepted at this time, would not be put on as a payroll deduction and, further, the entire life insurance company representation would be notified if the City decides to enter into any future payroll deduction life insurance program in order that this Employee benefit may be obtained on a competitive basis.

Ordinance No. 969 - 1st reading - Hot Mix
Cement Batching Plant - Mill Street

Ordinance No. 969 reads: AN ORDINANCE of the Council of the City of Salisbury Maryland, pursuant to Section 14 (9) of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting a permit to the American Paving Corp., for the erection of a Blacktop (Bituminous) hot and/or cold mix central batching plant and all units essential to the mixing plant on the premises owned by Berlin Milling Company, with option to purchase by American Paving Corp., known as Lots No. 11, 12 and 13, on City Map No. 58.

Victor Laws, attorney for the proponents of the Ordinance, American Paving Corp., informed Council that the Planning Commission had favorably recommended his client's request for an Ordinance Permit and he asked for a date to be set for Public Hearing on Ordinance No. 969 as soon as possible. A representative of Symington-Wayne Corp., Mr. Art Hoppes, was in attendance to voice his company's opposition to the plant's intended installation next to the property owned by Wayne Pump Co. A motion approving the Ordinance for first reading was made by Councilman Rodgers and seconded by Councilman Powell who specifically requested that the record show his action did not indicate necessarily that he was in favor of the Ordinance but that he felt it should not be tabled. Public Hearing on the Ordinance will give opponents and proponents a chance to be heard on the matter before the second reading of the Ordinance is finalized one way or the other. The motion was passed with Councilman Seidel voting No. Public Hearing and second reading of the Ordinance is scheduled for 8:05 on August 14.

Ordinance No. 970 - 1st reading - Closing
of Portion of Downing Street

Ordinance No. 970 reads as follows: AN ORDINANCE of the Council of the City of Salisbury for the closing of a 100 foot portion of the Southerly part of Downing Street, for a depth of 5 feet between Salisbury Boulevard and Roland Street, in the City of Salisbury; and for the conveyance to abutting property owner(s) of all right, title and interest, if any, of the City of Salisbury in and to the bed of said closed street.

Mr. Cooper, Director of Public Works, explained negotiations leading to an exchange of property for right-of-way between the City and The Firestone Company which was necessary to accomplish the provisions of this Ordinance. These negotiations have been approved by the Council at a previous meeting; therefore, motion was made and seconded by Powell and Seidel and carried unanimously passing the Ordinance No. 970 for first reading.

Ordinance No. 972 - 1st reading - Permit,
Wicomico Professional Building

AN ORDINANCE OF THE COUNCIL of the City of Salisbury, Maryland, pursuant to Section 27 (7) of the Zoning Code of the City of Salisbury, as amended for the purpose of granting a permit to Wicomico Professional Building, Inc., located on Lot No. 5 and 6, Block No. 7, Map No. 35 known as 210-212 Newton St., and being located at the intersection of Waverly Avenue.

City Solicitor reported that the Council has previously approved a request for an Ordinance Permit for the construction of a professional building as stated in the Ordinance and had referred it to the Planning Commission for its recommendation. Since its referral, the number of apartment units has been increased and the professional office requirements decreased to only one. However, the Planning Commission favorably recommends passage of the Ordinance Permit. It was ascertained that parking requirements could be met but that a side yard variance would be necessary before the permit is granted. A motion approving the Ordinance for first reading was made and seconded by Powell and Seidel.

Parking Lot Operations and Salaries

A summary of requests for the improvement of parking lot operations and a request for an increase in the minimum wage for parking lot attendants was presented by Mr. Davis, Parking District Administrator. These requests entail the hiring of an additional attendant, an increase in the hours that Lots Nos. 1 and 2 are kept open (Mondays and Fridays until 9 p.m.) and an increase to \$1.40 per hour (minimum U. S. wage) for the attendants on duty.

Discussion revealed the fact that the Parking Districts are in favor of these improvements, therefore, a motion granting approval as recommended made by Councilman Rodgers and seconded by Councilman Powell, was carried unanimously.

Award of Bids

1. Special Dues Assessment - Maryland Municipal League - motion by Powell, seconded by Seidel granting authority as recommended to pay the City's share of the costs of a special consultant for fiscal reform in the amount of \$326.83.
2. Lack of Bond - Contract #24-67-STP - motion by Seidel, seconded by Rodgers granting authority to waive the bond requirement of the above Contract to Severance Service Corporation with the following stipulations: (1) Reduction of the Contract price by an amount equal to the bond premium; (2) No payment by the City until the job has been completed and accepted; (3) Affidavit filed by Severance Service Corp. upon completion of the contract that all supplies and services used in and for the contract have been paid or otherwise settled. (Release of lien form)
3. D-6 Dozer Rental - motion by Seidel, seconded by Rodgers granting authority to issue necessary purchase order to Wicomico Soil Conservation District for a total of \$1,400 for 100 hours @ \$14/hr.
4. Danline Sections (Standardized) - motion by Powell, seconded by Fullbrook authorizing purchase from Newark Brush Co. in the amount of \$807.50.
5. Centennial Ad - Salisbury Times - motion by Fullbrook, seconded by Powell authorizing payment to the Salisbury Times in the amount of \$348.30 as recommended.

Capital Improvements Program

Executive Secretary presented the Capital Improvements Program to the Council, informing that all accepted budget proposals have been incorporated into the document. Council questioned the inclusion of an expensive item, Naylor Mill Water System, but was assured it was a proposal only and the entire CIP is a guidepost document.

C. C. D. C. Recommendations

A proposal for the City to enter into a lease agreement with owners of two vacant parking lots in the downtown area was presented by the Executive Secretary on behalf of the Central City District Commission. Council agreed to lease the A & P Parking Lot as recommended, sharing on a 50-50 basis with the owner any revenue left after deducting taxes annually. Costs of improving the lot with necessary painted lines and meter installations are to be shared by the Parking Districts and the owners.

Discussion brought a decision not to lease the parking lot at the Wicomico Theater property next to the library at this time.

Abatement of Sidewalk Installation Bill

Explanation of circumstances involved in the request for an abatement of a sidewalk, curb and gutter installation on Miles Street was outlined for Council in a memo from the City Treasurer. Council was unanimous in its approval of the abatement as recommended and formalized this by motion made by Rodgers, seconded by Seidel. Mr. Harvey A. Derby, Jr. who owns the property now did not own it when the authorization for the installation was given. Therefore, his offer to pay only half the cost, or \$38.70, was accepted as full payment.

City Employee Pay Plan

Further discussion of the Pay Plan which has been given general approval as a guideline on which to base City Employee's annual salaries, was heard and instructions given to the Executive Secretary to remove all references to the Cost Price Index from the document. Council also expressed dissatisfaction with the longevity benefits as set forth in the Plan and requested that the Executive Secretary come up with a better proposal for its inclusion.

Appearance - Charles Habliston, City Auditor re Parking Lot Revenue Collections

Mr. Habliston's recommendations to improve the methods of collecting parking lot revenue and the reasons for these recommendations was discussed and instructions given that they, in turn, be explained to the Central City District Commission as soon as possible. Loss of revenue through the inadequacies of the ticket-spitter operation in effect on one City lot was cause for concern in the opinion of the Auditor and the Council. A solution offered was the installation of meters on the lot. Also a recommendation to have monthly parking on the Chantry House Lot only was put out for consideration. Council was greatly concerned over the loss of revenue because of the ticket spitter operation and, because of the involvement of the City's General Fund in the event of any deficit in the Parking Districts' Funds, worded its instructions to the C.C.D.C. strongly, advising that if the Commission did not correct the situation, the City would.

There being no further business to come before the Chair, except for a query from Councilman Seidel concerning mosquitoes in the Park during the Band concerts and the failure of the new Fountain to operate as it is supposed to, the meeting adjourned at 10 p.m. to meet again in regular session on August 14, 1967.

Jana L. Paves
City Clerk

W. Paul Martin Council President

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INTER OFFICE MEMORANDUM

July 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Special Dues Assessment-Maryland Municipal League

During the 1967 Congress of Maryland Cities the Maryland Municipal League moved to meet the costs of a special consultant for fiscal reform. This action has resulted in the assessment of 1/3 of the annual dues for the support of this program. Accordingly, the cost to the City of Salisbury is \$326.83.

Request authority to issue the necessary document to pay this assessment. The account to be charged is 10.132D which has a current balance of \$1,400.00. Because of this assessment, which was not included in the budget, it will be necessary, at a later date to transfer funds from the Mayor's Contingency Fund to account 10.132D for payment of budgeted dues.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

July 24, 1967

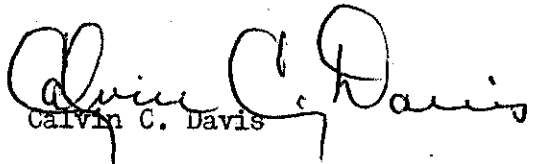
TO: Mayor and Council
FROM: Calvin C. Davis, Parking Administrator
SUBJECT: Salaries and Operation, Parking Lots

With the opening of the new parking lots, it has been suggested that these lots remain opened on Monday and Friday nights until 9 PM. If this is done there will be required additional personnel to provide the necessary attendants. This in turn will require additional funds for salaries.

Request authority to keep Lot #1 (Central Lot) and Lot #2 (Greene's Lot) opened on Mondays and Fridays until 9 PM. This would require, at present, one additional man. I have sufficient men to cover the lots as now operated.

Further, request authority to increase the pay of the attendants to the minimum U.S. wage of \$1.40 per hour. By so doing the cost of operating the lots until 9 PM on Mondays and Fridays and 5:30 PM for all other weekdays would be an added \$4,430.20. This amount would include the salary for the new man if authorized.

The above actions are concurred in by the CCDC.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Parking Admin.

INTER OFFICE MEMORANDUM

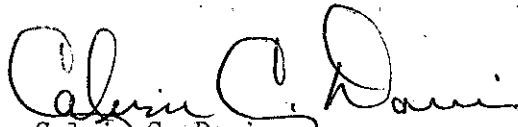
July 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Danline Sections (Standardized)

Public Works Department Purchase Requisition Number 404 is for the pricing and purchasing of Danline Wire sections and Danline plastic end sections.

This item has been standardized.

Request authority to issue a Purchase Order to Newark Brush Company for these sections, which will amount to \$807.50. The account to be charged is 13.302A, which has a current balance of \$3500.00.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

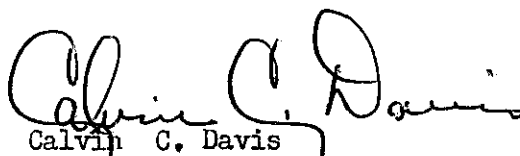
July 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Centennial Ad-Salisbury Times

The Centennial Copy of the Salisbury Times displayed a full page ad for the City of Salisbury, Mayor and Council.

The invoice for this display was received on July 12, 1967 and is for the sum of \$348.30.

Request authority to issue the necessary Purchase Order for this invoice. The account to be charged is 10.132D, which has a current balance sufficient to pay this amount.


Calvin C. Davis

CCD/d
cc:9 for Council
Mr. Leydecker

INTER OFFICE MEMORANDUM

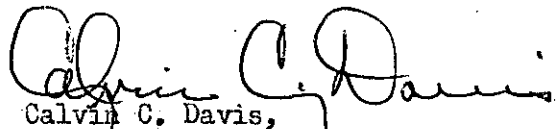
July 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: D-6 Dozer Rental

Public Works Department Purchase Requisition Number 405 is for the approval of rental of a D-6 Dozer for various uses in the Public Works Department. Rental of 100 hours use is requested.

Wicomico Soil Conservation District charges \$14.00 per hour and H. Lay Phillips Co. and George W. Wilkerson charge \$15.00 per hour.

Request authority to issue the necessary Purchase Order to cover the rental of a D-6 Dozer for 100 hours at \$14.00 per hour, or a total of \$1400.00 to the Wicomico Soil Conservation District. The account to be charged is 12.2021 which has a current balance of \$3,000.00.


Calvin C. Davis,

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

July 24, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lack of Bond-Contract #24-67-STP

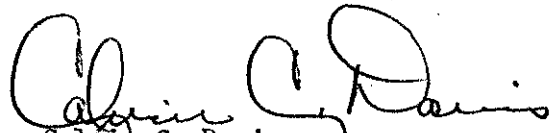
On June 26, 1967 Council awarded Contract #24-67-STP to Severance Service Corporation on their low bid of \$7,743.00. Contract and Contract Bond forms were mailed to Severance Service Corporation on June 27, 1967 for execution and return.

On Monday July 17, 1967 Mr. Severance called and advised that he could not obtain the necessary bond.

In discussing this with the City Solicitor it was recommended that if Council agreed to waive the bond requirement the following items be considered:

- 1) Reduction of the Contract price by an amount equal to the bond premium.
- 2) No payment by the City until the job has been completed and inspected.
- 3) Affidavit filed by Severance Service Corporation upon completion of the contract that all supplies and services used in and for the contract have been paid or otherwise settled.

The other bidder for Contract #24-67-STP was TRI-STATE ENGINEERING AND SALES, INC. at \$9,697.45. I have reviewed this development with Public Works Department. Recommend that the bond requirement be waived for Severance Service Corporation for the performance under Contract #24-67-STP and that the above items (1,2 & 3) be considered.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #16 (Special)

July 31, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Police Chief, L. Payne; Interested Citizens and Members of the Press.

PUBLIC HEARING - HOUSING FOR THE ELDERLY

The Mayor and Council of the City of Salisbury, at the request of Mr. Ralph Dulany and the Wicomico Housing Authority, held a Public Hearing on a proposed project for Housing for the Elderly to be located in the City Limits of Salisbury. This Public Hearing was held in the Wicomico County Court House in the Circuit Court Room at 8 p.m. on Monday, July 31, 1967. A large number of persons, representing residents of the two neighborhoods where the proposed project locations are being considered, were present to voice their opinions, objections or support. Generally, area residents objected to a site known as the "Chestnut Street Parking Lot" for the following reasons: (1) The area is too congested at present to allow for adequate parking and access to the site; (2) There is an obvious lack of convenient facilities such as supermarkets, recreational buildings or parks, etc. and (3) The necessity to cross a busy highway to get to these desired facilities is a dangerous factor that must be considered.

Similarly, residents of the Alabama Avenue - Winder Street area objected to the location of the housing project in their neighborhood for the same reasons, lack of adequate facilities convenient enough for elderly residents to walk to, and, in addition, the lowering of property values in the neighborhood. This factor was emphatically denied, however, by a federal representative of the Public Housing Authority, who stated that property values intended to increase with the addition of a housing unit in a neighborhood.

Council did not take any action on an Ordinance (No. 952) which will provide for the execution of a Cooperation Agreement with the Wicomico Housing Authority for seventy five units of low rent housing. Council President Martin explained to all present that the purpose of the Public Hearing was to give the Council an opportunity to weigh public opinion on the location for the project and to give the Wicomico Housing Authority a chance to explain the need for it.

Several new locations for the project were suggested, one on Market Street known as the old Cavanaugh lot and the other adjacent to the Trailways Bus Terminal on E. Main Street.

It was generally agreed that Housing for the Elderly was a commendable project, was needed - perhaps needed more in the County than in the City - and most of the people present favored a site near a large shopping center which would have all of the stores and facilities required by elderly persons who could not walk very far to obtain needed services and goods. The meeting ended at 10:07 on a note of good will, commendation to the Council and the Housing Authority for Wicomico County and a show of confidence that the Council would make the right decision on the location of the Project.


City Clerk


Council President

(Text of comments made by various individuals present follows, verbatim where possible:)

PUBLIC HEARING - HOUSING FOR

Mr. Martin: (Welcomed persons at two sections, first we will ask Mr. Housing Authority, to acquaint everyone with its functions and...

Mr. Dulany: Ladies and Gentlemen here and appreciate the opportunity

(Audience could not hear, Mr. Dulany which is equipped with microphone)

Mr. Dulany: I think it is appropriate for the Housing Authority. I see only one thing to do, I will like the privilege of introducing the Project concept is about 30 years old. The Law was enacted. It has been recommended to become part of the total commitment. It was maintained during the Republic as a partisan concept, in fact, the late Housing is one of the programs that we have. The concept is thoroughly a part of the basic dilemma of people of low income above their ability to pay from their own pockets. The second thing is and has been the need for secure housing adequate to live in. It has taken years ago and a long time. It has also failed to produce or provide housing which can be afforded by income people can afford to pay. As I said 10 days ago in the U. S. News and in the U. S. and how rent, fuel, etc. between 14 and 15% of their income. Now it has been a concept with Public Housing Administration and generally accepted by authorities all over the country that a figure not higher than 25% is a maximum a family should pay for rent so whereas the maximum that is acceptable is said to be 20 or 25% as I should have said. The Public Housing concept has been in effect for many years. (It) has many failures and many of us who have seen public housing which has deteriorated feel it is a concept that is bound to happen in public housing. But I assure you that isn't so. The Housing Assistance Administration (formerly Public Housing Authority) has learned a great deal from past experience and their proposals and recommendations at this time require that the Authority maintain the property in such a way that it will not deteriorate. Public Housing has not advanced in Maryland as much as in some states. You all know that we have Public Housing in Cambridge and Crisfield and in Annapolis. The Mayor of Annapolis has said he would not be Mayor of any City that did not have Public Housing. The latest town that I have heard of is St. Michaels and they are in the same stage of advancement as ours.

The concept has long been talked of in our County. It has been up for consideration several times. It was never apparently fully understood until recently and there has been a rather complacent feeling that private industry would take care of it and would do so. But it has become crystal clear that private industry will not take care of the situation. I dare say that private industry cannot be impressed to

WALTER C. ANDERSON, City Solicitor
Richardson Building
East Main Street, Salisbury, Maryland

HOUSING FOR ELDERLY

At the request of Mr. Ralph O. Dulany and the Wicomico Housing Authority, an Ordinance has been prepared authorizing the City Council to enter into a Cooperation Agreement with the Wicomico County Housing Authority for the construction of approximately seventy five (75) units of low rent housing designed and intended for the elderly. The Authority has recommended either of the two following sites: (1) that lot presently used for parking fronting on Chestnut Street off North Division Street and (2) all or part of a block of land bounded by Alabama Ave., Winder Street, Taylor Street and Moore Street; both parcels being in the City of Salisbury.

A PUBLIC HEARING WILL BE HELD ON

MON., JULY 31, 1967

AT 8:00 P.M.

IN THE CIRCUIT COURT ROOM
COURT HOUSE, SALISBURY, MARYLAND

in regard to Ordinance No. 952, authorizing said housing, to hear opponents and proponents, if there be any.

For Further Information Call 749-5723

By order of the City Council

SALISBURY, MARYLAND

FARA L. TAWES, City Clerk

7-28, 7-29, 7-31

build a house at a profit of \$25 or \$30 per month. The County Council in late 1965 decided to appoint a Housing Authority and to at long last embark into the area of Public Housing. They appointed a housing authority and asked me to be Chairman and asked other gentlemen to serve. Now would be a good time to introduce the Housing Authority. Is Mr. Leonard in the House? One member, Mr. Leonard has not come. Let me introduce: Rev. Charles Mack, Victor Stephens, and James Leonard. Another member, Mr. Nash Strudwick, is ill and in the hospital and cannot be with us I learned just today.

Public Housing is administered by an Authority in accordance with Federal law. In this incidence, it is the County who is the responsible governing body. We cannot construct any project that does not conform to the wishes of its governing body and the governing body has control of the provisions of Public Housing. On the other hand, the Housing Assistance Administration requires many things of the governing body.

One of the things is that they adopt a workable program. The purpose being that the government does not intend to invest its money in an area where they do not have a firm desire to improve housing and general conditions in their community and so a prime requisite is that the County or whomever the governing body is, adopt a Workable Program.

The Program requires that the government have a Comprehensive Plan, that they have a Housing Code, Building Code, Plumbing Code, Electrical Code and several other things that are desired to show that the community is serious about their intention to upgrade the quality of living in that community. Another requirement is that these codes be implemented with personnel and money to make them effective and another requirement is that they appoint a Citizens Advisory Committee to keep in touch with this and keep the governing body's wishes too. On projects contemplated, another requirement is that the governing body execute another document which is called a Cooperation Agreement and this implies several steps to which both parties agree. The governing body agrees that it will see to it that public housing is either upgraded or abolished. Another major requirement is that the governing body agrees to take a payment in lieu of taxes. In other words, the property built by the Authority is tax exempt except that it does pay in lieu, 10% of the shelter rent charged by the local authority. There is no monetary costs to the subdivision, either county or city. The project is bought with Federal funds. It is not a 75 or 90% grant, it is a 100% grant and the city is not called on to pay anything.

With Federal money, a project is built which is planned adequately and the architects are urged to show imagination and to strive for pleasing appearances, especially since a nice looking appearance has the same cost as a drab one.

For an apartment or home in the development, a tenant is charged not over 25% of the family's income. This includes lighting, heating, as well as rent for the building itself. The Housing Authority operates the property, collects rents, selects tenants, administers the property and if income is more than expenses, the excess is paid on the money which the Federal Government has advanced.

The Housing Assistance Administration furnishes 30 years of experience in this housing maintenance guidance. I have found that they are extremely knowledgeable in the housing field without being too exacting. I find them to be people a pleasure to work with. The local Housing Authority can build or buy or rent housing. Most of it is bought by or for the Housing Authority. This Housing Authority also has a program of renting 50 properties but we can talk about that at another time. We have a project to build 100 family units and a present one of 75 units for elderly families.

When we began to study the housing concept, it became clear that housing for the elderly was one of the real needs of this community and it was also clear and becomes clearer to someone who thinks about it, that housing for the elderly ought to be near the center of a community. Elderly people should live where they can walk where they want to go and should have the shortest walk possible. Legally, this County Housing Authority cannot build any within the City limits of Salisbury without the full approval and backing of the City Council. Several months ago, we discussed this matter with the City Council with the result that they expressed general approval of building a project within the city limits of Salisbury and that means that we have also asked them to adopt a Workable Program and a Cooperation Agreement. They already have a Workable Program so that is taken care of. The Cooperation Agreement has not yet been signed or approved and it is that request for the City Council to sign that Agreement which is the definite subject tonight.

This request was made formally one month ago. Based on first reading now with second reading to come. (Ordinance No. 952) The City Council very wisely decided to have a Public Hearing before they take a final and definite step of signing a Cooperation Agreement. The Housing Authority cannot build a project until the City Council approves a specific site or they will have no Elderly Housing Project.

The need for housing for the elderly - those over 62 - may not be apparent to some people, but it is a real need. All people, as they grow older, would like to set aside enough to maintain them in their old age and a majority realize that ambition. But you know everyone of us that there are some who cannot set aside a surplus in their old age. Their earnings diminish and their benefits are not over one-half the salary they did have and so they have no job. A combination of idleness and privation and that is a step that means misery to elderly people in that condition. It did last year and all times past and it is true tonight, and what we can do, that is what we are interested in now. To get some measures to meet the need of these people of very low income. I have two or three things or points.....in the 1960 census, 279 people in Wicomico County who were rentors - their income was less than \$3,000 - some get less, not all get \$3,000. In the news is that among elderly people drawing from some kind of welfare or social security, 382 are drawing old age benefits which means that their income is much less than \$3,000 earnings. Of the welfare recipients 85% are paying more than the \$31 per month which welfare allows them for rent. Now, does that sink in? Welfare gives them \$31 for rent, something else for food. 85% of welfare elderly people are paying more than \$31 per month, most are paying over \$65 per month. The rest of that money not from welfare came from food or clothing allowances. Thinking of welfare, we have information on 95 who live in separate homes, 80 are white and 15 non-white. As we look at the elderly need, we realize that these figures speak for themselves. Now these people, when we consider public housing, are eligible if there is one person, they are eligible if income is under

-3-

perience dictates that where this exists, the value of land is enhanced. Where vacant land is, it soon becomes developed and provides additional revenue to the governing body." (The letter was signed by a Mr. Levi, Director of Housing Development Division of the Housing Development Administration.

The President of the Council has talked about elderly housing per se without talking about the possible location and that I understand is to be your suggestion. (Directed this remark to Councilman Martin) I am prepared to talk about sites but perhaps it would be well at this time to see if anyone has any questions or statements as to elderly housing as a concept. We are fortunate to have Mr. Chmelik of Philadelphia and I will ask if he would have anything to add to what I have said.

(Council President Martin called on Mr. Chmelik and asked if he would like to say a few words to which Mr. Chmelik replied as follows:)

Mr. Chmelik: One of my functions is to go around and speak, however, I can't add one thing to what Mr. Dulany has said. But, I will be glad to answer any questions.

North Division St.

Dick LeViness: / Will we talk tonight of each of the sites inside the City Limits?

Mr. Dulany: Yes, within the City of Salisbury.

Mr. Martin: Yes, only within the City limits, City property, no where else.

James Betts - Riverside Drive: Is this housing subsidized by the City, the County or the State?

Mr. Dulany: No money will be used here but Federal money.

James Betts: Then it is County and City because if you accept taxes, it is subsidized.

Mr. Dulany: There is no state, city or county money in it.

James Betts: I have no further questions.

Mr. Martin: We now have before us two sites that have been proposed. We will make no definite decision tonight for the Housing Authority. The sites have been well publicized we think. We have deliberately done this so that everyone will be aware of where these sites are. This meeting is held before Council action for the purpose of you people having an opportunity to speak. This is not a head count of how many are for or how many are against. These are points for your reaction to the locations. We are not going to sit up here tonight and say "15 voted for or 5 voted against". We are going to try to glean reaction of citizens in the City. We will give anyone a chance to be heard on each of the two locations. I will ask Mr. Dulany to review the site locations again.

Mr. Dulany: We have had dozens of possible locations for elderly housing and for one reason or another they have been found unacceptable. We have narrowed them to two sites. One is the E. Chestnut Street lot. The other is out near Riverside Drive in the Alabama Ave., Winder, Moore and Taylor Streets. It is a block of land about 2 1/2 acres and if you don't know the location, it is on the one side of the Oak Hill Apartments and on the other side is the Riverside Church. There are pros and cons, and I will be glad to give them to you as the Housing Authority sees it as you like or if you do not ask any opinion from us, that is alright too.

Mr. Martin: I think we should hear from the audience first before the Housing Authority gives its opinions. As you rise, please state your name and address for the record.

Edgar Porter: Before you get to see the site situation, as I understand it, the County Council and the Mayor and Council of Salisbury have recognized that about 279 people are eligible in the income brackets you have spoken of -- does this then, this need, make this project necessary?

Mr. Martin: Yes. Mr. Chmelik did you want to say something?

Mr. Chmelik: Most people in our statistics are eligible. Also, I would like to point out that this is a 1960 census. Reviewing the applications (for the housing) will demonstrate the need potential market is around 1,000 units. One thousand elderly

people in this County are eligible for this. I would say a minimum of 1,000.

Mrs. Lee Lowry: What percentage are in Salisbury and what percentage are in the County?

Mr. Dulany: Out of the 1,000; how many in Salisbury, how many in the County? I would estimate about - the potential market in the City limits is close to 300. (consulted with Chmelik and arrived at this figure)

Mrs. Lowry: Of the 279 people whom we have mentioned in the 1960 census, how many from Salisbury and how many from other parts of the county?

Mr. Dulany: Same answer to be given. Census figures cover the county and Salisbury.

Mrs. Lowry: Does the need seem to be greater in the City of Salisbury than in the County?

Mr. Dulany: I can't answer that specifically. There is ample evidence. Legally, the Housing Authority requires that the residents be residents of the County for three years and therefore, a line on either side of the City does not essentially exempt them.

Mrs. Lowry: This meeting is to be used to decide about housing in Salisbury?

Mr. Dulany: Housing in Salisbury.

Ted White: (Park Avenue) I would like to question along that line. It seems to me that all people talk about is expansion beyond the City Limits. Way beyond the City Limits. Seems to me that we must stay within the City Limits of Salisbury. I don't think that the fact that it should be in the City Limits - if it should be - - don't know if that is a Federal ruling or not. It would be more desirable to have it just outside rather than inside the City.

Mr. Dulany: The Federal ruling has our, has the local Authority's judgment. It seems to me that if people are going to be in a project, they should be able to walk to places where they will have to go. If put outside the City limits of Salisbury, it is pretty far from the shopping centers, movies, library, etc. (Sounds of denial detected from audience) This Housing Authority would not approve a location not close to the center of the City. The Federal office would not approve a project.....

Charles Tull - Georgia Ave.: You've got all these parking lots right in the center of town. Why not put one (housing project) there? (Applause from Audience)

Mr. Dulany: What location are you speaking of?

Mr. Tull: Why don't you put it in the center of town? One location is a parking lot in the center of Salisbury another is the old Shore Distributor's property.

Mr. Dulany: That would be acceptable to the Housing Authority but it is wrapped up in an Urban Renewal Project which has bonds outstanding and we really wanted to consider this one. We cast aside the possibility because of Urban Renewal ramifications.

Robert Cannon - Riverside Drive: I arise at this time to back Charles (Tull) up on the lack of ability to acquire land behind Artcraft. I understand from a high government official that there are a group of Main Street merchants dickering with the City to buy or lease from the City authorities or some in the area across from the Telephone Co. in the area of a block of land to put a motel on. I haven't checked it out. But I understand a group is trying to lease from the City because there is a lack of use or need for parking in that area. I guess I shouldn't object, but.....If one is interested in leasing this land for a private group for a motel, it seems that the Council could possibly entertain whatever deal they can with this Housing Commission for a project for the housing for the elderly. One of the City officials told me this and he hinted to me this was true. I must question Mr. Dulany's answer to Mr. Tull.

Dick LeViness - 321 N. Division St.: Mr. Dulany, do you know of any City that has this that has put this outside the City limits or has all of these been put inside of the City Limits?

Mr. Chmelik: I don't know of an elderly project within the last four years that hasn't been in the business district. One of the reasons for this is the fact that most renters do not have automobiles. Ten percent of elderly people only have automobiles. One of their great joys is window shopping and dime stores and the need for facilities close by is apparent. This is based on case study. I suppose also that one of the results of the location near needed facilities is that every housing authority has a waiting list as great as the original number of units. Even in Philadelphia and Baltimore, the elderly projects are located in the central business districts, or we try to get them. The need is so important that it is beyond question.

Mr. LeViness: I don't think you answered my question. What about four years ago?

Mr. Chmelik: Before that time, the whole concept wasn't thought out. All units built in the past 6 years have been built.....

Henry Hanna: I would like to ask a question. I'm asking about housing for the elderly-- what we are speaking of --- isn't it true that multiple units are the only feasible way inasmuch as it is only feasible to have elevators and not have to walk up? It should be in a business district. The residential areas you are thinking of are not in a business district. There is a place that would be feasible in the City. It would fit in ---the old Cavanuagh lot. It is listed in Multiple Listing, don't know who has it though, it is behind the library, behind the Porter building across from the Fire House towards the River. It is an ideal location. Easy walking distance to everything. Wouldn't have to cross Route 50 or down Riverside Drive. It is immediately across from the parking lot (Camden Street). It has easy access for window shopping. Has this site been considered? .

Mr. Dulany: Yes, but it was too small. It won't take high-rise in there and have a free area around it.

Mr. Hanna: Why wouldn't the City develop a park along the stream? (Described a similar stream or river development in San Antonio, Texas which he had viewed with enthusiasm. He told of beautiful, tree-lined banks, plantings and use of the stream for boats and a walking area for pedestrians to stroll along) A development like this along the stream would give people access to it and you would have a park atmosphere.

As a Realtor, I think this is most attractive. I can't imagine that this would be thrown out. I may be wrong there.

Mr. Dulany: I don't know how big the area is there. (He called on the City officials for their estimation)

Mr. Martin: We will look into this.

Mr. Hanna: It would not only help the elderly, but could beautify the entire City. I would be happy to go to San Antonio and show you! (Laughter from all to which Mr. Martin replied the Council would be glad to go with Mr. Hanna as his quests)

Albert Morris: It is nice to bring these people into the center of town but nobody says where they are going to eat! Shouldn't a close location to a supermarket to go to be considered? It would be pretty bad (at the two suggested sites). No supermarkets available.

Milton Pope: I would like to sanction what Dr. Morris says. It is unfortunate that we do not have food markets in the business area of Salisbury. It seems to me to be a very important factor. Especially since this will be for aged people, 62 or more. Seems to me also that a practical place would be either a block or so to the supermarkets. I don't have the knowledge to discuss whether it is needed or not but in a telephone conversation with Mr. Joseph Y. Gunby, he was talking about this need. He is out of town tonight but has asked me to represent him. I asked him to write a letter expressing his views. His views are my own. I am having treatment on my eyes and can't see to read too well so I have asked Mr. White to read that letter. (Mr. White read the letter from Mr. Joseph Y. Gunby at this point. It states:)

"Dear Milton (Pope): I understood from my telephone conversation with you on Monday, July 24, that there were plans for the construction of government financed housing units on the land on Chestnut Street now being used as a parking lot and that a hearing with respect to same would be held on Monday evening, July 31.

"I would like to attend this meeting but find that I cannot do so because of a previous engagement which makes it necessary that I be away on Monday, July 31, next.

"I do not think that this location would best serve either the City of Salisbury (particularly the area in close proximity to the location) or the purpose of the housing program, for reasons as follows:

"(1) This location is now serving a purpose for which it would be very difficult to find another, that is, the affording of parking facilities for those who require long time parking at small or no charge, particularly those who are employed in what might be termed the downtown area.

"This land is near several churches and possibly affords parking facilities for many of those attending their services and no doubt will become more important for this purpose as time goes on.

"(2) There are not any marketing facilities near this location and assuming that most of the tenants would not have automobiles, this would pose a major inconvenience, if not a hardship. There seems to be land available near the present and proposed shopping centers here, and the housing units in one of these locations would afford shopping service within easy walking distance.

"(3) The construction of the housing units on this location would possibly adversely affect the value and desirability of the residential property in the vicinity and all aspects with respect to this should be thoroughly considered in deciding upon the location for the project.

Signed/ Joe Gunby."

Mr. Ted White: My protest is based entirely upon congestion in the area. I have lived there 35 years. Have seen traffic grow. The area spoken of as a parking lot is bounded by Chestnut, Bush, North Division, High and Mill Streets. There is no off-street parking area. They are all narrow streets and any group of units put in that section will increase the congestion that much more. In a light business district it doesn't permit a building without adequate parking, you would have to have a variance of the Ordinance to permit it. You don't have enough land to permit parking or backing of the Ordinance. There must be a certain amount of land for every unit built. Therefore, that Ordinance would have to have a variance. Aside from that, at this location even though only 10% of the elderly have cars, they would have visitors with cars and there would be no parking there. Park Avenue has a terrific time finding adequate parking now. Another aspect is that they (the elderly) would have to cross a main thoroughfare to get to stores where there is no supermarket. Not many people go to the movies now. To get across that highway (Route 50) you have to press a button and stop traffic on a main artery and you know what happens at busy times. Truly, it is a very undesirable location.

Miss Bertha Adkins -(Park Avenue): First, I want to commend the City and County officials for recognizing elderly people. I will be 61 this month and I am approaching this group. I have served in the Department of Health, Education and Welfare and worked on the first conference on Welfare for the Aged. I had the opportunity to visit all sections of our country and see the ways that all communities are meeting their needs. I am very happy that our community is doing something. I have discovered the most effective housing for the elderly is located in the area where the people living there may walk, primarily to get food. Also, in an area large enough to have around it not only facilities for recreation, but also enough area to make it attractive for the people who live around it. Mr. Hanna's suggestion for beautification of the banks of the River is an excellent one. I am concerned that when we move to meet these human needs that we do it efficiently. We talk about Federal programs but as you know and I know, it is your money and my money that makes up Federal money and I think all of us want this housing to be done in the most effective way possible and in the very best location. I am sure that the fact that I own property on Park Avenue will be construed to be that I have an axe to grind when I question the need for this housing on Chestnut Street. I am concerned that you have an area large enough to be done as it should be done. I am sure that you will weigh this carefully. It is not good, either for the people who will live in the houses or for the town itself.

The points that have been brought up, the parking, the crossing of a very busy highway to get to the areas supplying needs, make it imperative that the Council give very serious consideration to these points being raised. I think it is wonderful that you are taking action but feel you should not decide this in a way that will make life more difficult, either for the residents or for the town itself.

Mary Anne Tull - Georgia Avenue: How many people over 65 can walk that far to do their shopping and get back? (She cited example of nearest location of a supermarket)

Mr. Dulany: We will have excellent cooperation from the bus service to give rates to these people at off-traffic hours so that they can have bus service to places they want to go to. This really does apply to the Riverside area.

Nevins Todd: I would like to say -- it seems to me that there are several confusing issues being presented to us. It is primarily designed as an argument between two sites. Both of which seem pretty obviously unacceptable for any reasons. Mr. Dulany deserves due credit for a lot of work. It is not that we don't think that they don't know what they are doing. Which facility is more important? Is it the movies or is it food? If it is food, there is no readily available supermarket. You are either going to have to move out to a supermarket area or you have to bring a supermarket along with it. Which is more important?

Second, find a site which may be more acceptable. I don't see why it has to border on residential areas which is obviously meeting many objections.

Phil Lindeman: I am with the Wicomico Commission on the Aging - there are two things put out here. Food and recreation. Proponents for the area who don't want this feel not that this building is going to deprive these people of activity or food, but will deprive people of land value. If you move this area away, activity is the main thing of their lives. These people have done their work. They havewherever you move these people --out in the County or in town-- it is going to be somebody to say the land value will go down. This is a consideration that has to be made. These people have gone through two world wars.....

Miss Bertha Adkins: (Interrupting Mr. Lindeman:) I also have been through two world wars. I resent a statement being contributed to me which is not my motivation at all.

Dr. Morris: We are talking about what we feel are the facts. As you say, it is the taxpayers' money and it is our money so all I can say to the members of the City is "don't kill the goose who laid the golden egg, let us keep making the money to pay the taxes".

Mr. Hanna: With the new bridge that you have put through, the location which I speak of is very close in proximity to the Colonial and Giant Food stores and I am sure that the bus line -- we have tried to run it to the best support of the community-- would run one behind Circle Avenue and when we don't run on those hours, they could walk there. I am thinking that the downtown area for a highrise would definitely suit better than any other area you can possibly find. I would say the skyline would look good

all together. You take one (highrise)house in a residential area and it is going to look like something completely out of place. I think that should be considered. It has been determined that you have to go at least four stories to establish a need for an elevator and you have to go at least four stories for housing for the elderly because you can't have them walking even up one flight of steps. Mr. Tallon (Planning Director) and I have talked about this 4 or 5 months ago. Another area over here which E.S.P.S. owns -- a building over here (off Route 13) which is used by Mayflower for storage, which is in easy walking distance for a highrise apartment building..... I'm supporting a possibility for a highrise hotel on that site right now. (He compared Mill St. with Route 13 in traffic, stating that one is just as bad as the other. This was brought about when comparisons were given - Mill St. and the Chestnut Parking Lot area and the property described above and Route 13).

It is near our park and there isn't any more beautiful place than what we have here in our Salisbury park. When I have out-of-town clients come to me for a house, the first thing I do is show them around and show them our City Park. This could be an outstanding spot.

Pat Hannon: One site I believe that has been overlooked. It is centrally located. Has access to supermarket and has an area that has all of the beautification that is necessary. One man in the room has an interest in it. This site is next to the Trailways Terminal. The lot next to the terminal is presently for sale. It is across the street from the park within a block of the theatre. Three of these parcels are for sale and more than meet the total area required for highrise apartments. There is more than an acreI speak from experience, in my home town they built one 11 stories on a lot 100'x175'.

Mr. Dulany: We will consider anything that is suggested here.

Edgar Porter: I am here officially tonight representing Henry Roberts' Estate. They own two substantial blocks of land on Riverside Drive very close to the Alabama site. We oppose the location there. And for many reasons which have been stated here so I won't repeat them. If the Federal government has opposed going into areas such as has been suggested away from the downtown areas because they are away, they might consider that the bus service is available to get people to the stores and supermarkets. You have pointed out finally, that the first need is to get near a food shopping area. That is their first fundamental need. We should have that right. The Alabama Ave. site does not give it. I will have to come back to this in my closing remarks. I think that suggestion that Mr. Hanna has made has a lot there and I know that Mr. Dulany will consider it. Mr. Hannon's suggestion is another that may not have been given much thought about. The fact that the area is small in itself shouldn't be discounted with the park there for recreational facilities adjacent to it already available----I hope you will consider this.

Mrs. Lowry: I am not in favor of either site personally. Very soon there will be 1,000 people needing housing. You are providing housing for 150 at the most with 75 units. What will you do about the other people? Will you add to the first development or will you find another site? How can this be handled?

Mr. Dulany: While the Housing Authority cannot answer it from the standpoint that we must get started with something reasonable. After building 75 units as we have applications, we really ought to look to a second project in the future.

Mrs. Lowry: Will that necessarily be in the downtown area too? Will you have the same difficulties?

Mr. Dulany: Certainly if it will be satisfactory to add to the first one, then that would be one thing to do. I can't tell you (1) if needed or (2) where it would be.

Mr. Lowry: Does the United States Government make provisions with that?

Mr. Chmelik: No, you have to deal with what the circumstances are. All I can say is that we are very concerned needless to say. We would rather have five applications for one unit than no applications for it. We can see an additional need for units, at least the policy is not to consolidate in any particular area. In other words, don't put them all next to each other. Definitely have drifted away from this notion.

Donald Smith: I don't understand why the Federal Government is so set on having it in the City Limits especially where the City of Salisbury has so small an area as compared to the County. I can't see why they can't have been flexible and allowed an area outside the City Limits. In the statistics you quoted 1,000 elderly who will need it. Are those 1,000 needy ---- can't they receive any help from relatives so that they cannot go on welfare? Surely, their children could add to their income.

Mr. Chmelik: Their needs are pretty well spelled out already. The application of a group is an assessment for potential demand for units. We are talking about not only people who cannot financially afford to maintain their houses but many who have been productive but get to a stage where it is a financial and a physical burden to maintain a house. The elderly people can sell their homes. They don't have to be begging in the street to qualify. We recognize the need of people looked down upon because of their age. As for how much help a son or daughter is going to give, that cannot be budgeted exactly.

Donald Smith: Are you saying that a person who has a \$15,000 home can sell it and be eligible?

Mr. Dulany: A person cannot be eligible if his assets are more than \$2,500. This is for a relative need of people whose children cannot maintain them. Each case will be studied separately by the Housing Authority. People will be admitted where the need is obvious.

Dick LeViness: I want to commend the Council for the fact that you have called a meeting like this tonight. It has given us all an opportunity to express ourselves and for this we are grateful. I have prepared a chart with comparisons of another location and Chestnut Street. It is not in the City Limits but the way we are growing I know that the time will come when this will be nearby.

(At this point Mr. LeViness obtained permission to exhibit his chart. He compared a location near the Civic Center with the Chestnut Street site, giving facts that the Civic Center was more favorable because of several advantages from the tenant's point of view. These included advantages such as the location of churches, schools, recreational (facilities), spacious approaches, large shopping center, the Civic Center, the Park, modern apartments, off-street parking, banking facilities and the fact that the Civic Center area was cooler, quieter, less congested and had a better view than the Chestnut Street site).

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have a right to draw on them.

(After exhibiting the Chart, Mr. LeViness concluded his remarks as follows:)

Mr. LeViness: I am not protesting for the sake of protesting. I am offering an alternate site - - near the Civic Center. I believe it has 10 facilities which are worthy of consideration. It is all of you (Council) who have the weighted responsibility to make this decision which will affect thousands of people later on. Consider this not from our viewpoint, but from the viewpoint of the tenants.

Mrs. Lowry: What is meant by business district?

Mr. Chmelik: A place concentrated with public and private businesses.

Mrs. Lowry: Then, won't shopping centers offer this type of facilities? Then there isn't any object to ruling that it has to be in a downtown area.

Mr. Chmelik: No, so long as the out-of-town location meets the requirements.

Mr. Dulany: A grocery store is an important element for things reachable. Other things are the library, restaurants, etc. The window shopping that has been talked about is an activity that older people do enjoy. This points towards the center of a community as the most accessible area for the project.

Mrs. Lowry: As far as the library part is concerned, the book mobile can take care of that. The other things can be found in a shopping center.

Julia Hancock: My thought is in connection with the Civic Center area. I understand that Hecht and Sears will be here. Will there be such services such as a drug store and an area to meet their criteria which would be acceptable?

Mr. Dulany: I failed to get the connection.....

Mr. Marshall: I would like to answer that, there will be a drug store, bank and a lot of other stores in the Mall (shopping center near the Civic Center). (He went on to describe other features of the Mall and was stopped by Council who advised they wanted to keep to the matter in hand) Mr. Marshall continued: I happen to be one of those who visits with these old people in the Civic Center. Some are in a pitiful case for a place to live. It is very badly needed. Regardless where you build it, they need it. They have nowhere to go when they leave the Nursing Home. We (The Happy Timers Club) started with 17 members and now we have 126. (Confirmed with the president of the Club who was present on this figure).

Mr. Cannon: I am wondering, can you go back to the Federal Agency and ask for a location adjacent to the City if you have City facilities (water, sewer, etc.)?

Mr. Chmelik: It would require a new application to be filed by the Housing Authority with approval of the County Commissioners. I can't tell you such an application would be approved. I am not at liberty to tell you why but there are certain justifiable reasons. How long, I cannot make any commitment. We don't have the funds available to grant this. If the units are cancelled, they go back into a general pool, then other people have a right to draw on them.

Mr. Cannon: Do you know whether or not, whether any of this parking down here is being considered as a possible surplus area that you might dispose of or lease to anyone for a motel or anything like that? (Addressing Council)

Mr. Martin: There are some reservations on the part of the Council that this would not be needed for parking. Has been discussed but we have not gotten into it except in the discussion stage. But this is all time consuming and would require complete readvertising for new Urban Renewal project funds to get into it. We have done some figuring on this project, Yes.

Mr. Cannon: Do you know if this could be available to the Housing Authority?

Mr. Martin: I don't know this. I don't know what Federal regulations would be, I don't think even the City Solicitor would know. We have responsibilities to the bond holders and other interested parties.

Mr. Mitchell: How about illness? I have a suggestion to use the southwest corner of Waverly and Carroll Street. It is just two or three blocks from a market. It has the advantage of walking downtown and you don't have to walk over either Route 13 or 50. I would like to get a little closer to the point, in this area you have drug stores.....

Mr. Martin: The area you are talking about, Mr. Mitchell, there is going to be a proposed medical center property here. This can be investigated, however, but can't answer you right now. We will have to look into it.

Mr. Dulany: This was one of the sites we really wanted. The area available is quite small. The shape and area there drastically made it impossible to build 75 units in this area. It was not acceptable on the basis of the size.

Mrs. Coleman: The place by the Civic Center, it is not appropriate there. (Mrs. Coleman identified herself as president of the Happy Timers Club). There are too many cars, that is no place for old people. That is no place for a home for the elderly.

Hamilton P. Fox: I am a Park Street property owner, my Mother's property, one thing to be taken into consideration is that of these sites spoken of, I would suggest building one where elderly people already live. That would be a pretty good place to locate a house for the elderly.

Mr. Cannon: Ham, where would this be?

Mr. Fox: I don't think I have to tell you that, you know Salisbury as well as I do.

Mr. Cannon: Yes, but 10%.....

Mr. J. W. Godfrey: (110 E. William St.) interrupting Mr. Cannon - "Mr. Cannon should write a letter (to the Council) and let someone else speak. We have heard too much of him too many times and from some not enough times." (Laughter accompanied this statement)

Prof. A. L. Fleming: I am Chairman of the Citizen's Advisory Committee. Mr. Dulany has discussed this with us several times -- his proposals. Mr. Dulany has looked this town over. I have sat with him and tried to locate a place. Near the sites that are proposed you will find objections that are perhaps legitimate. You are not going to find a site that will meet all the criteria you are looking for. Maybe it isn't needed. You will find approximately 25% of the people in this county that have less than \$3,000 yearly income. When you think of his living outside the City Limits, less than 3,000 are in the City than outside. This is no question of the need. Some feel we have too much parking. Others say we do not have enough. Mr. Hanna mentioned a site we have over here. There are plenty of sites available but it will take Urban Renewal to clear them. That takes years. You would have to postpone the project. I feel we must meet the needs now in reference to housing. If some of the sites are so objectionable perhaps we should look for a site to move the Parsons' Home. I would like to say to those who think we don't need it. Either we do this or we should change our wage base so that more can buy their homes. If we don't do that, we will have slums, then we go to public housing and you know what the answer to that is.

We don't seem to find it objectionable to tax ourselves for our Churches to build Manor Homes and homes for the aged but people who live in these places can afford to build their own homes. These don't bother us though, they move out of town. (Prof. Fleming recalled a story told to him by Mr. Fred Adkins at this point) Mr. Adkins said "I don't know why people would think I would want to go to Wilmington (to a Church-run Manor Home) to die away from my folks and people I knew....."

Many of these people have contributed to the benefit and welfare of the people in general. Let's get on with this. Don't prolong this. Have all the confidence that this Council is going to do what is best. Let's leave it to them and let's build the housing. (A large round of applause followed Prof. Fleming's last statement to which the Council offered acknowledgment of the vote of confidence).

Before closing the meeting, Mr. Martin recognized one elderly lady patiently waiting to state what was on her mind. She identified herself as Mrs. Martha Townsend who lived on Taylor Street and she said, " I own my home and am elderly and I can't walk to the grocery store, my daughter has to take me and bring me."

The meeting adjourned at this point and all were thanked for attending.
10:07 p.m.

City Clerk

CITY OF SALISBURY, MARYLAND

Meeting #17

August 14, 1967

PRESENT

Mayor Dallas G. Truitt
Councilman David Rodgers
Councilman Sam Seidel

Councilman W. Paul Martin, Presiding
Councilman Harry Fullbrook
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Fire Marshal, D. Williams; Purchasing Agent, C. Davis; Public Works Director, P. Cooper; Planning Director, P. Tallon; Planning Aide, M. Burhans, Members of the Press and Citizens.

Convening - Approval of Minutes, Meeting
#16 and #17, July 24 and 31, 1967

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street, Salisbury, Maryland on Monday, August 14 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meetings held on July 24 and July 31 were approved as written on motion by Councilman Seidel, seconded by Councilman Powell and carried unanimously.

Presentation of Plaque and Resolution of
Appreciation to Virgil Dale, City Employee

Executive Secretary, Charles E. Leydecker, read into the record a Resolution of Appreciation on behalf of the City Council for the many years of service of Mr. Virgil Dale, who recently retired after 41 years with the City.

The Resolution reads: WHEREAS, Virgil Dale has completed 41 years of service as an employee of the City of Salisbury, commencing this service in 1926 when the City purchased its water system from the old Salisbury Water Co. where he was previously employed; and

Whereas, he has served all of that time as a member of the City's Water and Sewer Service Crew, becoming Foreman in 1950, and serving with devotion to his job; and

WHEREAS, he has earned great admiration and respect from his fellow workers and from the elected and appointed officials whom he has served in various ways; and

WHEREAS, he never has been unable to do a job assigned to him and has contributed immeasurably to the service of the City of Salisbury; Now, therefore, be it

RESOLVED, that this Council hereby extends greatest appreciation, praise and admiration to VIRGIL DALE for tasks faithfully and excellently done and hopes he will

have many happy and fruitful years to enjoy a well earned life of retirement; and be it further

RESOLVED, that a copy of this resolution be spread on the official records of the City of Salisbury and a suitable copy presented to him.

Sgd/ W. Paul Martin, President of the Council, Dallas G. Truitt, Mayor.

A plaque was also presented to Mr. Dale by the Mayor on behalf of the City Government and congratulations and appreciation was expressed to him by the Council.

Presentation of Certificates to City
Employees - Public Works Association

Certificates of achievement from the University of Maryland's Construction and Inspector's Course, sponsored by the American Public Works Association, were presented to three City Employees, Joe Calloway, Jr., Raymond Smith and Al Matthews. All three were congratulated by the Council and the Mayor.

Ordinance No. 969 - 2nd Reading - Hot Mix
Batching Plant, Mill St. - American Paving Co

Ordinance No. 969 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Maryland, pursuant to Section 14 (9) of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting a permit to the American Paving Corp., for the erection of a Blacktop (Bituminous) hot and/or cold mix central batching plant and all units essential to the mixing plant on the premises owned by Berlin Milling Co., with option to purchase by American Paving Corp., known as Lots No. 11, 12 and 13, on City Map No. 58.

A number of persons were present for the Public Hearing on the second reading of the above named Ordinance. The City Solicitor reviewed events, stating that the matter has been heard and subsequently approved by the Planning Commission and he suggested that proponents and opponents be given an opportunity to be heard.

Mr. Victor Laws, representing the proponents of the Ordinance, The American Paving Corp., conducted the hearing in the manner of a courtroom trial, complete with court reporter and witnesses. Among those supporting the location of the Asphalt Plant on Mill Street were Mr. Richard Sheridan, representing the John B. Parsons' Home for the Aged, who stated that with the safeguards that are built into the Building Code and the Ordinance Permit, the Parsons' Home sees nothing objectionable to the Plant being located as described on Mill Street provided that these controls are carried out.

Mr. Laws requested that a report made by the Building Inspector on the subject of a field trip to a Fairfax, Virginia Blacktop Batching Plant be made a part of the official record. This request was noted and not objected to and a copy is attached to the official minutes of the meeting.

Continuing with testimony from persons favoring the plant location, Mr. Laws called upon Mr. Donald A. Carey of 29 Windward Drive, Severna Park, Md. who is connected with the American Paving Corp. Mr. Carey identified a plat of the area as being the location contemplated to be used and further stated that the plant buildings would be located behind the buildings now occupied by Holt Paper Company..

The wharf area is to be used as storage for materials such as stone and aggregate. Mr. Laws questioned if the proposed plant is to be similar to the Fairfax, Va. one and was told that it would by Mr. Carey. He estimated that the plant and its improvements would be valued at \$450,000 to \$500,000 and that it would employ approximately thirty to forty people or more. Under questioning, he further stated that reasons his corporation wanted to locate on the site were (1) they wanted to locate in Salisbury, (2) the property was available, (3) its proximity to Highways 13 and 50, its two railway sidings and its facilities for water shipment all made the location ideal. He confirmed that the Fairfax, Va. plant was located near residential areas having garden type apartments and businesses adjacent to it. He also confirmed that the Salisbury plant would be further away from these types of structures than the Virginia plant is.

Types of fuel to be used by the plant were discussed and Mr. Carey advised that gas would be utilized during the paving season. At times when the gas was not available to them locally, the Plant would utilize its own fuel. He informed that his company would use stone for their paving material and if the Ordinance was passed, construction of the plant would take six to eight weeks with commencement the first part of 1968. The winter months would be utilized to build the plant.

Mr. Laws questioned if the Fairfax, Va. plant has created any problems and was told by Mr. Carey that the owners have had no complaints in the four years they have been located there. He asked what type of dust-controlling equipment would be used and was advised on the brand name. Councilman Powell asked for assurance from Mr. Carey that the Fairfax plant and the Salisbury plant would be operated under the same conditions advising that the City Council would expect it to be equal or better if it is allowed to locate here. Councilman Martin questioned if the Fairfax plant was owned by American Paving Company and was told that it was not. It was a different company but American Paving Corp. intends to model their Salisbury plant after it. The American Paving Corp. owns the Asphalt Service Co. of Glen Burnie, Maryland.

Mr. A. M. Reynolds of Raleigh, N. C., representing a dust-controlling equipment manufacturing company out of Indiana, testified next in favor of the Plant location. He ascertained that his equipment could meet the requirements of the Ordinance No. 969 relating to dust-controlling equipment and that his company had supplied the equipment for dust control in the Fairfax plant.

Mr. Bob Lawrence who lives at Chestnut Hill and who is a local Volkswagen Dealer and chairman of the New Industry Committee of the Chamber of Commerce, advised Council that he had visited the Fairfax, Va. plant at the invitation of Mr. Laws and found it to be a clean operation. He specifically mentioned that he had examined the plant from a noise, smell and dust standpoint and found that it passed close scrutiny on all three points. He described in detail his methods of testing for dust, odor and noise and elaborated on the appearance of the Fairfax plant location, giving favorable approval on it unconditionally. He assured Council that while he was not speaking for the Chamber of Commerce but as an individual member of the New Industry Committee, he would be in favor of the Mill street location for the plant if it is to be equivalent to the plant in Fairfax, Va.

Councilman Powell verified that Mr. Lawrence was not speaking for the Chamber of Commerce officially and that his observations were on an individual basis only with no official stand taken by the Chamber on the location of the Plant.

Mr. Laws noted that most of the City's representatives' opinions were included in the report mentioned earlier and requested that the Fire Marshal furnish a statement for the record. Donald Williams, Fire Marshal, confirmed Mr. Laws' opinion that his statements before the Planning Commission indicated his conclusion that there was no risk of a fire hazard in the plant's operation. Mr. Williams stated that the operation was relatively safe and was subject to the City's Fire Code. He advised he had consulted with the State Fire Marshal, Robert Robertson, on the location and that his investigation produced no reasons why the plant should not locate there.

Councilman Fullbrook questioned Mr. Laws about a similar request for a batching plant permit which occurred while he was City Solicitor and asked why the Council should consider this application any differently than that one (Council denied permission).

Mr. Laws recollected that the case Mr. Fullbrook referred to was the one proposed to be located near the shopping center on Route 50, was one that handled powdered cement and was an operation where bulk shipments were to be broken down into small deliveries with an element of dust and smoke hazards existing. He and Councilman Martin stated they could see no parallel of that operation and this batching plant installation.

Councilman Martin asked the Fire Marshal to expand on the subject of the possibility of ignition of stored asphalt and Mr. Williams replied that the danger of ignition of stored asphalt is very low. The possibility of ignition is increased when it is heated for unloading, however. Mr. Williams pointed out that various safeguards to protect adjoining properties are mandatory in the City's Fire Code and these safeguards will be required to be built into the plant.

Mr. Williams' testimony concluded Mr. Laws' case for the proponents of the Ordinance permit and Council President called on the legal representative for the opposition to present his. Mr. Jack Robins, attorney, called on Mr. C. F. Bateman, Executive Vice President of Symington Wayne Corp. as his first witness.

Mr. Bateman, whose company occupies the property adjacent to the proposed plant location, advised Council of his company's plans to improve and expand their operation at this location which will involve an investment of \$500,000 or more which will increase in the next two or three years to a two or three million dollar investment. After filling in the Council on the history of the Wayne Company's holdings in Salisbury, Mr. Bateman calmly and flatly stated, "I am speaking for the management of the entire corporation. We would be idiots to proceed with this plant knowing full well that we have this fire hazard next to us. I can assure you that we happen to know a little bit about this and we don't want a two or three million dollar investment next to an asphalt plant. I don't think it is going to be any good to listen at all this testimony but I can assure you this--that if this permit is granted, my recommendation to my Board--and they listen very carefully--would not be to proceed with these plans but to pick a site outside of this State where we can build a building and I am sure it would be the end of Wayne in Salisbury. So you can take your pick. It is time that we got some consideration."

Mr. Laws questioned Mr. Bateman on whether or not he had been invited to visit the Fairfax plant and Mr. Bateman admitted he had declined the invitation and still claimed that the American Paving Corp. would not be a good neighbor. Mr. Bateman elaborated on this point, stating "it is too big a fire hazard to risk the size of investment we intend to build."

Continuing along the fire hazard line, Mr. Arthur Hoppes who is in the Architectural Division of the Wayne Co. quoted facts and figures on the ignition faculties of stored asphalt, its combustible qualities and other characteristics including what could be used to put out an asphalt fire and what could not be used. Under direct questioning by Mr. Laws, Mr. Hoppes confirmed that he did not agree "in part" with Fire Marshal Williams' testimony.

Councilman Rodgers observed that he could see no difference in the potential danger of the asphalt plant and the gasoline and petroleum storage operation located on the other side of the Wayne Co. holdings on Mill Street. Mr. Hoppes claimed there was a great difference but a definite reason why was not clearly explained.

Mr. Hamilton Fox, speaking against the plant locating on Mill Street, claimed that dust would be a big factor to consider as well as the increased need for bulk storage of fuel oil by the asphalt plant and as he understood it, this increase would not be allowed in the area because of zoning regulations. He pointed out that since this type of operation was allowed only under Ordinance Permit, it must be concluded that it is inherently offensive and should not be allowed in an area so close to a residential zone.

Mr. John Wimbrow who lives on Park Street questioned where the water for the operation would be secured and where it would be discharged. He expressed concern over the possible pollution of the River because of the discharge of heated industrial wastes. Mr. Philip Cooper of the City's Public Works Department cleared this point up, however, by stating that the water from the plant's operation would not be discharged into the river. He mentioned the use of a cooling receptacle and this brought another observation by Mr. Wimbrow concerning the condition of the material contained in just such a receptacle at a plant of a similar nature located in Delmar. Mr. Cooper replied to this that the Ordinance granting the permit is very specific and restrictive so that if any offensive situation develops, it will have to be relieved or the plant will be closed down within 72 hours. "The Ordinance's intent is for high performance standards and is more restrictive than any other I have seen."

Councilman Martin asked for additional testimony from opponents of the Ordinance but none was indicated. Mr. Laws summed up his presentation as follows: "I would like to remind the Mayor and Council that so far as I am aware, all City Agencies and Staff have now approved this Ordinance and plant location as requested pursuant to and subject to the safeguards as the Ordinance requires. I think it would be to the advantage of the City to have the land put to productive use. It will provide additional tax revenues and additional employment. I would certainly concur in all that Mr. Bateman has said that Wayne means to this City. We have made every effort we could think of to satisfy their objections. There is not really much you can say when somebody says you will not be a good neighbor. This is not acceptable because it is not specific. One of the strengths of this community is its diversified tax base which is spread over small industries. No one industry is dominant like the Air Base in Chincoteague or Phillips Cannery in Cambridge was. Our community has been protected from that type of dominant industry and we have small industries to fall back on. I think that the Council must consider that when passing on a matter of this kind. The people who have testified in favor of this plant have been the ones who have visited this Fairfax plant. Those against it were invited, some more than others, but they did not elect to go. This Council represents all the people in Salisbury and not any one industry --all the people--and has more responsibility than any one group or company. It would be a sad thing if one

company could veto what could or could not go on any property next to it. Property owners would have no market except to their neighbors. A good record has been made for the plant location on Mill Street. This plant can do a good job and meet the conditions of the Ordinance."

Councilman Martin announced at this point that the Ordinance was ready for motion on second and final reading. Councilman Rodgers stated that he was the only member of the Council that went to Fairfax and he concurred with the report of the Building Inspector and the City Engineer and the personal observation of Mr. Lawrence. "I am not in favor of putting any industry inside the City Limits that would be detrimental to any group of citizens or to the City as a whole. These people have presented a very fair description of the plant (in Fairfax). If this plant is operated the same way, it would not be detrimental. I move that Ordinance No. 969 be passed for second reading."

Councilman Powell asked to make a few brief remarks, "I think we should, as a Council, have a crystal clear assurance that the Ordinance which is well written, although some points raised tonight would indicate that some need attention and study. It was stated tonight that the plant, if the Ordinance were passed, would no doubt use the winter months ahead for construction and probably not open for a mixing plant until early next spring or summer. I prefer that a study be made of facts brought out. There is considerable weight in some statements made by Mr. Bateman that deserve our thoughts before making a hasty decision. I would prefer not to vote at this time."

Councilman Rodgers replied to this that "these people deserve an answer. I don't know when a first request for this plant was first made. (June 9 was the date provided by Mr. Tallon of the Planning Office) Amend the motion then that the Plant be inspected by whoever is interested. These people deserve an answer. They are interested in coming into this City to locate their plant. I greatly respect the remarks of Mr. Bateman but I agree with Mr. Laws. If we are going to be governed by an industry that will tell us what can go on a property or not, what will they want next? Let's tell them whether they can or can't so that they can look for another location."

Councilman Powell: "The points raised on fire hazards, on points of discharge of water...I don't see that report at the moment. I don't like to see this dropped although as business people, I am sure they are considering an alternate location. If these points can be answered, I could be satisfied but I would like to see this first."

(Discussion of when the next meeting of the Council would be held followed in which August 28 was established to be the next regularly scheduled meeting)

Mr. Laws: "We very much want an early answer on this. We don't have an alternate location but we are willing to propose this. My clients have tried to meet every reasonable suggestion and every point..... I would not like to have to bring all these witnesses on again for another public hearing. If you can meet with the City Staff and Mr. Hoppes of the Wayne Co., if he wants, to finally get an answer at that time,...I am sure we would be willing."

Mr. Powell: "The bad neighbor policy is not a good issue so we want an answer to that as well as one on the fire issue."

Mr. Martin: "I would like to have a report from the Chamber of Commerce, too. This statement by Mr. Bateman deserves consideration as well as other statements. I

am asking the Executive Secretary to get information on all these points that have been raised, to get all the parties together and to take them one at a time and get answers. I think we should have it ready in two weeks. If the answer is no, then we will say so. A written report by the Executive Secretary will be included in the next briefing book."

(Mr. Fox made a statement that the Chamber of Commerce New Industry Committee will obviously have to be in favor of bringing in anything new) Mr. Martin replied: "The Chamber of Commerce is also interested in old industry as well as new industry locating in Salisbury. They have been consulted many times and their advice is appreciated. New industry and old industry are synonymous and I would like to ask if Mr. Lawrence will take this up and give us a report from the Chamber before the next meeting."

Mr. Laws questioned again what the issues were that Council wanted cleared up and was advised by Councilman Powell that they were (1) Fire Hazard conditions, (2) The Water Pollution question and (3) Clarification of the "poor neighbor" statement.

The Hearing closed with the indication that a complete report will be given at the next meeting when final decision on the request for a permit will be made.

Ordinance No. 952 - 2nd reading - Cooperation Agreement - Wicomico Housing Authority

Ordinance No. 952 as amended with the insertion of the words "designed and intended for the elderly" in section 1., sentence No. 3 after the word "housing", was passed unanimously by Council on a motion by Seidel, seconded by Powell. The same words that amend the Ordinance will also amend the Cooperation Agreement on page 1., section 2., sentence No. 3 after the word "housing". Mr. Dulany confirmed that this amendment is agreeable to the Federal Government. Passage of this Ordinance permits the Housing Authority to build 75 units of low rent housing for the elderly in the City Limits of Salisbury.

Housing for the Elderly Location

Mr. Dulany reviewed briefly his commission's analysis of the various locations suggested to be considered for the Project at the Public Hearing held on the subject on July 31. He concluded that for various reasons, neither was found suitable. All were too expensive and the land areas were not adequate. Mr. S. Norman Holland, Sr. requested permission to have a consultant he had employed show pictures of a housing project as it would appear if located on his property on Chestnut Street. Council allowed the demonstration, pointing out that the Public Hearing had been held specifically for this purpose on July 31. Mr. Dulany was asked what location his Housing Authority recommended and in turn, he advised they favored and recommended the Alabama Avenue site. He also advised that residents living in the area would be relocated where necessary and that options on all properties involved have been obtained. Motion to accept the recommendation of the Housing Authority to locate the Elderly Housing Project on the Alabama Ave. site was made and seconded by Rodgers and Seidel and carried with Councilman Fullbrook voting No.

Mr. Fullbrook requested that it be noted in the record that he would have voted No against either location because Mr. Dulany had verified the answer to a question that has been in his mind all along. "The Authority is making the location fit the money allotted to it rather than using it for the Housing in a place where it would be most advantageous for those living in it."

Continuing with the discussion, Mr. Dulany stated that construction would begin as soon as possible but could not give an estimated date. He did say that the options on properties needed would be taken up immediately. Councilman Powell motioned that a suitable Resolution be drawn up on behalf of the Council commending Mr. Dulany and his committee on the tremendous job they have done in getting the Housing Project done. Councilman Seidel seconded the motion which was carried unanimously. The Resolution will be presented at the next meeting.

Ordinance No. 970 - 2nd Reading - Closing
of a portion of Downing Street

City Solicitor reported no changes or amendments to the Ordinance as presented at the last meeting and motion was therefore made by Councilman Powell, seconded by Councilman Seidel approving it for final reading.

Ordinance No. 971 - Parking Requirements -
2nd Reading

This Ordinance was also passed for second and final reading on motion by Rodgers, seconded by Powell.

Ordinance No. 972 - Permit for Apartment
House, Newton Street - 2nd Reading

Ordinance No. 972 was passed for second and final reading on motion by Rodgers, seconded by Powell.

Resolution No. 95 - Filing of Amendatory
Application for Increased Loan and Relocation
Grant

Resolution No. 95 reads: RESOLUTION of the City of Salisbury authorizing filing of Amendatory application to increase loan and relocation grant for making relocation payments under Section 114 of Housing Act of 1949 for Central Business District Project No. 1.

Mr. Tallon explained that this request results from a Federal authorization providing for additional payments to businesses, families and individuals relocated from an Urban Renewal Project effective January 27, 1964. The City's original contract was executed in September, 1963. If passed, this will allow the City to make relocation payments to the full extent permitted by the law.

A motion approving the Resolution was made and seconded by Powell and Seidel and carried with Councilman Rodgers voting No. Mr. Rodgers advised he was against the principle of the Relocation Grant program in general.

Workable Program Status Report

A request submitted by the Planning Department for submission of the City's application for recertification of its Workable Program for Community Improvement to the Department of Housing and Urban Development was approved on motion by Rodgers, seconded by Seidel. Approval by HUD will make the City eligible for Federal Aid Programs.

R/W - Pennsylvania Railroad

Director of Public Works, P. C. Cooper, advised Council of the need to obtain right-of-way from the Pennsylvania Railroad in order to extend an 18" sewer main out West Road which is intended to serve Campbell Soup Co. The project is not anticipated for the near future but since it takes so long to obtain the right-of-way through the Railroad's usual legal procedures, permission to proceed and execute the necessary documents is desirable. Authority to obtain the right-of-way was granted on motion by Rodgers, seconded by Powell and carried unanimously.

Curb and Sidewalk Construction Costs -
Parsons' Cemetery

Mr. Richard Cooper, representing the Parsons' Cemetery Building Committee, appeared before Council to request re-imbusement of \$472 which represents one-half the cost of installing depressed driveway entrances at the Parsons' Cemetery. This portion of the construction of the improvements at the Cemetery was over-looked on the original estimate given to Council for their contribution towards the improvements at the Cemetery. A motion was made by Rodgers, seconded by Powell and carried unanimously to pay the additional \$472 as requested.

Blacktop Program for 1968

Mr. Cooper distributed copies of the proposed blacktop program and schedule of surfacing for 1968. A copy is attached to the official minutes of the Council.

Request for Sanitary Sewer Extension -
Route 13 - Bowers' Apartments

A request was submitted for the above service by Mr. Bill Ahtes and the Urban Services Commission. Authority to turn the matter over to George, Miles & Buhr for engineering services with a report furnished to Council at the next meeting was given to Mr. Cooper on motion by Powell, seconded by Rodgers and carried unanimously.

Award of Bids

1. Contract #3-68-SM - motion by Powell, seconded by Rodgers to award to Clyde F. Rosen in the amount of \$34,946.40.
2. Curb, Gutter & Sidewalk Construction - motion by Rodgers, seconded by Powell to continue agreement with George F. Malone as authorized on March 27, 1967 staying within available budgeted funds for the program.
3. Electric Typewriter - Public Works Dept. - motion by Powell, seconded by Seidel to award to B & O Office Machines in the amount of \$430.
4. Insecticide Applicator - Fog - motion by Seidel, seconded by Powell to award bid to Summit Chemical Co. in the amount of \$399.
5. Storage Shed Repairs - City Service Center - motion by Powell, seconded by Seidel to award to Wood Richardson & Son in the amount of \$390.
6. Sign Faces (Standardized) - motion by Seidel, seconded by Powell to purchase standardized item from Minnesota Mining and Manufacturing Co. in the amount of \$509.16.

7. Traffic Paint - motion by Seidel, seconded by Powell to purchase as recommended from State Use Industries in the amount of \$390.
8. 51 Mylar Atlas Sheets - motion by Powell, seconded by Seidel to purchase from Aero Service Corp. in the amount of \$928.20.
9. Emergency Sewer Repair - motion by Seidel, seconded by Powell to issue purchase order for payment to George W. Wilkinson in the amount of \$2,235.25.
10. Chemicals and Supplies - motion by Rodgers, seconded by Seidel to purchase from Wallace & Tiernan, Inc. in the amount of \$216.25.
11. Mosquito Control Chemicals - motion by Rodgers, seconded by Powell to pay the City's share of \$600 to the University of Md. Mosquito Control Program.
12. 2,000 Cu. Yd. - Select Borrow - motion by Rodgers, seconded by Seidel to award to E. J. Ruark in the amount of \$1,800 subject to the borrow meeting specifications of the City Engineer. If it does not meet specifications, permission is granted to go to the second bidder (Howard Culver - \$1,960) to furnish the material.

Auditor's Recommendations - C.C.D.C. -
Parking Lot Operations

Mr. Jack Purnell, representing the C. C. D. C., appeared before Council to object to the Auditor's recommendation to move the monthly parkers from "spitter" operated lots. He stated the monthly parkers have been moved too many times to provide good public relations and the C. C. D. C. would prefer to leave this operation as it is. Councilman Fullbrook pointed out that the Auditors are telling the City that the parking lots are not operating as efficiently as they should and, therefore, if they say the operation should be changed, then it should be changed. Council, however, went along with a suggestion by Mr. Purnell and a motion was made by Rodgers, seconded by Powell to accept the recommendations of the Auditors with the exception of the monthly parker recommendation for a period of 3 months. A complete copy of the Auditor's recommendations is attached to the official minutes of the meeting.

Employee Insurance Plan (Life Insurance)

Executive Secretary called attention to a report submitted by the City's Insurance Committee giving its opinion of the Life Insurance Proposal by Globe Insurance Co. They recommended asking for proposals from other companies before passing on this specific proposal. Discussion of the matter brought a decision by Council to postpone consideration of a Life Insurance Program as an employee benefit until the next Budget sessions come up.

Johnson's Park Farm

Council instructed the Executive Secretary to inform Dr. Rufus Johnson that the City's interests in the property deeded to it by Mrs. Sallie Coulbourn Disharoon will remain status quo at the present time until a use for it can be decided upon to meet the requirements of Mrs. Disharoon's will. In the meantime, a suitable sign or memorial will be erected on the property identifying it as a Memorial Park in her honor.

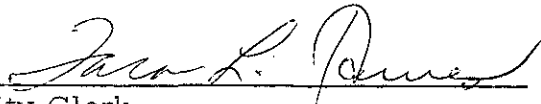
General CATV - Parking District Tax
Assessment

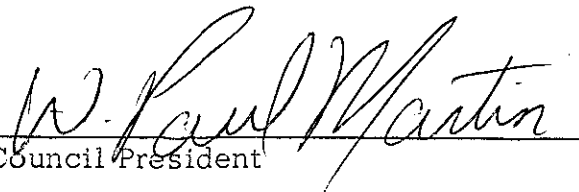
A motion was made and seconded by Rodgers and Seidel to accept the recommendation of the City Treasurer in the matter of the tax assessment of General CATV. A total assessment of \$25,608. is to be divided with 68% in Parking District #1 and 32% in District #2.

New Business

1. A joint City-County meeting date was set for September 18 from 7:30 to 9:30 in City Hall.
2. Authorization for traffic signal installation at Delaware, Isabella and West Road was given on motion by Powell, seconded by Seidel.
3. Two vacancies mistakenly left out of the Police Department's Personnel Budget, are to be added on making a total of 35 patrolmen in the Department. The Treasurer was authorized to make the necessary budgetary adjustments for this action on a unanimous vote by Council.
4. City Treasurer reported he had applications for tax exemptions by elderly people who are paying taxes on property that has not been deeded to them. They have never had a transfer of title to the property, yet they pay all the taxes on it and have paid them over a long period of time. He asked for authority to make exemptions in these cases and was granted same on motion by Rodgers, seconded by Seidel. In effect, the City Treasurer was authorized to give variances to the provisions of the Resolution establishing tax exemptions for the elderly in such worthy cases.
5. In connection with the above, Council appointed the Treasurer to review and pass on applications for tax exemptions for the elderly.
6. Council requested that flowers be sent to Mr. Sid Derickson, Deputy Director of the Building Inspections Dept., who is undergoing open-heart surgery in Baltimore.
7. Executive Secretary reported that the City's proposal for joint responsibility with respect to the issuance of Building Permits where City and County jurisdiction is involved has been accepted by the County and will be the policy followed in future cases.
8. Councilman Seidel was advised that the left-turn signal at the intersection of Rt. 13 and E. Main is under repair and will be reinstated as soon as possible.
9. Councilman Seidel reported that a Mrs. Renshaw had contacted him with praise for the City's Fire Dept. and he wanted to also pass along his own praise. He noted, too, that he was certainly proud of the City during the recent Little League Tournament and he had heard many compliments by visitors to this event. He questioned the possibility of using the Pony League Park for future Community Band Concerts but this was discouraged by the Public Works Director who also promised more mosquito control operations as soon as practical.
10. Mr. Cooper invited the Mayor and Council to view a film received from the San Diego Zoo which he plans to show to interested citizens within the next two days.

There being no further business to come before the Chair, the meeting adjourned at 11:20 p.m. to meet again in regular session on August 28, 1967 at 8 p.m.


City Clerk


Council President

CITY OF SALISBURY
BUREAU OF INSPECTIONS

TO: Planning Commission

June 21, 1967

FROM: Henry P. Wojtanowski

SUBJECT: Field Trip (Blacktop Batching Plant)

1. Purpose of the Report:

On June 16, 1967, Mr. Philip Cooper, Director Public Works, and the undersigned visited a Blacktop Batching Plant as requested by the Planning Commission and invitation by the American Paving Corporation in Fairfax, Virginia. This report was prepared to assist the Wicomico Planning Commission and the City Council in evaluating a request by the American Paving Corporation for an Ordinance Permit to erect a Blacktop (Bituminous) hot and/or cold mix central batching plant on the premises located on City Map No. 58, Lots No. 11, 12 and 13, known as 300 Mill Street. The property presently is owned by the Berlin Milling Company and the American Paving Corporation has an option to purchase these premises and desire to erect a blacktop batching plant.

2. Persons Contacted:

- a. Mr. Charles J. Jeckell-Director Public Works, Fairfax, Virginia.
- b. Mr. Paul J. Yoash-President American Paving Corporation, Baltimore, Maryland.
- c. Mr. Donald Karry-Member of the American Paving Corporation, Baltimore, Maryland.
- d. Mr. Buzz Cloud-Sales representative for McClung-Logan Equipment Company, Baltimore, Maryland.
- e. Mr. William C. Krauser-President-Krauser Equipment Company, Fairfax, Virginia.
- f. Mrs. Judith R. Sacks-Manager Foxcroft Colony Apartments, Fairfax, Virginia.
- g. Two employees of the City of Fairfax Sewage Plant.

3. Location:

The asphalt central batching plant site is situated in a 1-2 District, (Heavy Industrial), Fairfax, Virginia, with the prevailing winds from the West.

4. The Plant:

The plant visited is owned and operated by the National Asphalt Company, Alexandria, Virginia. It consists of a blacktop batching plant with a 4,000 lb. pugmill capacity, a supporting dryer which uses natural gas with remote control fittings, a primary dust collector, a secondary wet type normal duty dust collector with internal water piping and spray system complete to inlet leader at base of unit, including a hot elevator assembly, mixing tower assemblies and numerous other units essential for a blacktop batching plant, and an electric heated insulated storage tank for storage of asphaltic cement. There are two trailers on the site which are used for a field office and parts room; a small open shed which contained miscellaneous items required in the operation of a blacktop plant.

5. Surroundings:

Directly north of the site, approximately 400 feet, are the Foxcroft Colony Apartments consisting of 312 units, and to the east many well kept distinctive homes which are approximately 1,000 to 1,500 feet. In between this area lies two or three baseball fields owned and maintained by the City of Fairfax. Sewage Disposal Plant is about 100 feet to the southeast of the plant and directly east adjoining the plant premises is the Krauser Equipment Company (see attached sketch). To the west and south is unimproved wooded properties. Bordering on the north and west property lines of the site is an eight (8) foot high wooden fence.

6. Plant Problems:

Inspection of the mixing plant itself revealed little or any accumulation or deposit of offensive or noxious matters which could constitute a nuisance, injuriously affecting any adjacent property or district and dangerous to health of any person within the City. However, it was noted that the vehicular movement area on the premises and the crawler type equipment used in the movement of materials to the coal elevator did create some dust

and sound from the plant could be heard at a distance of 300 feet.

7. Discussion:

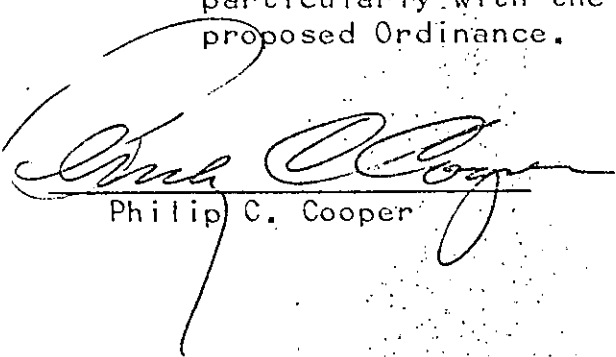
In speaking with individuals referred to above who had no financial interest in the plant revealed that they felt that this plant properly maintained to include good housekeeping was not, in their opinion, a nuisance and did not create any odor problems within this area.

8. Conclusions:

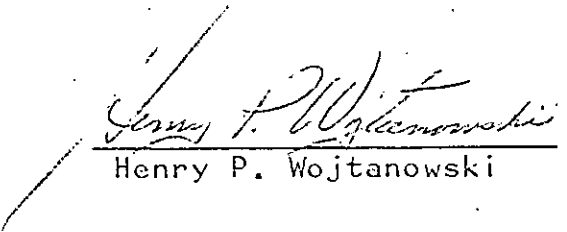
- a. Noise:---Not detrimental.
- b. Odor:---Not offensive.
- c. Fire Safety:---Must meet all requirements of City's Fire Code.
- d. Steam Discharge:---Absorbed in atmosphere without nuisance.
- e. Dust:---The only real problem is control of dust. This we believe can be accomplished satisfactorily by good housekeeping procedures, notably:
 1. Paved work areas.
 2. Rubber tired equipment.
 3. Minimized handling of aggregate.
 4. Super duty (Wet type) dust collector.
 5. Automatic gas dryer.
 6. Electrical heating of asphalt cement.
- f. Good housekeeping and plant management essential.
- g. Inspection of the National Asphalt Company's plant and contact with disinterested persons mentioned above, leaves us with the opinion that it is possible to erect and operate a blacktop batching plant on Mill Street that

June 21, 1967

would not be detrimental to the nearby residents,
particularly with the restrictions outlined in the
proposed Ordinance.



Philip C. Cooper



Henry P. Wojtanowski

Info. Copies Furnished:

Mr. Philip Cooper
Victor Laws, Esquire
Mr. Paul Yoash
Mr. Donald Karry
Walter Anderson, Esquire
Donald Williams, Fire Marshal

FOXCROFT Colony Apt.

SWIMMING POOL

PICKETT ROAD

Open Area

Approx 400'

KRAUSER
EQUIPMENT
CO

80" Wooden fence

STOCK PILE

80" Wooden fence

BLACKTOP
PLANT

Approx 1000'

Approx 1000' - 1500'

Wooded area

SEWAGE
PLANT

Wooded Area

Dwellings

RAIL
FIELD

Incl

MAIN LAURENTZ & Co.

CERTIFIED PUBLIC ACCOUNTANTS

OFFICES OR ASSOCIATED FIRMS
U.S.A., CANADA, MEXICO, SOUTH AMERICA
GREAT BRITAIN, EUROPE, MIDDLE EAST
AUSTRALIA, AFRICA

BOX 588-109 HIGH STREET
SALISBURY, MARYLAND 21801
PIONEER 2-8164

Mayor and City Council
City Hall
Salisbury, Maryland

Gentlemen:

At your request, I met with the C.C.D.C. committee at their August 4 meeting to discuss the problem of insufficient financial controls on the operation of parking lots. At the meeting, I presented my contemplated recommendations and a discussion of the feasibility of such was held with the committee. Also present were City officials Mr. Leydecker, Mr. Brittingham and Mr. Davis. I understand the C.C.D.C. committee is to meet with Council also and present their views on recommended procedure changes so I will not attempt to state their feelings on the matter.

The present inadequate control situation is caused principally by two factors:

1. The parking of monthly rentals on lots equipped with the "spitter".
2. Inadequate hourly coverage of lots by the parking lot attendants.

The monthly rentals defeat the control aspect of the "spitters" because there is no satisfactory way to account for the number of times such cars may enter and leave the lots each day. Some such cars may stay on the lot all day, (or not at all) whereas others may enter and leave many times during the day. The delivery car of a local retail store is a good example of the latter situation.

Inadequate hourly coverage results from attendants working from 8 AM to 5 PM compounded by the present practice of their leaving their stations around 4 PM to deliver their receipts and tickets (up to that point) to City Hall. Obviously, many cars leave the lots after 5 PM and during the half hour interval of absence.

My recommendations for the correction of the above are as follows:

1. Increased hourly coverage by attendants:

Attendants should be on uninterrupted duty from 8 AM to 6 PM - Tuesday, Wednesday, Thursday, and Saturday and

8 AM to 9:30 PM on Mondays and Fridays.

2. At the conclusion of their day's duty, each attendant should place his receipts and tickets in a bank deposit bag, properly identified, lock the bag and deposit it in the night depository of a convenient designated bank. In the morning, the locked bags would be picked up from the bank by a designated City employee and delivered to Mr. Brittingham who would count and deposit the cash, execute receipt for such, and turn bag, receipt and tickets over to Mr. Davis.

3. Monthly parkers be removed from "spitter" lots and parking be provided for them elsewhere.

Suggestions for facilities for "monthlies" other than just on Broad Street lot:

- 1) Broad St. and reserved on street parking on Camden Street, or
- 2) Broad St. and an exclusive entrance and exit area in either Cavanaugh or Greenie lots (or both), preferably fully exposed depressed curb - sidewalk entrance similar to the lot on High Street in front of Parsons Home for Aged.
- 3) Broad St. and a new location in vicinity of Cavanaugh - Gunby lot.

4. Cars remaining on lots - spitter lots and Broad St. - non-metered portion - at end of attendants day (6 PM or 9:30 PM) be given a parking toll envelope into which the spitter ticket and correct toll would be inserted by the parker. The parker would then deposit the envelope in a secured receptacle at the spitter station. The lot attendant in giving out the envelopes would execute a duplicate of the envelope showing date, hour, and license number of car. These duplicates would be turned in daily to City Hall and missing ones followed up and collected for on a procedure similar to on street parking tickets. Such delinquents could be assessed a "toll" covering the full day.

5. To avoid confusion to the lot attendants caused by cars entering the lots after present "toll hours", spitter should be left on until 15 minutes prior to attendants leaving.

Prior to making your decision, we recommend the staff of the Department of Public Works and the C.C.D.C. study the three recommended facility possibilities and submit their findings to you for your guidance. Such a study should be made with all possible dispatch.

We remain at your service if we can render any further assistance to you in the matter.

Man LaPrentz & Co.

Salisbury, Maryland
August 7, 1967

SCHEDULE OF SURFACING

AUGUST 3, 1967

PROPOSED BLACKTOP

PROGRAM 1968

SALISBURY SURFACE 3 (SS-3)

PRIORITY	STREET	FROM - TO	#/SQ. YD.	TONS
1	R-17 PARKING LOT	(OLD SECTION OVERLAY)	100	100
2	CAMDEN STREET	SOUTH DIVISION ST. TO BRIDGE	100	100
3	SOUTH DIVISION ST.	BRIDGE TO CAMDEN ST.	100	110
4	ALLEY	SOUTH DIVISION ST. TO REAR OF SALISBURY ADVERTISER	150 [±]	50
5	ST. PETERS STREET		100	20
6	CALVERT STREET	COURT ST. TO RTE. 13	150	200
7	BAPTIST STREET	RTE. 50 TO MARKET ST.	150	225
8	POPLAR HILL AVE.	OLD WATER ST. TO MARKET ST.	150	165
9	GRACE STREET	TRUITT ST. TO POST OFFICE	200	100
10	LONG AVENUE		100	430
11	MILL STREET		100	320
12	WICOMICO STREET	CAMDEN AVE. TO RIVERSIDE DR.	100	135
13	BALTIMORE AVE.	(PARTIAL)	200	100
14	ISABELLA STREET	RTE. 13 TO PENNA. R.R.	150	75
15	SCHUMAKER DAM		200	80
16	LLOYD STREET	SOUTH TOWER DR. TO RTE. 13	150	130
17	COOPER STREET	SOUTH BLVD. TO FULTON ST. AT NEW CURB & GUTTER	150 (12' WIDE)	100
18	PRISCILLA STREET	CHURCH ST. TO E. MAIN ST.	150	300
19	BELL AVENUE		100	100
20	SARATOGA STREET	E. CHURCH ST. TO MAIN ST.	100	100
21	PHILLIPS AVENUE		100	90
22	NORTH PARK DRIVE	BEAVERDAM DR. TO CIVIC AVE.	100	500
23	BEAVERDAM DRIVE	GLEN AVE. TO N. PARK DR.	100	200
	GLEN AVENUE	E. MAIN ST. TO BEAVERDAM DR.	150	200

PRIORITY	STREET	FROM - TO	#/SQ.YD.	TONS
25	DAVIS STREET	E. MAIN ST. TO GLEN AVE.	100	60
26	FOOKS STREET		100	75
27	UPTON STREET		200	250
28	NORTH BOULEVARD	RTE. 13 TO ROLAND ST.	100	60
29	DOWNING STREET		200	125
30	CYPRESS STREET	RTE. 50 TO KING ST.	VARIES	100
31	MISC. CITY WIDE	(PATCHING)	VARIES	200

RECAPITULATION

4800 TONS BITUMINOUS CONCRETE @\$11.00 = \$52,800.

5,000 GALLONS TACK COAT @ \$.20 = \$1,000.

200 TONS PATCHING MATERIAL (DELIVERED

CITY TRUCK AT PLANT) @\$8.50 = \$1700.

BUDGET ACCOUNT \$55,500.

NOTE:

STREETS MAY BE MOVED IN OR OUT OF PROGRAM
AS NEW CONSTRUCTION — OR AS PHYSICAL CONDITIONS
MAY REQUIRE.

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #3-68-SM

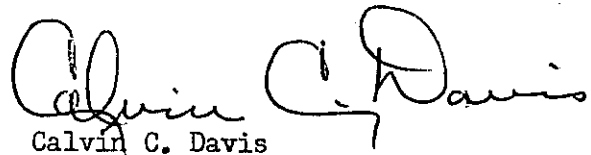
Public Works Department required mailing and advertising of Proposals for the Contract #3-68-SM) for the Curb, Gutter and Sidewalks within the City limits for the Fiscal Year 1968.

The advertisement and Proposals were mailed July 28, 1967 to the newspaper and likely bidders. The Bids were received, opened and read aloud at 10:00 A. M. EDT, Wednesday, August 9, 1967. Below is the result of the bidding:

<u>BIDDER</u>	<u>PRICE</u>	<u>BOND</u>
Clyde F. Rosen	\$34,946.40	None

Bids were not received from George F. Malone or Interstate Amiesite Corp.

Public Works Department has reviewed the bids. Recommend the award be to Clyde F. Rosen on his bid of \$34,946.40. The accounts to be charged are 12.202L (balance \$5,583.91) and 12.203A (balance \$30,000.00).


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

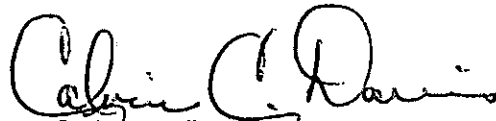
August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Curb, Gutter and Sidewalk Construction

Public Works Department requests the continuance of the agreement with George F. Malone in the construction of Curb, Gutter and Sidewalk.

Mr. Malone is to furnish the manpower and equipment on an hourly basis. The City will furnish all materials and will stay within available funds budgeted for the program. Hourly charges will be the same as those of last year, and authorized by the City Council on March 27, 1967.

Public Works Department has reviewed the labor rates. Recommend the award of this work to George F. Malone. The account to be charged is 12.202L which has a current balance of \$5,583.91.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Electric Typewriter - Public Works Department

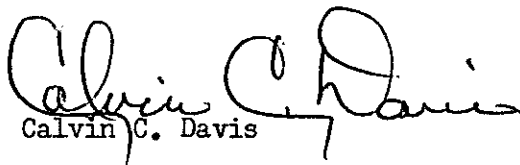
Public Works Department Purchase Requisition Number 1009 is for the pricing and purchasing of a 16" Electric Typewriter.

Bids were received from local firms as indicated below:

<u>BIDDER</u>	<u>Model</u>	<u>PRICE</u>
B & O Office Machines	Underwood 702	\$430.00
Callaway Typewriter Co.	Royal 660	441.00
Salisbury Business Mach.	Smith-Corona 410	459.00
IBM- Salisbury	Selectric	450.00

Bid was also received from the Baltimore Stationery Co. however this machine is advertised as a 15" and the depth of the machine does not allow the use of the center drawer of the stenographer's desk. This machine is made for the new modular type of desk.

Public Works Department has reviewed the bids and has tried the various models. Recommend that the B & O Office Machine Co. be awarded the bid on the basis of their low price of \$430.00. The account to be charged is 12.102F which has a current balance of \$430.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demolition of Dwelling - 317 Poplar Hill Ave.

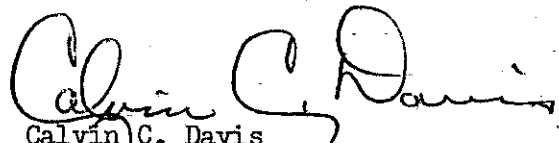
The Bureau of Inspections has forwarded Purchase Requisition Number 11 for pricing of demolition of the dwelling at 317 Poplar Hill Ave.

Request for Quotation Number 5 was forwarded to likely contractors on July 19, 1967 and below are the results:

<u>BIDDER</u>	<u>PRICE</u>
Charles I. Lewis	\$545.00
Earl W. Hastings	550.00
Earl W. Bradford	600.00

Response was not received from George W. Wilkinson.

Director, Bureau of Inspections has reviewed the bids. Recommend the award be to Charles I. Lewis on the basis of his low bid of \$545.00. The account to be charged is 11.312F, which has a current balance of \$2,902.50. See letter from the Director, Bureau of Inspections attached. If this dwelling is demolished by the City of Salisbury a lien will be placed against the property.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Insecticide Applicator-Fog

Public Works Department Purchase Requisition Number 445 is for the pricing and purchasing of a portable fog machine for insecticide application.

Bids were received from the following suppliers:

<u>BIDDER</u>		<u>PRICE</u>
Summit Chemical Co.	"Dyna-Fog" #150B	\$399.00
Jones Chemical Co.	"Swing Fog"	450.00

Public Works Department has reviewed the bids. Recommend the purchase of the "Dyna-Fog" Model #150B at \$399.00. The account to be charged is 14.201, which has a current balance of \$1,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Storage Shed Repairs-City Service Center

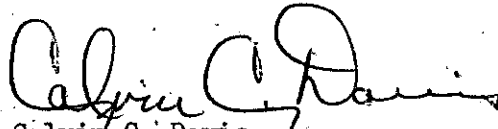
Public Works Department Purchase Requisition Number 406 is for the repairs to roof of shed in City Service Center, which was damaged in a storm.

Request for Quotation Number 3 was forwarded to likely bidders and below is the results of the bidding:

<u>BIDDER</u>	<u>PRICE</u>
Wood Richardson & Son	\$390.00
Goslee Roofing & Sheet Metal, Inc.	486.00

Response was not received from Tidewater Roofing & Siding Co.

Public Works Department has reviewed the bids. I recommend that the award be to Wood Richardson & Son on their low bid of \$390.00. The account to be charged is 21.912B, which has a current balance of \$2,200.00.


Calvin C. Davis,

CCD/d
cc: 9 for Council
Mr. Leydeckerr
PW

INTER OFFICE MEMORANDUM

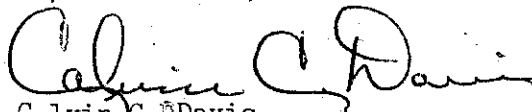
August 14, 1967

TO: ~~May~~ Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sign Faces (Standardized)

Public Works Department Purchase Requisition Number 419 is for the pricing and purchasing of Sign Faces, right and left.

These items have been standardized.

Request authority to issue a Purchase Order to Minnesota Mining and Manufacturing Company for these signs, which will amount to \$509.16. The account to be charged is 11.122B, which has a current balance of \$4,533.55.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Paint

Public Works Department Purchase Requisition Number 446 is for the pricing and purchasing of white traffic paint.

A letter was sent to State Use Industries on July 19, 1967.

Public Works Department has reviewed their quote. I recommend the award be made to State Use Industries on their bid of \$390.00. The account to be charged is 11.122B, which has a current balance of \$4,533.55.


Calvin C. Davis

CCD/y

cc: 9 for Council
Mr. Leydecker

PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 51 Mylar Atlas Sheets

Public Works Department Purchase Requisition Number 1016 is for the purchase of 51 Mylar Atlas Sheets from the Aero Service Corporation. This is the firm that performed the aerial photography of the City of Salisbury and surrounding area.

The 51 Mylar Sheets are \$18.20 per sheet or a total of \$928.20 for the 51 sheets.

Request authority to issue a Purchase Order for the sheets and charge account 12.103B which has a current balance of \$928.20.


Calvin C. Davis

CCD/a

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Sewer Repair

Public Works Department Purchase Requisition Number 408 is for the repairs to a 12" trunk sanitary sewer at Vine Street.

George W. Wilkinson was called by the Public Works Department on July 7, 1967 who completed the work on July 19, 1967. His bill for the repairs is \$2,235.25.

Public Works Department has reviewed the billing. Request authority to issue a Purchase Order for payment of the bill for \$2,235.25. The account to be charged is 13.242C which has a current balance of \$6,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #18

August 28, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Public Works Director, P. C. Cooper; Purchasing Agent, C. Davis; Fire Marshal, D. Williams; Planning Director, P. Tallon; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Aug. 14

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, August 28, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on August 14 were approved as written on motion by Powell, seconded by Seidel and carried unanimously.

Ordinance No. 969 - 2nd Reading - Batching Plant - Mill Street

Executive Secretary reported to Council on Staff findings relative to the points in question raised at the Public Hearing on the Batching Plant Permit which was held on August 14. Facts indicate that there is no fire hazard problem connected with the location there will be no water pollution since the plant will not use the River to discharge waste and the "poor neighbor" classification was explained as another definition along the fire hazard line followed by the Wayne Corporation who objects strongly to the location of the American Paving Corp. on property adjacent to it. Victor Laws, attorney for American Paving, requested that the water pollution point be specifically noted in the record as reported by the Executive Secretary, i.e., "It has been verified that there will be no pollution problem since, first, under dry dust collector system, no water is used and, second, under the water collector system, there will be a series of tanks used in an enclosed process where the same water is used over again until the dust fines at the bottom of the tanks are ready to be reclaimed. Each tank is then cleared by pumping the water into the other partially filled tanks. The dust fines are reused and the water pumped back to the cleaned tank. The economy of water retention and reuse of dust fines is a major factor in the water collector system. For general information, indication from the experts indicates that the Dry Collector System is 99% efficient and the Water Collector System about 95%. In answer, therefore, to (2) question there is no water flow from the plant into the river and, therefore, no river pollution problem."

Letters from the Chamber of Commerce (recommending rejection of the request to locate the asphalt plant at the Mill Street location) and from the John B. Parsons' Home for the Aged Board of Trustees (requesting that the record show neither opposition nor favor by the Board of Trustees of the Home) and from Mr. Hamilton P. Fox which was also signed by Mr. S. Norman Holland of Pocahontas, Stanley G. Robins representing Symington Wayne, Arthur Hoppe of Symington Wayne and Richard W. Cooper of Pinehurst Manor, Inc. (objecting to the location and furnishing information to help the Council arrive at a final decision) were offered for the record and are attached to the official

copy of these minutes. Mr. Stanton Adkins read the letter from the Chamber of Commerce to the Council including one written to the Chamber by Mr. Coates Bateman of Symington Wayne. In his letter, Mr. Bateman pointed out to the Chamber that his company would require the property in question for expansion possibly and that it would be to the best interests of the City to have it vacant and available. A letter from Mr. Norman Holland of Pocahontas, Inc. to the Chamber was also included in Mr. Adkins' presentation. In his letter, Mr. Holland made an offer to purchase the property in question which adjoins the property he owns and leases to the Symington Wayne Corp. so that it would be available in the event it is needed by Symington Wayne.

Mr. Fox called attention to his letter to the Council and Mr. Stanley Robins; who was representing Symington Wayne, confirmed this company's opposition to the American Paving Corp. locating next to them on Mill Street. He read an article from the Baltimore Sun relative to an accident involving a truck carrying asphalt material.

Mr. Victor Laws, representing the American Paving Corp., observed that this meeting was not to be used as another Public Hearing on the matter but that it was to be confined to clearing up the points brought out at the Hearing held on August 14. He also observed that it had been confirmed by the facts brought out at this meeting that his and his client's summation of the reasons behind the objections to their location at the Mill Street site had been right. The main objection is not so much to American Paving Corp.'s proposed use as it is to any proposed use other than Symington Wayne's or Norman Holland's. He called on a Mr. Yoash of American Paving to testify that there would be no substantial increase in traffic or traffic hazards either by trucks or river use if American Paving were to locate on Mill Street. (Facts and pictures were offered into evidence.) Councilman Fullbrook pointed out that it was Council intent when the Rt. 50 bridge was built to discourage any more building on Mill Street that would involve increased River traffic.

Due consideration was given by Council to all the testimony voiced. Councilman Rodgers offered to second a motion to pass the Ordinance if any other Councilman would make it. However, no motion was made and Council President Martin announced that the request for a permit was, therefore, rejected. He thanked the representatives of American Paving Corp. for their interest in the community and offered the City's and the Chamber of Commerce's assistance in finding a substitute location for their plant.

Ordinance No. 973 - 1st Reading - Amend-
ment to Zoning Code - Uses Permitted in
Central Business District

Ordinance No. 973 reads as follows: AN ORDINANCE of the Council of the City of Salisbury amending and supplementing Ordinance No. 789 (the Zoning Ordinance of the City of Salisbury, Maryland) by amending and supplementing Section 17, "Central Business District Uses Permitted" by adding an additional item to follow 22, to be numbered 23; said amendment providing for the addition of recreational activities and facilities, including, but not limited to, recreational centers, bowling alleys, dance halls, swimming pools and billiard parlors, and providing for control of said uses to be maintained through Ordinance Permits as issued by the City Council.

Motion approving the Ordinance for first reading was made and seconded by Seidel and Powell and carried unanimously.

Approval of Penniman and Browne, Inc. -
Soil Investigation, Sewage Treatment Plant

A proposal to provide a soil investigation service for the proposed Sewage Treatment Plant improvements was presented to Council by P. C. Cooper, Director of Public Works. He explained that test borings were needed to make sure the soil at the Plant location will support the structure. A motion to approve Penniman & Browne, Inc. of Baltimore, Md. was made by Councilman Rodgers, seconded by Councilman Powell.

Water Main Extension - Hunting Park Drive

Council approved a proposal made by P. C. Cooper of the City's Public Works Department to tie in water mains on Pine Bluff Road and Hunting Park Drive, looping the system to provide better water pressure in the area and to furnish water service to three lots to meet immediate and future needs. A plat of the area was exhibited and a cost of \$500 to the City was estimated by Mr. Cooper to be the ultimate amount not recouped on the improvements. A motion approving the proposal was made and seconded by Fullbrook and Powell and carried unanimously.

Resolution of Appreciation - Ralph O. Dulany
and Wicomico Housing Authority

A Resolution of Appreciation was read into the record by the Executive Secretary as a gesture of the Council's respect for Mr. Dulany's efforts on behalf of the Housing Authority to obtain housing for the elderly in the City. The Resolution reads as follows:

WHEREAS, the Mayor and Council of the City of Salisbury desire to express commendation and appreciation for the untiring and valuable service rendered to the City by Mr. Ralph O. Dulany as a member and Chairman of the Wicomico Housing Authority, and to its full membership; and

WHEREAS, Mr. Dulany and all the members have served on the said Wicomico Housing Authority, giving generously of their time and efforts and have been unselfish in all their deliberations; now THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Salisbury extends to Mr. Dulany and all the members of the Wicomico Housing Authority an expression of esteem for serving the City so faithfully and well and be it further resolved that a copy of this resolution be spread upon the minutes of the City Council. (Signed/ W. Paul Martin, President of the Council)

A motion to formally approve the Resolution was made and seconded by Powell and Seidel.

Award of Bids

1. Channel Posts & Aluminum Blanks - motion by Fullbrook, seconded by Seidel to award to Koontz Equipment Corp. in the amount of \$944.
2. Interior and Exterior Painting of Police Dept. - motion by Rodgers, seconded by Powell to award to Leo Welch in the total amount of \$869.
3. Roof Repair - City Hall - motion by Seidel, seconded by Rodgers to award to Goslee Roofing & Sheet Metal, Inc. in the amount of \$306.
4. Portable Pump - Fire Department - motion by Seidel, seconded by Powell to award to F. L. Anderson Co. in the amount of \$453.

5. Contract #5-68-Sm - Blacktop Program - motion by Rodgers, seconded by Powell to award to Interstate Amiesite Corp. in the amount of \$60,150.

6. Uniforms - Police Dept. - motion by Rodgers, seconded by Seidel to award to Weiman Uniform Co. in the amount of \$2,046.20.

White's Temple Methodist Church Property

Council instructed that their original offer of \$7,000 for the Church property still stands and authorized the Executive Secretary to so instruct the Official Board of the Church of this fact.

Status of Bulkheading - Victor Lynn and
City R/W, Wicomico River

Executive Secretary, C. E. Leydecker, briefed Council on the above, reporting that a meeting with officials of the Corps of Army Engineers, representatives of Congressman Morton's Office and City officials along with Mr. S. N. Holland who owns the property at the old Victor Lynn location, will be held to determine what, if anything, the federal government can do to help improve the situation at the North and East Prongs of the Wicomico River, especially to repair the deteriorated bulkheads in the area.

Policy Statement - Maryland Municipal
League - Constitutional Convention

A report on the Maryland Municipal League's stand on Constitutional Convention revisions was included in the Briefing Books for Council's information. Councilman Powell, who is a representative from the City on the Maryland Municipal League, requested that the Council keep informed on the subject and back the League's stand to maintain strong local government. He advised he would keep the Council informed on the subject and would provide additional policy statements as they are available. Council agreed that they did not want to lose any municipal powers to the County government through Constitutional Convention amendments and indicated they would fully support the Maryland Municipal League's policy and recommendations.

Allegheny Airlines - C.A.B. Hearing re
Change in Flight policy at airport

Prior to adjournment, Mr. Sam Goldman appeared before Council to request that a stand opposing Allegheny Airlines' proposal to institute a taxi service in lieu of their present scheduled flight system at the Salisbury-Wicomico Airport be taken by the Council and reported to the Civil Aeronautics Board. Mr. Goldman expressed the fear that if no stand is taken, the C.A.B. will take it as an indication that the taxi service is automatically approved by the City officials. He voiced strong opposition to the proposal, pointing out that it was a step to losing airline service to the City with a resultant step backward in progress. Council agreed it did not want to lose airline service to the City and instructed the Executive Secretary to write to the C.A.B. giving the City's stand on the matter.

There being no further business to come before the Chair, the meeting adjourned at 9:30 p.m. to meet again in regular session on Sept. 11, 1967.

Sara L. Jones City Clerk W. Paul Martin Council President -4-

MEMORANDUM FROM THE OFFICE OF THE MAYOR

To: Mayor and City Council

Date: August 25, 1967

From: Executive Secretary

Subject: Report on Council Requirements,
Hot Mix Asphalt Plant

In accordance with instructions given to me by the City Council on August 14, 1967, i.e. to clear up the issues (1) Fire hazard conditions, (2) Water Pollution question, and (3) Meaning of "Poor Neighbor" statement, the first approach the staff made was to set up a meeting with certain specialists in the field to answer the first two points. See attached report from the Fire Marshal for the details.

Also, his report indicates that the answer to the (1) question is that there will be little or no fire hazard in this type of operation substantiated by the statistics included in this report.

It has been verified that there will be no pollution problem since, first, under the dry dust collector system, no water is used and, second, under the water collector system, there will be a series of tanks used in an enclosed process where the same water is used over again until the dust fines at the bottom of the tanks are ready to be reclaimed. Each tank is then cleared by pumping the water into the other partially filled tanks. The dust fines are reused and the water pumped back to the cleaned tank. The economy of water retention and reuse of dust fines is a major factor in the water collector system.

For general information, indication from the experts indicates that the Dry Collector System is 99% efficient and the Water Collector System about 95%.

In answer, therefore, to (2) question there is no water flow from the plant into the river and, therefore, no river pollution problem.

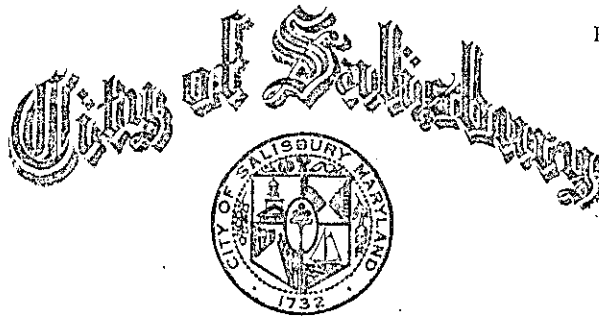
My answer to (3) question is purely supposition. As indicated from the minutes of the last meeting, Mr. Bateman in claiming the American Paving Corporation would not be a "good neighbor" clarified his expression by continuing further, "it is too big a fire hazard to risk the size of investment we intend to build".

Based on the meeting mentioned above, Paragraph F of this Ordinance was added, certain grammatical errors and choice of words corrected, and permission to manufacture cold-mix was removed from the Ordinance as a fire safety measure.

As incidental notes:

1. Mr. George F. Prussing, Consulting Engineer to Symington-Wayne Corp., attended the Washington meeting.
2. As added information to the Fire Marshal's report, the conference brought out the fact that although the "flash point" is 545 degrees, the boiling point is over 900 degrees.
3. There is a Hot Mix Asphalt Plant in the heart of Rockville, Maryland and has been operating since 1963.

C. E. Levdecker



FIRE HEADQUARTERS
DONALD WILLIAMS
FIRE MARSHAL

MARYLAND

August 25, 1967

To: Mr. C. E. Leydecker

From: Donald Williams

Subject: Fire Hazards of Asphalt Batching Plants

Dear Sir:

At the request of the City Council, a more detailed study has been made on Fire hazards of Asphalt Batching Plants. In addition to research by the writer, I accompanied Mr. Cooper and Mr. Wojtanowski on August 23, 1967 to the office of the National Asphalt Pavement Association in Riverdale, Maryland.

Persons in attendance at this meeting were:

Mr. John Gray, Executive Director
Mr. John Spangler, Asst. Executive Director
Mr. George F. Prussing, Consulting Engineer N.F.P.A.
Mr. Christopher C. Anthony, Frank B. Hall & Co., Ins.
Mr. Harry A. Kearney, Frank B. Hall & Co. Ins.

The results of this meeting confirmed the prior testimony of the writer and are as follows:

1. Fire hazards in hot asphalt batching plants are practically non-existent.
2. Fire records show 5 fires in 2½ years in a total of 3800 batching plants.
 - a. 4 fires were from oil burning equipment
 - b. one fire was from faulty hydraulic equipment
 - c. no storage tank containing asphalt or the processing of asphalt material were involved in these fires.
3. As mentioned before, the flash point of asphalt is 545° and the material used in this plant would not exceed 250 to 300° at any time.
4. This report in no way intends to guarantee that a fire will not occur, but adequate fire protection, closeness of Fire Dept. and regular inspection by the Fire Marshal should reduce the possibility of a fire at this plant.
5. Some of the City Fire Code requirements will be included in the proposed ordinance for the sake of clarity but all requirements must be met.

Donald Williams

HENRY MILLER
COMMISSIONER



WILLIAM R. WELSH
DEPUTY COMMISSIONER

STATE OF MARYLAND
DEPARTMENT OF LABOR AND INDUSTRY
301 W. PRESTON STREET
BALTIMORE, MARYLAND 21201

August 24, 1967

City of Salisbury
Maryland Bureau of Inspections
P. O. Box 791
Salisbury, Maryland

Attention: Mr. Henry P. Wojtanowski, Director

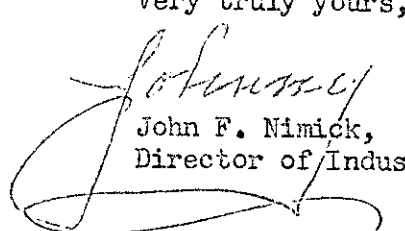
Dear Henry:

Relative to our conversation of August 17 concerning the American Paving Cooperation, I wish to relate the following information to you.

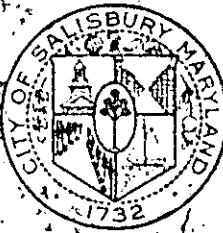
According to our records this company is located at 2525 Loch Raven Rd., Baltimore, Md. 21218. I have scanned all of the reports that we have in our files dating back to 1964. According to these reports all the information that I have been able to gather, we have encountered no difficulty whatsoever with this company, therefore, according to this accumulated information I have at hand, our relation to this company have always been favorable.

Trusting that the aforementioned information will be of value to you and looking forward to seeing you on August 30 here at our office in Baltimore, I am,

Very truly yours,


John F. Nimick,
Director of Industrial Safety

JFN:bcs



Salisbury Area

Chamber of Commerce

110 North Division St.
Telephone 301

SALISBURY, MD. 21801
749-7251

August 28, 1967

Mayor and Council
City of Salisbury
City Hall
Salisbury, Maryland

Gentlemen:

I understand that at a recent meeting of the Mayor and Council it was requested that the Salisbury Area Chamber of Commerce express an opinion relative to the location of an asphalt plant on Mill Street next to a plant used by the Symington Wayne Corporation. After much consideration we feel that the request to locate an asphalt plant at this particular spot should be rejected.

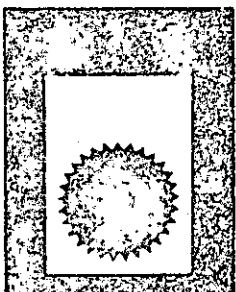
The Symington Wayne Corporation has been a proven year around employer of over 600 people in this city for many years. I am enclosing a letter from Mr. Coates F. Bateman stating the intention of Symington Wayne to use the Mill Street facility in the manufacture of air tools. They will start with an initial employment of 25 people and feel fairly certain that this will be increased many times. They feel that they will need this lot for further expansion. I would like to read this letter for the record.

I furthermore, have a letter from Mr. S. Norman Holland, the lessor of the plant to Symington Wayne, that he will purchase the lot in question at the same price as it is being offered. This will allow room for expansion of Symington Wayne at this spot. I would like to read this letter for the record.

Symington Wayne has proven itself to be a tremendous asset to the Salisbury area in the past. We feel their intentions are sincere in this matter and should be respected.

OF DIRECTORS

EL. ANTON ADKINS, PRES.
PRESIDENT
P. S. ADKINS & CO.
JOSEPH C. BROWN, 1st. V. PRES.
ASSISTANT SECRETARY
J. ROLAND DASHIELL & SONS, INC.
I. RIVERS HANSON, M.D., V. PRES.
PARTNER
DRS. HANSON & SALLAHER
M. JOSEPH WANZER, V. PRES.
DIST. COM. MGR.
C & P TELEPHONE CO.
JOHN M. BROVHILL
IMMEDIATE PAST PRESIDENT
MANAGER
J. C. PENNEY CO.
JOSEPH J. SCHILLER, TREAS.
VICE-PRESIDENT
UNION TRUST CO. OF MARYLAND
WILLIAM T. CULVER, ASST. TREAS.
UNION TRUST CO. OF MARYLAND
RICHARD M. ALLEN
PARTNER
N. F. ALLEN CO.
E. T. CATO
PRESIDENT
CATO, INC.
PAT M. CAVANAUGH
PRESIDENT
CAVANAUGH MOTORS, INC.
W. WADE DREYER
MANAGER
CAMPBELL SOUP CO.
WILBUR DEVILBISS, ED. D.
PRESIDENT
SALISBURY STATE COLLEGE
THOMAS S. GEORGE, JR.
PARTNER, GEORGE, MILES & BURN
ARCHITECTS & ENGINEERS
H. HARRELL GRANGER
PARTNER
GRANGER, FAR & CO.
AVERY W. HALL
PRESIDENT
AVERY W. HALL INS. AGENCY, INC.
W. ROBERT LOGAN
COMMERCIAL MANAGER
C & P TELEPHONE CO.
RICHARD L. MOORE
EDITOR
THE DAILY TIMES
LIAM J. NELSON
V. PRESIDENT
UNION TRUST CO. OF MARYLAND
A. H. (BOB) RAYNER
PRESIDENT
BREKHEART BAKERS, INC.
DAVID F. RODGERS
ASST. SECRETARY-TREASURER
FIRST SHORE FEDERAL SAVINGS
& LOAN ASSN.
SHERWOOD SHREAVES
VICE PRESIDENT
MARYLAND NATIONAL BANK
SAMUEL STEIN
SECRETARY-TREASURER
SALISBURY STEEL PRODUCTS, INC.
CHARLES J. TRUITT, SR.
V. PRESIDENT & GENERAL MANAGER
W. B. C. INC.
R. MELVIN ULM
VICE PRESIDENT
FIRST NATIONAL BANK OF MD.
JEREMIAH VALLIANT
PRESIDENT
QUILLIM VALLIANT
PATRICK J. HANNON
PRESIDENT
SALISBURY JAYCEES
ROBERT F. BROWN
1ST VICE PRESIDENT
SALISBURY JAYCEES



ACCREDITED
CHAMBER OF COMMERCE
CHAMBER OF COMMERCE
OF THE UNITED STATES

Symington Wayne has proven itself to be a tremendous asset to the Salisbury area in the past. We feel their intentions are sincere in this matter and should be respected.

At the same time, we respect the opinion of the committee from the City of Salisbury which inspected a similar plant in another location. We, therefore, agree with them that this plant in itself will not be harmful to Salisbury. The Chamber of Commerce will extend every assistance it can to the asphalt plant in finding another location.

We thank the City Council for requesting our opinion, in this matter. We are all united in wishing Salisbury to progress in an orderly fashion.

Sincerely yours,

Executive Committee of the
Salisbury Area Chamber of Commerce


E. Stanton Adkins
President

ESA/t

Enclosures (2)

SYMINGTON WAYNE CORPORATION

C. F. BATEMAN
EXECUTIVE
VICE PRESIDENT

SALISBURY
MARYLAND

August 24, 1967

Mr. E. Stanton Adkins, President
Salisbury Area Chamber of Commerce
Salisbury, Maryland

Dear Mr. Adkins:

This is to confirm a recent statement by S. Norman Holland that Symington Wayne is preparing to manufacture a line of pneumatic hand tools in the building which we have occupied for many years on Mill Street. It is our hope that as we go along with this project the business will expand and require additional facilities. In order to make this possible, it is to our best interest and the town's best interest to have the vacant property adjoining the south side of the manufacturing building available.

We appreciate the interest and concern of the Salisbury Area Chamber of Commerce.

Yours very truly,


C. F. Bateman

CFB:vo

POCAHONTAS, INC.

READY "MIX" CONCRETE • BUILDING MATERIAL • FUEL OIL • COAL



S. NORMAN HOLLAND
NORMAN HOLLAND, JR.
OME A. BEAR

404 MILL STREET

BOX 16

AREA CODE 301
749-5185

SALISBURY, MARYLAND 21801

August 23, 1967

E. Stanton Adkins, President
Salisbury Area Chamber of Commerce
Salisbury, Maryland

Dear Mr. Adkins:

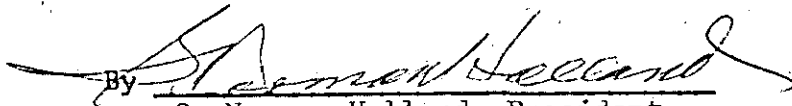
I certainly have no desire to create a hardship as far as the owners of the property are concerned on which this plant is to be located and yet I am very much opposed to the granting of an ordinance permit by the City of Salisbury to permit the location of an asphalt manufacturing plant on Mill Street.

Symington-Wayne Company have leased my property on Mill Street adjoining the Quillen property for many years. They now wish to expand their operation in this building by manufacturing pneumatic tools and I do need the Quillen property to take care of the future expansion of the plant for the Symington-Wayne operation.

For this reason, I have made an offer to the owners of the property to purchase the proposed site of the asphalt manufacturing plant at and for the same amount of money that they are offering it and I am willing to make this purchase now or I will still be willing to purchase the property in the event the permit for the asphalt plant is not granted. You are at liberty to make my offer to purchase this property known to such other parties as you may wish and I will make immediate settlement upon passing of settlement papers.

It would be very helpful if the Chamber could assist me in obtaining this property as it is badly needed. Anything you can do would be very much appreciated.

POCAHONTAS, INC.

By 
S. Norman Holland, President



READY "MIX" CONCRETE

TRIP TO N.A.P.A HEADQUARTERS

TO
DISCUSS FIRE SAFETY, DUST CONTROL, ETC.

BLACKTOP PLANTS WITHIN METROPOLITAN AREAS

WEDNESDAY - 2:00 PM 23 Aug 1967
6715 KENILWORTH AVE.

Those Present

JOHN GRAY - EXEC. DIRECTOR NATL. ASPHALT. PAVEMENT ASSN.
NAPA

JOHN SPANGLER - ASST. EX " 11

GEORGE PRUSSING - CONSULTANT - SIMINGTON-WAYNE

HARRY KEARNEY - ASST. V.P. FRANK B. HALL & CO. INC.

INDUSTRIAL INSURANCE Firm - 67 Wall St

CHRISTOPHER ANTHONY — FIRE PROT. ENG. — FRANK B. HACKETT

Don Williams — FIRE MARSHALL - SALISBURY

HENRY WATJONESKY - Dir INSPECTIONS - 4

Philip C. Cooper - Dir. Public Works - u

GENERAL CONSENSUS

OF GROUP.

& SPECIFIC COMMENT.

1- BEST AVAILABLE DUST COLLECTOR IS BAG SYSTEM

GIVING ABOUT 99% REMOVAL - MOST COSTLY

2- OTHER EFFECTIVE SYSTEM IS CYCLONE PRIMARY

AND HIGH EFFICIENCY WET. SCRAMBLER

DOUBLE DULON IS AN EXCELLENT WET SYSTEM

3- " 3800 BLACKTOP PLANTS IN NATION
20% USE ELECTRIC HEAT ON ASPHALT
STORAGE.
5 FIRES (NATIONWIDE) IN 2½ YEARS.
AND NEITHER INVOLVED ASPHALT STORAGE."
CHRIS ANTHONY

4- " OPEN FLAME TYPE. NOT RECOMMENDED.
INSURANCE PREMIUM REDUCED FROM
\$6000 TO \$900 WHEN ELECTRIC HEAT WAS
INSTALLED AT ONE PLANT."
HARRY KEAGNEY

5- " THERE IS NO FIRE PROBLEM FOR A
PROPERLY BUILT HOT-MIX BLACKTOP PLANT "
GEORGE PRUSSING

6- " ROCKVILLE HAS A HOT-MIX PLANT IN THE
HEART OF BUSINESS DISTRICT - NEXT
DOOR TO A FURNITURE STORE. THERE
IS NO NUISANCE. I DOUBT IF MANY
PEOPLE KNOW IT IS THERE "
JOHN GRAY

7- " PLACE DYKE = TO 100% OF LARGEST
STORAGE TANK AROUND STORAGE OF
ASPHALT OR FUEL "

GEORGE PRUSSING

RESPECTFULLY SUBMITTED
James E. Egan

John B. Parsons-Salisbury Home for the Aged

BOARD OF TRUSTEES

MRS. H. LAY PHILLIPS, *President*
JOHN W. T. WEBB, *Vice President*
TODD GRIER, *Secretary & Treasurer*
WILLIAM T. BOOTH
MRS. GEORGE BURNETT

MRS. R. T. PILLSBURY

MRS. GEORGE M. DALLAS
RUSSELL DASHIELL
DR. PHILIP A. INSLEY
MRS. NEWTON JACKSON
WILLIAM H. JACKSON, II

RICHARD B. SHERIDAN, JR.

MRS. HARRY KORFF
MRS. ROY F. MOORE
MISS MARIAN MORTON
MRS. RANDOLPH NOCK
PRATT D. PHILLIPS, JR.

SALISBURY-MARYLAND 21801

August 25, 1967

Mayor and Council of Salisbury
City Hall
Salisbury, Maryland 21801

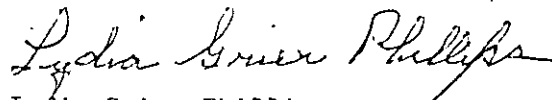
Gentlemen:

I understand that at a recent meeting of the Mayor and Council representation was made to the effect that the Board of Trustees of the John B. Parsons-Salisbury Home for the Aged supported the construction of an asphalt manufacturing plant on Mill Street in the vicinity of the Home, and that your minutes so state.

This letter is to advise you that the Trustees of the Home neither favor nor oppose the location of such a plant on Mill Street. Any suggestion to the contrary is clear error, and we would appreciate correction of your minutes to eliminate any suggestion of Home support.

In taking this position of neither opposing nor favoring, however, we rely on assurances that should the plant be permitted to be built, the city will impose such standards on the proposed plant that it will not be objectionable in any sense, and will compel full compliance with these standards in the operation of the plant. If this is not the case, then we must reserve our right to oppose vigorously.

Very truly yours,



Lydia Grier Phillips
President, Board of Trustees
John B. Parsons-Salisbury
Home for the Aged

August 24, 1967

The Mayor and Council of Salisbury
City Hall
Salisbury, Maryland

Gentlemen:

At the last meeting of the City Council several parties appeared to protest the granting of an ordinance permit for the construction of an asphalt mixing plant on Mill Street. At the conclusion of the Council session you instructed the Executive Secretary to make a written report to the Council in connection with some of the objections which were raised to the granting of this permit.

We believe that the information contained in this letter will be of help to you and the other members of the Council in arriving at a final decision in regard to this matter and we respectfully ask that you consider the following:

1. Representations were made before the City Council that would indicate that the Chamber of Commerce or certain members of the Chamber of Commerce look with favor upon the location of this asphalt plant at Mill Street. We have contacted the President of the Chamber of Commerce and find that as of your last Council meeting the matter had never been presented to the Directors of the Chamber of Commerce. We understand that it has now been considered at a special meeting of the Executive Committee of the Chamber of Commerce and that they have communicated their position to you.

2. Representations were also made that the Board of the John B. Parsons Home did not oppose the locating of the plant in the Mill Street area and the inference was made that by their not opposing it they were therefore in favor of its location on Mill Street. The matter has never been taken up by the Directors of the John B. Parsons Home and in arriving at your decision we do not believe you should assume that the John B. Parsons Home would act either favorably or unfavorably on the matter inasmuch as it has not been considered by their Board. We understand further that a letter clarifying the position of the John B. Parsons Home is being sent to you.

August 24, 1967

3. The applicants made representations to the effect that their plant would be supplied with gas so that the fuel consumption would not be oil except as a stand-by fuel but that the main source of fuel would be gas. The inference is made that by using gas fuel their operation would be cleaner and less hazardous in that it would not be necessary to store large quantities of combustible fuel on the site. The Citizens Gas Company has stated that it would not be possible for them to supply the fuel for this operation. We are further advised by the Citizens Gas Company that as of your last meeting they had never been contacted by anyone representing American Paving Corporation. They advised that they were contacted by Mr. Wojtanowski and advised him that although gas mains were located in the bed of Mill Street that the amount of gas available was not sufficient to supply this plant on an interrupted service basis. The gas company in fact has a waiting list of customers who would like to be supplied on an interrupted service basis and the possibility of supplying them is so remote that they are not even adding to the waiting list.

4. We believe that there are other locations down river from the Main Street Bridge that are supplied by water and rail that could be utilized for this purpose and that one of these locations is owned by the City of Salisbury and was originally acquired as a possible site for the sewage treatment plant.

5. The location of this plant above the Main Street and Route 50 drawbridges would necessitate more and numerous interruptions of traffic over these two drawbridges by increasing river traffic. From talking with the bridge tender we learn that the opening and closing of these bridges normally interrupts traffic from 10 to 20 minutes provided the vessels are able to move continuously through the draw. When as sometimes occurs the vessels are caught in the draw, traffic is interrupted for much longer periods of time. Inquiry has been made among the firms located above these two drawbridges as to the number of water shipments per week and a copy of the result of our inquiry is attached hereto under the heading of "Water Shipments". You will notice that with the additional shipments of the American Paving Company which are estimated to be 15 a week based on the provision in the ordinance which indicates that they would have a capacity of 150 to 200 tons per hour that there would be a maximum of 77 bridge openings per week.

August 24, 1967

6. The location of the American Paving Company plant in this vicinity would also increase the rail use of the track on Mill Street. In the event Mill Street was blocked by freight cars and the drawbridges were raised to allow the passage of vessels the difficulty in getting fire equipment or an ambulance from the East side of the Wicomico River to the West side is obvious, particularly if the rail traffic should also block the railroad crossing at Isabella Street.

7. We have also contacted the companies located on both sides of the river above the Main Street and Route 50 bridges in an effort to ascertain the number of truck shipments received per week which would give some indication as to the number of trucks that would have to use the Main Street bridges and the number of trucks that would have to use Mill Street which, as far as trucks are concerned, dead ends at Isabella Street. Again estimating the number of trucks that will be required to supply the American Paving Company on the basis of the capacity stated in the ordinance we find that the truck shipments in this area would come to well over 2,000 per week. The data with regard to truck shipments is also attached hereto.

8. The serious opposition of the Symington Wayne Corporation has been made known to the Mayor and Council because of the fact that they had planned to manufacture precision tools in this area and the dust hazard created by the handling of aggregates at the proposed asphalt plant is such as would evidently cause them to locate their precision tool manufacturing operation at some other location. We believe the comparative investment for the Symington Wayne Corporation in this area and that of the asphalt manufacturing plant in this area is such that serious consideration should be given to Symington Wayne's objection.

9. We are advised that Mr. Norman Holland, one of the objectors to the location of the plant in this area has made an offer which remains outstanding to purchase the proposed site of the asphalt manufacturing company from the present owners at and for the same price that the owners have agreed to sell to the asphalt manufacturing company in the event this ordinance permit is granted. We make this fact known in order that you will understand that the refusal of the ordinance permit will not result in any financial loss for the owners of the property. We

August 24, 1967

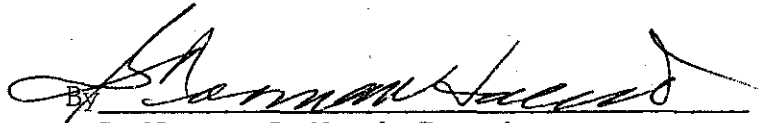
do not believe that the refusal to grant the ordinance permit will in any way injure the persons who are trying to seek the permit for the reasons stated above that we believe that there are other locations where rail and water are available.

10. There has been recently formed an organization for the beautification of downtown Salisbury and contributions of as much as \$50,000.00 for a three-year period have been made for this purpose. The location of this plant in this area would be diametrically opposed to the work of the Salisbury Beautification Committee.

11. An examination of the streets and highways in the vicinity of other similar plants indicates that there is a considerable nuisance caused by the drip or overflow of hot asphalt from loaded trucks leaving the plant with a corresponding defacement of the street services in the area.

For the reasons outlined above we sincerely urge that it is in the best interests of all of Salisbury and in the development of Mill Street and the downtown area that the City Council not grant an ordinance permit requested in this matter.

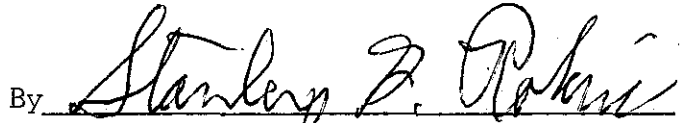
POCAHONTAS, INC.

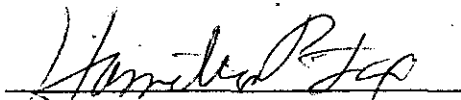
By 
S. Norman Holland, President

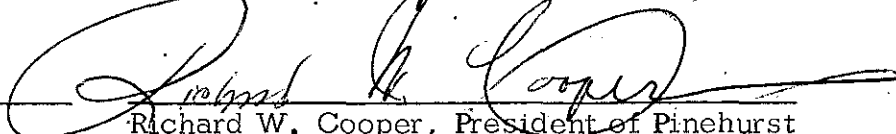
SYMINGTON WAYNE CORP.

SYMINGTON WAYNE CORP.

By 
Arthur Hoppe, Architect

By 
Stanley G. Robins, Attorney


Hamilton P. Fox, Park Street
property owner


Richard W. Cooper, President of Pinehurst
Manor, Inc., and owner of four Main Street
store locations

WATER SHIPMENTS
(Incoming and Outgoing)

TRIPS PER WEEK

	<u>MIN.</u>	<u>AVG.</u>	<u>MAX.</u>
(A) Company - Oil, Gasoline & Fuel Oil	2	3	4
(B) Company - Oil, Gasoline & Fuel Oil	1.4	1.7	2
(C) Company - Oil, Gasoline & Fuel Oil	2	3	4
(D) Company - Bulk Materials	2	7	12
(E) Company - Bulk Materials	0	20	40
(F) Company - Bulk Materials	0	0	0
TOTAL	<u>7.4</u>	<u>34.7</u>	<u>62</u>

WATER SHIPMENTS (Estimated Additional)

(I) Wayne Air Tool			0
(J) American Paving	<u>0</u>	<u>7.5</u>	<u>15</u>
GRAND TOTAL			77

TRUCK SHIPMENTS
(Incoming and Outgoing - Counted as One Trip)

	<u>TRIPS PER WEEK</u>		
	<u>MIN.</u>	<u>AVG.</u>	<u>MAX.</u>
(A) Company - Oil, Gasoline & Fuel Oil	0	0	200
(B) Company - Oil, Gasoline & Fuel Oil	0	0	125
(C) Company - Oil, Gasoline & Fuel Oil	0	0	125
(D) Company - Bulk Materials	0	0	314
(E) Company - Bulk Materials *(24 hr.)	0	0	300
(F) Company - Bulk Materials	0	20	40
(G) Company - Bulk Materials	0	0	100
(H) Company - Bulk Oil & Gas *(24 hr.)	100	150	200
TOTAL	<u> </u>	<u> </u>	<u>1404</u>

TRUCK SHIPMENTS (Estimated Additional)

(I) Wayne Air Tool			55
(J) American Paving	<u>0</u>	<u>400</u>	<u>800</u>
GRAND TOTAL			2259

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chemicals and Supplies

Public Works Department Purchase Requisition Number 107 is for the pricing and purchasing of chemicals and supplies for the Wallace & Tiernan, Inc. equipment.

These items were standardized.

<u>PART & NUMBER</u>	<u>QUANTITY</u>	<u>PRICE</u>
Rubber Gasket #P-7747	150	\$15.00
Yoke #U-1953	2	13.40
PH4 Buffer Solution #U13765	2	72.10
Aux. Tablets #U-11829	4	101.20
Ammonia #U409	2	1.80
Ortho Tolidine #U7787	3	12.75
Total Cost		<u>\$216.25</u>

Request authority to issue a Purchase Order for the purchase of these items.
The account to be charged is 20.232D which has a balance of \$4,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mosquito Control Chemicals

Public Works Department Purchase Requisition Number 1020 is for the ordering of chemicals from the University of Maryland.

Total cost of the chemicals to be used in the Mosquito Control Program is as follows:

Dibrom	40 Gallons	\$600.00
Malathion	100 "	600.00
	Total Cost	<u>\$1200.00</u>
	City of Salisbury Share (50%)	\$ 600.00

Request authority to issue a Purchase Order for this material. The account to be charged is 14.201 which has a current balance of \$1,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 14, 1967

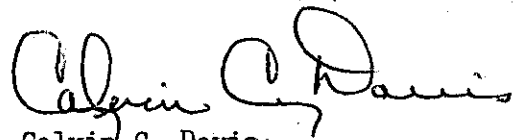
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: 2000 Cu.Yd. - Select Borrow

Public Works Department Purchase Requisition Number 1010 is for the pricing and purchasing of 2000 Cu. Yds. of Select Borrow.

Advertisement and Invitations for Bids were mailed to the paper and likely suppliers. Bids were received, opened and read aloud at 10:00 AM EDT, on Monday, August 7, 1967 in the Council Room. Below are the results of the bidding:

<u>BIDDER</u>	<u>Cu. Yd. Price</u>	<u>TOTAL PRICE</u>
E. J. Ruark	\$.90	\$1,800.00
Howard Culver	.98	1,960.00
American Paving	1.05	2,100.00

Public Works Department has reviewed the bids and subject to inspection of the Donald Wilber Pit (offered by E. J. Ruark) I recommend that the bid be made to E. J. Ruark on the basis of his low bid of \$.90 Cu. Yd. or \$1,800.00. The account to be charged is 12.202C which has a balance of \$8,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

OKL

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Channel Posts & Aluminum Blanks

Public Works Department Purchase Requisitions Numbered 418 and 451 are for the pricing and purchasing of channel posts and blanks for traffic signs.

Request for quotation number 8 was forwarded to likely bidders. Below are the results of the bidding:

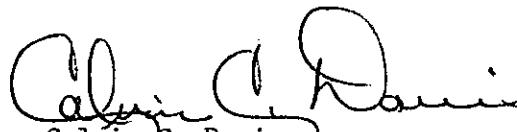
BIDDER

PRICES

Koontz Equipment Corporation
Traffic Engineers Supply Corp.
Lyle Signs Inc.

\$944.00
952.50
968.00

Public Works Department has reviewed the bids. Recommend that the Koontz Equipment Corporation be awarded the order on the basis of their low bid of \$944.00. The account to be charged is 11.122B, which has a current balance of \$3,463.86.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Interior and Exterior Painting of Police Department

The Police Department building is badly in need of painting. Request for Quotation Number 10 was forwarded to likely bidders. Below are the results of the bidding:

<u>BIDDER</u>	<u>PRICES</u>		<u>TOTAL</u>
	<u>INT.</u>	<u>EXT.</u>	
Leo Welch	\$612.00	\$257.00	\$869.00
Lewis Brothers Enterprises, Inc.	785.00	385.00	1170.00 less 2%

Bid was not received from R. L. Teaman.

Bids have been reviewed with Police Department. Recommend that the award be to Leo Welch on his low bid of 869.00. The account to be charged is 10.812C which has a current balance of \$2,897.88.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing

OK L

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Portable Pump-Fire Department

Requisition dated July 31, 1967 is from the Fire Department for the pricing and purchase of a 200 GPM Portable Pump plus 20' of 2½" suction hose.

Request for Quotation Number 14A was forwarded to likely suppliers on August 16, 1967. Below are the results of the bids:

<u>BIDDER</u>	<u>PRICE</u>	<u>DISCOUNT</u>	<u>NET</u>
F. L. Anderson Co.	\$453.00	None	\$453.00
Shore Fire & Equipment Co.	648.00	10%	583.20
Maryland Fire Equipment Corp.	571.15	None	571.15

Fire Department has reviewed the bids. Request authority to issue a Purchase Order for the purchase of this pump to the F. L. Anderson Co. on their low bid of \$453.00. The account to be charged is 11.213E, which has a current balance of \$30,202.55.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Fire Department

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #5-68-SM Blacktop Program

Public Works Department requested publication and mailing of bids for the Blacktop Program for the current Fiscal Year.

Advertisement and bids were mailed August 8, 1967 to the local newspaper and to likely bidders. Sealed bids were received, opened and read aloud at 10:00 AM EDT on Wednesday, August 23, 1967 at City Hall with the following results:

<u>BIDDER</u>	<u>PRICE</u>	<u>BOND</u>
Interstate Amiesite Corp.	\$60,150.00	\$3,100
George & Lynch, Inc.	62,900.00	3,500
Bituminous Construction Co.	64,690.00	5%

Bids were not received from American Paving Co., Howard S. Culver, Baker Paving Co. or Delmarva Asphalt Co.

Public Works Department has reviewed the bids. Recommend that the award be to the Interstate Amiesite Corporation on the basis of their low bid of \$60,150.00. The account to be charged is 12.202B and has a current balance of \$57,500.00. This balance will not be exceeded in writing the Purchase Order for this Contract.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Roof Repair-City Hall

Purchasing Department is responsible for the maintenance of City Hall. There has been a leak develop because of missing slates and the poor condition of the roof valleys.

Request for quotation Number 9 was send to local vendors for bids on this repair. Below is the result of the bidding:

<u>BIDDER</u>	<u>PRICE</u>
Goslee Roofing & Sheet Metal, Inc.	\$306.00
Wood Richardson & Son	382.00

Bid was not received from Tidewater Roofing & Siding Co.

Request authority to issue a Purchase Order for the repair of the roof at City Hall. The account to be charged is 10.812C which has a current balance of \$2,897.98.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

August 28, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Uniforms--Police Department

Police Department Purchase Requisition Number B17 is for the pricing and purchasing of winter uniforms.

Request for Quotation Number 6 was forwarded to likely uniform suppliers on August 8, 1967. The results of the bidding are quoted below:

<u>BIDDER</u>	<u>TOTAL PRICE</u>	<u>DISCOUNT</u>
Weiman Uniform Co.	\$2,046.20	1%
Howard Uniform Co.	2,052.75	-0-
Donald S. Lavigne, Inc.	2,041.25	-0-

Police Department has reviewed the bids. Recommend that the award be to the Weiman Uniform Co. on their bid of \$2,046.20 less 1%. Further the delivery promised by Weiman is better than the other bidders. The account to be charged is 11.112F, which has a current balance of \$4,313.15.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

CITY OF SALISBURY, MARYLAND

Meeting #19

September 11, 1967

PRESENT

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman Harry Fullbrook
Councilman Sam Seidel

ABSENT

Councilman David Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Planning Dir., P. Tallon; Ass't. Public Works Dir., N. Messick; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Interested Citizens and Members of the Press

Convening - Approval of Minutes, August 28

The Mayor and City Council met in regular session at City Hall, 112 W. Church St. on Monday, September 11, 1967 at 8 p.m., the time and place set for such meetings. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved on motion by Councilman Powell, seconded by Councilman Seidel.

Community Action Program - Appearance Dr. Varley

Dr. Robert P. Varley appeared before Council to explain the purpose and organization of a Community Action Program. He requested recognition by the City Council of the Community Action Association and its purpose as the official agency through which problems involving poverty are to be attacked on a local level. He told of programs the community can initiate if it sees fit and explained the organization of the Association. He advised that it would consist of community civic leaders and religious leaders as well as selected people living in target areas qualifying as poor people. Aims and objectives were also outlined including the hope for the establishment of an office with an Executive Director, secretary-bookkeeper, and two assistants to help the Director in mapping out programs. He explained the Federal Government's assistance with the program and operation of a local office on a 90% basis with the other 10% to be raised by the City, County and interested private individuals. An estimated \$45,000 was given as a beginning Budget, with approximately \$5,000 of this amount needed to come from the City, County and interested private individuals on the 90-10 basis. Federal funds for the remaining amount needed will be funded in October or November. An ultimate goal of the organization will be to combine into a Tri-County program including the counties of Somerset and Worcester along with Wicomico.

It was ascertained by Council that office space, use of telephones, etc. could be counted as "in kind" service and could take the place of cash contributions. It was pointed out by Mr. Clyde Bishop, who was in attendance with Dr. Varley, that it was hoped the County and the City would provide this type of contribution.

A second request by Dr. Varley to appoint a Councilman as a member of the Community Action Association was granted with the appointment of Councilman Seidel as a representative and Councilman Powell as an alternate representative.

Councilman Seidel motioned that the City Government recognize the Community Action Association as the County and City representative of the Office of Economic Opportunity locally. This motion was seconded by Councilman Powell and carried unanimously.

Nominations to Salisbury-Wicomico Biracial Commission

Consideration and approval of the recommendations for nomination to the Biracial Commission was postponed until the joint City-County meeting to be held within the next few days.

Ordinance No. 973 - 2nd Reading - Special Uses, Central Business District

There being no change in the Ordinance since its original presentation at the last Council meeting, motion was made and seconded by Powell and Seidel granting approval on second and final reading. The motion was carried unanimously.

Parking District Tax Exemptions

A list of applications for exemption to the special parking district tax was presented by the Building Inspector who explained that all on the list qualified for the exemption under the City's Ordinance governing same. Councilman Seidel voiced objection to specific applications but was advised that they did comply with the Ordinance and, therefore, would have to be considered for exemption. A complete list of the names is attached to the official copy of these minutes. Motion to approve the list as recommended was made and seconded by Powell and Fullbrook and carried with Seidel voting No.

Award of Bids

1. Repair Scales - City Service Center - motion by Seidel, seconded by Powell to award to Salisbury Steel Products, Inc. on low bid of \$1,220.
2. Corporation Stops & Meter Box Covers - motion by Powell, seconded by Seidel to award to Eastern Water Works Supplies, Inc. in the amount of \$378.85, low bid.
3. Copper Roofing - Hatch Cover - motion by Seidel, seconded by Powell to award to Goslee Roofing & Sheet Metal Co., Inc. in the amount of \$220.
4. Dragline Rental - 130 hours - motion by Powell, seconded by Seidel to award to low bid of Howard S. Culver in the amount of \$1,820, total.
5. Parts - BIF Meters - motion by Seidel, seconded by Powell to purchase as recommended from BIF of the N. Y. Air Brake Co. in the amount of \$356.55 for standardized item.
6. Clean, repair and Paint Vehicles - motion by Powell, seconded by Seidel to award to Culver Motor Co. in the amount of \$596.55 as recommended.

Employment of Assistant Purchasing Agent -
Parking District Administrator

Instructions were given by the Council to the Executive Secretary and the Purchasing Agent to proceed with hiring an Assistant Purchasing Agent - Parking District Administrator at the salary and grade provided for in the Budget, \$4,540 annually.

River Bulkhead Project

Executive Secretary requested Council's O.K. to proceed with his recommendations to initiate action to improve conditions along the bulkheading of the Wicomico River at the North and East Prongs. Councilmen Powell and Fullbrook motioned to proceed with the project as outlined in a memorandum to Council including phases A, B, C and D. Included in these phases are directions to the Public Works Director to (a) investigate bulkhead design, (b) obtain cost estimate per foot, (c) determine availability of Federal and State funds, coordinating with the Planning Director on a program and, (d) make a proposed schedule for completion of the bulkhead project.

Civil Aeronautics Board - Allegheny Airlines
Application for Taxi Service - Report

Executive Secretary reported that he had appeared before the County Council to solicit their support of a City proposal to hire consultants to study local requirements and represent them before the C.A.B. at the Washington hearing on Allegheny's proposal to drop its regularly scheduled jet flights into Salisbury, substituting a type of taxi service to Baltimore instead. He advised that the County Council elected to support the Airport Commission's stand on the matter and was not particularly interested in his proposition. Discussion of the proposal brought observations from Mr. Werner Gruber and Mr. Argus Leidy of the Chamber of Comm. that, after giving the matter much thought, they were of the opinion the taxi service was a good thing. Councilman Powell urged that consultants be hired to make an independent study of the local airline and its use by the community. Councilman Seidel indicated he would favor hiring the recommended consultants if the County and the Airport Commission would support the action. A recommendation to ask the State Aeronautics Board for their help and opinions was made by Councilman Fullbrook. It was finally decided, on a motion by Councilman Seidel, to approve a study by the recommended consultant at a fee of \$500 subject to participation by the County and the Airport Commission. The motion was seconded by Councilman Powell who was also instructed to carry the matter before the County Council for their approval.

Approval of Christmas Mall for 1967

Authorization by the Council was given to a request by the Christmas Lighting Committee Chairman of the Chamber of Commerce to again erect the Christmas Mall on Main Street as has been the custom during the past two years. Formal motion to this effect was made and seconded by Seidel and Powell.

Initiation of Bids - Coordinated Traffic Signals,
Route 13 and Route 50

Council instructed that a written report be obtained from the AAA Association giving their recommendations for a better system to coordinate traffic signals along Routes 13 and 50 before any bids are sought by the Public Works Department. This report is to be presented to the City Council as soon as feasible.

Parking

Executive Secretary reported briefly on the above subject, noting that a proposal to utilize additional parking lots is to be taken before the C.C.D.C.

He advised Council of the complaints received concerning lack of sufficient parking at a reasonable charge for downtown employees of the Central Business District.

Housing for the Elderly

Executive Secretary read a letter sent to the City Solicitor by the Department of Housing and Urban Development relative to the Department's opinion that the executed Cooperation Agreement between the City and the Housing Authority will not serve as a legal basis for a loan from the Federal Government since the wording of same gives the impression that the housing to be developed pursuant to the Agreement is intended solely for the elderly instead of primarily for the elderly.

Council instructed the City Solicitor to write to the Regional Counsel for the Department of Housing and Urban Development explaining that the omission of the key word "primarily" was only an inadvertence and the true intention was that the project be described as "primarily" rather than "solely" for the elderly.

A motion resolving that the above instruction is the true intent of the Council was made and seconded by Powell and Seidel and carried unanimously. The required formal Resolution declaring Council's intent will be drawn up by the City Solicitor as outlined in the letter from HUD, dated September 1, 1967, and will be forwarded along with the City Solicitor's legal opinion on the interpretation of the Agreement to Mr. Shaw, Acting Regional Counsel.

A & P Parking Lot Report

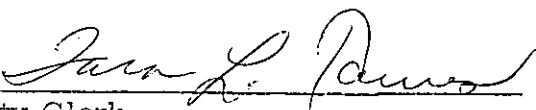
Executive Secretary forwarded a request by owners of the former A & P Lot to exempt them from the special parking district assessment tax on the property. The City Solicitor recommended that rather than exempt them, the special tax be paid out of revenue from the lot. A motion was made and seconded by Powell and Seidel to carry out this recommendation in negotiations for a lease agreement.

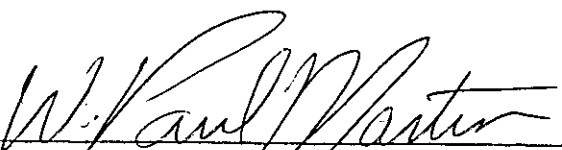
Johnson Park Farm - Appearance Rufus Johnson

Dr. Rufus Johnson appeared before Council protesting the lack of initiative on the part of the City Government in carrying out the terms of a will made by the late Sallie Coulbourn Disharoon. He gave a brief history of his Aunt Sallie's intentions for a farm which she bequeathed to the City for the development of a park for children in her memory. He questioned the length of time it has taken for the City to make up its mind whether or not it wants the property and requested that a decision be reached in the very near future on its development or else its release to the next heir in line which is the County. If the County does not choose to develop it into a park according to the terms of the will, then he wishes it to be turned over finally, as bequeathed, to the John B. Parsons' Home for the Aged to dispose of as they can most financially benefit.

Council was sympathetic to Dr. Johnson's reasonable request to either accept the farm, using the money provided to develop it within a 12 or 24-month period or to reject it on a formal motion so that the terms of the will and Dr. Johnson's obligation as Executor can be fulfilled. Councilman Fullbrook requested that the matter be discussed with the County at a joint meeting to be held within the next few days to see if a joint venture can be worked out to develop the farm into a park. Dr. Johnson was amenable to this request and he was informed that an answer would be forthcoming after this joint meeting.

There being no further business to come before the Chair, the meeting adjourned at 10 p.m. to meet again in regular session on September 25 at 8 p.m.


City Clerk


Council President

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CITY OF SALISBURY
BUREAU OF INSPECTIONS

September 7, 1967

TO: Mayor and Council
FROM: Director
SUBJECT: Parking District Exemptions

Informal investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
Lydia G. Phillips	24	3	4,5,6	Calvert & Poplar Hill
" " "	24	3	7,8,9	Calvert St.
Elwood & Marguerite Hughes	63	1	115	126 Market St.
" " " "	63	1	116	128-130 Market St.
" " " "	63	1		* 130 Market St.
Farmers & Planters Co.	59	1	15,16	200 Mill St.
" " " "	59	1	2	218-220 Mill St.
Richards Realty Co., Inc.	26	3	12	122-124 E. Main St.
John Willin, Jr.	58	5	3	224 N. Division St.
Milton L. Pope, etal	63	2B	129	119 Market St.
" " " "	63	2B	128	117 Market St.
William P. Pope & Son	63	3J	84	* 119 Market St.
Salisbury Studebaker	26	3J	85	* 117 Market St.
Booth & Somers	26	2	102	120 Market St.
Wm. T. Booth, etal	26	2	101	118-122 Market St.
			pt. 102	
			103	
			pt. 102	
Charles & Wm. J. Bryan	63	1-C	110,114	116-124 Market St.

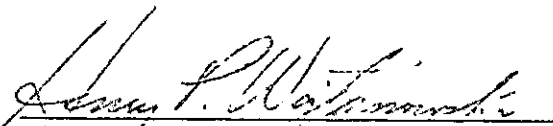
Mayor and Council

-2-

September 7, 1967

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
John E. & Margaret Morris	23	1	$\frac{1}{2}$ 13-34 14-33	301-305 E. Main St.
T.L. Ruark & Co.	59	1	14	222 Mill St.
W. Scott Brewington	26	2	76	* 200-204 Market St.
W. L. Howard	58	5	4	218 N. Div. St.
E. Brooks Bundick	26	21	96	108 Market St.
S. Quinton Johnson	58	6	1	101 High St.
Chandler & Carey, Inc.	26	2	97	110 Market St.
" " " "	26	2	98, 99	112-114 Market St.
" " " "	26	2	100, 101	116-118 Market St.
Larmer Corp.	27	2	75	206 Market St.
" "	27	K-1	48, 49	E. Main St.
" "	27	K-1	62, 62A	213-215 Market St.
" "	27	2	72, 73, 74	208-212 Market St.
" "	27	2	70, 71	214-216 Market St.
" "	27	2	68, 69	218-300 Market St.

It is requested that after a vote of the Council that the President of Council affix his signature of approval on the applications which will be present at the meeting.


Henry P. Wojtanowski

COMMENT NO. 1

TO: Mayor & Council

Concur with above recommendations

September 7, 1967


W. H. Brittingham
City Treasurer

*Both Personal Property & Parking Tax

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WIDENER BUILDING, PHILADELPHIA, PENNSYLVANIA 19107

REGION II

SEP 1 1967

Mr. Walter C. Anderson
City Solicitor,
City of Salisbury,
Maryland

Re: Cooperation Agreement with
Wicomico County Housing Authority

Dear Mr. Anderson:

On August 30, 1967, Mr. Dulany left at our office executed copies of the Cooperation Agreement between the City and the Wicomico County Housing Authority. This Agreement and the extracts from the City Council minutes indicate that it was validly authorized and executed on behalf of the City.

Unfortunately, for the reasons indicated in our letter to you of January 25, 1967, another copy of which is enclosed for your convenience, it is doubtful that this Agreement will serve as the legal basis for a loan from the United States to the Authority. We had suggested two possible phrases, either of which would indicate that the housing to be developed pursuant to the Cooperation Agreement was primarily for the elderly, but not require the Authority to keep dwellings vacant if from time to time there may be no elderly applicants. Council chose a combination of the two suggested phrases but left out the key word "primarily", perhaps by inadvertence. Without "primarily" the phrase might just as well have been "intended solely for the elderly".

If the omission was only an inadvertence and the true intention was that the project be described as "primarily" rather than "solely" for the elderly, we would accept a certified extract from the minutes of Council setting forth the adoption of a Resolution so declaring. Such Resolution should also declare that the Resolution is for, among other purposes, that of inducing the United States of America to extend financial assistance to the Authority. We would be also obliged for your written opinion that the Agreement might be reasonably interpreted to describe the housing as primarily, but not solely intended for the elderly. This opinion may be incorporated in the usual Opinion of City Attorney which we are awaiting, the format of which was furnished with our letter of October 26, 1966 to Mr. Dulany, a copy having been made available to you.

Sincerely yours,

(SGD.) Alexander Shaw

Alexander Shaw
Acting Regional Counsel

Enclosure

cc: Mr. Ralph O. Dulany, Chairman
Wicomico County Housing Authority



MARYLAND

9/12/67

Alexander Shaw, Acting Regional Counsel
Department of Housing and Urban Development
Widener Building
Philadelphia, Pennsylvania 19107

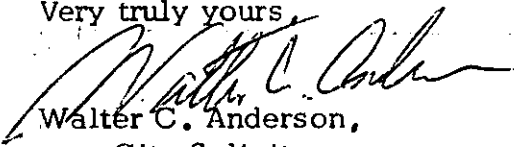
Re: Cooperation Agreement with
Wicomico County Housing
Authority

Dear Sir:

Please be advised that the contents of your letter of September 1, 1967, was discussed by the City Council at its meeting last night, September 11, 1967. As a result of this discussion, I have been directed to advise you that the word "primarily" was omitted by inadvertence.

I trust that the Council's action and this letter will be sufficient to clarify the situation.

Very truly yours,


Walter C. Anderson,
City Solicitor

WCA:vh

cc: Charles E. Leydecker,
Executive Secretary
Ralph O. Dulany, Chairman
Wicomico County Housing
Authority

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Scales-City Service Center

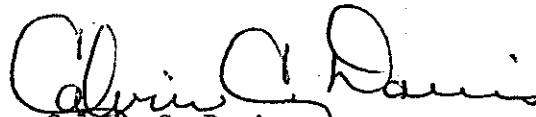
Public Works Department Purchase Requisition Number 1031 is for the pricing and repair of the scales at the City Service Center.

Contact was made with local steel fabricators and below are the results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Salisbury Steel Products, Inc.	\$1,220.00 + \$150.00/2-3 Wk del.
Bay Steel Products Corp.	1,651.00

Bid was not received from Eastern Shore Steel.

Bids have been reviewed by Public Works Department. Recommend that the award be made to Salisbury Steel Products, Inc. on their low bid of \$1,220.00. The account to be charged is 12.202K which has a current balance of \$3,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Corporation Stops & Meter Box Covers

Public Works Department Purchase Requisition Number 466 is for the pricing and purchasing of Corporation Stops and Meter Box Covers.

Our Request for Quotation Number 14 was forwarded to likely suppliers on August 18, 1967 and below are the results of the quotations:

<u>BIDDER</u>	<u>TOTAL PRICES</u>	<u>DISCOUNT</u>
Eastern Water Works Supplies, Inc.	\$ 378.85	$\frac{1}{2}$ 1%
Joseph G. Pollard Co.	457.50	2%
Mueller Co.	406.25	2%
Hays Mfg. Co. Item 1 only	168.50	2%

Public Works Department has reviewed the bids. Recommend the award be to the Eastern Water Works Supplies, Inc. on their low bid of \$378.75. The account to be charged is 20.243A which has a current balance of \$30,519.07.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Copper Roofing-Hatch Cover

Public Works Department Purchase Requisition Number 495 is for the pricing and installing of a Hatch Cover for the Park Fountain.

Request for Quotation Number 13 was forwarded to likely installers on August 22, 1967 with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Goslee Roofing & Sheet Metal Co, Inc.	\$220.00
Wood Richardson & Son	225.00

Bids were not received from Tidewater Roofing & Siding Co. or Peninsula-Goslee, Inc.

Public Works Department has reviewed the bids. Recommend the award be made to Goslee Roofing & Sheet Metal, Inc. on their low bid of \$220.00. The account to be charged is 19.902C which has a current balance of \$453.19.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dragline Rental-130 Hours

Public Works Department Purchase Requisition Number 1026 is for the pricing and rental of a 3/4 cu. yd. Dragline with 55' boom, operator and mud mats.

Prices were requested on August 21, 1967 with the following results:

<u>BIDDER</u>	<u>PRICE/HOUR</u>	<u>TOTAL</u>
Howard S. Culver	\$14.00	\$1820.00
Wicomico Soil Conservation Dist.	14.50	1885.00
Geo. W. Wilkinson	15.00	1950.00

Public Works Department has reviewed the bids. Recommend that the award be made to Howard S. Culver on his low bid of \$14.00 per hour or \$1,820.00. The accounts to be charged are 13.232E \$420.00, which has a current balance of \$7,192.35 and 19.402K \$1,400.00 which has a current balance of \$2,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts - BIF Meters

Public Works Department Purchase Requisition Number 112 is for the prices of various parts for the BIF Meters in the Water Department. These items have been standardized.

BIF Division of the New York Air Brake Company priced the items and they total \$356.55.

Request authority to issue a Purchase Order to obtain these items. The account to be charged is 20.232D which has a current balance of \$3,729.55.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Clean, Repair & Paint Vehicles

Public Works Department Purchase Requisition Number 473 is for the pricing of cleaning, repair and painting of various City vehicles.

Request for Quotation Number 15 was forwarded to likely vendors with the following results:

<u>BIDDER</u>	<u>TOTAL PRICE</u>
Culver Motor Co.	\$596.55

Bids were not received from C. F. Tull Auto Body Shop or Carroll Hastings Auto Body Shop. Other shops were contacted by phone however they cannot handle the large equipment in their small shops.

Public Works Department has reviewed the bids. Recommend the award be made to the Culver Motor Company on their bid of \$596.55 which does not appear excessive. The account to be charged is 21.912B which has a current balance of \$1,730.20.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

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CITY OF SALISBURY
BUREAU OF INSPECTIONS

September 7, 1967

TO: Mayor and Council

FROM: Director

SUBJECT: Parking District Exemptions

Informal investigation reveals that the following listed properties located within the special assessment tax district meet the requirements set forth in Ordinance No. 789 and it is recommended that they be approved as exempt from the special tax assessment.

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
Lydia G. Phillips	24	3	4,5,6	Calvert & Poplar Hill
" " "	24	3	7,8,9	Calvert St.
Elwood & Marguerite Hughes	63	1	115	126 Market St.
" " " "	63	1	116	128-130 Market St.
" " " "	63	1		* 130 Market St.
Farmers & Planters Co.	59	1	15,16	200 Mill St.
" " " "	59	1	2	218-220 Mill St.
Richards Realty Co., Inc.	26	3	12	122-124 E. Main St.
John Willin, Jr.	58	5	3	224 N. Division St.
Milton L. Pope, etal	63	2B	129	119 Market St.
" " " "	63	2B	128	117 Market St.
William P. Pope & Son	63	3J	84	* 119 Market St.
Salisbury Studebaker	26	3J	85	* 117 Market St.
Booth & Somers	26	2	102	120 Market St.
Wm. T. Booth, etal	26	2	101	118-122 Market St.
			pt. 102	
			103	
			pt. 102	
Charles & Wm. J. Bryan	63	1-C	110,114	116-124 Market St.

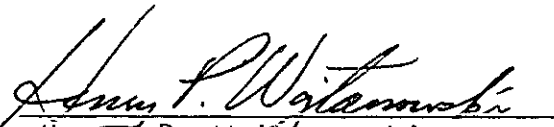
Mayor and Council

-2-

September 7, 1967

PROPERTY OWNER AND/OR OCCUPANT	MAP NO.	BLK. NO.	LOT NO.	ADDRESS
John E. & Margaret Morris	23	1	$\frac{1}{2}$ 13-34 14-33	301-305 E. Main St.
T.L. Ruark & Co.	59	1	14	222 Mill St.
W. Scott Brewington	26	2	76 *	200-204 Market St.
W. L. Howard	58	5	4	218 N. Div. St.
E. Brooks Bundick	26	21	96	108 Market St.
S. Quinton Johnson	58	6	1	101 High St.
Chandler & Carey, Inc.	26	2	97	110 Market St.
" " " "	26	2	98,99	112-114 Market St.
" " " "	26	2	100,101	116-118 Market St.
Larmer Corp.	27	2	75	206 Market St.
" "	27	K-1	48,49	E. Main St.
" "	27	K-1	62,62A	213-215 Market St.
" "	27	2	72,73,74	208-212 Market St.
" "	27	2	70,71	214-216 Market St.
" "	27	2	68,69	218-300 Market St.

It is requested that after a vote of the Council that the President of Council affix his signature of approval on the applications which will be present at the meeting.


Henry P. Wojtanowski

COMMENT NO. 1

TO: Mayor & Council

Concur with above recommendations

September 7, 1967


W. H. Brittingham
City Treasurer

*Both Personal Property & Parking Tax

CITY OF SALISBURY, MARYLAND

Meeting #20

September 25, 1967

PRESENT

Mayor Dallas Truitt
Councilman Harry Fullbrook
Councilman Sam Seidel

Councilman David Rodgers, Presiding
Councilman Robert Powell

ABSENT

Councilman W. Paul Martin

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Building Inspector, H. Wojtanowski; City Solicitor, W. Anderson; Dir. of Public Works, Philip Cooper; Civil Engineer, T. Shea; Police Chief, L. Payne; Planning Director, P. Tallon; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Sept. 11

The Mayor and Council of the City of Salisbury met in regular session on Monday, September 25, 1967 in City Hall, 112 W. Church St. at 8 p.m. In the absence of the President of the Council, W. Paul Martin, Councilman David Rodgers conducted the meeting. The Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Seidel, seconded by Councilman Powell and carried unanimously.

Ordinance No. 974 - 1st reading - Permit
for Dance Hall - Baptist St.

Ordinance No. 974 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Md., pursuant to Section 17, subsection 23 of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting an Ordinance permit to Mr. John William Psota, for the operation of a Dance Hall on the premises owned by Salisbury Motor Company, located on Lots No. 56 & 57, City Map No. 26, known as 109-115 S. Baptist Street, Salisbury, Maryland.

Council ascertained that the provisions of the Ordinance Permit were known and acceptable to the applicant, Mr. John Psota and motion approving it for first reading was made and seconded by Seidel and Fullbrook and carried unanimously.

Ordinance No. 975 - Apt. House Permit,
407 S. Divison St.

Request for this Ordinance was withdrawn and no action was taken.

Ordinance No. 976 - 1st reading - Rezoning
area bound by Union, Emerson & Handy St.

Ordinance No. 976 reads as follows: AN ORDINANCE of the Council of the City of Salisbury changing the boundaries of a Residential "A" and "B" District at the request of the Homes of New Castle Presbytery, Inc., as shown on the Zoning District

Map of the City of Salisbury on file in the Office of the City Clerk and adopted by the Council of the City of Salisbury on August 3, 1959, and incorporated by reference in Ordinance No. 789 of the City of Salisbury, and forming a part thereof pursuant to Section 8 of said Ordinance No. 789, so as to re-zone from Residential "A" to Residential "B" the area bounded on the south by Union Avenue from the intersection at Emerson Avenue westward to Middle Neck Branch on the west by Middle Neck Branch, on the east by Emerson Avenue from the intersection at Union Avenue northward to Handy Street on the north by Handy Street from Emerson Avenue westward to Middle Neck Branch and marked area to be re-zoned on the attached property map.

City Solicitor reported property owners in the area had protested the change in zoning because of the possibility that the Church or Presbytery might not use the land to develop a home for the aged and that would leave the neighborhood wide open to development that could be undesirable. The Planning Director advised that the Planning Commission had passed on the request and forwarded it to Council without a recommendation. Council directed the City Solicitor to pursue the matter further along the lines of a special permit without changing the present zoning. If this could be accomplished legally, it would solve the problem for the property owners in the area who do not object to the Presbytery's building a home for the aged but who do object to rezoning their property from Residential "A" to Residential "B".

Signal Synchronization - Routes 13 and 50

P. C. Cooper, Director of Public Works, commented upon a recent report from the AAA Association concerning the Signalization of Routes 13 and 50 through Salisbury. He advised he disagreed with their feeling that the entire system on Route 13 should be synchronized from College Avenue to Zion Road, eliminating the turning movements at Main and 13 and using the signal at this location as the controlling unit for the entire system. He explained his reasons for keeping the turning movements at this location as well as at other signal locations and urged Council to grant authority to seek bids on the signal contract as recommended by the Consultants, WILBUR SMITH & ASSOCIATES. Councilman Fullbrook questioned the advisability of proceeding any further with the project since the results to be obtained seem out of proportion to the cost it will come to. Council did not reject Mr. Cooper's recommendation to build an interchange from Route 13 to Route 50 from Church and Broad Streets connecting into Ward Street. It was indicated that consideration for future development of this interchange could be investigated as a means to eliminate some of the need for left turn movement at Main and 13. A motion to at least proceed with the bidding on the contract as recommended by the Consultants in order to get an idea of the cost was made by Councilman Powell, seconded by Councilman Seidel and carried with Councilman Fullbrook voting No.

Parking District Tax Exemption

Council unanimously approved a request for exemption from the special parking district tax levied on a lot owned by Mrs. Edith L. Williams located at the foot of West Main Street at Route 50 and Mill Street on a motion made by Councilman Powell, seconded by Councilman Fullbrook. The entire lot is developed for parking and meets the requirements as set forth in Ordinance No. 789.

Award of Bids

In the absence of the Purchasing Agent, the Executive Secretary presented the bids for award:

1. Glass Beads, Reflective - motion by Seidel, seconded by Powell to award to low bid of Cataphote Corporation in the amount of \$295.40.
2. Grass Seed - motion by Powell, seconded by Seidel to award to low bid of Southern States in the total amount of \$423.50.
3. Winter Uniforms - Fire Department - motion by Seidel, seconded by Powell to award as recommended to Weiman Uniform Co. in the amount of \$1,740.
4. Appraisals - Naylor Mill - motion by Powell, seconded by Seidel to authorize payment to Stephens & McLaughlin for appraisals in the total amount of \$475 as recommended.
5. Police Motor Scooters (2) - motion by Powell, seconded by Seidel to award bid to Innocenti Corporation in the amount of \$750 as recommended.
6. Creosote Lumber for Zoo - motion by Seidel, seconded by Powell to award to J.I. Wells in the amount of \$228.

Land Proposals

P. C. Cooper and the Executive Secretary reviewed a proposal and appraisals of land to consolidate the City holdings in the Naylor Mill - Paleochannel area. Mr. Cooper's proposal to proceed with acquiring the land was considered by Council who authorized him, on motion by Councilman Fullbrook, seconded by Councilman Powell, to acquire the property owned by Mr. Verlon Frye and Mr. Lyman Boone on the basis of the appraisals made and to begin negotiations on the Brittingham and Turner tracts on the appraisal basis.

Bi-Racial Commission Appointments

It was reported for the record that the following appointments and reappointments to the Salisbury-Wicomico Commission on Inter-Racial Problems have been approved by the joint City and County Councils: (Seidel and Powell motioned approval of the list as presented)

Reappointments: C. H. Chipman, Hamilton P. Fox, Norman Glenn (Chairman), Lewis M. Hess, Dr. Philip Insley, Reverend J. C. Mills, T. H. Pendleton, and James Weatherly.

Appointments: Joseph Sample (1 year), James Albert Polk (3 years), Smith Anderson (2 years), Nevada Hearne (Mrs. - 3 years), Orville Jackson (2 years), Donald Dashiell (1 year), John W. T. Webb (3 years), Rev. John J. Farrington (3 years), Arnold Wolters (2 years), and Marian Barkley (1 year).

Maryland Municipal League Policy Statement before Constitutional Convention

Councilman Powell urged a strong stand by Council supporting the Maryland Municipal League's policy before the Constitutional Convention. He asked that copies of the latest statement (which has not been revised from the original to any extent) be furnished to the Council in order that they may have a clear understanding of what the policy is and so that a unanimous strong front can be presented from Salisbury in support of the League's policy. The Executive Secretary was asked to obtain the necessary copies of the policy for the Council's study and further, that a poll of Council opinion be taken in time to reaffirm Salisbury's support of the League policy at the Convention meeting.

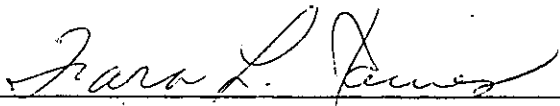
Allegheny Airlines Proposal

Councilman Powell noted that indications have been received concerning a probable withdrawal on the part of Allegheny Airlines and their application before the Civil Aeronautics Board to substitute a taxi-type service for the regularly scheduled flight operation at the Salisbury Airport. A press release was distributed to the Council indicating that the Salisbury operation is a money-making proposition for Allegheny with ticket sales and flight use up 100% during the past year.

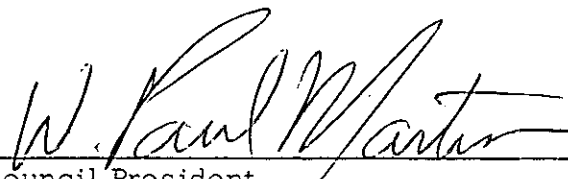
Board of Zoning Appeals Membership

Councilman Fullbrook questioned the effectiveness of the Board of Zoning Appeals and observed that from the number of variances granted, perhaps a study of the Zoning Code would be in order. An executive session was scheduled to investigate the matter.

There being no further business to come before the Chair, the meeting adjourned at 9:35 p.m. to meet again in regular session on October 9, 1967.



City Clerk



Council President

INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Glass Beads, Reflective

Public Works Department Purchase Requisition Number 486 is for the pricing and purchasing of Glass Beads, Reflective for use in the traffic painting within the City. The request is for 2,000 pounds.

Request for Quotation Number 16 was sent to likely suppliers on August 31, 1967 and below are the results:

<u>BIDDER</u>	<u>PRICE/POUND</u>	<u>TOTAL</u>
Cataphote Corporation	\$.1477	\$295.40
Koontz Equipment Corporation	.17	340.00

Response was not received from Prismo Safety Corporation.

Public Works Department has reviewed the bids. Recommend the award be to the Cataphote Corporation on their low bid of \$.1477 per pound or a total of \$295.40. The account to be charged is 11.122B which has a current balance of \$2,149.19.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Grass Seed

Public Works Department Purchase Requisition Number 519 is for the pricing and purchasing of 1000 pounds of mixed grass seed. This is for the City Park area.

The County Extension Agent was contacted and recommended the following percentage of seeds: 25% Kentucky Blue, 25% Pennlawn, 10% Red Top, 20% Perennial Rye and 20% Poa Trivialis.

Bids were received from local vendors as indicated below:

<u>BIDDER</u>	<u>PRICE/POUND</u>	<u>TOTAL</u>
Southern States	\$.42350	\$423.50
Agway	.47	470.00

Bid was not received from Sears, Roebuck & Co.

Public Works Department has reviewed the bids. Recommend the award be to the Southern States on their low bid of \$423.50. The account to be charged is 19.402K, which has a current balance of \$2,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Winter Uniforms-Fire Department

Fire Department and Ambulance Service requested, on July 31, 1967 uniforms for the coming winter. Bids were forwarded to usual suppliers on August 18, 1967 with only one bid received.

The bid from Weiman Uniform Co. is for a total of \$1,740.00. This bid is not out of line from their successful bid for uniforms for the Police Department or from their successful bid of last year for the Fire Department.

The bid has been reviewed by the Fire Department and due to the late receipt of bids and refusals I recommend the award to Weiman Uniform Co. The accounts to be charged are 11.212B \$1,440.00 which has a current balance of \$1,588.75 and 20.912 \$300.00 which has a current balance of \$1,291.38.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

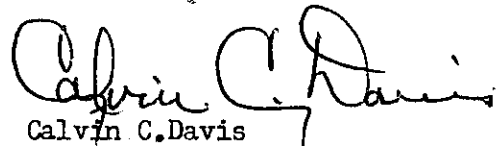
INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Appraisals-Naylor Mill

Public Works Department Purchase Requisition Number 1041 is for the payment of appraisal fees to Stephens & McLaughlin for Turner Farm \$300.00, Brittingham Tract \$125.00 and Verlon Frye lot \$50.00.

Recommend the authority be granted to issue the necessary Purchase Order to pay these invoices. The account to be charged is 20.233B which has a current balance of \$30,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Police Motor Scooters (2)

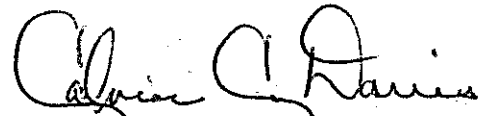
Police Department requested the pricing and purchasing of Motor Scooters.

Invitations for Bid were advertised and mailed to likely bidders on August 29, 1967. The bids were received at 10:00 AM EDT, Tuesday September 12, 1967, opened and read aloud. Below are the results of the bidding:

<u>BIDDER</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>	
Innocenti Corporation	\$375.00	\$750.00	Del. 15 days
Horner Motor Sales, Inc.	475.00	950.00	" 60 "

Bid was not received from Vescony, Inc., Harley Davidson Sales, Sears, Roebuck Co. or Valiant Mfg. Corp.

Police Department has reviewed the bids. Recommend the award be to Innocenti Corporation on their low bid of \$750.00 for the two scooters, with delivery in 15 days. The account to be charged is 11.113 which has a current balance of \$18,490.25.


Calvin C. Davis

CCD/d
cc:9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

September 25, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Creosote Lumber for Zoo

Public Works Department Purchase Requisition Number 534 is for the pricing and purchasing of 50 pieces of 4" X 4" X 10' Creosote D4S and 50 peices of 2" X 6" X 16' Creosote D4S. This lumber is for use at the City Zoo for the seal cage.

Request for Quotation was made to suppliers on September 22, 1967 with the following results:

<u>BIDDER</u>	<u>UNIT PRICES</u>		<u>TOTAL</u>
	<u>4" X 4" X 10'</u>	<u>2" X 6" X 16'</u>	
J. I. Wells & Co.	\$2.00	\$2.56	\$228.00
Community Building Suppliers	2.63	3.16	289.50
E. S. Adkins & Co.	2.9348	3.52	322.74

Public Works Department has reviewed the bids. Recommend the award be to J. I. Wells & Co. on their low bid of \$228.00. The account to be charged is 19.402D which has a current balance of \$2,599.79.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #21

October 9, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Robert Powell
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Sept. 25

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, October 9, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and Minutes of the previous meeting were approved as written on motion by Powell, seconded by Seidel and carried unanimously.

Recognition of Girl Scout Troop

The Executive Secretary introduced Mrs. Randall Miller and her Girl Scout Troop No. 15 of St. Francis DeSales School who were visiting and attending the meeting as part of their Scout program.

Resolution No. 96 - City Support of Maryland
Municipal League Policy Statement

A Resolution introduced by Councilman Powell to demonstrate the City's official support of the Maryland Municipal League's policy concerning municipal governments before the Constitutional Convention was unanimously approved on a motion by Powell, which was seconded by Seidel. A copy of the Resolution is attached to the official minutes of the meeting and reads in part as follows:

WHEREAS, the Council, in the interest of the citizens of Salisbury, desires that Municipal Governments continue in the State of Maryland; and

WHEREAS, there are elements that desire to eliminate this form of representation; and

WHEREAS, both sides are appearing before the Local Government Committee of the Maryland Constitutional Convention now meeting in Annapolis, Maryland; and

WHEREAS, Salisbury is a member of the Maryland Municipal League which represents approximately 160 different municipalities in the State and is, therefore, determined to do all in its legal power to maintain local municipal government and has drawn up a Maryland Municipal League policy statement; and

WHEREAS, this statement includes the following objectives for municipal government in Maryland:.....etc.

Councilman Rodgers suggested it would be well to point out that over 80% of the people living in the State live in incorporated towns and this factor should be emphasized in the legislative support of the League's policy statement.

Resolution No. 97 - Request for Commuter
Service from Henson Aviation, Inc.

Councilman Powell introduced Resolution No. 97 which reads as follows:

WHEREAS, interested parties in Salisbury's Airline Service were very favorably impressed by Mr. Richard A. Henson of HENSON AVIATION, INC. during his recent visits to Salisbury; and

WHEREAS, the community's desire to maintain scheduled airline service by ALLEGHENY AIRLINES in no way whatsoever is intended to infer any reflection on the quality or desirability of HENSON AVIATION'S proposed commuter service to Friendship Airport; and

WHEREAS, the Airlines Committee of the Greater Salisbury Chamber of Commerce is actively in full support of promoting improved service to passengers desiring to travel from Salisbury-Wicomico Airport; now

THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Salisbury requests the Salisbury-Wicomico Airport Commission to invite Mr. Richard A. Henson to install commuter service between Salisbury and Friendship Airport and that this Resolution be passed on to appropriate agencies for their consideration.

THE ABOVE RESOLUTION was introduced and passed at the regular meeting of the Council of the City of Salisbury, held on the 9th day of October, 1967.

representing the City,

Discussion of a luncheon attended by Mr. Powell/the Airport Commission and representatives of the County followed introduction of the Resolution. Mr. Powell advised that Mr. Henson was receptive to a proposal to initiate a commuter service between the Salisbury-Wicomico Airport and Friendship Airport and he would take up the matter with Allegheny Airlines to be sure there would be no conflict of competition with Allegheny. The proposal will be pursued after Mr. Henson has had this opportunity for coordination.

A motion approving the Resolution was made and seconded by Powell and Seidel and carried unanimously.

Resolution No. 98 - Appreciation to Allegheny
Airlines - Tabled

A Resolution extending appreciation to Allegheny Airlines for withdrawing its request before the Civil Aeronautics Board to temporarily suspend service to Salisbury,

and for continued scheduled and future improved service to Salisbury, was tabled until such times as these allegations have proved to be factual. This action was taken at the suggestion of Councilman Fullbrook.

Councilman Rodgers requested that a letter be written to Mr. Sam Goldman thanking him for his timely advice and information on the matter of the airline service - commuter operation substitution. Mr. Rodgers motioned that a letter of appreciation be written to Mr. Goldman, Mr. Powell seconded the motion and it was carried unanimously.

Naylor Mill Right-of-Way Acquisition

P. C. Cooper, Director of Public Works, reported on progress made in negotiations for property in the Naylor Mill-Paleochannel area. One lot appraised at \$1,200 has been purchased for this price and negotiations are continuing on other parcels. Funds are budgeted for acquisition of this R/W.

Sewer Extension bid Authorization - Salisbury Mall

Detailed plans for sewer main and line installation at the new Salisbury Mall shopping center on Glen Avenue Extended (outside the City Limits) were explained by Mr. Cooper who advised Council that the extension would involve no costs to the City. Authorization to proceed with the extension as outlined was given on motion by Rodgers, seconded by Powell. Water line installation and best methods for metering water usage were explained by Mr. Cooper. Council agreed with his suggestion to proceed with the metering method that will assure the City of a maximum rate for the service.

Improvements in the storm drainage situation in the area were assured once the storm sewer serving the Center is installed. The sewer which will be paid for by the County will empty into Beaverdam Creek and will also carry off excess storm water created by the Manhattan Shirt Company parking lot.

Interchange Street connecting Route 13 and Route 50

Mr. Cooper exhibited a plan showing a proposed new street designed to relieve the traffic situation at E. Main and Route 13. This new street would be an interchange from Route 13 to Route 50 and would eliminate the necessity for left turn movements at the intersection of Main and 13. Council requested time to study the proposal and also a written brief on same for the briefing books. Cost estimates, including acquisition of right-of-way, were given as \$130,000 to the City.

Appearance, Raymond H. Wimbrow re Elderly Tax Credit

Mr. Wimbrow appeared before Council to request special consideration for his sister's application for the elderly tax credit. She is 83 years old and he takes care of her finances and mislaid her tax bill causing her to miss out on the tax exemption. Consideration of this case caused Council to give favorable action to a recommendation of the City Solicitor to extend the tax exemption credit for the elderly until November 1. Councilman Seidel motioned that the deadline for tax exemptions for the elderly be extended to November 1 for this year only. His motion was seconded by Councilman Powell and carried unanimously. The City Treasurer was instructed to notify the three persons who have already been turned down because of the deadline factor that they will be eligible

for the tax credit until November 1. Council felt that since this is the first year this credit has been given, the extension will be a help for those who are not familiar with the requirements.

Attendance - Planning Office Representative at
MAHRA Meeting in Frostburg

Planning Director Tallon reported that either he or Mr. Livingston will attend the Maryland Association of Housing and Renewal Agencies in Frostburg, Md. on October 19 and 20.

Ordinance No. 974 - 2nd reading - Dance Hall
Permit

A motion approving Ordinance No. 974 for second and final reading was made and seconded by Councilmen Rodgers and Powell and carried unanimously. Ordinance No. 974 reads as follows: AN ORDINANCE of the Council of the City of Salisbury, Md. pursuant to section 17 Subsection 23 of the Zoning Code of the City of Salisbury, as amended, for the purpose of granting an Ordinance permit to Mr. John William Psota, for the operation of a Dance Hall on the premises owned by Salisbury Motor Company, located on Lots No. 56 & 57, City Map No. 26, known as 109-115 S. Baptist St., Salisbury, Md.

Award of Bids

1. Sale of "No Parking" Signs - motion by Fullbrook, seconded by Powell granting authority to sell 12 signs to the Vocational School for \$2 each.
2. Street Materials, Contract #7-68-SM - motion by Fullbrook, seconded by Powell to award to Hempt Brothers for Item 1 and 4 on total low bid of \$1,155 and \$1,125 and to Pocahontas, Inc. for Item 2 and 3 on total low bid of \$1,200 and \$1,230.
3. Traffic Paint - motion by Seidel, seconded by Powell to purchase from State Use Industries in the amount of \$390.

C.C.D.C. Recommendations

Executive Secretary reviewed recommendations presented to Council by the Central City District Commission relative to changes in Parking District operations. Council took the following action on the recommendations:

1. Request for approval of the City's rental or leasing of the Larmer Corp. property along the river on Carroll St. for metered parking for downtown employees using the 1/2 day - ten cent meters - rejected by Council on recommendation of the Executive Secretary in favor of installing the meters on the R-19 lot. One reason given was that the proposed lot is outside the Parking District.
2. Recommendation to decrease monthly rental rates on the Water Street Lot from \$4 to \$3. - approved on recommendation of Executive Secretary.
3. Request to meter the small City-owned lot along the river on Carroll Street with 10¢, 1/2 day meters for the 15 or so spaces - rejected on recommendation of the Executive Secretary and Councilman Rodgers because the area is also outside the Parking District.

Lease - State Roads Commission for City
property at the City Yard

Executive Secretary presented a lease agreement between the City and the States Roads Commission for the rental of a building located at City Yard. Council unanimously agreed on motion by Rodgers, seconded by Powell, to lease the building as outlined in the lease agreement, exercising the option as listed if necessary. The option provides for leasing one floor with restroom privileges on the second floor at a rate of \$2,000/year for three years.

Request to Purchase City-owned Land at
Camden and Carroll

Council advised the Executive Secretary that the land in question would have to be advertised for bids and the proposal considered after these have been received and studied.

Land Proposal - Cranberry Meadows

Executive Secretary advised that an appraisal of the property in question in the Cranberry Meadow area has been made and submitted for consideration to Mr. Roger Steffens who has indicated an interest in exchanging property with the City for future development beneficial to both. He reported that Mr. Steffens does not agree with the appraisal figure and the negotiations are now at a stalemate.

Request concerning Sanitary Facility Construc-
tion and Bond Issue

Councilman Powell motioned and Councilman Fullbrook seconded the motion to authorize \$405,800 as the City's share in the construction of sanitary facilities under a state and federal grant. This motion includes authorization for the State to insert the figures \$1,153,200 on the line marked "other" in Part A of Section 4 of the application for Federal Funds and obligates the City to have on hand in cash or from the sale of bonds \$405,800. Total cost of the project is \$1,575,000 - Federal Grant is \$16,000 and State contribution is a total of \$1,153,200 including an outright State Grant of \$389,700 and an advance of \$763,500.

New Business

1. Official opening of the Central Business District Parking Lot on Camden St. will be held on Tuesday, Oct. 10 at 10 a.m. City Officials were invited to participate.

2. Appearance, Dr. Varley re Community Action Agency Budget - Dr. Varley presented a prepared budget for Council's information. He explained the allocations which includes a Director's salary in the amount of \$10,500, a Secretary-Bookkeeper's salary in the amount of \$4,000 and an allocated \$10,800 for 2 full-time and 2 half-time aides or assistants.

The City Council unanimously decided to donate office space to the Agency as its share of the financial support needed to carry out its purposes. A motion was subsequently made and seconded by Seidel and Powell to donate the second floor of the office building at the City Yard for the Agency's use. This is the same building in which the State leases the first floor for the Roads Commission office. Dr. Varley was authorized to proceed with arrangements to utilize the building as the Agency's headquarters.

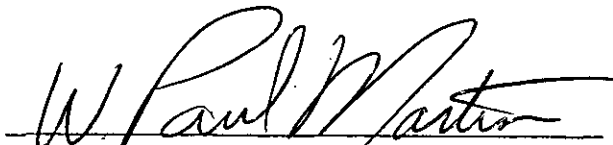
3. Councilman Rodgers requested that the traffic signal at South Division and Market Streets be removed.

4. A request to reduce the cost of the water main extension to a property on Spring Avenue in the City Limits to 25% of the total as the property owner's share because of the school development across the street which eliminates the opportunity for additional water connection development on the line was approved by the Council. The property in questioned is owned by Raleigh Parsons.

5. Mr. Seidel reported he had been contacted by Doug Sergeant, Jr. regarding the possible use of Johnson's Farm. Mr. Sergeant is connected with a State Agency concerned with Retarded Children projects and he has requested 30 days in which to prepare a proposal for presentation to the Council. The proposal will be considered.

There being no further business to come before the Chair, the meeting adjourned at 9:30 p.m. to meet again in regular session on October 23, 1967.


City Clerk


Council President

WHEREAS, the Council, in the interest of the citizens of Salisbury, desires that Municipal Governments continue in the State of Maryland; and

WHEREAS, there are elements that desire to eliminate this form of representation; and

WHEREAS, both sides are appearing before the Local Government Committee of the Maryland Constitutional Convention now meeting in Annapolis, Maryland; and

WHEREAS, Salisbury is a member of the Maryland Municipal League which represents approximately 160 different municipalities in the State and is, therefore, determined to do all in its legal power to maintain local municipal government and has drawn up a Maryland Municipal League policy statement; and

WHEREAS, this statement includes the following objectives for municipal government in Maryland:

A. The Constitution should provide the legal framework within which municipalities continue as creatures of the state. Both counties and municipalities should receive grants of power, authority and duties from the General Assembly pursuant to established constitutional safeguards and provisions. The General Assembly should assume the responsibility for mitigating local jurisdictional conflicts through the enactment of appropriate legislation. Such conflicts should not be resolved in the Constitution

B. There should be greater delineation of the respective responsibilities of county and municipal government. Such clarification of governmental functions and responsibilities should be accomplished by statute. Overlapping governmental functions unfortunately do exist in Maryland. However, it is virtually impossible to eliminate this duplication in a constitution.

C. Local government, both county and municipal, should be strengthened and given ample power, authority and flexibility for coping with current and future complex urban problems. Strong, viable local government will enhance strong state government.

D. The people of our municipalities should be given that degree of control over their own affairs as is necessary to promote effective municipal government with inherent flexibility for meeting varying local urban needs and demands, in a manner which is consistent with the responsibilities of the state. The General Assembly should be freed from the burden of acting on purely local legislation.

E. Local government to be effective must be close to the people. Municipal government is the form of government closest to the people and it serves as a vehicle for effective local democratic expression. People should be allowed to govern themselves with the opportunity for selecting the type of government which they feel will be most responsive to their individual needs. Existing prerogatives of the people should be guaranteed, not diluted or eliminated.

F. There should not be restraints and limitations on the ability and capacity of municipal governments for orderly growth and expansion and for rendering varying levels of urban services in accordance with the kind, degree and character needed and demanded by their citizenry.

G. The General Assembly should be given the authority to classify municipalities and be restricted to the passing of general legislation for either all municipalities by public general law, or for all municipalities within a class.

H. All levels of government should be allowed opportunity for participation in cooperative arrangements for coordinating and administering certain services

that transcend existing jurisdictional boundaries. There is a need for cooperation and coordination in the performance of services among all levels of government.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Council of the City of Salisbury, Maryland, that we endorse and support these objectives and the policy statement of the Maryland Municipal League; and

BE IT FURTHER RESOLVED that we expect to keep in contact with all civic association groups, all members of the local press, and other interested parties including those representatives to the Constitutional Convention from our area, advising them of the content of the policy statement and our wholehearted support of it.

THE ABOVE RESOLUTION was introduced at the regular meeting of the Council of the City of Salisbury, held on the 9th day of October, 1967.

President of the Council

APPROVED by me, this____
day of_____, 1967.

Mayor

TENTATIVE BUDGET WICOMICO COMMUNITY ACTION AGENCY

Director	10,500.00	
Secretary & Bookkeeper	4,000.00	
Aides (2 full-time 2 half-time)	<u>10,800.00</u>	
	25,300.00	
Social Security	1,120.00	
Liability Insurance	132.00	
Accounting	600.00	
Travel:		
Director	1,000.00	
Aides	2,400.00	10¢ mile
Training	3,000.00	
Office Rental	1,200.00	
Telephone	500.00	
Janitor		

Consumable Supplies Needed

- 2 Desks
- Conference Table
- 12 Chairs
- 1 Typing Chair
- 1 Adding Machine
- 1 Typewriter
- 2 File Cabinets
- 2 Desk Lamps
- 1 Coat Rack
- 1 Storage Cabinet

Duplicating Supplies & Postage \$500.00

INTER OFFICE MEMORANDUM

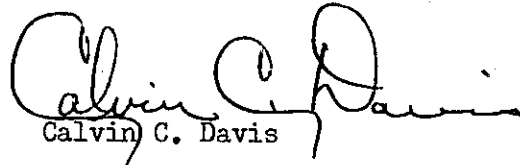
October 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sale of NO PARKING Signs

Public Works Department requests authority to sell approximately 12 NO PARKING signs to the Vocational School,, for use on their property.

The last purchase of these signs was made in August 1967 and the price of the signs were \$1.32 each. Added to this price is the cost of the Scotchlite face and labor. It is my opinion that the cost of each sign would be \$2.00, at least.

Therefore, I recommend that the City charge the Vocational School \$2.00 each for the signs and if the Council recommends the sale I will contact Mr. Waller and so advise.


Calvin C. Davis

CCD/d
cc 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Paint

Public Works Department Purchase Requisition Number 544 is for the pricing and purchasing of white traffic paint. The total required is 200 gallons.

State Use Industries reply to our letter states the price of the paint at \$1.95 per gallon. The total price is \$390.00

Public Works Department has reviewed the quote. I recommend the award be made to State Use Industries on their bid of \$390.00. The account to be charged is 11.122B, which has a current balance of \$1,730.96.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 9, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Street Materials, Contract #7-68-SM

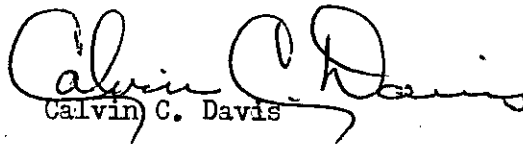
Public Works Department requires tonnage of stone for use as street materials. Invitations for bid were forwarded to likely suppliers and to the local newspaper on Sept. 14, 1967.

Bids were received, opened and read aloud at 10:00 AM EDT on Tuesday, October 3, 1967 at City Hall with the following results:

<u>BIDDER</u>	<u>ITEM</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
Hempt Brothers	1.	\$3.85/T	\$1,155.00
Pocahontas, Inc.	1.	3.90/T	1,170.00
Harry T. Campbell & Sons	1.	4.10/T	1,230.00
Hempt Brothers	2.	NO BID	
Pocahontas, Inc.	2.	4.00/T	1,200.00
Harry T. Campbell & Sons	2.	4.10/T	1,230.00
Hempt Brothers	3.	NO BID	
Pocahontas, Inc.	3.	4.10/T	1,230.00
Harry T. Campbell & Sons	3.	4.20/T	1,260.00
Hempt Brothers	4.	3.75/T	1,125.00
Pocahontas, Inc.	4.	3.90/T	1,170.00
Harry T. Campbell & Sons	4.	5.35/T	1,605.00

Bids were not received from Arundel Corp. or Maryland Materials, Inc.

Public Works Department has reviewed the bids. Recommend the awards be to Hempt Brothers for Item 1 & 4 on their low total of \$1,155.00 and \$1,125.00 respectively and to Pocahontas, Inc. for Item 2 & 3 on their low total of \$1,200.00 and \$1,230.00 respectively. The account to be charged is 12.202C which has a current balance of \$6,200.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 2, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

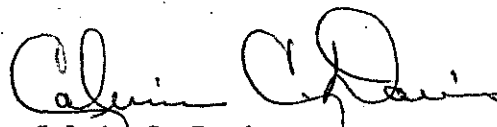
SUBJECT: Purchase Orders, September, 1967

PO#	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
1959	Mc Clung- Logan	Parts for Sweeper	\$ 161.44	PW
1960	Old Dominion Paper Co., Inc.	Paper	1.25	PW
1961	Central Electric Supply Supply Co.	Parts and Supplies	16.66	PW
1962	Pittsburgh Plate Glass Co.	Glass for Desk	28.46	Purch.
1963	Quality Products, Inc.	Lime	144.00	PW
1964	Quillin-Valliant, Inc.	Parts and Supplies	83.28	PW
1965	Salisbury Auto Spring Works, Inc.	Parts	28.53	PW
1966	Seaboard Signs, Inc	Sign Lettering	34.00	PW
1967	Cavanaugh Ford, Inc.	Parts	4.50	PW
1968	Grier Tire Co.	Parts and Service	19.48	PW
1969	Salisbury Trim Shop	Parts	20.00	PW
1970	Sheridan Advertising	Sign and Lettering	59.00	PW
1971	George F. Cake Co.	Helmets and Guard	146.80	PD
1972	Salisbury Steel Products	Parts	38.17	PW
1973	Salisbury Auto Parts	Parts	155.27	PW
1974	Salisbury Automotive, Inc.	Parts	144.67	PW
1975	Salisbury Battery Co.	Parts	50.71	AW FD Ambul
1976	Sears, Roebuck & Co.	Parts	34.70	PW
1977	Salisbury Times	Ads. and Bid Info.	15.69	Purch. PD
1978	Speakman Co.	Parts	16.51	PW
1979	Tri-State Insulation, Inc.	Parts	18.46	PW
1980	Tri-State Signs, Inc.	Install poles and Lights	67.50	PW
1981	Trenton Bearings Co.	Parts	39.71	PW
1982	Edgar Tingle	Ice - July and August	107.50	PW
1983	Taylor Auto Supply Co.	Parts	53.41	PW
1984	Geo. H. Vickers	Parts - Shop	82.90	PW
1985	A. W. Perdue & Sons	Corn	60.00	PW
1986	Wooten Welding Supplies	Oxygen and Supplies	135.45	Ambul.
1987	Wharton & Barnard, Inc.	Supplies	14.72	PW
1988	W. Austin Moore, Sr., & Co.	Fire Dist. Cards	80.00	FD
1989	Hubert R. White Hdw. Co.	Supplies	110.39	FM PW PL.Cc
1990	J. I. Holcomb Mfg. Co., Inc.	Anti-Mar	30.50	Purch.
1991	Robinson Chemical Co.	Chlorine	480.00	PW
1992	Globe Ticket Co.	Parking Tickets	115.75	Park. Dist.
1993	Stewart Haemel, Inc.	Emergency Vehi. Signs	13.00	Exec. Secy.
1994	Charles Bruning Co.	Lamp	104.00	PW
1995	Wicomico City - Roads Division	Pipe and Bands	198.68	PW
1996	Walter C. Anderson	Fee - Johnson Farm	15.00	Legal
1997	Salisbury Steel Products, Inc.	Steel for Scales	1,220.00	PW
1998	Culver Motor Co.	Paint and Repair Veh.	596.55	PW
1999	Eastern Overall Cleaning	Cleaning Mats, etc.	58.44	PW FD PD P
2000	Baltimore Stationery Co.	Pendaflex File	63.40	Purch.
2001	Salisbury Automotive	Lathe Parts	66.00	PW
2002	Blaver Mfg. Co., Inc.	Reefer	39.50	PD
2003	Penniman & Bowie, Inc.	Test Borings STP	503.00	PW
2004	Miller Electric Co.	Cut-offs - TDI	20.00	PD #1
2005	Interstate Amiesite	Patching - August	374.23	PW

PO#	SUPPLIERS	DESCRIPTION	AMOUNT	DEPARTMENT
2006	E. J. Ruark	Borrow Excavation	\$1,800.00	PW
2007	American Ins. Assoc.	Booklets	45.00	FM
2008	Philip A. Insley, M.D.	Employee Exams.	18.00	PW
2009	MacMillan Bros. Co.	Parts & Supplies Jul. & Aug.	121.45	PW
2010	White & Leonard, Inc.	Supplies - Jul. & Aug.	101.45	PW
2011	Hughes Business Machine	Repair Typewriter	22.00	PD
2012	McGraw-Hill Publishing Co.	Adv. Position	27.00	PW
2013	Robinson Chemical Co.	Chlorine & Ammonia	253.50	PW
2014	Shore Radio & T. V. Service	Rent Tape Recorder	8.00	PL
2015	E. S. Adkins & Co.	1/2" Ddill, Ladder, Rope	79.36	PW
2016	Almo Radio Co.	Volt-Ohm Meter	52.50	PW
2017	Robinson Chemical Co.	Chlorine	538.13	PW
2018	Eastern Water Works	3/4" Stops, box Cover, Bolts	378.75	PW
2019	B. I. F. Industries	Mics. Electrical Supplies	356.55	PW
2020	Severance Service Corp.	Repair A/C - BI Office	99.71	PD
2021	Hellige, Inc.	Misc. Chemicals	27.00	PW
2022	Central Electrial Co.	Globe	7.10	PD
2023	Mosler Safe Co.	#712 Depository, #B2412		
		Door & Frame	270.00	PD
2024	Goslee Roofing Co.	Cooper Sheet on Hatch Door	220.00	PW
2025	Howard S. Culver	Dragline Rental	1,820.00	PW
2026	Fischer & Porter Co.	Ribbons -Ticket Machines	19.00	PD
2027	E. S. Adkins & Co.	6 1/2" Skil Saw	59.99	PW
2028	Grier Tire Co.	2 Snow Tires, 2 Recaps	85.34	PW
2029	Artcraft Electric Co.	Electrical Supplies	80.38	PW
2030	J. C. Penneys Co.	Pants	14.94	FM
2031	W. Alboum Hat Co.	Wave Style Hats	11.90	PD
2032	Xerox Corp.	Rental & 4809 Copies	217.36	PD
2033	Bob Barnes T. V.	Freezer	135.00	PW
2034	Sears, Roebuck Co.	Chain Link & Turkey Wire	248.25	PW
2035	J. I. Wells	Creosote Lumber	228.00	PW
2036	Holt Paper Co.	Towel Cabinets, Toilet Paper Holders	18.00	Parking
TOTAL FOR SEPTEMBER, 1967 (78 Purchases Orders)			<u>\$13,234.87</u>	

SUBJECT: Payment Orders - September, 1967

PO#	Suppliers	DESCRIPTION	AMOUNT	DEPARTMENT
26	Alfred Matthews	Advance Travel	\$ 60.00	PW
27	N. I. G. P.	Convention -Reservation fee	70.00	Purch.
28	P. C. Cooper	A.W.W.A. Reservations	21.00	PW
29	International Mun. Parking Conc.	Annual ques	35.00	Park D.
TOTAL FOR SEPTEMBER, 1967 (4 Payment Orders)			<u>\$ 186.00</u>	


Calvin C. Davis

D/j
for Council
Mr. Leydecker

CITY OF SALISBURY, MARYLAND

Meeting #22

October 23, 1967

PRESENT

Mayor Dallas Truitt
Councilman Sam Seidel
Councilman Robert Powell

Councilman W. Paul Martin, Presiding
Councilman David Rodgers
Councilman Harry Fullbrook

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Building Inspector, H. Wojtanowski; Purchasing Agent, C. Davis; Public Works Director, P. Cooper; Planning Director, P. Tallon; Planning Aide, M. Burhans; Sanitary Engineer, K. Haensler; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Oct. 9, 1967

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St., Salisbury, Md. on Monday, October 23, 1967 at 8 p.m. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written on motion by Councilman Rodgers, seconded by Councilman Seidel and carried unanimously.

Report - Capital Improvements Program -
Airport Commission

Mr. William B. Miles reported to Council that the anticipated \$200,000 improvement project at the airport would be affected by the Federal Aviation Agency's recent announcement that they would only be able to participate to the extent of \$14,000. It had been anticipated that the FAA would contribute 50% towards the project. Mr. Miles stated that the Airport Commission recommended completing one segment of the taxi-way system in lighting leading to the main runway at a cost of approximately \$55,000 which would be shared - \$20,000 each from the City and the County and \$14,000 from the FAA. Discussion of this recommendation was heard and it was unanimously decided by the City Council and the County Council, who were in attendance, that the matter should be given further study before any decision is arrived at. It was requested by Councilman Rodgers that a letter be written to the FAA asking for an extension of 30 days on the application for Federal funds in order that the matter could be studied. The Executive Secretary was instructed to write to the FAA asking for the extension, sending a copy to Congressman Morton and, further, to put the item on the Agenda for discussion at the joint meeting of the City and County which will be held on Thursday, November 16.

Appearance - Ham Fox re Constitutional
Convention Interim Report

Mr. Fox explained he was in attendance at the invitation of the Mayor and Council, particularly Councilman Powell, to give a brief report on the activities of the Local Government Committee of the Constitutional Convention of which he is a member.

He assured the Council that in the new Constitution there will be no diminishing of the authority of the municipality, either its legal authority or its territory, as far as existing municipalities are concerned. He advised that the grandfather clause will be more favorable than the one contained in the draft of the Constitution and recommended that it would be a good time now, before the final form is adopted, for a municipality to review its Charter and make any changes necessary. He also advised that under the new Constitution, future powers will come from the County and not from the State; all Counties will become home-rule Counties whether they want to or not and they will be given almost total legislative authority except certain areas of taxation will be withdrawn and all areas of taxation will be preserved by the State; and, finally, that mergers of counties and municipalities will be encouraged.

In a question and answer period, Mr. Fox was asked by the City Treasurer, "Who will have control of Annexation?" He replied that the municipality and the county will be encouraged to work this problem out between them but that the State Legislature will take over the jurisdiction if it becomes a problem. He summed up his report by stating that the new Constitution puts the responsibility for local government on local people.

Councilman Powell expressed concern that the new Constitution might provide reason for conflict where there is none existing by making it possible for one government (County) to control the other (City). Mr. Fox did not share this concern, however, stating that there will be no way the County will be able to control the City. Mr. Powell stated that this could happen if the Eney Draft of the Constitution is adopted but Mr. Fox explained that the pertinent section (14) would be amended to preclude the possibility.

Mr. Fox praised the City and County Charters and governments, informing that these were models throughout the State. On a closing note, Councilman Fullbrook observed that there will come a day when the City and County Governments will want to join forces, "I feel that when this happens -- we have been "going together" so long -- that maybe some day we can get married. I hope that you don't put a lot of hindrances in the way so that we can get married!"

Committee recommendations will, in all likelihood, be adopted as the basis for the Constitution which will be ready for voting on in May, 1968. A letter from Wicomico County's other delegate to the Convention, Mr. E. Dale Adkins who was unable to attend because of a committee meeting, was distributed to the Council.

Spectacular Sign Permit - Mr. Donut Shop

Unanimous approval was given to a request for a permit for a spectacular sign for the Mister Donut Shop to be erected on 685-691 S. Salisbury Boulevard at Downing Street. Councilman Rodgers made the motion for approval which was seconded by Councilman Fullbrook.

Resolution No. 100 - Voter Registration

Councilman David Rodgers introduced Resolution No. 100 for Council action. It reads as follows: A RESOLUTION - Whereas, the very essence of democracy lies in effective local government responsive to the wishes of the people it serves; and

Whereas, the wishes and desires of the people can best be made clear by the exercise of their right to vote; and

Whereas, it appears that of the estimated 10,500 persons resident in the City and eligible to vote in the City of Salisbury, only 3,900 are actually registered; and

Whereas, it is the duty of the City Council of Salisbury to encourage those not registered to do so;

Now, therefore, be it resolved that the City Council of Salisbury urges all eligible citizens of the City, as well as all non-resident owners of property having an assessed value of over \$500, to register to vote in the City of Salisbury by appearing at the office of the City Treasurer at City Hall on any day, Monday through Friday between 9:00 a.m. and 5:00 p.m.; and

Be it further resolved, that the City of Salisbury shall, through its officials and employees, take all steps reasonable and proper to publicize the spirit and content of this resolution so as to encourage and facilitate the registration of all the estimated 6,500 of our citizens who have not as yet registered.

Request for adoption of the Resolution as motioned by Councilman Rodgers, was seconded by Councilman Powell and carried unanimously.

Councilman Rodgers requested that everything possible be done to get all eligible citizens of Salisbury to register to vote. The Mayor volunteered to make broadcast tapes urging persons to register and a sign company, Hessler, Inc., has volunteered billboard space on a non-partisan basis to advertise the project at a cost of \$65 for the paper used. Council unanimously supported Mr. Rodgers' motion for the City to bear the cost of the billboard advertising in the amount of \$65. Councilman Powell seconded the motion. It was also recommended that a special registration day should be scheduled on a Saturday in all precincts before the next election day and that copies of the Resolution No. 100 be distributed to all Civic Clubs for their support and encouragement. The Executive Secretary was instructed to attend to this matter.

Md. R-19 Outstanding Loan Note Refinancing

Planning Director, Philip Tallon, requested Council concurrence on the Urban Renewal Office's arrangements for the refinancing of the outstanding loan to continue the R-19 Project for a period of 6 months from December 15, 1967 to June 15, 1968. A motion was made and seconded by Fullbrook and Powell granting approval of the arrangements as requested.

Discussion of the R-19 Project Plans brought instructions to the Planning Director to furnish complete facts and figures on how much it would cost to abandon the original parking plan for the R-19 Project, purchase the property in question and close the Project out completely. Comparisons are to be given showing how much it would cost to stay in the Project, carrying out the plan as originally planned in order to acquire all the credits the Federal Government will allow if this is done. Council expressed a desire to acquire the property for re-sale in order to develop the area in question without keeping it in parking which is not the best use the land could be put to.

Request for Wide Entrances to Property at
S. Division and Center St. - John Ketchum

Mr. Ketchum appeared before the Council to explain the difficulty his customers have in entering and leaving his property at the above location. A map of the area was exhibited and consideration given to his recommendations to remove the obstructing ten foot long section of curbing, replacing it with depressed sidewalk. A motion was made and seconded by Fullbrook and Seidel granting a variance to the Curb, Gutter and Sidewalk Policy, allowing Mr. Ketchum to proceed as recommended to replace existing curb and sidewalk so that his customers can have better access to his property.

Proposal for Water and Sewer Connections to
Unimproved Lots - Hunting Park - Larmar Corp.

Consideration was given to a request from the Larmar Corporation for water and sewer connections to be made on unimproved lots on Twin Tree Road in order that the property owners who have purchased the lots will not have to pay the front foot assessment again since the agreement with the Larmar Corp. for these connections expires December 16, 1967. The properties concerned are (1) Lot 80 on South Side of Twin Tree Road owned by Larmar Corp.; (2) Lot F (parts of Lots 77 and 78) on the South Side of Twin Tree Road owned by Dr. Robert T. Adkins; (3) Lot G (part of Lots 76 and 77) on the South Side of Twin Tree Road owned by Asbury Methodist Church; and (4) Lot 75 on the corner of Twin Tree Road and Fountain Road owned by Mr. and Mrs. Richard Holloway.

A motion was made by Seidel, seconded by Fullbrook and carried with Rodgers voting No, to allow the required tap-ins to be made with the stipulation that the quarterly minimum water and sewer charge on each property be paid by the owner until it is developed; or, if preferred, to let the agreement expire and pay the front foot assessment when the time comes for the installation of the tap-in. Councilman Rodgers felt that the terms of the Agreement should be followed with no deviations.

Award of Bids

1. Contract #A - 9-68, 4-Door Station Wagon - motion by Rodgers, seconded by Powell to award to Oliphant Chevrolet Sales, Inc. in the amount of \$2,337, low bid.
2. Rods, Guide, Augers for Sewerodder - motion by Powell, seconded by Rodgers to purchase as recommended for the standardized item from Rockwell Mfg. Co. in the total amount of \$605.60.
3. Traffic Control Cable - motion by Powell, seconded by Rodgers to award to low bid of Central Electric in the amount of \$473.
4. Emergency Repair to Pump - motion by Rodgers, seconded by Powell to pay Potter & Parsons, Inc. \$355.37 as recommended.
5. Mechanical Joint and Valve - motion by Powell, seconded by Rodgers to award to Darling Valve & Mfg. Co. in the amount of \$341.04.
6. Contract #A - 8 - 68 - motion by Rodgers, seconded by Powell to award to Farmer's & Planter's for Item #1 in the amount of \$2,026.50 and to Pioneer Salt Co. for Item #2 in the amount of \$623.90 as recommended.
7. Dozer Rental - motion by Powell, seconded by Rodgers to award to Wicomico Soil Conservation District in the amount of \$1,400.
8. Chairs for Council Room - motion by Rodgers, seconded by Powell to award to Baltimore Stationery Co. in the amount of \$954.

9. Contract #A-7-68, Backhoe/Loader - motion by Rodgers, seconded by Powell to award to V. V. Hughes & Son in the total amount of \$6,894, low bid.

Proposal to change "Welcome" signs to reflect
Metropolitan figures

Executive Secretary, C. E. Leydecker, recommended changing the "Welcome" signs located at the City Limits to reflect the Metropolitan area population rather than the actual City population figures. Instructions were given to proceed with the change as recommended.

Request for Transfer of Funds - Mayor's
Contingency - Fire House #1 Paving Costs

A request for a transfer of funds to take care of the costs of installing new curb, gutter and sidewalk at Fire House #1 in the amount of \$1,864.94 was approved on a motion by Councilman Rodgers, seconded by Councilman Seidel and carried unanimously.

Public Meeting Date - Retail Merchant's
Downtown Beautification Plan

Executive Secretary was instructed to inform the Retail Merchant's Association that the Council would be able to attend a public meeting for the presentation of a Downtown Beautification Plan by Alexander and Sons, Consultants on November 14. The time and place will be determined and Council notified later.

Request for Policy - Charges for Ordinance
Permits

Discussion of a request from the Executive Secretary for a policy decision on who is to be charged what for Ordinance Permits brought a decision from Council for a policy to be drawn up for consideration at the next meeting. It was agreed unanimously that the person requesting the Ordinance to be written should be responsible for the payment of the charge submitted by the City Solicitor; however, a motion by Councilman Fullbrook to charge a flat rate of \$30 for the preparation of an Ordinance to be paid in advance which was seconded by Councilman Powell was rejected in favor of having a policy drawn up for discussion before any decision is made on the subject.

New Business

1. An invitation for the Mayor and Council to attend the annual banquet of the Salisbury District Board of Lay Activities of the Peninsula Conference Methodist Church was extended by the Executive Secretary on behalf of the District Lay Leader, Mr. Vernon Downes. Senator Mark Hatfield will be the main speaker at this event, which will be held in the Civic Center on November 17 at 7 p.m.

2. Attention was also called to the next Maryland Municipal League Convention which will be held on Nov. 29 through Dec. 2 in Baltimore.

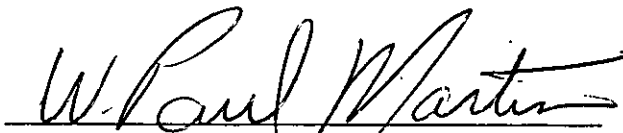
3. Councilman Powell motioned that an appropriate Resolution be drawn up honoring the Williams Family for their accomplishments and long years of duty with the Salisbury Fire Department. He called attention to a recent article carried in the Daily Times about the Williams brothers and cousins who have a total of 235 or more years of service with the Fire Department among them.

Councilman Rodgers seconded the motion and the Executive Secretary was asked to draw up the Resolution for presentation to the Williams Family at the next meeting.

4. Attention was called to the matter of the status of the Recreation Commission's study of the use for Johnson's Farm. Councilman Powell requested that this subject be put on the Agenda for the joint City-County meeting which will be held on November 16.

There being no further business to come before the Chair, the meeting adjourned at 10:40 p.m. to meet in regular session again on November 13 at 8 p.m.


City Clerk


Council President

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #A-9-68, 4-Door Station Wagon

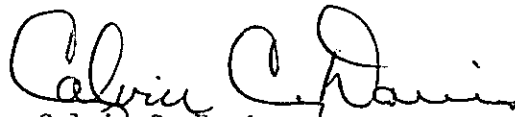
Public Works Department requested bids on a 4-door station Wagon for their department.

Bids and advertisement were mailed on October 4, 1967 to the newspaper and probable suppliers. Bids were received, opened and read aloud at 10:00 AM EDT on October 16, 1967. Below are the results of the bidding:

Item	Bidders	
	Oliphant Chevrolet Sales, Inc.	Culver Motor Co.
1.	\$2,337.00	\$2,613.00

Bids were not received from Cavanaugh Ford Co., Sauerhoff Motor Co., Beach's Garage or Pittsville Motors.

Bids have been reviewed by the Public Works Department. Recommend that the award be to Oliphant Chevrolet Sales, Inc. on their low bid of \$2,337.00. The account to be charged is 13.213 which has a current balance of \$2,349.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Rods, Guide, Augers for Sewerodder.

Public Works Department Purchase Requisition Number 560 is for pricing and purchasing of equipment for City-owned Sewerodder. This equipment was standardized.

Quotation from Flexible Pipe and Tool Division, Rockwell Manufacturing Company is as follows:

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Price</u>
1.	SG-1 Hose Guide 18'	1	\$123.50
2.	RC-2 Flexichrome Rods	93	334.80
3.	A-1 Auger for 3" Pipe	6	69.00
4.	A-2 " " 4" "	6	70.80
			<u>\$598.10</u>
		Freight	7.50
		Total	<u>\$605.60</u>

Public Works Department has reviewed the prices. Recommend that a Purchase Order be issued to cover the items requested. The account to be charged is \$6,658.62.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Traffic Control Cable

Public Works Department Purchase Requisition Number 572 is for the pricing and purchasing of 7 and 4 conductor cable.

Request for quotation was made on October 13, 1967 with the following results:

<u>Item</u>	<u>Bidder</u>
	Central Electric Artcraft Electric
1.	\$283.80 \$350.00
2.	189.20 234.00
Total	\$473.00 \$584.00
Discount	-0- 29.92
Net Price	\$473.00 \$581.08

Public Works Department has reviewed the bids. Recommend the award be to the Central Electrical Supply Co. on their low bid of \$473.00. The account to be charged is 11.122B which has a current balance of \$1,090.29.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

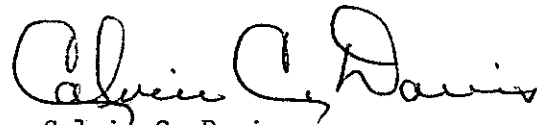
October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Emergency Repair to Pump

Public Works Department Purchase Requisition Number 228 is for the emergency repair of a sewage pump at the South Side Pumping Station.

This item was given to Potter & Parsons, Inc. for needed repair. The Invoice (#6265-N) from Potter & Parsons, Inc. is for \$355.37.

Request authority to issue the confirming Purchase Order of this amount. The account to be charged is 13.232E which has a current balance of \$6,658.62.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mechanical Joint and Valve

Public Works Department Purchase Requisition Number 1046A is for the pricing and purchasing of one Mechanical Joint Class 150 Pipe-12" X 10" and one Mechanical Joint Tapping Valve-10". These items are for the Salisbury Mall.

Request for Quotation Number 20 was mailed to likely suppliers on October 6, 1967 with the following results:

Item	Bidder		
1.	Eastern Water Works Supplies, Inc.	Mueller Co.	Darling Valve
1.	No Bid	\$173.43	\$162.30
2.	" "	191.00	185.70
Total		\$364.43	\$348.00
Discount		7.29	6.96
Net		\$357.14	\$341.04

Public Works Department has reviewed the bids. Recommend that the award be to Darling Valve and Manufacturing Co. on their low bid of \$348.00 less discount. The account to be charged is 20.242C which has a current balance of \$6,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #A-8-68

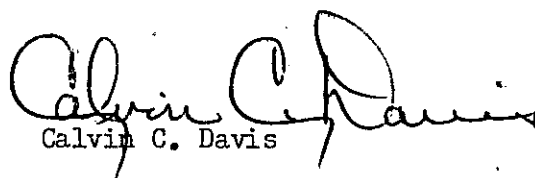
Public Works Department requested bids on the furnishing of Calcium Chloride in bulk and in bag.

Bids were mailed to the newspaper and to likely suppliers on September 25, 1967 and were received, opened and read aloud at 10:00 AM EDT on October 10, 1967 at City Hall. Below are the results of the bids.

Item	Bidder	
	Farmer's & Planter's	Pioneer Salt Co.
1.	\$2,026.50	No Bid
2.	679.00	\$623.90

Bids were not received from T. L. Ruark Co., Harvey Salt Co., Morton Salt Co. or Watkins Salt Co.

Public Works Department has reviewed the bids. Recommend that the award be to Farmer's and Planter's for their bid of \$2,026.50 for Item #1 and to Pioneer Salt Company for their low bid of \$623.90 on Item #2. The account to be charged is 12.202F which has a current balance of \$8,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 522 is for the pricing of rental of a Dozer with power shift.

Quotes were received from the following:

<u>Bidder</u>	<u>Per Hour Rate</u>	<u>Total Price</u>
Wicomico Soil Conservation District	\$14.00	\$1400.00
Lay Phillips	15.00	1500.00
Geo. W. Wilkinson	15.00	1500.00

Public Works Department has reviewed the bids. Recommend that the award be to Wicomico Soil Conservation District on their low bid of \$1,400.00. The accounts to be charged are 12.202I \$700.00 with a current balance of \$1,600.00 and 13.232E \$700.00 with a current balance of \$6,658.62.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER. OFFICE MEMORANDUM

October 23, 1967

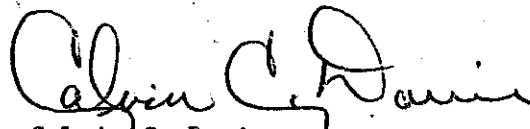
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Chairs for Council Room

As instructed by Council the Purchasing Agent forwarded bid proposals to local suppliers for chairs for the Council Room.

Request for Quotation Number 23 was mailed and replies received as follows:

Item	Description	Bidder
1.	ALMA Chair #407 (6)	Baltimore Stationery Co. \$159.00ea/\$954.00 White & Leonard, Inc. Did NOT bid ALMA

Bids have been reviewed by the Executive Secretary. Recommend that the award be to Baltimore Stationery Company on their bid of \$954.00. The account to be used is 10,133 after transfer of necessary funds from account 10,191.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

October 23, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract #A-7-68, Backhoe/Loader

Public Works Department requested bids on a Backhoe/Loader. Bids were mailed and advertised on September 19, 1967.

Bids were received, opened and read aloud at 10:00 AM EDT, Wednesday, October 11, 1967 at City Hall with the following results:

Item	Bidder and amount		
	V. V. Hughes & Son	Henry H. Meyer Co.	Carey Equip., Co.
1.	\$7,279.00	\$9,885.62	\$11,106.00
Trade	1,180.00	2,981.26	3,200.00
Net	\$6,099.00	\$6,904.36	\$ 7,906.00
Cab	795.00	734.88	666.00
Total	\$6,894.00	\$7,639.24	\$ 8,572.00

Bids were not received from McClung-Logan Equipment Co., General Supply and Equipment Co., L. B. Smith of Virginia, Alban Tractor Co. or Clark Equipment Company.

Public Works Department has reviewed the bids. Recommend that the award be to V. V. Hughes & Son on their low bid of \$6,894.00. The account to be charged is 13.242F which has a current balance of \$9,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #23 (Special)

October 30, 1967

Present

Mayor Dallas G. Truitt
Councilman Robert Powell
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Sam Seidel
Councilman Harry Fullbrook

In Attendance

Treasurer, H. Brittingham; City Solicitor, W. Anderson; Director of Public Works, P. Cooper; Building Inspector, H. Wojtanowski

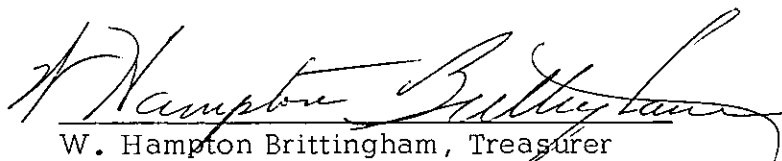
A special meeting of the Mayor and City Council was called at the request of Mr. Franklin Perdue on Monday, October 30, 1967 at 7:30 p.m. in City Hall, 112 W. Church St., Salisbury, Md.

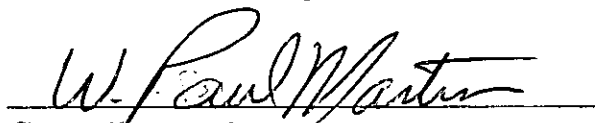
The meeting was called to order by the Council President, W. Paul Martin, who introduced Mr. Franklin Perdue and Mr. Don Mabe of A. W. PERDUE & SONS, Inc.

Mr. Perdue and Mr. Mabe explained their reasons for requesting the special meeting, advising that the A. W. Perdue company was considering buying the Swift and Co. processing plant on Willow Street. They requested the City to guarantee them that the sewer charge would not exceed the present \$12,000 per year maximum for the next 10 years. Discussion and questions followed the request and a motion was made by Rodgers, seconded by Powell and carried unanimously that A. W. Perdue & Sons, Inc. will not be charged more than \$12,000 per year for treatment of sewage for the next five years.

Mr. Perdue also asked Council to help his company secure sufficient parking for their operation. It was suggested by Council that P. C. Cooper, Director of Public Works, should call Mr. Carry of Carry & Carry, owner of the property west of Cypress Street, to see if he could be of any help in securing that lot for parking for Mr. Perdue. Council assured Mr. Perdue that if this did not solve the problem, they would cooperate with him in any way possible to secure the necessary parking. The Building Inspector was instructed to see that all Building Code requirements are explained to Mr. Perdue so that any problems can be resolved as soon as possible.

There being no further business to come before the Chair, the meeting adjourned at approximately 8:30 p.m.


W. Hampton Brittingham, Treasurer
and acting City Clerk


Council President

CITY OF SALISBURY, MARYLAND

Meeting #24

November 13, 1967

PRESENT

Mayor Dallas Truitt
Councilman Harry Fullbrook
Councilman W. Paul Martin, Presiding

Councilman David Rodgers
Councilman Sam Seidel

ABSENT

Councilman Robert Powell (Attending Maryland Municipal League Constitutional Convention Committee Meeting)

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Public Works Director, P. Cooper; Planning Director, P. Tallon; Planning Aide, M. Burhans; Purchasing Agent, C. Davis; Fire Chief, W. Taylor; Fire Marshal, D. Williams; Interested Citizens and Members of the Press.

Convening - Approval of Minutes, Oct. 23
and Oct. 30, 1967

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church St. at 8 p.m. on Monday, November 13, 1967. Prior to the regular meeting, a special briefing of the Council was held by the Planning Director for the purpose of explaining the closing out of Md. R-17 and Md. R-19 and the relationship of a proposal for the inclusion of a Hotel in the Md. R-19 Project. Council President, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meetings held on Oct. 23 and Oct. 30 were approved as written on a motion by Councilman Fullbrook which was seconded by Councilman Rodgers.

Welcome - Girl Scout Troop 551

The Council welcomed the scouts from Troop 551 of the Asbury Church and their leader, Mrs. Betty Krause.

Resolution commending William L. (Barney) Williams on the occasion of his Retirement

A Resolution of respect to Mr. Williams was prepared and presented to him and reads as follows:

WHEREAS, William L. (Barney) Williams, a member of the "Fire-Fighting Williams Family", Assistant Chief of the Salisbury Fire Department, and a long-time City Employee, has retired after 43 years with the Salisbury Fire Department; and

WHEREAS, the City of Salisbury is proud of the record of service of one of its employees who has contributed to the safety and welfare of the citizens of the City through his devotion and faithfulness to an organization important to each and every citizen of the community; and

WHEREAS, the City Council wishes to demonstrate to him its appreciation for his achievement and at the same time to publicly acclaim the record of service of the entire Williams Family --- fathers, sons, brothers, uncles and cousins --- whose total

years of service with the Salisbury Fire Department, both volunteer and paid, equals at least 230 years altogether;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Salisbury that we do hereby publicly recognize WILLIAM L. (BARNEY) WILLIAMS on the occasion of his retirement from the Salisbury Fire Department for his contribution to the City and the Department and do direct that this Resolution be spread on the minutes of the meeting held on November 13, 1967 and a suitable copy delivered to Mr. Williams in appreciation.

Sgd/ W. Paul Martin, Dallas G. Truitt, Harry O. Fullbrook, Robert A. Powell, David F. Rodgers and Sam Seidel.

Mr. Williams was congratulated by the Council and the Mayor individually and presented a copy of the Resolution by Council President Martin who has served with Mr. Williams in the Fire Department for the past 20 years.

Appearance - Charles Habliston re City Audit Report

Mr. Habliston reviewed the Audit Report for FY '67 with the Council, advising them that the City is "in very good shape". He noted that the Parking Districts were operating in the black and realizing a margin of profit that would not require the use of the \$10,000 General Fund appropriation set aside as a guaranteed backing for the Districts under Bond Counsel requirements. He also noted that while the City is eligible for indebtedness up to six million dollars, there are only two million dollars in outstanding loans.

In concluding his review of the Audit, Mr. Habliston called attention to his recommendations for better procedures in carrying out certain City operations. Council agreed that appropriate measures should be taken to change the charter to limit the power of the Mayor's office to transfer funds within a department in order to give the Council full budgetary control over appropriations. In substance they agreed -

A. No transfers in appropriations from or to salaries or capital outlay (inter-department or intra-department) be made without Council's prior approval documented in minutes.

B. No new categories be created in the budget without Council approval as per A - preceding.

C. No expenditures be charged to an account that does not provide for the expenditure in question.

D. Treasurer's monthly report disclose budget as originally adopted by Council as well as the budget as amended currently during year for approved budget transfers.

They also agreed with the Auditor's recommendation to document in the minutes binding commitments or policies decided at extra meetings (such as joint City-County luncheons) or by the Staff acting in pursuit of Council directives.

Executive Secretary objected to recommendation (A), stating that the City should continue to operate under the provisions of the present Charter to preserve an expeditious manner of operating the daily government business. Council assured him they were not critical of the operation but did feel they wanted to retain close supervision of budget control.

Executive Secretary advised he felt recommendation (B) was already being carried out and further, that he agreed with recommendations (C) and (D).

Continuing with the Auditor's recommendations, Council agreed:

A. To prevent subsequent misuse of paid invoices, receiving reports, purchase orders, etc., the Treasurer should purchase a cancellation machine which will effectively cancel (similar to a paid check) invoices, etc., immediately upon payment. Such a machine would cost approximately \$550 (electrical) - lesser if manual and can be purchased from American Bank Stationery Co. in Philadelphia.

B. Records of the Building Inspector be expanded to show actual date monies were remitted to Treasurer and that each month the Treasurer reconcile amounts shown by his records as being received from the Building Inspector with the amounts shown by the Building Inspector's records.

A recommendation that the parking lot operation recommendations previously submitted by the Auditor be continued in force was also agreeable to Council with the exception that monthly parkers are not excluded from "spitter" lots.

Councilman Seidel was advised in answer to a question he raised that the City has as good control over inventory as it can expect to have. However, Council indicated they would like tighter inventory control and requested that the Auditor look into the possibility of this control in connection with the Audit.

Appearance Jim Bailey - re Oakhill Townhouse Apartments - Variance to Building Code

Mr. Bailey appeared before Council to request a variance to the building code identical to the variance granted earlier by Council at a meeting on June 27, 1966. The only difference in this variance is that the number of apartment units to be constructed is increased from 20 units to 28 units. Council indicated they would be willing to grant the variance as requested, however, a subsequent action which will determine whether or not the variance will even be required was tabled until a suitable Ordinance can be prepared for Council's consideration. This concerns a request by Mr. Bailey to close a portion of Alabama Avenue from Beauchamp Street to the River. Councilman Rodgers reported that this request requires a public hearing since it would constitute a major change in the Master Plan requirements for that area. Planning and Zoning laws were quoted by Mr. Burhans of the Planning Office and an objection was voiced by Councilman Seidel who said he was opposed to granting Oakhill Townhouses any considerations because of their strong opposition to the erection of an elderly housing project on property near their development.

Council President Martin instructed that an Ordinance be prepared for a future Council meeting before any further action or discussion is taken on the matter.

Appearance Mike Scilipoti re Beautification
Committee

Mr. Scilipoti appeared before Council to voluntarily offer the services of a committee recently formed under his direction called the Citizens' Coordinating Committee to Beautify Salisbury, whose purpose is to coordinate all Service Clubs, Beautification Committees, etc. to make Salisbury more beautiful. He advised they were going to work on project areas beginning with the Highway approaches to Salisbury and would call on the City for help from a maintenance standpoint. Mrs. Philip Insley is Chairman of the group whose membership includes Mr. Scilipoti, Worthington Thompson, King Burnett and Polly Burnett. They will be backed by the Jaycess organization however, the Jaycees do not intend to take the limelight in the project but will participate on the basis of the national Jaycee organization's program of promoting painting-up and fixing-up by encouraging individual citizens in their communities to improve their property and homes.

The Council gave endorsement to the proposal by Mr. Scilipoti, offering the City's cooperation in carrying out the projects. The Executive Secretary and Director of Public Works recommended that Mr. Scilipoti or a representative of the committee sit in on the City's Beautification Committee meetings in order that their projects do not over-lap.

Appearance - Jake Kowalyk, American District
Telegraph Co. re Central Alarm - Ames Dept.
Store

Discussion of ADT's request to connect the Ames Dept. Store Complex onto their panel in the City's Headquarters Fire Department was heard by Council. Executive Secretary recommended following standard policy to allow the connections only to those businesses inside the City Limits. However, Fire Marshal, Donald Williams, supported ADT in their position, stating that the connection would not take up any more room in the Department, the City would be under no commitment as far as maintaining it or servicing the calls that may come in on it but would only be required to notify the Fruitland Fire Department if the necessity arises, which is already being done because of the central location of the County's alarm system in the Headquarter's Fire Department.

Consideration of the matter brought a motion by Councilman Rodgers, seconded by Councilman Fullbrook, to allow ADT to connect the Ames Department Store Complex on to their panel in Headquarters, Fire Department as requested. The City's Standard Agreement for Burglar and Fire Alarms will be entered into between the City and Ames Department Store before the actual connection is made.

Parking Spaces for A. W. Perdue Company

Council recommended that 20 spaces in the Salisbury Battery Parking Lot on the lower west end of Main Street be allocated for the Perdue Company's new poultry processing plant located in the old Swift & Co. building. These spaces will be for employees of Perdue on a five-day/week basis. A motion granting the request made by Perdue was made and seconded by Rodgers and Fullbrook and carried unanimously.

Councilman Fullbrook recommended that a token charge for the spaces be made to comply with standard policy. The City Solicitor was also informed that he should proceed with advertising for sale the City-owned property in the vicinity of the plant so that it may be possible for Perdue to purchase it to accommodate its need for parking spaces.

Request for Authority to Construct Storm
Drain and acquire R/W - Social Security
Building (GSA) - Glen Ave.

P. C. Cooper's request for the above authority was heard by Council who recommended that all the facts and figures be obtained before decision is made on the project. Council is interested in knowing what is involved in costs to the City, whether or not General Services Administration will contribute any tax money to the City and what their building schedule is estimated to be.

Bulkheading - Clifford Brewington Property

A solution to the erosion problem caused by the City's storm drainage system to property owned by Mr. Brewington on Riverside Drive was offered by Mr. P. C. Cooper who reported to Council that a bid for constructing bulkheading has been received from Mr. Grason Winterbottom of Shore Bulkheading Co. in the amount of \$1,850. This includes the use of a new type corrugated cement-asbestos bulkheading sheeting for a distance of 61 feet along the Molasses Branch located in the area of Mr. Brewington's property. A sample of the bulkheading product was exhibited and Council authorized Mr. Cooper to proceed with the installation of the bulkheading on a motion by Rodgers which was seconded by Seidel and carried unanimously.

Council indicated they were interested in the results obtained by using this type of bulkheading since the cost of the cement-asbestos material was much more economical than timber sheeting which is usually used for bulkheading.

Acquisition of R/W - Mrs. Edna Littleton,
Fillmore and Truitt Streets

P. C. Cooper explained an offer made to Mrs. Littleton for property acquired by the City to install sidewalk. The amount of property taken to round out a curve on the corner of Fillmore and Truitt Streets equals approximately 65 square feet and the City is offering Mrs. Littleton \$72 to pay for the portion of the corner as built which fronts on the land taken or a total of 80 square feet @ \$0.90/sq. ft.

Council was favorable to Mr. Cooper's recommendation to resolve this acquisition matter with the above offer on a motion by Councilman Fullbrook, seconded by Councilman Rodgers.

Water and Sewer Service - Booth St. Town-
houses

A proposal to furnish sewer and water to the proposed new low rental project to be located on Booth Street in the vicinity of the Wicomico Nursing Home was explained by P. C. Cooper and accepted by Council on a motion by Councilman Seidel which was seconded by Councilman Rodgers and carried unanimously. Costs involved to the City include extension of an existing 12" water main at approximately \$2,340 or \$9/ft. for 260'. Costs involved to the Booth Street Project include \$3,839.10 for Sewer of which \$2,301.60 goes to the State according to a 1958 Agreement and \$1,037.50 which will be paid to the City for Front Foot Assessment and house connections. Also, for Water, the Project will be charged with a total of \$4,147.50 which will be paid to the City for front foot assessment and a house connection. Total costs for water and sewer to the Project owners will be \$9,836.60 of which \$7,035 will be paid to the City for the services. All of these costs and charges are in accordance with standard City Policy.

Appearance - Harry Hopkins re Surplus
Property Bid Mistake

Mr. Hopkins explained to Council that he would like consideration from them in the form of a rejection of his successful bid on a piece of surplus City property recently put up for sale by advertisement in the local paper. He explained that he had recently investigated the set-back regulations and had found that he could not build on the property and therefore, it would not be of any value to him. Council was sympathetic to Mr. Hopkins' mistake and on a motion by Councilman Rodgers, seconded by Councilman Seidel, it was agreed unanimously to reject his bid and award the sale of the property to the second highest bidder, Mr. Bill Ahtes, who represents Camden Terrace Apartments, the property adjoining the surplus property.

There

Request for water and sewer service - Collins
Street

Request for these services to substandard property owned by Virgil McCready was presented by P. C. Cooper. Decision on the matter is postponed until the Building Inspector can furnish a report to the Council on his requirements for bringing the property up-to-standards. There was some doubt expressed that the three houses concerned in the service connections were worth the expense of the installation.

Collins Street

Request to Award Sewer Contract and establish
Agreement with the Salisbury Shopping Mall

Authority to award the contract for construction of sanitary sewers on Mt. Hermon Road, Glendale Ave. and Wyman Drive to serve the Salisbury Shopping Mall to the low bidder, George Wilkinson, in the amount of \$28,707.80 was granted on motion by Rodgers, seconded by Seidel. This authority includes the provision that the contract will not be executed until an agreement is made with the County in which they agree to assume their share of the estimated costs of the project which is \$14,723.94 and in which authorization is given by the County for the City to make the charges for the front foot assessment as taps for the sewer are made. (The money collected will be returned to the County in accordance with terms set forth in the agreement). A letter setting forth the costs and a schedule of front foot assessments written to the County Administrative Director by P. C. Cooper of the City's Public Works Dept. is attached to the official copy of the minutes.

Contract Bond for Minor Contracts

Council considered a recommendation made by P. C. Cooper to eliminate the need for a Bid Bond and Performance Bond on those items involving shipment of commercial products or equipment, especially standardized products that are not to be paid for until satisfactory delivery is accomplished. Mr. Cooper's argument that it is unnecessarily expensive and troublesome to fill out the forms and pay the cost of Bond was not sufficient reason to discontinue the procedure according to Council's thinking and on a motion by Seidel, seconded by Rodgers, authorization to disregard the bonding procedure in the case of The Farmers and Planters Company's material delivery was given with instructions that the Council would take into consideration each case as it arises, leaving the City's bonding policy as it now exists.

Contract Obligations - Paul V. Downing, Inc.

The bankrupt status of the above named contractor who has a contract with the City was brought to Council's attention by P. C. Cooper and the City Solicitor.

Councilmen Seidel and Rodgers recommended by motion that the bonding company be notified by the City Solicitor that they would be required to comply with the terms of the contract between the City and Paul V. Downing, Inc.

Award of Bids

1. Sanitary Sewer Service for Salisbury Mall - motion by Rodgers, seconded by Seidel to award to George W. Wilkinson in the amount of \$28,707.80.
2. One 1/2 Ton Pick-up Truck - motion by Rodgers, seconded by Seidel to award to Oliphant Chevrolet on low bid of \$1,790.
3. Dropped Ceiling - Fire House #1 and #2 - motion by Rodgers, seconded by Seidel to award to Delmarva Acoustical & Plastering Co. in the amount of \$1,334 for Firehouse #1 and \$1,085 for Firehouse #2.
4. Unloading Stone - motion by Seidel, seconded by Rodgers to award to Howard S. Culver on his combination low bid of \$564 and \$360.
5. Channel Posts, Blanks and Sign Faces - motion by Seidel, seconded by Rodgers to award to Traffic Engineers Supply Corp. on their bid of \$1,185 as recommended.
6. Parts for Wayne Sweeper - SS2 - motion by Rodgers, seconded by Seidel to purchase from McClung-Logan Equipment and Supply Co., Inc. in the total amount of \$1,202.42 for the standardized items.
7. Pickup, Repair and Install Pumps - motion by Seidel, seconded by Rodgers to issue purchase order to Potter and Parsons, Inc. on their bid of \$2,800.
8. Pre-empter Cable and Control Cabinet - motion by Rodgers, seconded by Seidel to issue purchase order to Automatic Signal for a total of \$4,003.30 for standardized items as recommended.
9. Komac #1 and #2 - motion by Rodgers, seconded by Fullbrook to purchase standardized item from Koppers Company, Inc. in the total amount of \$1,957.
10. Sanitary Sewer Line - Spring Ave. & Hemlock St. - motion by Rodgers, seconded by Seidel to award to low bid of A. P. Isakson, Inc. in the amount of \$522.85.
11. Remove, Repair and Install Propeller Pumps - STP - motion by Rodgers, seconded by Seidel to award to low bid of Potter and Parsons, Inc. in the amount of \$3,200, low bid.
12. Demolition of 104 Glen Avenue - motion by Rodgers, seconded by Seidel to award to Charles I. Lewis in the amount of \$435.
13. Steel Strain Poles - motion by Seidel, seconded by Rodgers to award to low bid of Artcraft Electric Supply Co., Inc. for the total amount of \$839.49.
14. Resuscitator for Fire Department - motion by Rodgers, seconded by Seidel to award to Maryland Fire Equipment Corp. in the amount of \$315.

Typewriter Purchase and Special Meeting
Request - Planning Department

Authority to transfer funds from the salary account No. 10.611 to Capital Outlay account No. 613 in order to purchase an I.B.M. Selectric Typewriter for the Planning Department was given on motion by Seidel, seconded by Rodgers. This particular typewriter is desirable for the Department's use because of its interchangeable type style feature.

Another request, to hold a special meeting for the purpose of having the second reading on an Ordinance approving the sale of preliminary loan notes for UR Project Md. R-19, was granted by Council and the date of December 4th was set with a recommendation that the meeting be held in the afternoon. Council is to be notified of the exact time.

Sewer Charge - Elk's Club

A request for credit on a very high water and sewer bill was considered by Council. However, it was decided that standard policy would have to be followed, and the request was denied.

Request for Waiver of Interest - Herman
Hodgson

Council instructed that standard policy would have to be followed in this case also and request for waiver of interest on sidewalk construction charges made by Mr. Hodgson was denied on motion by Seidel, seconded by Rodgers.

Decrease of Sidewalk Construction Costs

In accordance with an Agreement made in 1936 between Mr. and Mrs. Elmer C. Williams and the City of Salisbury, sidewalk construction charges for 721-723 East Street in the amount of \$462.18 are to be waived and a 1965 bill to Mrs. Williams is to be decreased by the City Treasurer on motion by Councilman Fullbrook which was seconded by Councilman Rodgers.

City Obligation to County re Storm Water
Drain - College Avenue.

Executive Secretary reported this matter is to be discussed at the next joint City-County meeting. A bill has been received from the County in the amount of \$45,000

Parking District Tax Exemptions

A list of applications for exemption to the special parking district tax was presented by the Inspections' Department and were unanimously approved on motion by Councilman Rodgers, seconded by Councilman Seidel. The list includes - Granger & Faw, 115 E. Market Street; William F. and Laura Toadvine for 109-111 and 113-115 Market Street.

Status of Harmon Foundation Property Exchange

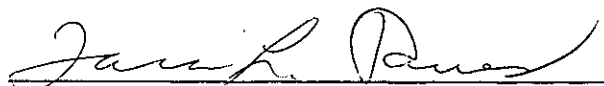
A letter received from the Director of the Foundation, Miss Mary Beattie Brady, was called to Council's attention and a report on the status of the property exchange in connection with the Wicomico County Health Center plans was given by the City Solicitor. Mr. Anderson informed Council that he and the County Attorney would begin the process of writing deeds of exchange and releases and would have the transaction completed as soon as the County comes up with a definite location so that the proper description can be incorporated in the deeds. It was suggested that the County be

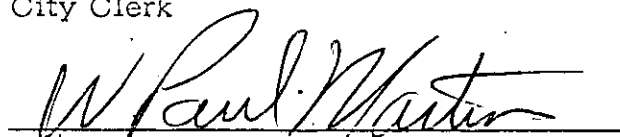
to finance a trip to Salisbury by the Harmon Foundation legal representative or a member of their Board of Directors in order that the selected site may be viewed and approval given by the Foundation.

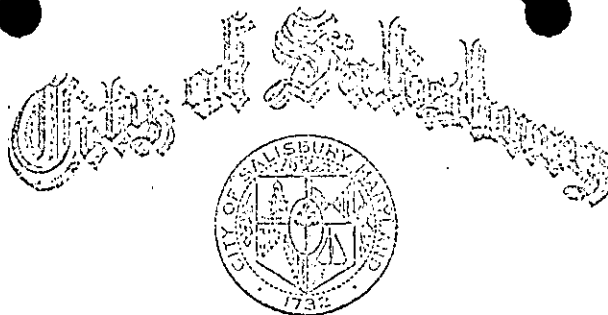
New Business

1. A change in the date for the joint City-County meeting was proposed in behalf of the County Council by the Executive Secretary. Council advised they would be agreeable to the change and suggested that it be made for early December.
2. City Solicitor reported there would be five City properties put up for sale because charges for taxes and sidewalk construction have not been paid. These properties will be advertised.
3. Mr. Jim Bailey, local attorney, charged the City Government with allowing a mass exodus of office users from the downtown districts. He cited as examples the Board of Education, the Post Office and more recently, the General Services Administration's Social Security Office to areas on the fringes of the City Limits when they used to be in the City's business district. He called on the Council to take some affirmative action to stop this exodus and to proceed with the Government Plaza concept as planned in the City's Master Plan.
4. Executive Secretary reminded Council of the public meeting to be held in City Hall but sponsored by the Retail Merchant's Association to present a consultant's plan for revitalization of the downtown business area. The meeting begins at 7:30.
5. Executive Secretary reported that Mr. Russell Albert had approached him with a proposal to have approximately 4.11 acres on E. College Avenue annexed into the City Limits. He informed Council he had explained the requirements of annexation to Mr. Albert.
6. P. C. Cooper reported the receipt of \$104.34 from Mr. Paul Kelley who rents city-owned property for farming purposes. This amount represents a 25% share of his earnings on the property as the City's profit for leasing the land to him.

There being no further business to come before the Chair, the meeting adjourned at 10:45 p.m., to meet again in regular session on Monday, November 27, 1967.


City Clerk


Council President



PHILIP C. COOPER
Director
PUBLIC WORKS DEPT.

MARYLAND

8 November 1967

742-2280

Mr. Frank Boatman
Administrative Director
Wicomico County Council
Wicomico County Courthouse
Salisbury, Maryland 21801

Dear Mr. Boatman:

This office has reviewed bidding on Contract No. 4-68-S for construction of sanitary sewers on Mt. Hermon Road, Glendale Avenue and Wyman Drive to serve Salisbury Shopping Mall.

The bidding was more favorable than anticipated and we are recommending award to Mr. George Wilkinson on the basis of his low bid in the amount of \$28,707.80. From this we will subtract \$1,937.00 to pay for house connections, recovery for which will be due the City of Salisbury at a later date, leaving \$26,770.80, to which is added a 10% engineering and inspection charge for the total estimated cost of project of \$29,447.88.

The Wicomico County share of 50% is \$14,723.94. We suggest a recovery by County Council at the rate of \$3.50 per front foot, which is the amount presently being charged for out of City extensions by the City of Salisbury, and representing the average cost of sewer service in this area. This will permit an ultimate recovery of \$15,434.67 in accordance with a schedule of front foot assessments which is attached for your review. We will need your authorization to

Mr. Frank Boatman

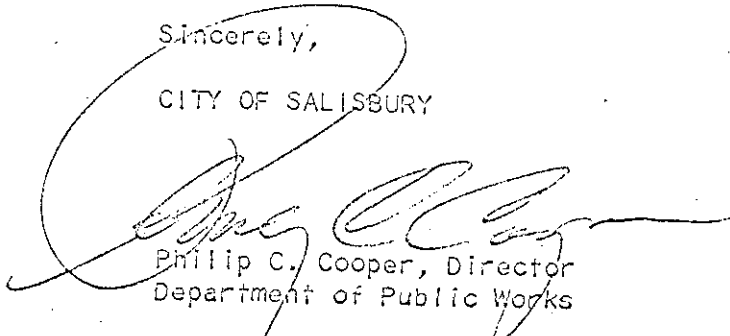
Page 2

8 November 1967

make these charges as taps are made and the money collected may be returned to the County in accordance with the terms of an agreement between City and County covering this particular item. It is requested that a suitable financial arrangement be made by the County Council and the City Treasurer which will authorize him to execute the contract on behalf of the City and proceed with construction at the convenience of the developer.

Sincerely,

CITY OF SALISBURY



Philip C. Cooper, Director
Department of Public Works

PCC/hh

cc: Office of the Mayor
W. H. Brittingham
Calvin C. Davis
Nelson C. Messick

SALISBURY MALL

Estimated Cost of 12" and 10" Sanitary Sewers

Recovery:

360' Both Sides - none

✓ North Side, Mt. Hermon Rd.	1100 L.F. @ \$3.50	\$3,850.00
South Side, Mt. Hermon Rd.	145 L.F. @ \$3.50	507.50
South Side, Mt. Hermon Rd.	307 L.F. @ \$3.50	1,074.50
South Side, Mt. Hermon Rd.	90 L.F. @ \$3.50	315.00
South Side, Mt. Hermon Rd.	Lot 1 S.W.	
	Cor. Wyman Dr. 174.21 @ \$3.50	609.73
South Side, Mt. Hermon Rd.	Lot 15 S.E.	
	Cor. Wyman Dr. 174.21 @ \$3.50	609.73
South Side, Mt. Hermon Rd.	Lot 1 S.W.	
	Cor. Glendale Dr.	
	Dr. 173.01 @ \$3.50	605.53
East Side, Glendale Dr.	Lot 15 S.E.	
	Cor. Mt. Hermon Rd.	
	173.01 @ \$3.50	605.53
East Side, Glendale Dr.	Lot 14	94' @ \$3.50 329.00
East Side, Glendale Dr.	Lot 13	94' @ \$3.50 329.00
East Side, Glendale Dr.	Lot 12	94' @ \$3.50 329.00
East Side, Glendale Dr.	Lot 11	94' @ \$3.50 329.00
East Side, Glendale Dr.	Lot 10 N.E.	
	Cor. Wyman Dr. 143.03 ³ @ \$3.50	500.60
West Side, Glendale Dr.	Lot 2	98.50 @ \$3.50 344.75
West Side, Glendale Dr.	Lot 3	98.50 @ \$3.50 344.75
West Side, Glendale Dr.	Lot 4	98.50 @ \$3.50 344.75
West Side, Glendale Dr.	Lot 5	98.50 @ \$3.50 344.75
West Side, Glendale Dr.	Lot 6 N.W.	
	Cor. Wyman Dr. 127.37 @ \$3.50	445.79
South Side, Wyman Dr.	Lot 8B	112' @ \$3.50 392.00
South Side, Wyman Dr.	Lot 9C	112' @ \$3.50 392.00
South Side, Wyman Dr.	Lot 7D	110' @ \$3.50 385.00
South Side, Wyman Dr.	Lot 6E	110' @ \$3.50 385.00
South Side, Wyman Dr.	Lot 5F S.W.	
	Cor. Civic Av. 163.93 @ \$3.50	573.75
North Side, Wyman Dr.	Lot 1	105 @ \$3.50 367.50
North Side, Wyman Dr.	Lot 2	105 @ \$3.50 367.50
North Side, Wyman Dr.	Lot 3	105 @ \$3.50 367.50
North Side, Wyman Dr.	Lot 4 N.W.	
	Cor. Civic Av. 115.86 @ \$3.50	405.51
Total chargeable Front Foot.		4,415.63 @ \$3.50 \$15,454.67

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council

FROM: Calvin C. Davis, Purchasing Agent

SUBJECT: Sanitary Sewer Service for Salisbury Mall

Public Works Department requested proposals be solicited for construction of Sanitary Sewer Service for The Salisbury Mall.

Proposals were advertised and mailed on October 17, 1967 to prospective bidders. Bids were received, opened and read aloud at 10:00 AM EST at City Hall on November 1, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>
George W. Wilkinson	\$28,707.80
A. P. Isakson, Inc.	29,991.85
Evans Construction Co.	33,931.90
Friendly Construction Co.	43,010.96
George & Lynch, Inc.	43,828.62

Bids were not received from Edgell Construction Co. or Wicomico Construction Co.

Public Works Department has reviewed the bids. Recommend that the award be made to George W. Wilkinson on his low bid of \$28,707.80. The account to be charged is 13.243A. This account is to be charged \$1,937.00 (for house connections) and the current balance is \$17,000.00. The balance of the contract cost is to be paid equally by deposits from the Salisbury Shopping Mall and Wicomico County. This amount is the remaining amount of \$26,770.80 plus 10% engineering and inspection charges or \$29,447.88. \$14,723.94 due from Salisbury Shopping Mall and \$14,723.94 due from Wicomico County.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: One $\frac{1}{2}$ ton Pick Up

Public Works Department requested Proposal A-10-68 for bids on one $\frac{1}{2}$ ton Pick Up. This truck is to be used by the supervisor of the waste collection and disposal.

Proposals were advertised and mailed on October 4, 1967. Bids were received, opened and read aloud in City Hall at 10:30 AM EDT on October 16, 1967 with the following results:

<u>Bidder.</u>	<u>Item #1</u>	<u>Item #2</u>
Oliphant Chevrolet Sales, Inc.	\$2,609.75	\$2,798.05
	Less Trade 964.75	1,008.05
	Net \$1,645.00	\$1,790.00
Quillin-Valliant, Inc.	\$2,536.00	\$2,843.00
	Less Trade 732.29	881.29
	Net \$1,803.71	\$1,961.71

Bids were not received from Cavanaugh Ford, Inc., Hancock Brothers, Beach's Garage, Culver Motors, Sauerhoff Motor Co. or Pittsville Motors.

Public Works Department has reviewed the bids. Recommend that the award be made to Oliphant Chevrolet Sales, Inc. on their low bid for Item #2 (automatic shift) on their low bid of \$1,790.00. The account to be charged is 13.402F which has a current balance of \$2,384.16.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dropped Ceiling - Fire House #1 & #2

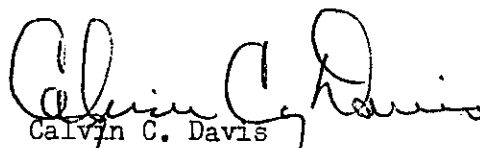
The Fire Department Purchase Requisition of October 20, 1967 is for the pricing of installation of a dropped ceiling and new fluorescent fixtures in Fire House #1 and #2.

Request for Quotation Number 28 was sent to likely bidders on October 27, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Fire House #1</u>	<u>Fire House #2</u>
Delmarva Acoustical & Plastering Co.	\$1,334.00	\$1,085.00
Jim Barnes Home Improvement Co.	2,144.40	1,764.70

Bids were not received from E. J. Trader & Sons, Inc.

Fire Chief has reviewed the bids. Recommend that the award be to Delmarva Acoustical & Plastering Co. on their low bids of \$1,334.00 for Fire House #1 and \$1,085.00 for Fire House #2. The account to be charged is 11.212F which has a current balance of \$3,927.12.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Unloading Stone

Public Works Department Purchase Requisition Number 1047 is for the pricing of unloading approximately 1200 tons of stone from railroad cars at the City siding.

Request for Quotation Number 21 was forwarded to likely bidders on October 9, 1967 and below are the results:

<u>Bidder</u>	<u>Unload & Haul/Ton</u>	<u>Unload/Ton</u>
Howard S. Culver	\$.47 ton/\$564.00	\$.30 ton/\$360.00
George W. Wilkinson	\$.45 ton/\$540.00	\$.45 ton/\$540.00

Public Works Department has reviewed the bids. Recommend that the award be made to Howard S. Culver on his combination low bid of \$564.00 and \$360.00. The account to be charged is 12,202I which has a current balance of \$776.75.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

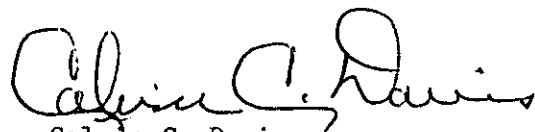
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Channel Posts, Blanks and Sign Faces

Public Works Department Purchase Requisition Number 1048 is for the pricing and purchasing of Channel Posts, Aluminum Blanks and Sign Faces. These are for use in the Traffic Department.

Request for Quotation Number 22 was forwarded to suppliers on October 11, 1967 and replies received as follows:

<u>Bidder</u>	<u>Unit prices</u>	<u>Total Price</u>
Traffic Engineers Supply Corp.	1) \$697.50 2) 280.00 3) 207.50	\$1,185.00
Koontz Equipment Co.	1) 687.50 2) 325.00 3) NO BID	\$1,012.50
Lyle Signs, Inc.	1) 700.00 2) 290.00 3) NO BID	\$ 990.00

Public Works Department has reviewed the bids. I recommend that the items be purchased from Traffic Engineers Supply Corporation on their bid for all items \$1,185.00. The account to be charged is 11.122B which has a current balance of \$1,185.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper-SS-2

Public Works Department Purchase Requisition Number 581 is for the pricing of Chains and Split Sprockets for one of our Wayne Sweepers.

These parts were standardized from McClung-Logan Equipment and Supply Co., Inc.

Prices are as follows:

<u>Item</u>	<u>Unit Price</u>	<u>Total Price</u>
1. #34691 Rubber Chain w/studs	\$310.37	\$ 620.74
2. #34780 Split Sprockets w/ rings	72.71	<u>581.68</u>
Total Price		\$1202.42

Public Works Department has reviewed the prices. Recommend that authority be given to write a Purchase Order for the items. The account to be charged is 21.912F which has a current balance of \$8,607.44.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pickup, Repair and Install Pumps

Public Works Department Purchase Requisition Number 231 is for the pickup, repair and installation of 5 pumps, 3 from the North Side Pumping Station and 2 from the South Side Pumping Station.

Request for Quotation Number 27 was forwarded to likely bidders on October 23, 1967. One bid was received from Potter and Parsons, Inc. at \$2,800.00. Bids were not received from R. D. Grier & Sons or C. Erzell Wimbrow.

Public Works Department has reviewed the bids. Recommend that the award be made to Potter and Parsons, Inc. on their bid of \$2,800.00. The account to be charged is 13.232E which has a current balance of \$4,977.65.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Pre-emptor Cable and Control Cabinet

Public Works Department Purchase Requisition is for the pricing of traffic controls to be used at Lake Street and Route #50 and for the intersection of Delaware, Iaabella and West Road.

City Council approved the installation of this equipment at the meeting of August 14, 1967. This request is for the purchase of the items to be used. Items have been standardized with Automatic Signal.

Prices are as follows:

<u>Item</u>	<u>Price</u>
Pre-emptor including cable	\$ 925.00
Cabinet Model 807R	3,078.30
Total	<u>\$4,003.30</u>

Public Works Department has reviewed the pricing. Recommend that authority be given for the issue of a Purchase Order to Automatic Signal for the purchase of these items. The accounts to be charged and their balances are:

11.122H Charge \$925.00 Balance \$3,742.75
11.123 " \$3078.30 " \$69,777.00


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Komac #1 & #2

Public Works Department Purchase Requisition Number 1062 is for the pricing of Komac #1 & #2. This material was standardized and is purchased from Koppers Company, Inc.

My letter to them of October 27, 1967 was received October 30, 1967 and lists the following prices:

	<u>Item</u>	<u>Gal. price</u>	<u>Total Price</u>
1.	Komac #1	\$.38	\$ 532.00
2.	" #2	.38	1,425.00
	TOTAL		<u>\$1,957.00</u>

Public Works Department has reviewed the prices. Recommend the authority to issue a Purchase Order for the immediate purchase of these items. The accounts to be charged and their balances are:

12.202D	charge	\$489.25	-balance	\$4,500.00
13.242D	"	733.88	"	2,564.52
20.242G	"	733.87	"	2,785.80


Calvin C. Davis

GCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

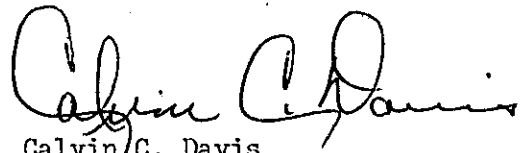
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Sanitary Sewer Line - Spring Ave & Hemlock St.

Public Works Department Purchase Requisition Number 1054 is for the pricing of the construction of an 8" X 88' Sanitary Sewer line on Spring Avenue and Hemlock Street.

Request for Quotation Number 24 was forwarded to likely local bidders and below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>
A. P. Isakson, Inc.	\$522.85
George W. Wilkinson	607.25

Public Works Department has reviewed the bids. Recommend that the award be to A. P. Isakson, Inc. on their total low bid of \$522.85. The account to be charged is 13.243 which has a current balance of \$17,000.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Remove, Repair & Install Propeller Pumps-STP

Public Works Department Purchase Requisition Number 213 is for the pricing of the removal, repair and installation of vertical propeller pumps for circulation at the Sewer Treatment Plant.

Request for Quotation Number 25 was sent to likely vendors and quotations were received as indicated below:

<u>Bidder</u>	<u>Unit Price</u>	<u>Total Price</u>
Potter and Parsons, Inc.	\$800.00	\$3,200.00
R. D. Grier & Sons	1050.20	4,200.80

Public Works Department has reviewed the bids. Recommend that the award be to Potter and Parsons, Inc. on their low total bid of \$3,200.00. The account to be charged is 13.232G which has a current balance of \$18,000.00.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Demolition of 104 Glen Ave.

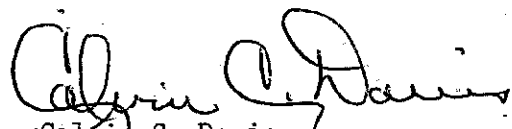
The Bureau of Inspections Purchase Requisition Number 37 is for the pricing of demolition of the building at 104 Glen Ave. This building is property of The General Services Administration.

Request for Quotation Number 29 was forwarded to likely demolition contractors on October 31, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>
Charles I. Lewis	\$435.00
Earl W. Bradford	635.00

Bid was not received from Earl W. Hastings.

Building Inspector has reviewed the bids. The General Services Administration, Mr. Von Drehle, has stated that the GSA will reimburse the City of Salisbury for the cost (\$435.00) of demolition of this building. Request authority to proceed with issuing a Purchase Order to Charles I. Lewis for the demolition of this building.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
BI

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Steel Strain Poles

Public Works Department Purchase Requisition Number 1049 is for the procurement of 3 Steel Strain Poles. These are for use in the Traffic Department.

Request for Quotation Number 31 was forwarded to likely bidders on October 31, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Unit Price</u>	<u>Total Price</u>
Artcraft Electric Supply Co., Inc.	\$279.83	\$839.49
Central Electrical Supply Co., Inc.	274.90	824.70 Plus Fgt. \$54.81

Bid was not received from Traffic Engineers Supply Corp.

Public Works Department has reviewed the bids. Recommend the award be made to Artcraft Electric Supply Co., Inc. on their low bid of \$839.49. The account to be charged is 11.123A which has a current balance of \$69,777.00.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 13, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Resuscitator for Fire Department

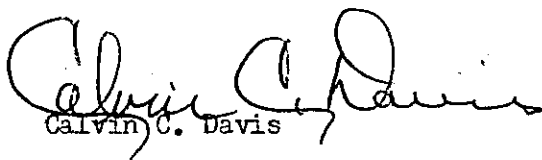
Fire Department Purchase Requisition of October 20, 1967 is for the pricing of one Resuscitator with case.

Request for Quotation Number 26 was mailed to likely bidders on October 23, 1967. Bids were received as follows:

<u>Bidder</u>	<u>Total Bid</u>
Maryland Fire Equipment Corp.	\$315.00
Shore Fire Equipment Co.	329.00

Bid was not received from Glenn D. Culbert Co., Inc.

The Fire Department has reviewed the bids. Recommend that the award be made to Maryland Fire Equipment Corp. on their low bid of \$315.00. The account to be charged is 11,213F which has a current balance of \$30,146.55.


Calvin C. Davis

CCD/d
cc* 9 for Council
Mr. Leydecker
FD

CITY OF SALISBURY, MARYLAND

Meeting #25

November 27, 1967

PRESENT

Mayor Dallas G. Truitt
Councilman Harry O. Fullbrook
Councilman W. Paul Martin, Presiding

Councilman Robert A. Powell
Councilman Sam Seidel
Councilman David F. Rodgers

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; City Solicitor, W. Anderson; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Purchasing Agent, C. Davis; Building Inspector, H. Wojtanowski; Police Chief, L. Payne; Planning Director, P. Tallon; Sanitary Engineer, K. Haensler; Engineering Associate, L. Parker; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Nov. 13

The Mayor and Council of the City of Salisbury met in regular session at City Hall, 112 W. Church Street at 8 p.m. on Monday, November 27, 1967. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting were approved as written with the following amendment as requested by Councilman Powell. He asked that the minutes of November 13 include the explanation that he was absent due to the necessity of having to attend a special session of the Maryland Municipal League's Constitutional Convention Committee of which he is a member. Motion to approve the minutes with this amendment was made and seconded by Fullbrook and Powell and carried unanimously.

Survey of Supply and Stock Control -
Appearance of C. Habliston, Auditor

Executive Secretary C. E. Leydecker reported that the City's Auditor had reviewed the present policy and procedure being followed by the Public Works Department in the Stock Control operation at City Yard. Mr. Habliston was invited to inspect the system by the Executive Secretary and the Public Works Director in order that a better understanding of its effectiveness could be obtained. Mr. Habliston reported he was very much impressed with the stock control system and complimented the City's Staff on the headway made. As a result of his inspection of the system, he advised he had drastically reduced the cost of instituting integrated accounting controls over the inventory of materials and supplies and estimated his revised price to be between \$400 and \$500. In answer to a question by the City Treasurer, Mr. Habliston explained that in setting up the auditing system, the first actual step would be to take a physical inventory at a logical date such as January 1 so that the amount entered in the General Ledger would be a verified amount. As materials are purchased, they are charged to inventory and based on withdrawals from stock, charged to various expenditure accounts where used. At the end of the month, the Treasurer should get a summary of withdrawals in order to get an entry on his records.

A motion was made and seconded by Rodgers and Seidel, authorizing an estimated sum of \$500 to be spent to have the Auditor's proposal incorporated in the annual audit.

P. C. Cooper, Public Works Director, was complimented on his Department's efficient handling of the City's inventory which is worth an estimated \$130,000.

Appearance - Jim Bailey re Closing of
Portion of Alabama Ave. - Ordinance No.
978 - 1st reading

Mr. Bailey appeared with a prepared copy of an Ordinance which would accomplish the closing of the cul de sac portion of Alabama Ave. in the area of the Oak Hill Townhouse Apartments. Discussion of the proposal as presented in the Ordinance was heard and a request made by Councilman Fullbrook to have the City's Attorney review the document before final action was taken was unanimously accepted. In order to get the matter under way, however, a motion to approve the Ordinance 978 on first reading was made and seconded by Fullbrook and Powell. Councilman Rodgers advised he was of the opinion that a public hearing would have to be held before the Ordinance could be passed since it would constitute a change in the Master Plan. Some discussion of this point was voiced and the Planning Director advised that the Planning Commission has to establish the public hearing.* The City Solicitor rendered his opinion that since Alabama Ave. has always been a street, it could not be a park as set up in the Master Plan anyway, and therefore would not require any special public hearing to close a portion of it. Council voted on the motion to pass the Ordinance as presented on first reading with Rodgers and Seidel voting No and Martin breaking the tie vote with an Aye. City Solicitor was instructed to investigate the Public Hearing possibility before next meeting.

*(if a change is required or requested in the Master Plan)

Introduction of Lloyd Parker - new employee

Mr. Parker was introduced to Council by P. C. Cooper who advised that he was from California and was filling a vacancy in the Engineering Department.

Request for Extension of Water and Sewer
Service on Roland Street

P. C. Cooper presented a request to extend water and sewer service to two businesses on Roland Street -- Pittsburgh Plate Glass Co. and Coastal Line Parts.

He explained that he proposes to extend an existing 2" line for water service to the two properties but that there is a possibility that this would have to be removed and replaced with a larger main if more property on the street is developed. A total cost to the property owner was estimated at \$1,448.50 for both services (sewer and water) and \$858.50 to the City. A motion authorizing the extension as proposed was made and seconded by Powell and Fullbrook and carried unanimously.

Proposed 8" Water Main - Loblolly Lane

A request for water service to three properties on Loblolly Lane was presented by P. C. Cooper who advised that this extension would, if granted, present an opportunity to improve the system by tying in an existing main located on Camden Ave., eliminating a dead-end line. He estimated that this improvement would cost the City approximately \$2,100. The three property owners would be required to bear the cost of the extension to their properties which amounts to a total of \$2,730. Due consideration was given to the proposal but there were mixed opinions on the desirability of granting permission for the extension and subsequent improvement to the system. Councilman Seidel stated he was not in favor of spending City tax-payer's money to extend the line. It was pointed out, however, that the cost to the City was not for the extension but for the improvement to the system. Mayor Dallas Truitt questioned the possibility of annexation of property

using the water and sewer services as a selling point. Councilman Fullbrook differed with this opinion, saying that he felt these services would never be reason enough for annexation and that the City would be wise to take advantage of any and all requests for water and sewer extensions in order to retain control of the services in the fringe areas.

Council instructed Mr. Cooper to proceed with his recommendations for the extension according to standard City Policy for extensions outside the City Limits, advising the three property owners that they would be responsible for the total cost of the extension to their properties. These instructions were given after a motion made by Councilman Fullbrook, seconded by Councilman Powell to extend the line as proposed provided the property owners were agreeable to their expenses was voted upon. Councilmen Rodgers and Seidel voted No to the motion and Council President Martin voted Aye to break the tie.

Storm Sewer Drains - Social Security Building, Glen Avenue

A report on the proposal for storm drainage, street widening and land acquisition for same at the GSA Building location on Glen Avenue was given by P. C. Cooper. He estimated the cost for storm drainage at this location to be \$13,500. In connection with storm drainage problems, he advised there were five locations where projects were needed, estimating a demand for approximately \$45,000 but with budgeted funds in the amount of \$15,000 available. He asked for permission to go out for bids on one contract for the five projects which will include the GSA Building location, borrowing the money on a short-term note to pay for it.

Council was advised by Mr. Cooper that plans at the location for GSA called for the widening of Glen Avenue to Beaverdam Drive by 5', making it one-way from thereon through to Long Avenue. The Federal Government will give the City the property R/W for the street widening but the location will produce no tax revenue. A motion made by Mr. Powell, seconded by Mr. Fullbrook to authorize the borrowing of up to \$30,000 and going ahead with the five problem areas was amended to authorize Mr. Cooper to go out for bids and then, upon acceptance of a contract by the Council, making financial arrangements.

Councilman Fullbrook was advised that estimates of costs and preliminary plans for the Southside Storm Drainage Project will be ready in January.

Water and Sewer Extension - Collins Street

A request for water and sewer extensions to sub-standard property on Collins Street was reviewed for Council by P. Cooper and H. Wojtanowski. Mr. Cooper advised he had changed his mind about the extension since the last meeting and agreed with the Building Inspector that the properties were not worth the expense of the extensions to the property owner. It will cost a total of \$2,440 to the property owner. Council instructed that he be notified of the costs and advised that the properties in question will have to be brought up to standard before the extensions are initiated.

Curb, Gutter and Sidewalk Policy - B. F. Goodrich and Mr. Donut locations

Council's recommendations were requested on policy to follow on curb, gutter and sidewalk installation charges for properties leased but not owned. He called particular attention to installations required at the Mr. Donut and new Goodrich locations.

Since the curb, gutter and sidewalk has to be installed before the bill is collected, he asked for authority to collect the costs in advance in cases where the property is not owned but leased to a tenant requiring the installation. These collected costs could be deposited in an escrow account and paid to the City's Contractor upon completion of the installation. Council questioned the advisability of an "escrow" account but agreed that the recommendation to handle the matter in this way was suitable.

White's Temple Methodist Church
Property Acquisition

Executive Secretary, C. E. Leydecker advised Council that notification has been received from the Board of Trustees of the White's Temple Methodist Church accepting the City's offer of \$7,000 for their property in the area of the City's Service Center. Authority to proceed with the necessary acquisition was given.

Award of Bids

1. Used Portable Transceiver - motion by Fullbrook, seconded by Rodgers to purchase as recommended from Motorola Communications in the amount of \$514.
2. Tires - motion by Powell, seconded by Seidel to award to low bid of Grier Tire Co. in the amount of \$634.74. (Council requested that bids for this type of purchase be sought from all dealers, making it open to everyone who has the product)
3. Concrete saw blades - motion by Seidel, seconded by Powell to award to General Supply & Equipment Co., Inc. in the amount of \$302.
4. Vehicle Signals - motion by Seidel, seconded by Powell to award to Econolite in the amount of \$1,038.24. (Signal at Isabella and Delaware)
5. Estimate of Truck Repair - motion by Rodgers, seconded by Fullbrook authorizing repair at Warner-Fruehauf Trailer Co. at an estimated total cost of \$500.
6. Gutter Broom Sections and Strips - motion by Fullbrook, seconded by Rodgers to purchase standardized item from Newark Brush Co. for a total of \$918.15.
7. Repair Parts - Michigan Loader - motion by Rodgers, seconded by Powell authorizing issuance of purchase order in the amount of \$282.30 to Clark Equipment Co.

Appearance - Prof. A. L. Fleming re
Citizen's Advisory Committee Report

Prof. Fleming appeared before Council to request more time for the preparation of a report on the Advisory Committee's recommendations on the hotel proposal for the R-19 Project area. He advised the Committee wanted to be sure adequate bidders are obtained and minimum requirements for the bidding are established so that the project, if undertaken, is an asset to the entire downtown development.

He also took the opportunity to caution against the lack of specific planning for the downtown area and the subsequent exodus of office users to the outlying areas, stating that the Advisory Committee would like to see the Planning Office get started on a proposal for the entire Downtown Development as soon as possible. He reported that a full report from the Committee will be forthcoming as soon as one more meeting is held.

Resolution No. 99-- "Red Line" Urban
Renewal Changes - R-17 Project

Mr. Tallon, Planning Director, reported construction for the R-17 Project has been completed in a manner requiring minor changes to the Urban Renewal plan. These changes will be accomplished with the passage of Resolution No. 99 which reads as follows:

A RESOLUTION of the Council of the City of Salisbury approving modifications to the Urban Renewal Plan for Project No. 1, Central Business District Urban Renewal Project (Md. R-17), providing for retention of the Camden Street Bridge, widening of Camden Street, realignment of West Market Street at its intersection with Circle Ave., increase in the public landscaped open area, addition of wording permitting construction of a parking lot attendant booth within a utility easement and a change in location of the curb cut on South Division Street for entry into the Municipal Fire Station Parking Lot. (A complete copy of the Resolution is attached to the official copy of the Minutes)

Motion passing Resolution No. 99 was made and seconded by Rodgers and Powell and carried unanimously.

Resolution No. 101 - Council Approval
to amend Resolution No. 93

Unanimous approval was given to a motion made and seconded by Rodgers and Powell granting passage of Resolution No. 101 which reads as follows:

RESOLUTION of the Council of the City of Salisbury, Maryland amending Resolution No. 93 as adopted on May 22, 1967 to clarify the Council's intent to redevelop land acquired in the Md. R-17 Urban Renewal Project as specified in the Urban Renewal Plan; agreeing not to discriminate on the basis of race, color, creed or national origin and to construct said improvements on or before December 1, 1967.

Resolution No. 102 - Approval of Amendatory
Loan and Grant Contract

A motion to approve Resolution No. 102 as presented was made and seconded by Rodgers and Powell and carried unanimously. Resolution No. 102 reads as follows:

RESOLUTION of the Council of the City of Salisbury approving and providing for the execution of a first amendatory contract amending Loan and Capital Grant contract Md. R-17 (LG) by and between the City of Salisbury and the United States of America.

Resolution No. 103 - Basic Note Resolution
Amending and Supplementing Resolution
23 - R-17 Project

Councilman Rodgers motioned and Councilman Powell seconded the motion to approve Resolution No. 103 as presented. The motion was carried unanimously.

Resolution No. 103 reads: RESOLUTION of the Council of the City of Salisbury amending Resolution 24 to authorize the issuance of certain project Temporary Loan Notes in connection with Urban Renewal Project Md. R-17 Central Business Project and providing for the security for the payment thereof, and for other purposes and being hereafter known as the Basic Note Resolution.

Ordinance No. 977 - Authorization for
sale, issuance and delivery of Preliminary
Loan Notes in the amount of \$319,000 -
R-19 Project - 1st reading

Mr. Tallon reported one bid was received from a syndicate of New York Bankers on the \$319,000 bond issue recently advertised for the refinancing of the Md. R-19 Urban Renewal Project. This bid was at an interest rate of 3.72% with a \$10 premium and was from Morgan Guaranty Trust Co. of New York, Salomon Brothers & Hutzler, First National City Bank and Bank of America, N.T. & S. A.

Ordinance No. 977 prepared for the authorization for the sale, issuance and delivery of the preliminary loan notes reads as follows:

AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$319,000, the execution of Requisition Agreement No. 6, and the execution and delivery of project Temporary Loan Note No. 9, all in connection with Project No. Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective April 28, 1964, Ordinance No. 922, effective October 25, 1965, as amended by Ordinance No. 936, effective April 11, 1966, and as amended by Ordinance No. 950, effective November 14, 1966.

Motion approving the Ordinance as presented on first reading was made and seconded by Fullbrook and Powell and carried unanimously. Second reading on the Ordinance will be held at a special meeting of the Council to be held on December 4, 1967 in the Council Chambers at 2 p.m.

New Business

1. Joint City-County Council Meeting Date set for December 6 will include a special report by a Mr. Charles Crane who will talk about the possibility of air service between the City-County Airport and Friendship Airport in Baltimore. Council specified that this meeting be held to one hour, beginning at 7 p.m., with the regular City-County session scheduled for 8 p.m. not to last longer than 10 p.m. Tentative arrangements were set for meeting in the Circuit Court Room at the Court House.
2. Executive Secretary reported that recent developments on South Division Street have presented a vacant property available for parking. He advised it would be advantageous to encourage private development of this vacant lot for this purpose in order that the traffic flow situation on South Division can be improved either with one way movement or strictly No Parking and two way movement. Authorization was given to the Public Works Director to contact individuals interested in the parking problems in this area in order that some kind of workable solution can be reached to restrict parking on South Division.
3. Councilman Rodgers reported that the Tennis Tournament Committee was desirous of the City's continuing support of the Tournament with a \$3,500 contribution. Council indicated this matter would be considered at Budget preparation time. It was noted that the Tennis Tournament Committee has obtained a 5-year contract to keep the Tournament in the City.

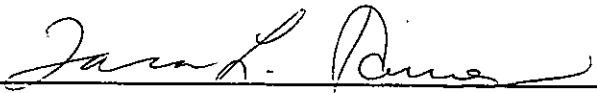
Policy - Standard Charges for Legal
and Advertising Fees

Executive Secretary called attention to a policy statement contained in the Briefing Books which sets forth charges for private citizen's, parties' and agencies' requests for Ordinance Permits, etc. Discussion of the policy as presented was heard and subsequent approval of a motion by Seidel, seconded by Powell to accept the Policy was obtained with Councilman Fullbrook voting No.

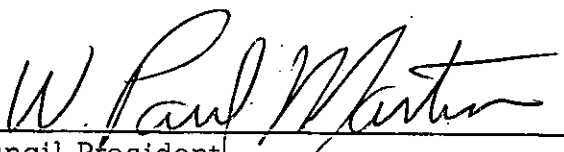
The Policy provides that a standard legal fee for the preparation of a rezoning ordinance shall be \$40 with necessary advertising fees estimated at \$20; standard legal fee for the preparation of Ordinance Permits allowing special uses, street closings, etc. shall be \$25 with any necessary advertising - \$20 additional. The Office of the Treasurer will be responsible for the collection of the charges before any action is taken by individual departments to initiate the preparation of the Ordinances.

Councilman Fullbrook stated he felt the requests for Ordinances should be prepared as a courtesy to the citizens with the expense borne by the City.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m. to meet again in regular session in City Hall on December 11, 1967.



City Clerk



Council President

INTER OFFICE MEMORANDUM

November 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Used Portable Transceiver

Police Department Purchase Requisition Number B 58 is for the purchase of one *used* H21 Portable Transceiver, Battery and Charger. This is in lieu of a third new Transceiver, which costs in the area of \$700.00.

Motorola Communications has provided the City Police with the unit, which is in like new condition. The unit with battery and charger is \$514.00.

Recommend that authority be given to issue a Purchase Order for these items. The account to be charged is 11.113 which has a current balance of \$17,740.25.


Calvin C. Davis

CCD/d
cc 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Tires

Public Works Department Purchase Requisition Number 619 is for the pricing and purchase of Tires of various sizes.

Request for Quotation Number 34 was sent to local suppliers for pricing. Below are the results of the bidding.

<u>Bidder</u>	<u>Total Bid</u>	<u>Discount</u>
Grier Tire Co.	\$637.74	None
Magee Auto Parts	668.16	2%
Firestone Stores	663.78	2%

Public Works Department has reviewed the bids. Recommend that the award be to Grier Tire Company on their low bid of \$637.74 Net. The account to be charged is 21.912E which has a current balance of \$1,263.58.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Concrete Saw Blades

Public Works Department Purchase Requisition Number 584 is for the pricing and purchasing of two (2) concrete Saw Blades.

Request for Quotation Number 32 was forwarded to likely suppliers with the results below:

<u>Bidder</u>	<u>Total Price</u>	<u>Discount</u>
General Supply & Equipment Co., Inc.	\$302.00	10% & 2%
Harris Industrial Saw Co.	396.00	2% & 4%
Cardinal Engineering Corp.	390.00	10%
No Bid: R. D. Grier & Son and John C. Louis Co., Inc.		

Public Works Department has reviewed the bids. Recommend the award be to the General Supply & Equipment Co., Inc. on their low bid of \$302.00 less 10% & 2%. The account to be charged is 20,243A which has a current balance, \$30,062.36.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

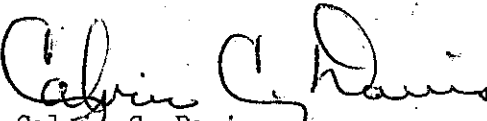
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Vehicle Signals

Public Works Department Purchase Requisition Number 1050 is for the pricing and purchasing of Traffic Signals.

Request for Quotation Number 30 was forwarded to likely bidders on October 31, 1967. Bids were received on November 9, 1967. Below are the results of the bidding:

<u>Bidder</u>	<u>Total Price</u>	<u>Discount</u>
Econolite	\$1,038.24	-0-
Traffic Engineers Supply Corp.	1,250.56	=0-
Central Electrical Supply Co., Inc.	1,327.60	-0-

Public Works Department has reviewed the bids. Recommend that the award be to Econolite on their low bid of \$1,038.24. The account to be charged is 11.123A which has a current balance of \$68,924.01.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Estimate of Truck Repair

Public Works Department Purchase Requisition Number 1083 is for the repair of Sanitation Truck damaged in accident.

Repair of the vehicle at Warner - Fruehauf Trailer Co. is requested because the truck was purchased there and the company knows the necessary tolerances thus is able to do a better job than local repair facilities.

Estimate of the damage is \$380.00 repair of hopper and \$120.00 for labor.

The account to be charged is 21.912B which has a current balance of \$810.04.


Calvin C. Davis

CCD/d
cc:9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Gutter Broom Sections & Strips

Public Works Department Purchase Requisition Number 610 is for the pricing of Gutter Broom Sections and Tuflock Strips. This supplier has been standardized.

Prices quoted by Newark Brush Company are as follows:

<u>Item</u>	<u>Price Each</u>	<u>Total</u>
Gutter Broom Sections	\$33.90	\$678.00
Tuflock Strips 1 Set		<u>240.15</u>
	Total	\$918.15

Public Works Department has reviewed the prices. Request authority to issue a Purchase Order for the items at a total cost of \$918.15. The account to be charged is 13.302A which has a current balance of \$1,604.06.


Calvin C. Davis

CCD/d
cc:99 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

November 27, 1967

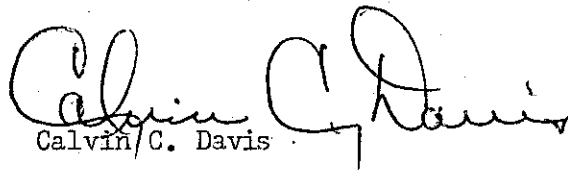
TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Repair Parts-Michigan Loader

Public Works Department Purchase Requisition Number 627 is for pricing parts for the City Michigan Loader. These parts were standardized from Clark Equipment Company.

Prices quoted by Clark Equipment Co. are as follows:

<u>Item</u>	<u>Price</u>	<u>Total</u>
Washer	\$2.99	\$ 5.98
Seal	1.81	3.62
Washer	.36	.36
Seal	4.79	4.79
Bushing	1.71	1.71
Axle Shaft	254.10	254.10
Seal	1.79	1.79
Spring	1.90	1.90
Gasket	.13	.13
Seal	7.92	7.92
		<u>\$282.30</u>

Public Works Department has reviewed the prices. Request authority to issue Purchase Order to cover the cost of these items. The account to be charged is 21.912F which has a current balance of \$8,356.50.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

CITY OF SALISBURY, MARYLAND

Meeting #26 (Special)

December 4, 1967

Present

Councilman David Rodgers, Presiding
Councilman Harry O. Fullbrook

Councilman Robert A. Powell
Councilman Sam Seidel

Absent

Mayor Dallas G. Truitt

Councilman W. Paul Martin

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Planning Director, P. Tallon; Planning Aide, M. Burhans; Purchasing Agent, C. Davis.

Convening - Passage of Ordinance No. 977

The City Council of the City of Salisbury, Maryland met in special session in City Hall, 112 W. Church Street at 4 p.m. on Monday, December 4, 1967.

Councilman David Rodgers, who was nominated on a motion by Councilman Fullbrook, seconded by Councilman Seidel, to act as President in the absence of Council President, W. Paul Martin, called the meeting to order, advising that the special session had been called at the request of the Planning Department for the second reading of Ordinance No. 977 which provides for the awarding of the bid for the \$319,000 Preliminary Loan Note to Morgan Guaranty Trust Company of New York, Salomon Brothers & Hutzler, First National City Bank, and Bank of America, N.T. & S. A. The successful bid included an interest rate of 3.72% - \$10 premium.

Ordinance No. 977 reads as follows: AN ORDINANCE of the Council of the City of Salisbury authorizing the sale, issuance and delivery of preliminary loan notes in the aggregate principal amount of \$319,000, the execution of Requisition Agreement No. 6, and the execution and delivery of project Temporary Loan Note No. 9, all in connection with Project No. Md. R-19, supplementing Ordinance No. 864, effective July 15, 1963, as clarified by Ordinance No. 884, effective April 28, 1964, Ordinance No. 922, effective October 25, 1965, as amended by Ordinance No. 936, effective April 11, 1966, and as amended by Ordinance No. 950, effective November 14, 1966.

A motion to approve the Ordinance for second and final reading was made and seconded by Councilmen Fullbrook and Seidel and carried unanimously.

Award of Bid - Surplus City Property, Sale

At the request of the sole bidder, a second item for official action was brought before the Council. This was the award of the bid for surplus City property located at Cypress Street and Salisbury Parkway. A motion approving the award of sale to A. W. Perdue & Son, Inc. in the amount of \$10 was made and seconded by Fullbrook and Powell and carried unanimously.

New Business

1. Councilman Powell advised that he had been contacted by members of the State Roads Commission with reference to the leasing of the top floor of the house at 508 Lake Street (City Yard Property) to the Community Action Association. He inquired whether or not Dr. Varley of the Association had been given authority to move into the building. Executive Secretary assured Council that the matter would be straightened out and the State Roads Commission notified in accordance with terms of the lease. In the meantime, the CAA is to be located in temporary quarters out of town until their donated office space is available.

There being no further business to come before the Chair, the meeting adjourned at 2:10 p.m. to meet again in regular session Monday, December 11, 1967.


City Clerk


Council President

INTER OFFICE MEMORANDUM

December 4, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: City Property, Sale

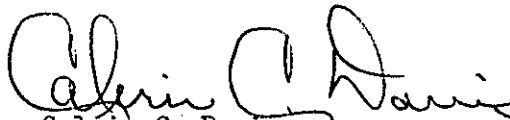
As requested by City Council, surplus City Property located at Cypress St. and Salisbury Parkway was advertised for sale.

Bid was received, opened and read aloud at 1400 hours on Friday, December 1, 1967. Below is a result of the bidding:

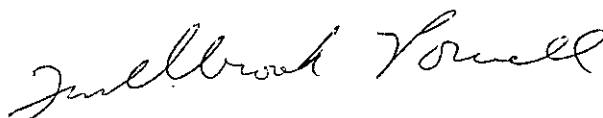
<u>Bidder</u>	<u>Total Price</u>	<u>Bid Deposit</u>
A. W. Perdue & Son, Inc.	\$10.00	\$1.00

The above bid was the only bid received.

Recommend that the bid be accepted and that the City Solicitor be requested to proceed with the necessary legal documents to confirm the sale of this property.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
Mr. Anderson



CITY OF SALISBURY, MARYLAND

Minutes of Joint City-County Council Meeting - December 6, 1967 - County Council
Chambers

Prior to taking up the items on the formal Agenda, the City and County Councils agreed to have the Salisbury-Wicomico Airport Commission in conjunction with other agencies and individuals to continue the study of certain proposals made by Mr. Charles Crane and recommended suggestions by Mr. L. O. Barnes, President of Allegheny Airlines, in a letter to Mr. Werner Gruber, chairman of the Airport Committee of the Salisbury Chamber of Commerce.

At the regular meeting, all members were present except Councilmen Wade Insley and George Burnett, County Councilmen who were absent.

In discussion of the first item on the Agenda, a representative of the Airport Commission, Mr. Glenn Benedict, presented a graphic proposal for capital improvements for fiscal year '68. This proposal included construction of a "T" hangar in an area between the present "T" hangar and Wayne Pump Company's installation. Mr. Benedict stated that this construction would cost somewhere between \$45,000 and \$60,000 and he felt that the amount that had been budgeted in the County and City Budgets would suffice for the construction as proposed. He also stated that eventually the hangar would be self-supporting and that at the present time, the Commission had already received five applications for aircraft storage. Although both Councils concurred in the proposed Capital Improvement Program as presented, it was stated that the program would have to be approved formally at individual formal meetings of the County and City Councils.

The next item that was discussed was the status of Johnson Park Farm. This initially was presented by the acting Chairman of the Joint Meeting, Mr. Dick Wootten, who referred the subject then to Councilman Paul Martin, who in turn referred to the proposals as made by the County Recreation Commission which had been previously circulated through both Councils. Discussion followed by members of both Councils which terminated in a final motion by Fullbrook, seconded by Quisenberry that the development of the Johnson Park Farm should be a joint effort of the City and the County and that action to make it become a reality should be initiated as soon as practical (Note: Dr. Rufus Johnson, on the trustee commission of the Sallie Disharoon Will, stated that he desired to have action taken to implement the provisions of the Will within one year from this date). It was agreed by both Councils, therefore, that the Executive Secretary of the City, Administrative Director of the County and representative Solicitors draw up a program and schedule for the implementation of transferring Johnson Park Farm into a memorial park.

Discussion of the City's obligation of \$45,000 to the County for storm drainage at Wayne Pump Company area was cut short by opinions from members of the City Council that although the cost of the project is open to much discussion, the City does have an obligation to the County to pay the \$45,000 and that this will be done without further negotiation. The Executive Secretary stated that the only reason this subject was put on the Agenda was because of the fact that the County felt that there was still need for both governments to talk about this cost with a view of exchanging

ownership of the two bridges over the east prong of the Wicomico River. These, of course, being County-owned at the present time.

The Joint Purchasing Study which had been distributed previously was the next item that was discussed by the Executive Secretary of the City. He reviewed the recommendations that were made in the Study and the pertinent points of the memo of transmittal (See copy attached). Councilman David Grier, County, one of the two minority participants on the Joint Purchasing Committee, made it plain that after the many discussions that the Committee had had, the pitfalls had been brought out in setting up a joint purchasing department and he withdrew his ^{opposition} support and agreed to the study as proposed. Some questions to the Executive Secretary relative to whether or not the project should be attempted again in the future were cleared up by calling attention again to the actual wording of the recommendations that conditions might exist in the future that would indicate that the project should again be pursued. Both Councils appeared to be in agreement with the recommendations as made to include a trial at joint purchasing of bulk items with a view to testing the economy.

Following the study on joint purchasing, a similar feasibility report on carrying out of Codes and issuance of permits was discussed based on a letter signed by the Building Inspector of the City, Henry Wojtanowski, and the County representative, Delbert Davis. After various comments on problem areas showing some obstacles to a joint Inspections Department, it was finally resolved that additional study would be made after the County had finalized and accepted the various County Codes which at the present time have not been completed.

The Lake Street Children's Nursery was discussed by the Executive Secretary. However, it was the consensus of opinion that this was not the time or the place and that it would have to be discussed in individual Councils at a later date.

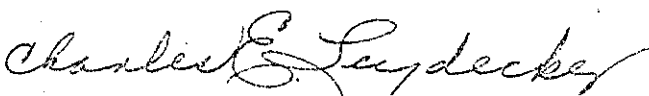
At this point on the Agenda, the President of the County Council and Chairman of the meeting, recognized Mr. Dick Allen who appeared representing the Greater Salisbury Committee. Mr. Allen requested permission to make a statement in behalf of the Committee and read a document which is attached. One specific point which he covered was the insistence as an absolute necessity the Government Plaza in accordance with the Comprehensive Plan. Much discussion followed on this particular point whereupon Councilman Fullbrook, City, asked if it were not a fact that the downtown merchants actually wanted a building and were not so much interested in the manner and method of obtaining it. Mr. Jim Bailey, City Lawyer, stated that the plan had been in the "Blue Book" for six years and it was time that something was done about it. He felt that it was very opportune now to begin to plan the building by first making a survey of the needs of both governments and of additional state and federal agencies. Mr. P. C. Cooper, City Engineer, speaking as an individual citizen stated that in substance as far as his department was concerned, although crowded, he could still push the desks together and get by but he felt it was time that the City and County Governments construct an adequate building and lend confidence to the east Central Business District which is deteriorating rapidly. Others made similar comments in favor of immediate action. In summary, it was finally agreed that the Planning and Zoning Commission would take the problem in hand and determine the next move to be made in initiating this particular part of the Comprehensive Plan. Also, they would decide whether or not a consultant would be employed to perform the initial study of requirements.

Executive Secretary stated that the Harmon Field item was placed on the Agenda so that a status report could be made of the Harmon Foundation land exchange. He gave the actions that had been taken in the past and stated that he had determined who the legal advisor for the Foundation was and then turned over the contacting responsibility to the City Solicitor who in turn has coordinated not only with the Foundation's Legal Advisor, but with the County Attorney.

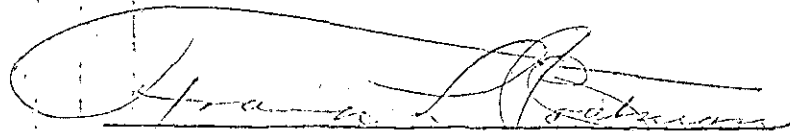
At this point, he asked Mr. Dave Clark, County Attorney, to give the latest summary of actions. Mr. Clark stated in substance that the Foundation is of the opinion that decisions on the exchange of property of the Foundation should rest in the hands of the municipality to which it had been given and that authority for this policy would be forthcoming within the next two weeks. There were reservations expressed as to whether or not a land exchange would be feasible even though the City was given the authority to make such an exchange. This was based on the fact that at the present time, the land to be exchanged for the present Harmon Field is in litigation and that so far, no other property has been found to be adequate. This was concurred in by Mr. Clark who stated that there was possibly a 50-50 chance that the land in question could be legally obtained.

The final item on the Agenda was proposed by the County by Mr. Frank Boatman who requested consideration for the City to accept garbage and refuse from the County in its incinerator. Mr. P. C. Cooper, City Engineer, speaking for the City, stated that the City could definitely absorb this additional load but that the County would definitely have to comply with the present provisions of City garbage and trash regulations. It was felt by the County representatives that this would be infeasible and there was no further discussion of the matter.

The meeting adjourned at approximately 9:45.



Executive Secretary, City of Salisbury
Charles E. Leydecker



Frank L. Boatman, Wicomico County
Administrative Director

RICHARD M. ALLEN
before the
CITY COUNCIL OF SALISBURY
AND WICOMICO COUNTY COUNCIL

My name is Richard M. Allen. I am appearing before you on behalf of the Greater Salisbury Committee and the Downtown Salisbury Association. I am the Chairman of Greater Salisbury's sub-committee on the Central Business District.

We are studying the enhancement and development of Downtown Salisbury as one of the goals for the Greater Salisbury Committee. We are aware that others are working diligently to keep the center of our city economically strong and aesthetically pleasing. We are equally aware that downtown Salisbury faces serious problems and it will take a strong and united effort of all available resources to achieve a strong downtown economy and the development of a center city which can be truly classified as beautiful.

We are aware that much has been done since the completion of the Comprehensive Plan for the development of the city of Salisbury and Wicomico County. We recognize that progress has been made in the area of urban renewal; we see that the parking facilities which were part of the Comprehensive Plan have been largely accomplished; and we realize that our local governments are continuing to work to improve conditions in the Central Business District.

We are also aware that private citizens and local merchants have done much to improve the downtown situation. There has been a great deal of modification and improvement taking place in the downtown stores. In addition there are several projects presently under way, which must involve the cooperative effort of both the local governments and the private sector. These projects are in various stages of planning and investigation and we believe that they are all essential for a strong and vital downtown. Included among these projects are:

1. Market Village -- a complex of retail and office space which will be located at the West end of Main Street in the vicinity of the Market Street intersection. Planning for this project is well under way, renderings have been completed, and it should prove to be a very attractive and valuable asset to the downtown.
2. Main Street Mall -- planning for the Mall is proceeding rapidly and as you gentlemen know, the Downtown Salisbury Association hopes to have the cooperation of the city in order to have this Mall substantially completed during the year 1968.
3. Another group of people have investigated and are planning a large motor hotel in the Urban Renewal area several hundred yards west of the junction of Routes 13 and 50. This will not be merely for transients, but will be a major attraction in and of itself and will contain facilities to provide for meetings, conventions

and other events which will stimulate activity and business in downtown Salisbury.

4. An investigation has begun to determine the feasibility of multi-level parking in the R-17 parking lot.

I want to impress upon you that the private sector is working diligently and moving forward to keep the Central Business District of Salisbury the strong and attractive retail and business center that it has been in the past.

Gentlemen, the planned revitalization of downtown Salisbury calls for a Government Plaza to be developed in the area bounded on the South by East Main Street, the West by Division Street, the North by Church Street, and the East by Baptist Street. The plan for Government Plaza envisions the retention of the Court House and of the Post Office Building. It is our understanding that it includes the construction of one or more new government buildings in the remainder of the area designated for Government Plaza. It is also our understanding that there is a critical need for office space on both the part of the city and the county governments. In keeping with the plan, and in support of the revitalization of downtown, we ask that the two governments jointly take the necessary action to bring Government Plaza to a reality. We feel that such a plaza would strengthen the present efforts which are taking place

both in the public and private sector and that the early initiation of action to bring this plaza into being is essential. Therefore, we respectfully petition you to jointly appropriate such funds as are necessary to initiate a study of government office space requirements; federal, state, county and city, for the present and future, so that the development of Government Plaza may proceed.



MARYLAND

December 4, 1967

The Salisbury City Council
Wicomico County Council
Salisbury, Maryland

Re: Consolidation of Inspections
Departments

Gentlemen:

We have carefully considered reference matter and it is our feeling that a central Department of License and Inspection agency offers some advantages, however, there are numerous disadvantages.

The following is a list of some of the areas that must be resolved before consolidation can be achieved:

1. Lack of ample office space in either structure.
2. Policies and procedures from two governing bodies.
3. Different codes exist.
4. Salaries.
5. Budgeting.
6. Determination of fees to be collected (Fees vary at present) and disposition of same.
7. An adequate staff to be established.
8. Establishment of Boards-Example-Board of Zoning Appeals-Building, Housing and Plumbing-Board of Adjustments and Appeals.
9. Maintenance and up-keep of vehicles.
10. County utilizes State Board of Health in some areas of sanitation.

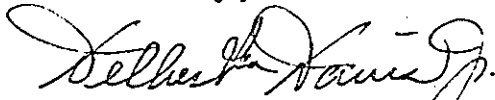
December 4, 1967

From the above there seems to be no insurmountable problem areas, particularly since the County is initiating the various Codes that presently exist within the City. However, it must be brought out that the Housing Code could present the biggest problem area.

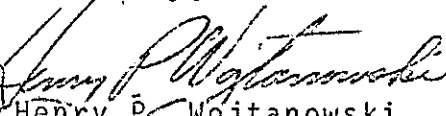
If the above problems can be resolved satisfactory by both governing bodies, we feel that the joint venture would be feasible, economical in the long run and with the greatest convenience to the public. However, it is imperative that such a department be under one roof and one authority.

Based on all factors, we feel that a study is not necessary to implement such an organization.

Sincerely,


Delbert M. Davis, Jr.
Director-Public Works

Sincerely,


Henry P. Wojtanowski
Director,
Bureau of Inspections

INTER OFFICE MEMORANDUM

December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Mercury Vapor Luminaires

Public Works Department Purchase Requisition Number 1098 is for the purchase of thirty (30) mercury vapor luminaires for street lighting.

These items were standardized for the General Electric Power Door and are offered at a special price for a limited time only.

The unit price for the 240 volt lamp is \$60.00. Public Works Department has requested 24 units for a total amount of \$1,440.00. The unit price for the 208 volt lamp is \$72.00 and Public Works Department has requested 6 units for a total of \$432.00. The Grand Total of the request is for \$1,872.00.

The account to be charged is 12.403A which has a current balance of \$15,549.00. Request authority to issue a Purchase Order for these items.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Electric Typewriter, Police Department

Police Department Purchase Requisition Number B51 is for the pricing and purchase of an electric typewriter with a 13" carriage.

Request for Quotation Number 36 was forwarded to likely suppliers on November 22, 1967. Bids were received on December 5, 1967 with the following results:

<u>Bidder</u>	<u>Model</u>	<u>Price</u>	<u>Delivery</u>
Callaway Typewriter Co.	Royal #550	\$312.75	10 days
Salisbury Business Machine	Remington 25	390.00	30 "
B & O Office Machines	Underwood 700	382.50	5 "
Baltimore Stationery Co.	Olympia SGE40	382.50	Immed.
Hughes Business Machines	Facit	355.50	"
White & Leonard, Inc.	Remington 25	367.00	"

The Police Department has reviewed the bids. Recommend that the award be to Callaway Typewriter Co. on their low bid of \$312.75 for the Royal #550. The account to be charged is 11.113 which has a current balance of \$17,226.25.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

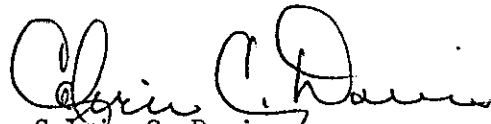
December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Radio for New Ambulance

The Fire Department has forwarded a Purchase Requisition for the purchase of a used 60 watt narrow band General Electric 2-way radio, Serial #AL 6901.

In requesting information from other vendors I have received a price of about \$615.00 for this equipment if new. This set has been installed on a trial basis and is entirely satisfactory.

Request authority to issue a Purchase Order for the purchase of this equipment which is \$315.00. The radio is to be used in the new Ambulance. The account to be charged is 20.912 which has a current balance of \$468.63.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
FD

INTER OFFICE MEMORANDUM

December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-12-68, Aerial Lift

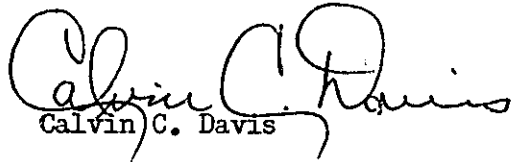
Public Works Department has requested bids on an Aerial Lift by proposals to Contract A-12-68.

The bids and advertisement were sent to likely bidders on November 16, 1967. Bids were received, opened and read aloud at 10:00 AM, December 4, 1967 at City Hall with the following results:

<u>Bidder</u>	<u>Bid Price</u>	<u>Options</u>
Hunt-Pierce Corporation	\$13,270.69	\$2,124.00

Bids were not received from Wilkie Brothers, Hughes Keenow Div., P.A. Radocy & Sons, Highway Trailer Industries, Inc., Garwood Industries, Inc., Southwestern Truck Equipment Co., Henry H. Meyer Co., Inc. or S. J. Meeks' Son, Inc.

Public Works Department has reviewed the bid. Request this bid be rejected and the Contract be rebid. Funds were budgeted for this in the amount of \$12,000.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

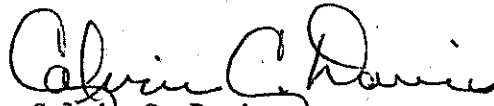
December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Maintenance Agreement

The National Cash Register Company has forwarded to me the annual Maintenance Agreement for two (2) machines used and in the Treasurer's Office.

The machines are the cash register and the accounting machine. The total cost of the agreement is \$353.05.

The account to be charged is 10.812D which has a current balance of \$821.33. Request authority to issue the necessary document to pay for this agreement.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
Purchasing

INTER OFFICE MEMORANDUM

December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Parts for Wayne Sweeper

Public Works Department Purchase Requisition Number 542 is for the pricing of various parts for Wayne Sweeper.

These items have been standardized from McClung-Logan Equipment Co.

The total price for the items required is \$282.20. The account to be charged is 21.912F which has a current balance of \$6,977.21. Request authority to issue a Purchase Order to obtain these items.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 11, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Medals for Firemen

The Russell P. White, Jewelers has forwarded an invoice to me for the making of medals and bars for 50 and 60 years service. These medals were presented to the various firemen for service to the community.

The Russell P. White, Jewelers were selected because they had the dies for the items. The total cost of the medals is \$322.00.

Request authority to issue a Purchase Order to pay for the cost of the medals. The account to be charged is 10.132E which has a current balance of \$1,160.25.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
Purchasing



MARYLAND

May 17, 1962

To Whom It May Concern:

The State Roads Commission recently completed the bascule bridge crossing of the Wicomico River and Salisbury Parkway (new U. S. Route 50) through Salisbury, which was opened to traffic on April 16, 1962. For a number of years during the construction of this facility traffic has been circulating through and about the community by means of local and secondary streets. In the residential areas this has led to a decline in property values, created problems of safety in the vicinity of schools, caused excessive maintenance on local streets, and generally overloaded and congested streets which were designed only to serve local purposes.

To relieve these conditions, the Mayor and the Council of The City of Salisbury are putting into effect an ordinance which designates the following streets as truck routes:

New Route 50, Salisbury Boulevard (Route 13), Snow Hill Road (Route 12),

East Main Street (old Route 50) from Salisbury Boulevard to east corporate

limits, Ward Street and Nanticoke Road (Route 349).

Trucks with a capacity in excess of one (1) ton will be required to travel these designated routes. Trucks of this category will be prohibited on all other streets except for delivery and pick up purposes.

Trucks violating this ordinance will be subject to a traffic fine. All other major streets will be signed prohibiting truck traffic. Please refer to map on the reverse side of this sheet.

Your cooperation will be greatly appreciated. If you should desire further information or additional copies of this memorandum please do not hesitate to contact us.

Sincerely yours,

Francis H. Morris
Mayor

Jane Wallace 205 W. Locust

W. Curtis Morse 203 W. Locust St. 2

Mr & Mrs Norwood Beddard 320 Locust Terrace 4

J. Gordon Bisher 219 Middle Blvd. 9-5754 5

Clara B. Bisher 1

Chester W. Yates - 218 North Blvd. - 2-7515 7

Mary J. Yates 8

William J. Guy 219 North Blvd. 742-6611 9

Charlotte R. Guy 10

Patricia Prettyman 220 Hazel Ave. 742-6233 11

Herham Cuttner 220 Hazel Ave. 12

Edna Campbell 223 N. Blvd. 13

Barbara Correia 318 Locust Terrace 14

Albert M. Correia 15

Bob & Sylvia Crumbaker 316 Locust Terrace 17

Shirley & Sidney N. B. White Jr. 312 Locust Terrace 18

Mrs & Mrs Thomas H. Lewis 314 Locust Terrace 21

N. J. Farmer 309 Locust Terrace 22

N. W. Wingate 307 Locust Terrace 23

Mr & Mrs E. C. Mittel 303 Locust Terrace 25

Mrs & Mrs Richard A. Hallis 301 Locust Terrace. 27

John E. Lewis 300 Locust Terrace 28

John D. White 302 Locust Terrace 29

Ann H. Digharoon 311 Locust Terrace 30

Marlene Johnson 302 Locust Terrace 31

Mrs & Mrs Norris Watson 304 Locust Terrace 33

Mrs. Claude Owens 305 " " 34

Mr & Mrs Lorne L. Luce 313 Locust Terrace 37

Raymond J. White

SALISBURY

MARYLAND

TRUCK

ROUTES

Nanticoke
Road
Md. Rt. 349

U.S. Rt. 50

U.S. Rt. 50

U.S. Rt. 13

U.S. Rt. 50

U.S. Rt. 13

West Main St.

Ward St.

Johnson

Pond

Nanticoke River

Helma H. H.	Austin Ct	38
Martha White	207 W Locust St	39
Janet A Clement	207 W Locust St	40
Patricia A. Foster	216 W. Locust St.	41
Maria C. Richards Prosser	106 W. VINE ST.	43
Wm C. E. Ellis	229 Newton St.	44
Mrs. Charles Harrell	225 Newton St.	45
Mrs. Alton L. Foskey	409 Mount St.	46
Mrs. Louis Richardson	407 Mount St.	47

Miss J. Seidel	200 W Locust St	48
Geo. W. Richardson	31 Locust Terrace	49
William P. Turner	202 West Locust Street	50
Carl K. Keener	202 N. Locust St	51
Jessie E. Jones	206 N. Locust St.	52
Beatrice White	219 Newton St	53
Mrs Frances Wells	217 W. Vine St.	54
Mr. Nettie Williams	411 Mount St	55
Mrs. H. Melvin Turner	205 W. Locust St	56
Glenn M. Brittingham	207 W. Locust St	57
Gloria E. Banks	217 Newton Street	58
Randall E. Banks	217 Newton Street	59
Gweneth Guntig	612 Light Street	
Willis Bunting	612 Light St.	
Wm. E. H. Jr.	222 N BLVD, SALISBURY, MD	
Mrs Mrs Thomas Prytherch		
Harold Furbush	225 North Blvd. Salisbury	
Margaret Furbush	225 North Blvd	
D. M. Cameron	223 No. Boulevard. Salisbury	
E. L. McNamara	223 North Blvd. Salisbury	

John Evans 228 Hazel Ave

Mr & Mrs D. L. Gibson 229 Hazel Ave

Calvin Campbell 709 Smith St

Harriett Campbell 709 Smith St.

S. Parker Jenkins Jr 705 Smith St

~~Mrs Gertrude Jenkins~~

L. Lee Kelley 227 Maryland Ave

E. M. Kelly

V. Ulm 222 - Maryland Avenue

Murray Simmons 227 N. Blvd.

Robert F. Christian 224 N. Blvd.

Quay Christian - 224 N. Blvd.

Maria J. Campbell - 228 North Blvd

Martha S. Simmons 227 North Blvd.

Virginia Sharpton, 230 North Blvd.

Barbara A. Hackert 221 North Blvd

Raymond L. Hackert 221 North Blvd.

J. S. Hoback 221 Middle Blvd.

Margaret Hoback 221 Middle Blvd.

Mr. and Mrs. Stanley Kolb Jr. 223 Middle Blvd.

Mr & Mrs Joseph Linkin 224 Middle Blvd

Mr. & Mrs. Deane E. Bishop 224 Middle Blvd.

Alma R. Greber.
Byard J. Greber } 806 Waverly Dr
Mr and Mrs Robert Farrow 808 Waverly Dr
Mr & Mrs Vic Keen 804 Waverly St
Mr. & Mrs. A. E. Manning, Jr. 218 Middle
Blvd.
Mr. & Mrs. George H. Cuddy 228 Middle
Blvd.
Mr & Mrs Robert E Benzen 229 Middle Blvd
Mr & Mrs E. C. Anderson 219 South Blvd.

CITY OF SALISBURY, MARYLAND

Meeting #27

December 11, 1967

Present

Mayor Dallas Truitt
Councilman W. Paul Martin, Presiding
Councilman Robert Powell

Councilman David Rodgers
Councilman Harry Fullbrook
Councilman Sam Seidel

In Attendance

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; City Solicitor, W. Anderson; Purchasing Agent, C. Davis; Planning Director, P. Tallon; Public Works Director, P. Cooper; Engineering Associate, L. Parker; Building Inspector, H. Wojtanowski; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Dec. 4
and November 27

The Mayor and Council of the City of Salisbury met in regular session at City Hall on Monday, December 11, 1967 at 8 p.m. The Lord's Prayer was repeated and minutes of the previous regular meeting held on November 27 and the special meeting held on December 4 were approved as written on motion by Councilman Rodgers, seconded by Councilman Powell and carried unanimously.

Ordinance No. 978 - 2nd Reading - Closing
of Portion of Alabama Avenue

Mr. Jim Bailey, representing Oak Hill Townhouse Associates, appeared before Council in support of Ordinance No. 978 which will provide for the closing of the cul-de-sac portion of Alabama Avenue, more particularly described in the identifying paragraph of the Ordinance which reads as follows:

AN ORDINANCE for the closing of a certain portion of Alabama Avenue extending Northwesterly from the prolongation of the Northwesterly line of Beauchamp Street to the Wicomico River, and for the abandonment of a certain easement across a strip of land five feet wide for sidewalk purposes and the abandonment of a certain easement for a cul-de-sac also known as a vehicular traffic turn-around and for the conveyance to the abutting property owner of all right, title and interest of the City of Salisbury in and to the bed of said closed street and all right, title and interest in said easements.

City Solicitor Walter Anderson and Planning Director Philip Tallon advised Council that the Master Plan would not necessarily be affected by the closing of Alabama Avenue as requested. Mr. Tallon pointed out other access streets which could be used to get to the river or to the park area as shown in the Master Plan. Councilman Rodgers questioned Mr. Bailey as to the reasons the street should be closed. Mr. Bailey replied that the closing of the street would provide the Townhouse Association enough land area to construct proposed apartments in such a way that the need for a front yard as required in the Zoning Code would be eliminated. Mr. Bailey also stated that Oak Hill's financing arrangements might be cancelled if the street is not closed and deeded to the Association. He also advised that a 20' easement will be given to the City for maintenance of existing and future underground utilities located in the bed of Alabama Avenue.

Council considered Mr. Bailey's presentation, agreeing that the Townhouses were an asset to the City and the complex had up-graded the area where they are located. Councilman Powell motioned that Ordinance No. 978 be adopted for second and final reading. This motion was seconded by Councilman Seidel. However, before official vote on the motion was taken, Councilman Rodgers stated he did not favor giving a portion of a street to an individual corporation without any return given to the City in exchange. He cited an example of a token payment made by Montgomery Ward when a portion of Middle Boulevard was closed for their development of property in the area. He also expressed doubt that the closing of the street did not change the Master Plan and recommended that a public hearing on the proposal should be held. He questioned the Planning Director closely on this point and received a definite "No" to his question, "Does closing this street violate the Comprehensive Plan?"

Councilman Fullbrook observed that maybe the Plan is wrong. Councilman Rodgers reiterated that he did not feel it was proper to give public property to a private corporation. Public Works Director advised that the City would not be inconsistent with past practice if the street was closed and deeded to the adjoining property owner which, in this case, would be the Oak Hill Townhouse Association. A vote on the motion was taken and same was passed with Councilman Rodgers voting No.

Storm Drainage Problems - Brown and Truitt Streets

P. Cooper, Director of Public Works, brought to Council's attention, at the request of the Council President, the problem of storm drainage in the Truitt-Brown St. area. He estimated it would cost approximately \$160,000 to correct the problem and illustrated a preliminary proposal on a plat of the area. The present system is inadequate to take care of a normal rainfall and residents in the area have been patient in their demands for relief. Council President Martin advised he had visited the area during a recent rain spell and found it to be intolerable with rainwater backing up in basements, deep water collecting on streets preventing vehicular or pedestrian traffic. It was pointed out that the Southside Storm Drainage Project is scheduled and planned for with plans for same to be presented in February. Discussion brought instructions from Council to Mr. Cooper to schedule planning for the Truitt-Brown Street Project after completion of the Southside Project Plans.

Request to Exercise Option on Property - Molasses Branch - S. Lee Smith

A request to exercise an option to purchase property located on Victor Drive and Riverside Drive from S. Lee Smith, Jr. and wife for the purpose of providing storm water drainage to the Southwest section of Salisbury was given approval by Council on a motion by Councilman Seidel, seconded by Councilman Rodgers. The purchase price including the option privilege amounts to \$5,500. A question was raised by the City Treasurer concerning funds for purchasing the property. A motion was made by Councilman Fullbrook, seconded by Councilman Powell instructing the Treasurer to include the \$5,000* on the short-term note to be borrowed in the near future to pay for the five problem area storm drainage projects mentioned at the November 27 meeting and also the \$45,000 obligation owed to the County for storm drainage in the Wayne Pump Co. area. This will make the short-term loan amount to \$80,000.

*Amount due, \$500 option price already paid.

Snow Removal Report

Mention was made of the snow removal report as contained in the Briefing Books. In summary, removal of snow for November 30, 1967 cost the City \$528.19 per inch. There was a total of five inches.

Award of Bids

1. Mercury Vapor Luminaires - motion by Seidel, seconded by Powell to purchase as requested from General Electric for a total of \$1,872.
2. Electric Typewriter, Police Dept. - motion by Powell, seconded by Seidel to award to low bid of Callaway Typewriter Co. in the amount of \$312.75.
3. Radio for New Ambulance - motion by Powell, seconded by Rodgers to purchase as requested from Good Electronics Communications in the amount of \$315.
4. Contract A-12-68, Aerial Lift - motion by Fullbrook, seconded by Powell rejecting the single bid received and authorizing the Purchasing Agent to rebid the contract.
5. Maintenance Agreement - motion by Rodgers, seconded by Powell authorizing issuance of document to pay for maintenance on National Cash Register Co. equipment in the amount of \$353.05.
6. Parts for Wayne Sweeper - motion by Rodgers, seconded by Seidel to purchase from McClung-Logan Equipment Co. in the amount of \$282.20.
7. Medals for Firemen - motion by Rodgers, seconded by Powell authorizing payment as requested to Russell P. White Jewelers in the amount of \$322.

State Roads Commission Lease - Lake Street Property

Executive Secretary reported to Council that after discussion with the S.R.C., it appeared to be necessary to find another location for the Community Action Committee's offices. Dr. Varley of C.A.C. has advised personnel in the S.R.C. office that there would be five to ten people using the upper floor of the building located in the City's Service Center and this would not be a satisfactory arrangement for the S.R.C. The building is not arranged so that the two offices could be completely private and with just one lavatory arrangement, problems would be involved.

It was recommended by Councilman Seidel and unanimously agreed upon by Council to advise the C.A.C. that the City would donate \$1,200 to the Committee in lieu of the original proposal to furnish office space. Councilman Powell suggested rescinding the letter to the S.R.C. notifying them the City intended to exercise its option on their lease and notifying them in turn that they would be entitled to use and lease both floors of the building as provided in the lease without the option.

A motion was made and seconded by Rodgers and Seidel authorizing \$1,200 to be donated to the Community Action Committee for the rental of office space for a one year period to be taken from the Mayor's Contingency Fund Account.

Board of Zoning Appeals - Arrangements
for Old and New Membership

Executive Secretary requested a date to be set for orientation of the new Board of Zoning Appeals. Councilman Fullbrook expressed the opinion that a Council meeting was not the place for this to be done. It was decided to consider the possibility of an orientation at the next Council Meeting which will be held on December 26, one day later than it would regularly be held because of the Christmas Holiday.

A Resolution is to be prepared for the outgoing members to be presented to them in appreciation for their service to the City.

Approval of Minutes - Joint City-County
Meeting held on December 6, 1967

Council unanimously approved the minutes of the joint City-County meeting as written by the Executive Secretary. A motion granting approval was made and seconded by Powell and Fullbrook. A complete copy of the minutes is attached to the official copy of these minutes so that a record may be kept of any actions, commitments or policy made by the Council.

Appearance, Mr. Dulany re Elderly Housing
Project

Mr. Dulany appeared before Council at the request of Councilman Martin to explain the change in the original plans for the elderly housing project. Mr. Dulany explained that Zoning regulations and the high cost of building presented such formidable obstacles to the Project that subsequent changes to have the elderly housing either one or two stories were necessary. He assured Council that the Project would be comparable to the original plans and would be a credit to the Community. He explained that the Project will be underway by Spring depending upon any time that may be taken to settle possible appeals to the Zoning Board's decision. Council indicated they were satisfied with the changes as explained.

Appearance - Bill Ahtes re Proposed New Road

Mr. Ahtes' protest against the location of a proposed new road connecting Route 50 and Route 13 stemmed from a proposal made to the Council by the Public Works Director during discussions concerning traffic on Route 13 and possible solutions to the problem at Main Street and Route 13. Council advised Mr. Ahtes that the proposal was only a tentative one and has not been given serious consideration. Mr. Ahtes informed Council he has invested speculatively in property for development at the old Eastern Shore Public Service Building which would be in line for condemnation if the proposed street is built.

New Business

1. Councilman Rodgers requested that a report be made to Council concerning a matter brought to Council's attention by the Executive Secretary at the joint City-County meeting relative to the City and County subsidizing a private enterprise at the Lake Street Nursery. He asked the Executive Secretary to investigate the matter and report back to Council at the next meeting.

Mr. Seidel recommended that the City-owned building occupied by the Nursery should either be leased or sold to the Nursery and the City relieved of any obligation or responsibility.

2. Councilman Rodgers asked that Council reconsider its decision at the Joint City-County Meeting and turn the Johnson Park Farm Project over to the County to develop without City assistance. Council agreed generally with his opinion that it will be costly to develop and that City Taxpayer's would be paying for the development of property in the County, but it was pointed out that this decision should have been made ten years ago. The City has been involved in this project for too long a period to get out of it now according to Councilman Powell. Councilman Fullbrook recommended that a Commission be formed with members of the City and County Councils on same. This Commission would be responsible for the orderly development and administration of the memorial park.

3. Councilman Rodgers asked that a parcel of land owned by the City adjacent to the Safeway property and forming an extension of Priscilla Street be put up for public sale. Investigation of right-of-way agreements will be made and a report given to Council at the next meeting on this matter.

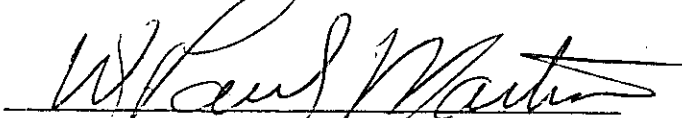
4. Councilman Powell briefed Council on Resolutions passed at the recent Maryland Municipal League Convention. He called particular attention to a report on taxation and fiscal problems and the need for State aid for Police expenditures for County distribution. Under the plan contained in this report, Wicomico County would receive approximately \$128,700 if it passes the Legislature. 98% of this amount would be apportioned to the City of Salisbury. The report was given to the Treasurer for study.

Petition - Truck Traffic on Waverly Drive

A petition with approximately 108 signatures was presented to Council by Council President Martin. The petitioners are protesting truck traffic on Waverly Drive. Council instructed the Public Works Director, Police Chief and Executive Secretary to study the problem, presenting a report to the Council at the next meeting which will include recommendations.

There being no further business to come before the Chair, the meeting adjourned at 9:45 p.m. to meet again in regular session on December 26, 1967.


City Clerk


Council President

MEMORANDUM FROM THE OFFICE OF THE MAYOR

To: Mayor and City Council

Date: November 22, 1967

From: Executive Secretary

Subject: Joint Purchasing Study

Attached is the Joint Purchasing Department Study which was discussed at some length by members of the working committee and the consultants. At the termination of this meeting, it was the consensus of opinion of all present that the Study as drafted with a minimum of change be finalized and presented to the County and City Councils.

Although it is not felt that the minority of two was satisfied, yet they were in agreement to accept the Study as was presented. One area that I do not feel was completely resolved was that which stated the necessity for the number of personnel thought to be necessary to make the plan work effectively and efficiently. However, we do feel that it certainly is better to determine whether the Plan works by having sufficient personnel than to find out that it doesn't work merely because of the lack of personnel. There was some thought that higher salaries should be recommended but we do not feel that that is important at this time and would eventually be approved and set by the Councils themselves.

I might state in summary that it is ~~not~~ the intent of this Study to say that a Joint Purchasing Department is not feasible. It is feasible and it is workable. Nevertheless, I believe the Study presents strong indications of the findings and validity of the recommendations as stated.


C. E. Leydecker

CEL/flt

cc: Members of the Working Committee
County Administrator
County Council



MARYLAND

JOINT PURCHASING DEPARTMENT STUDY

GENERAL: In accordance with a joint directive from the City and County Councils that a study be made as to the practical and economical feasibility for the organization and operation of a Joint Purchasing Office, the City Executive Secretary initiated the project.

DISCUSSION: A working committee was appointed and consisted of the following personnel:

Frank Boatman
Calvin Davis
City and County Public Works Department Representatives
Charles Leydecker

Others consulted were:

Charles Habliston
David Grier
David Clark
Walter Anderson
Treasurers (City and County)

It was decided that the study be based on five major points which would indicate the acceptability of the Joint Purchasing Department. These are listed below in order of discussion:

1. Organization of the Joint Purchasing Department.
2. Salaries involved.
3. The location of the office.
4. The control of supervision and operation of the Department.
5. The economy involved.

It was established that the organization of the Joint Purchasing Department should be staffed and organized as follows:

The Department Director (Joint Purchasing Agent) would have two assistant Purchasing Agents; one doing primarily the County Purchasing Administration; the other, the City Purchasing Administration. Two clerk typists would serve the office in general. This would make a total of five (5) necessary to adequately carry on the day to day requirements of purchasing, handling utilities, maintenance and office supplies of all buildings, and carry the responsibilities of the Parking District Administrator of the City. At present the City's proposed organization totals three (3) persons to perform the duties and bear the responsibilities of the City Purchasing Department.

It is felt that the pay grades involved should be commensurate with the City's Pay

Plan and should be assigned as follows:

	<u>Grade</u>	<u>Salary</u>
Director of Purchasing Department	21	\$8,180
Assistant Purchasing Agent (County)	12	5,040
Assistant Purchasing Agent and Parking District Administrator (City)	12	5,040
Clerk Typist (Secretary I)	6	3,640
Clerk Typist	3	<u>3,160</u>
TOTAL		\$25,060

(City's present authorization totals \$11,200)

One of the most important problems that must be solved is the location and space requirements of the Office. Neither the County or City has space available in the immediate vicinity of Government operations. A possible solution but certainly not the best from an economic standpoint is to rent space in the vicinity. With periodic personal contact between the separate departments and the purchasing agents, it would not be practical or economical to locate any distance from the Government Buildings. If the Government Plaza became a reality, there would, of course, be no problem and the purchasing operations would be facilitated.

The Purchasing Department, although a joint agency, must operate under a single control. This, of course, would be resolved by joint Council action; however, it would seem plausible that City control over the administration would be exercised as the City office is presently organized and operates under a central operation and as a department. Again, by joint Council action, certain purchasing policies would have to be brought together and modified in order to have a compatible work performance.

The economy of a joint project such as this is difficult to determine without a test period. Even this may not divulge savings since it may not be apparent in dollars and cents in many cases but, may provide in the end, more services to the taxpayer by

Departments now doing purchasing administration. Nevertheless, we think in terms of bulk purchase savings, this may be the case if the items are delivered to one distribution point. This is not the case in our Government's biggest spender, the Department of Public Works. In a joint shipment of road and street materials, it would either have to be delivered in two shipments or broken down after arrival, compounding delivery to destination. In either case, it is felt that bulk purchases would save little or nothing.

Of course, there are numerous items which are common and could be purchased in bulk with small savings; however, these are items such as office supplies other than forms and over-printed paper. Items such as desks, chairs, tables, and expensive power equipment would be requisitioned as needed by either Government. There are many supplies that are not jointly utilized in Departments such as the Board of Education, Sheriff's Department, Police Department, Fire Department, Civil Defense Department, etc., all of which require a separate purchasing operation in one Purchasing Department.

CONCLUSION: From the points of discussion noted above, a summarization appears to indicate that:

1. A Joint Purchasing Office must be organized into two parts, one to service each Government operation.
2. The strength of the office must have a minimum of five (5) persons with a suggested payroll of \$25,060 in grades commensurate with the City's Pay Plan, retirement system and fringe benefits.
3. There would definitely be a need for rental space in order to locate the office in the vicinity of the Government buildings as an initial survey

indicates that no Government-owned space is available.

4. Because an administrative operation is run more efficiently with one agency's supervision, it appears that either one or the other Government of the joint operation should supervise and be responsible for the Department.

5. The economy involved as far as purchasing is concerned, there would be little or no savings, and that with the payroll at the sum so quoted, and the increase funds necessary in rental, the Joint Purchasing Department would be a more expensive venture for the City than is now the case.

FINDINGS:

1. Although the Joint Purchasing operation is desirable, it appears it would be more advantageous for the County Government than for the City.
2. The operation would be more costly for the City than its present one.
3. There does not appear to be a suitable location for the office so as to be properly supervised by either of the two Governments and to be close enough to preclude loss of time in making daily periodic liaison with the many Departments the office would service.

4. If the Joint Purchasing Department was organized, the City Government would be the logical responsible and supervising agency.

5. Since the fact is that most of the statements regarding savings or no savings have been based on opinion, in any event, it might be beneficial for Joint effort to make a determination of bulk purchasing in certain select items which involve large quantities.

RECOMMENDATION:

1. This Joint effort should not be considered at this time but only if and when a common Government building is constructed as previously planned or unless circumstances change to make the joint operations appear more advantageous to both parties.

2. A Joint effort should be made to determine if savings can be accomplished by a Joint purchasing effort of certain select items which are obtained in large bulk quantities.

JOINT CITY - COUNTY COUNCIL MEETING

Court House - Circuit Court Room

Wednesday, December 6, 1967

AGENDA

7 p.m. - Convene

10 p.m. - Adjourn

- ✓ 1. Airport Capital Improvement Program - (Hangar Construction)
- ✓ 2. Appearance - Dr. Rufus Johnson re Johnson Park Farm
- ✓ 3. City Obligation of \$45,000 - Storm Drainage, Wayne Pump Co. Area
- ✓ 4. Joint Purchasing Study
- ✓ 5. Code and Permit Feasibility Recommendation
- ✓ 6. Nursery - Lake Street (*ask for financial statement*)
- ✓ 7. Harmon Foundation Land Exchange
- ✓ 8. City Incinerator Operation in Conjunction with County Use

Agenda: Greater
Dick Allen Salisbury
Bob Cook Cmte

8:30 — 8:45

CITY OF SALISBURY, MARYLAND

Meeting #28

December 26, 1967

PRESENT

Mayor Dallas Truitt
Councilman David Rodgers
Councilman W. Paul Martin, Presiding

Councilman Harry O. Fullbrook
Councilman Sam Seidel
Councilman Robert Powell

IN ATTENDANCE

City Clerk, F. Tawes; Executive Secretary, C. Leydecker; Treasurer, H. Brittingham; Public Works Director, P. Cooper; Planning Director, P. Tallon; Purchasing Agent, C. Davis; Police Chief, L. Payne; Engineering Associate, L. Parker; Interested Citizens and Members of the Press

Convening - Approval of Minutes, Dec. 11, 1967

The Mayor and Council of the City of Salisbury met in regular session on Monday, December 26, 1967 at 8 p.m. in City Hall, 112 W. Church Street, the time and place set for such meeting. President of the Council, W. Paul Martin, called the meeting to order, the Lord's Prayer was repeated and minutes of the previous meeting held on December 11, 1967 were approved as written on a motion made by Councilman Powell which was seconded by Councilman Seidel.

Resolution of Appreciation - Board of Zoning Appeals Members

Executive Secretary, C. E. Leydecker, was called upon to read a Resolution of Appreciation which had been directed by Council to be prepared for presentation to the retiring members of the Board of Zoning Appeals. The Resolution which was prepared individually for the three-man board reads as follows:

WHEREAS, it was voted at the Salisbury City Council meeting held on December 11, 1967 that a Resolution be prepared expressing commendation and appreciation for the valuable service rendered to the City of Salisbury by (Albin A. Hayman, Walter Mitchell, and W. Thomas Holland) as a member of the Salisbury Board of Zoning Appeals; and

WHEREAS, (Mr. Hayman, Mitchell or Holland) has served as a member of the Board for a period of (eight - six) years or more, giving generously of his time and efforts and acting unselfishly in deliberations that were in the interest of all the City's citizenry; and

WHEREAS, the Mayor and City Council sincerely commends (Mr. Hayman, Mitchell or Holland) for his worthwhile contribution toward the communal welfare and material development of the City of Salisbury;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council hereby extends its appreciation to (Mr. Hayman, Mitchell and Holland) and

BE IT FURTHER RESOLVED that a copy of this Resolution be spread on the official records of the City and a copy presented to him.

DONE in the City of Salisbury this 26th day of December, 1967. Signed by
W. Paul Martin, President of the Council and Dallas G. Truitt, Mayor.

A motion approving the Resolution as presented was made and seconded by Rodgers and Powell. It was ascertained by Councilman Seidel that Dr. Earl Kerpelman and Mr. Mike Hynes would be retained as alternate and second alternate respectively to the Board.

Report - Citizen's Advisory Committee re
R-19 Project, A. L. Fleming appearance

Prof. Fleming who is chairman of the Citizen's Advisory Committee appeared before Council to give an interim report on the Committee's recommendations for the best use and disposition of a parcel of land located in the R-19 Urban Renewal Project. This parcel has been under consideration for the location of a locally owned and financed motel-hotel operation. The C.A.C. has reviewed the proposal and advises it has no objections to the location of such a structure or operation in this area. They feel that it would be beneficial to the development of the downtown area and suggested that a cultural center, restaurant facilities and convention accommodations should be included in the plans. They feel that a minimum number of rooms should be established for the hotel operation, recommending that 80 would be economically feasible to realize the maximum return on the investment. In summing up the C.A.C.'s recommendations, Prof. Fleming cautioned the Council to (1) place minimum standards as to type of facility to be located in the Project area before entering into any agreement with developers and to (2) seek more than one proposal or bid for development of the area.

Discussion of the latter recommendation was lengthy and question was raised on commitments that may or may not have been made to interested local developers who have approached the City with their proposal. This discussion led to Charter requirements relative to the necessity for bidding procedures either in outright sale of the land or in a lease agreement for the use of same. This is to be investigated by the City Solicitor. It also brought to light information on Urban Renewal Agency requirements concerning re-use appraisal up-dating, Transient Housing Study completion and the possibility of an increase in land values because of the change in the Urban Renewal Plan designating the land for hotel use instead of public parking.

Council instructed the Executive Secretary to arrange a special meeting of the Council, the Citizen's Advisory Committee, local developers or investors and other staff members involved so that the matter can be discussed further and conclusions reached on what can and what cannot be done and to determine whether or not the local developers are still interested in their proposal so that the City can get started on developing the land area to its best advantage.

Report on Central Business District and Core
Area Planning Program Priorities

Planning Director, Philip Tallon, reported to Council that the Planning Commission had reviewed the development of several programs for various areas and decisions had been made to emphasize the development of the Central Business District Plan. He explained certain revisions to the Revitalization Plan and development of the project. He also explained some of the work being done by the Planning Office, the approaches being taken and their relation to other projects and programs sponsored by other agencies. He also gave a summary review of the Central Business District Revitalization Plan, illustrating changes contemplated on maps and plats of the Central Business District and the Core Area.

Report - Truck Traffic on Waverly Drive

In response to a petition presented to Council relative to prohibiting truck traffic on Waverly Drive, the Executive Secretary reported to Council that traffic counts had been taken and truck traffic noted by the Public Works Department. He stated that 11,000 vehicles had been counted over a 24 hours period from 7 a.m. on December 18 to 7 a.m. December 19 and also that 8,000 had been counted in a 12 hour period. This number included over 400 trucks larger than pick-up size. He advised Council that the Public Works Department and the Chief of Police had studied the situation and recommended eliminating any vehicular traffic involving trucks and trailers with more than two axles. He also explained that consideration had been given to regulating the traffic according to tonnage but this is hard to supervise and would not be as effective in reducing the problem.

Mr. Jerry Koppelman of Salisbury Drugs was present and suggested installing a traffic signal on Waverly Drive not only to slow down thru traffic, but to aid pedestrians in crossing the street and cars to gain access onto Waverly from the parking areas and side streets feeding into it. It was unanimously agreed that the Drive was built to relieve traffic on Route 13 and to make it easier to get to and from the shopping center from the central business district and that it would be well to leave the Drive open to lighter service vehicles. Mr. Koppelman also recommended that consideration be given by Council to the possibility of making Smith and Camden one-way, Smith going North and Camden going South. Council instructed that the staff's recommendation to limit truck traffic on Waverly to those having two axles be carried out and the recommendation of Mr. Koppelman concerning making Smith and Camden one-way studied.

Proposal for Sale of City R/W - Priscilla St. Extension

Public Works Director, P. C. Cooper reported on a request made at a recent Council Meeting to investigate the City's interest in the unopened street which is an extension of Priscilla Street in the Route 50 - Mt. Hermon Road area. He recommended that this R/W not be offered for sale unless the adjoining property owners express an interest in the matter. The two properties concerned are the Safeway Stores, Inc. and Mr. Herman Hodgson. A telephone utility easement would have to be respected if the property is disposed of.

Award of Bids

1. Lumber and bolts - Park Tables - motion by Rodgers, seconded by Seidel to award to E. S. Adkins & Co. in the amount of \$636.68, low bid.
2. I.A.C.P. Sight-Sound Filmstrip Program - motion by Powell, seconded by Seidel authorizing issuance of Purchase Order in the amount of \$260 to the Office of Law Enforcement Assistance as requested by the Police Department.
3. Walkie Talkies - motion by Powell, seconded by Fullbrook to award to low bid of Radio Corporation of America in the amount of \$1,564.80.
4. Dozer Rental - motion by Rodgers, seconded by Seidel authorizing issuance of purchase order in the amount of \$1,400 for 100 hours of operation to the Wicomico Soil Conservation District.
5. Survey Work for Storm Water System - motion by Fullbrook, seconded by Powell authorizing payment to Harold W. Hampshire in the total amount of \$224.

6. Contract A-13-68, 1/2 Ton Pickup - motion by Seidel, seconded by Powell to award contract to low bid of Oliphant Chevrolet Sales, Inc. in the amount of \$1,945.

7. New Electrical Power Panels - Water Plant - motion by Seidel, seconded by Powell to award to low bid of Jones Electric Service, Inc. in the amount of \$850.

Zoo Funds - Request for Transfer

It was reported to the Council by the City Treasurer that funds collected from a public donation box at the Zoo in the amount of \$265 plus a \$100 donation from Mrs. Argus Leidy for special attention to one of the animals in the Zoo has been transferred to the City's General Fund by the Auditor. He also reported that \$221 has been collected from the Zoo donation box since July 1 of this year.

Council unanimously approved a request by the Public Works Director to authorize the Treasurer to transfer the \$365 from the General Fund (Mayor's Contingency Account) to the Zoological Commission for disbursement as well as turning over the \$221 collected since July 1, 1967 which is presently available. Councilman Rodgers motioned to this effect with Councilman Powell seconding the motion.

Pay Increase - Clayton Wilson

A recommendation to increase the salary of Clayton Wilson from \$73.64 to \$79.55 effective December 26, 1967 because of his increased responsibilities and duties since the retirement of the Sewer Foreman was given unanimous approval on motion by Councilman Powell, seconded by Councilman Seidel.

Storm Drainage Problem Engineering Services

P. C. Cooper, Public Works Director, advised Council he could see no reason why the Public Works Department could not provide the Engineering Services for the Storm Drain Project in the Brown - Truitt Street area if they are given approximately one year to complete the project. He advised that with additional personnel recently employed and with the capabilities of the Department up, the project will be well under way within 60 days.

Police Car Color Change

Executive Secretary, C. E. Leydecker and Police Chief presented reasons for changing the color of the Police Patrol Cars from the present plain black to a two-tone color, possibly blue. Reasons included higher trade-in value, cooler driving conditions for patrolmen and a more distinctive and recognizable vehicle for the Department. Council went along with the request authorizing the change in color as recommended on a motion by Rodgers which was seconded by Powell.

New Board of Zoning Appeals Orientation

Council instructed the Executive Secretary to invite the new Board of Zoning Appeals to the next Council meeting for a welcoming session, not an orientation since the Planning Commission will take care of this. They did suggest that a copy of rules and regulations be furnished to the Board prior to the meeting and also a copy furnished to the Council for its information.

Report - Delinquent Ambulance Bills

Executive Secretary advised Council that approximately \$4,500 in uncollected ambulance bills has been turned over to him by the Treasurer for decreasing on the City's books.

He informed Council on his attempts to collect some of the bills and advised them he was going to pursue the project further in an attempt to reduce the liability to the City. Cooperation by the Peninsula General Hospital in presenting the ambulance bills along with the hospital bill will be sought. Permission to decrease the bills on the City's books was given to the City Treasurer and authority was given to the Executive Secretary to follow through with the collection, using the services of a collection agency if necessary. A list of the ambulance bills is attached to the official copy of these minutes.

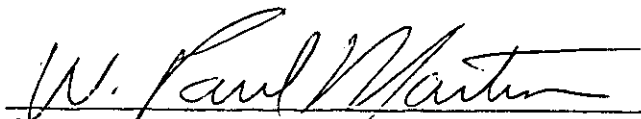
New Business

1. Councilman Rodgers requested that a report on the status of the Harmon Field property exchange be given to the Council by the City Solicitor at the next Council meeting.
2. Councilman Rodgers also requested that a letter be written to the management and owners of the Wicomico Theatre protesting the quality of movies being shown and the misleading advertising being exhibited. Council agreed unanimously that this letter be written as recommended, requesting that the up-grading be done as soon as possible and stressing the concern of the Mayor and the Council as a united action based on complaints received from citizens of the community.
3. Councilman Rodgers informed Council of a request for a meeting with them by Mr. Avery Hall to discuss downtown development. Luncheon on January 10 was suggested with Council to be notified at a later date.
4. Councilman Seidel reported he had investigated a complaint about Sunday parking restrictions around Churches in the downtown area and stated he felt that the City Police Department's policy should be more liberal. Explanation for the parking restrictions was given by the Executive Secretary.
5. Councilman Seidel also reported he had made a personal investigation and inspection of the Nursery Operation on Lake Street which is supervised by Dr. Goodloe White. He gave a brief but thorough review of the history and operation of the nursery based on information given to him by Dr. White. In answer to his expressed concern over recent official questioning of the financial structure of the operation, Executive Secretary, C. E. Leydecker advised "let the chips fall where they may, a financial statement is to be prepared by Dr. White at the request of the City's Auditor."

There being no further business to come before the Chair, the meeting adjourned at 9:40 p.m. to meet again in regular session on January 8, 1968 at 8 p.m.



City Clerk



Council President

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Lumber & Bolts - Park Tables

Public Works Department Purchase Requisition Number 515 is for the pricing and purchasing of lumber and bolts for materials for park tables and benches.

Request for prices was made on December 6, 1967 and below are the results:

<u>Bidder</u>	<u>Total Prices</u>
E. S. Adkins & Co.	\$636.68
Community Builders Supply Co.	663.89

Bid was not received from J. I. Wells Company or Pineland Lumber Co.

Public Works Department has reviewed the bids. Recommend that the award be to E. S. Adkins & Co. on their low bid of \$636.68. The account to be charged is 19.402D which has sufficient balance to cover the cost of the items.


Calvin C. Davis

CCD/d
cc:9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: IACP Sight/Sound Filmstrip Program

Police Department Purchase Requisition Number B89 is for the approval of Council for participation in the Federal Government Sponsorship of the program for assistance to small law enforcement agencies. The program provides for underwriting the cost of regularized departmental training utilizing audio-visual filmstrip presentations on key police subjects.

The cost to the City for our share of the program is \$260.00.

The account to be charged is 11.113 which has a current balance of \$16,257.55. Request authority to issue a Purchase Order to the Office of Law Enforcement Assistance, United States Department of Justice c/o International Association of Chiefs of Police.


Calvin C. Davis

CCD/d

cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Walkie Talkies

Police Department Purchase Requisition Number B35 is for the pricing and purchasing of two complete walkie talkie units for the police force.

Request for Quotation Number 42 was sent to likely bidders on December 5, 1967 and below are the results of the bidding:

<u>Bidder</u>	<u>Complete Price</u>
Radio Corporation of America	\$1,564.80
W. C. Crosby, Jr. (Motorola)	1,594.20

Bid was not received from Good Electronics Communications(GE).

The Police Department has reviewed the bids. Recommend that the award be to Radio Corporation of America on their low bid of \$1,564.80 for the complete units. The account to be charged is 11.113 which has a current balance of \$16,257.55.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PD

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Dozer Rental

Public Works Department Purchase Requisition Number 1107 is for the rental of a power shift dozer with experienced operator.

Wicomico Soil Conservation District is the low bidder with this equipment and the charge is \$14.00 per hour. Public Works Department requests ~~74~~ ¹⁰⁰ hours of operation which will be ~~\$994.00.~~ ^{1,400.00} (P.T.)

Request authority to issue a Purchase Order for this request. The account to be charged is 13.232E which has a current balance of \$2,958.76.


Calvin C. Davis

CD/d.
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Survey Work for Storm Water System

Public Works Department Purchase Requisition Number 1101 is for the payment to Harold W. Hampshire for Survey of Storm Water System between Russell Avenue and Riverside Drive.

The survey is for a three man field party for 14 hours at \$16.00 per hour or a total of \$224.00.

Recommend payment of this item. The account to be charged is ^{13, 212 C}~~12, 202 G~~ which has a current balance of \$758.68.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: Contract A-13-68, $\frac{1}{2}$ Ton Pickup

Public Works Department requested contract proposals be mailed for bids on $\frac{1}{2}$ Ton Pickup for replacement of W-3.

Bids and advertisement were mailed to newspaper and local suppliers. Bids were received, opened and read aloud at 10:00 on December 21, 1967 in the Council Room at City Hall. Below are the results of the bidding:

<u>Bidder</u>	<u>Price</u>	<u>Trade-In</u>	<u>Net Price</u>
Oliphant Chevrolet Sales, Inc.	\$2,976.15	\$1,031.15	\$1,945.00
Hancock Brothers	2,782.80	657.80	2,125.00

Bids were not received from Cavanaugh Ford, Pittsville Motors, Quillin-Valliant or Beach's Garage.

Public Works Department has reviewed the bids. Recommend that the award be to Oliphant Chevrolet Sales, Inc. on their low bid of \$1,945.00 (Net). The account to be charged is 20.242F which has a current balance sufficient to cover this contract.


Calvin C. Davis

CCD/dl
cc: 9 for Council
Mr. Leydecker
PW

INTER OFFICE MEMORANDUM

December 26, 1967

TO: Mayor and Council
FROM: Calvin C. Davis, Purchasing Agent
SUBJECT: New Electrical Power Panels-Water Plant

Public Works Department Purchase Requisition Number 1086 is for the pricing and purchasing of new electrical power panels for the Water Plant.

Request for Quotation Number 37 was forwarded to local bidders on November 22, 1967 with the results as indicated below:

<u>Bidder</u>	<u>Total Price</u>
Jones Electric Service, Inc.	\$ 850.00
Rommel Electric Company	968.00
John C. Stinebaugh	2,150.00

Bid was not received from Miller Electric Company.

Public Works Department has reviewed the bids. Recommend that the award be to Jones Electric Service, Inc. on their low bid of \$850.00. The account to be charged is 20.232E which has a current balance of \$4,444.83.


Calvin C. Davis

CCD/d
cc: 9 for Council
Mr. Leydecker
PW